MINUTES OF THE
HUMAN SERVICE COMMISSION MEETING
August 6, 2013
Utility Conference Room
Lompoc City Hall
6:30 p.m.

Commission Members Present:
Barbara Holt, Chairperson
Michael Martinez, Co-Chairperson
Paul Hill
Nicolasa Sandoval
Pam Wall

Staff Present:
Paul Swift, CDBG Program Manager
Trish Munoz, Grant Records Technician

Public in Attendance
None

Agenda Items:

1. MINUTES OF THE REGULAR MEETING OF July 2, 2013

   MOTION: It was moved by Commissioner Sandoval and seconded by Commissioner Martinez that the Minutes of July 2, 2013 be approved as presented.

   The motion passed on a unanimous voice vote.

2. PUBLIC COMMENT

No one from the public was present, but at this time Commissioner Wall brought up the issue regarding her absence from the June 2nd Human Service Commission meeting and was disappointed that she had not been allowed to participate in that meeting. She commented that she felt not enough of an effort
had been made to get the information to her in a timely manner to allow that participation. She also claimed she had not been made aware of the change in the date for the July 2nd meeting so she had not attended.

3. **STAFF ORAL COMMUNICATIONS**

Paul Swift and the commissioners congratulated Barbara Holt for being recognized as woman of the year. She shared that it was a nice event as friends and acquaintances were present.

The donation from Comcast will end with the 2015 year. Comcast now has a contract through the state of California. Public access television may go by the wayside as a result.

4. **COMMISSION REQUESTS**

Marks House Bid Participants. The bids had to go back out. Bids should be back in by the middle of August. Lead base paint abatement and work on Walnut House and Marks House.

Discussion followed regarding article in Lompoc Record about Santa Maria’s CDBG allocation.

Commissioner Hill brought up safety concerns about electrical issues and fire prevention at Marks House.

Paul Swift would like to set up committee to go over RFQ applications, perhaps 2 commissioners, two staff members and one person from an agency to bring to council on September 17th. Commissioner Holt offered a suggestion of someone from Family Service Agency.

Conversation ensued about process for selecting new management for Marks House

5. **CORRESPONDENCE**

There was no correspondence.

6. **NEW BUSINESS**

There was no new business
7. **OLD BUSINESS**

There was no old business.

8. **TAP TV**

Commissioner Martinez left message for Valley Haven for October taping. Commissioner Martinez will host Toys for Tots in November. Commissioner Sandoval will host December Taping.

9. **AGENDA ITEMS FOR September 17th, 2013 MEETING**

CDBG Agenda review of September 18, 2013 meeting.

The commission would like staff to start bringing a couple of files each meeting for the commissioners to go through and ensure the information and documentation being provided was complete and accurate.

Commissioners would like update on Marks House in October meeting. Paul Swift spoke about compliance issues and monitoring with council input.

Commissioner Sandoval would like Ministerial Administration to be included in invitations going out for Application Workshop. Commissioner Sandoval would like the letters and invitations ready for signing by the 14th of August. Commissioner Sandoval will prepare Agenda for hand outs at meeting.

9. ** ADJOURN**

The meeting adjourned at 7:15 p.m.