



Lompoc Parks & Recreation Park Reservation Request



125 West Walnut Avenue, Lompoc, CA 93436

Phone: (805) 875-8100

Fax: (805) 736-5195

APPLICATION FOR PARK USE REQUEST- Execution of this application does not confirm reservation. Please print clearly. For consideration, complete application must be submitted with appropriate reservation deposit and fees payable to the City of Lompoc.

PARK & PICNIC AREA AVAILABILITY

8AM-7PM ~ APRIL THRU OCTOBER

8AM-5PM ~ NOVEMBER THRU MARCH

Applicant's Name: _____ Today's Date: _____
Secondary Contact Name: _____ Secondary Contact Phone: _____
Address: _____ City: _____ Zip: _____
Daytime Phone: _____ Evening Phone: _____ Cell: _____
Fax: _____ E-mail: _____

Type of Rental (check one): () Private/Commercial () Non- Profit () Government/Education Agency
Function or Event: _____
Month: _____ Day(s): _____ Year: _____
Time of Arrival: _____ AM/PM Time of Departure: _____ AM/PM

Anticipated Attendance (REQUIRED): _____ Event Time: _____
Will there be Alcohol? () Yes () No Will electricity be required? () Yes () No
Will there be a Bounce House? () Yes () No What Bounce House Company? _____
Amplified sound**? () Yes () No If yes, for what: _____

**REQUIRES ADVANCED PARKS & RECREATION COMMISSION APPROVAL. The Bounce House Company must list the City of Lompoc as an additional insured on their Certificate of Liability Insurance. For your convenience, please ask for the Bounce House Company List as provided by our department. Only those companies listed on our Bounce House Company List may be on City property. No exceptions.

REQUEST THE USE OF THE FOLLOWING AREA(S) (Check all that apply):

_____ Beattie Park (BBQ Area) water/electricity	_____ River Park (American Legion) water/electricity
_____ Centennial Park (Gazebo) NO BBQ	_____ River Park (Kiwanis) water/electricity
_____ Ryon Park (BBQ Area) water/electricity	_____ River Park (Oddfellow) water/electricity
_____ Ryon Park (Stage) electricity	_____ River Park (Lutheran) water only
_____ Downtown Parking lot (I & Cypress)	_____ River Park (El Concilio) water only
_____ Downtown Parking lot (I & Ocean)	_____ Other _____
_____ Ken Adam (BBQ) water/electricity	

~PICK UP KEYS FOR YOUR PICNIC AREA 24-48 HOURS PRIOR TO YOUR RENTAL~

Reservation dates are not held without full payment. The Parks & Recreation reserves the right to withhold payment of deposit for lost keys or damage to the facility site and/or it's property.

~For Office Use Only~

CONTRACT #: _____	RESERVATION TAKEN BY: _____
KEY #: _____	FEE PAID: _____
DEPOSIT RETURNED: _____	
KEY RETURNED: _____	SUPERVISOR APPROVAL: _____
DATE: _____	SPECIAL EVENT? () Yes () No _____