



## AGENDA

**Regular Meeting of the Lompoc City Council  
Tuesday, April 3, 2018 – 6:30 P.M.  
City Hall, 100 Civic Center Plaza, Council Chamber**

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any Item on the Agenda, before or during Council consideration of that Item. Please be aware that Items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the City Council. If you wish to speak on a Consent Calendar Item, please do so during the first Oral Communications.

“Members of the Public are Advised that all **PAGERS, CELLULAR TELEPHONES** and any **OTHER COMMUNICATION DEVICES** are to be **turned off** upon entering the City Council Chambers.”

Regular City Council meetings will be videotaped and available for review on the City’s website by the end of the day on the Thursday following the City Council Meeting. **The Agenda and related Staff reports are available on the City’s web site: [www.cityoflompoc.com](http://www.cityoflompoc.com) the Friday before Council meetings between 9:00 a.m. and 5:00 p.m.**

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the City Clerk’s Office at City Hall, 100 Civic Center Plaza, Monday through Friday between 9 a.m. and 5 p.m. and at the Information Desk at the Lompoc Library, 501 E. North Avenue, Lompoc, California, Monday - Thursday between 10 a.m. and 7 p.m. and Friday and Saturday between 1 p.m. and 5 p.m. The City may charge customary photocopying charges for copies of such documents.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the City Clerk at (805) 875-8241 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

**ROLL CALL:** Mayor Bob Lingl  
Mayor Pro Tempore Jenelle Osborne  
Council Member James Mosby  
Council Member Dirk Starbuck  
Council Member Victor Vega

**INVOCATION:** Chaplain Dale Willis

**PLEDGE OF ALLEGIANCE:** Mayor Bob Lingl

**PRESENTATIONS PRESENTED ELSEWHERE:**

On April 2, 2018, Mayor Lingl presented a proclamation at the Lompoc City Hall Courtyard, declaring April 2018 as **Child Abuse Awareness Month**.

## **PRESENTATIONS:**

Cabrillo High School Senior Kaitlyn Chui will present a music video.

Mayor Lingl will present a proclamation in honor of:

- Sexual Assault Awareness Month
- Equal Pay Day
- National Public Safety Telecommunicators Week
- National Library Week

## **CITY MANAGER REPORT:** (Information only)

### **PUBLIC COMMENT ON CONSENT CALENDAR ITEMS (Maximum of 3 Minutes):**

**CONSENT CALENDAR:** All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

1. **Approval of Minutes** of the Lompoc City Council Regular Meeting of October 17, 2017

2. **Approval of expenditures for:**

Payroll of 03/09/2018 - \$1,154,065.75

Voucher Register of 02/28/2018 – 03/02/2018 - \$752,936.22

Voucher Register of 03/09/2018 - \$525,783.92

3. **Adoption of Resolution No. 6169(18), Approving a Utility Service Agreement with the Lompoc Cemetery District and Authorizing the Execution of the Utility Service Agreement, an Intergovernmental Agreement for Utility Services with the Lompoc Cemetery District.**

Management Services Director Brad Wilkie

[b\\_wilkie@ci.lompoc.ca.us](mailto:b_wilkie@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6169(18) approving a Utility Service Agreement with the Lompoc Cemetery District.

4. **Land Lease Agreement at Lompoc Airport.**

Aviation/Transportation Administrator Richard Fernbaugh

[r\\_fernbaugh@ci.lompoc.ca.us](mailto:r_fernbaugh@ci.lompoc.ca.us)

Recommendation: Council approve and authorize the Mayor to sign a land lease with Jeff Thomas for the purpose of hangar construction and aircraft storage at the Lompoc Airport.

**CONSENT CALENDAR:** (cont'd)

5. **Adoption of Ordinance No. 1648(18) Amending Lompoc Municipal Code subdivision 9.36.090 A. to Permit Commercial Cannabis Dispensaries in the Industrial Districts with a Conditional Use Permit.**

City Attorney Joseph W. Pannone  
[jpannone@awattorneys.com](mailto:jpannone@awattorneys.com)

Recommendation: Council adopt Ordinance No. 1648(18), amending Subdivision 9.36.090 A. of the Lompoc Municipal Code Regarding Commercial Cannabis Dispensaries within the Industrial District, subject to approval of a Conditional Use Permit.

6. **Adoption of Resolution No. 6167(18) Extending the Electric Utility Business Incentive Rebate Program and Replacing Section 5 of Resolution No. 5888(14).**

Development Programs Specialist II Jasmine McGinty  
[j\\_mcginty@ci.lompoc.ca.us](mailto:j_mcginty@ci.lompoc.ca.us)

Recommendation: Council adopt attached Resolution No. 6167(18) extending the Electric Utility Incentive Rebate Program through December 31, 2020; or provide alternate direction.

7. **Revisions to Handbook for Commission, Committee, and Board Members; Adoption of Resolution No. 6171(18).**

City Clerk Stacey Haddon  
[s\\_haddon@ci.lompoc.ca.us](mailto:s_haddon@ci.lompoc.ca.us)

Recommendation: Council adopt Resolution No. 6171(18), revising the Handbook for Commission, Committee, and Board Members to reflect changes to meeting time of the Parks & Recreation Commission; and the Membership of the Mobilehome Rent Stabilization Board, and the Citizens Committee to Oversee Park Maintenance & City Pool Assessment District.

8. **Adoption of Resolution No. 6170(18), Reestablishing Fees, Charges and Deposits for Processing, Reviewing and Auditing Applications for Commercial Cannabis Activities and Rescinding Resolution No. 6148(17).**

City Attorney Joseph W. Pannone  
[jpannone@awattorneys.com](mailto:jpannone@awattorneys.com)

Recommendation: Council adopt Resolution No. 6170(18) regarding regulations and fees for commercial cannabis activities.

## **STAFF PRESENTATIONS/ANNOUNCEMENTS/REQUESTS:**

- Economic and Community Development Staff to announce date of upcoming Joint Meeting/Workshop with the Economic Development Committee and City Council.
- Financial Services Staff will provide an update on the Financial System Upgrade.
- Staff will present a review of the Fiscal Years 2017/2019 Budget **SP 01**

## **ORAL COMMUNICATIONS (3 Minutes Maximum):**

### **NEW BUSINESS:**

9. **Proposition 69 Support Letter and Coalition Endorsement and Opposing the Repeal of the Transportation Funding Established by Senate Bill 1.**

Deputy City Manager Laura Dubbels  
[l\\_dubbels@ci.lompoc.ca.us](mailto:l_dubbels@ci.lompoc.ca.us)

Recommendation: Council authorize a support letter and endorsement, as a member of the Coalition to Protect Local Transportation Improvements, a diverse coalition of local government, business labor, transportation, and other organizations throughout the state, in support of Proposition 69 and to oppose the repeal of Senate Bill 1, which was signed into law on April 28, 2017.

(Public Comment)

10. **Discussion and Direction Regarding Policy for Release of Documents.**

City Attorney Joseph W. Pannone  
[jpannone@awattorneys.com](mailto:jpannone@awattorneys.com)

Recommendation: Council:

- A. Provide direction on the following topics regarding a policy for release of documents, which would otherwise be destroyed:

- (1) Does the City Council want to adopt such a policy?

- (2) Would the policy be to change the City's retention policy to prohibit destruction of certain documents or to allow someone to request release of a document that is to be destroyed?

**NEW BUSINESS:** (cont'd)

Item No. 10

- (3) If the decision is to adopt such a policy, then:
  - i. What type of documents would be covered by in the policy?
  - ii. Whether and how the policy should be advertised (webpage, newspaper, utility bill stuffer)?
  - iii. What length of time would be required for each advertisement?
  - iv. What would the time period be for someone to request release of such documents?
  - v. If more than one person desires a document, then how will the decision be made as to whom would be given that document?
  - vi. Will there be a fee for providing that document?

B. Or provide other direction.

(Public Comment)

**COUNCIL REQUEST:**

- 11. **Further Discussion and Direction Whether Dance Studios are to be Considered Youth Centers for Buffer Zones Near Cannabis Uses.**

City Attorney Joseph W. Pannone  
[jpannone@awattorneys.com](mailto:jpannone@awattorneys.com)

Recommendation: Council again determine whether dance studios should be considered youth centers for purposes of buffer zones near cannabis uses.

(Public Comment)

**PUBLIC COMMENT 01**

**PUBLIC COMMENT 02**

**City Council will recess to a Closed Session immediately following the last Regular City Council Meeting item.**

**CLOSED SESSION – City Council Conference Room**

**BUSINESS ITEM:**

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS:** Properties: APN: 099-150-054, 099-150-055, and 099-150-056 Lompoc CA, City Negotiators: Interim City Manager Teresa Gallavan, City Attorney Joseph Pannone, and Electrical Utility Manager Tikan Singh P.E. Negotiating Parties: N/A. Under negotiation: Price and terms of payment.
2. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION:** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One Matter
3. **CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION:** Pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One Matter

**REPORT ON ACTION TAKEN DURING CLOSED SESSION:**

**WRITTEN COMMUNICATIONS:**

**ORAL COMMUNICATIONS (2 Minutes Maximum):**

**COUNCIL REQUESTS, COMMENTS, AND MEETING REPORTS:**

**ADJOURNMENT:**

Lompoc City Council will adjourn to a Regular Meeting at 6:30 P.M. on Tuesday, April 17, 2018.

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall bulletin board not less than 72 hours prior to the meeting. Dated this 29<sup>th</sup> day of March, 2018.

/Stacey Haddon/

Stacey Haddon, City Clerk  
By: Shannon Marrs

**Proposed Future City Council Agenda Items**

*(Please note these items are tentatively scheduled and subject to change)*

04/03/2018

City of Lompoc City Council Meeting Agenda

**March 21, 2018**

Page 6 of 9

<b><u>Council Mtg. Date/Subject</u></b>	<b>Department</b>	<b>Agenda Category</b>	
<b><u>April 17 – Public Safety Commission – 6PM</u></b>			
<b><u>April 17</u></b>			
Home Buyers Assistance Program Review	Econ & Comm Dvlp	Council Request	
CDBG Budget Action Plan Annual Report	Econ & Comm Dvlp	Public Hearing	
Water Conservation In-Lieu Fee	Utilities	Public Hearing	
<b>Other Unscheduled Items</b>	<b>Proposed Date of Item</b>	<b>Department</b>	<b>Agenda Category</b>
Annual Report from Visit Lompoc	April/May	Econ & Comm Dvlp	Presentation
Weed Abatement – Declaring Public Nuisance	April/May	Fire	Public Hearing
Tourist Improvement District Renewal	May	Econ & Comm Dvlp	Public Hearing
<b>Special Joint Meeting w/EDC</b>	May		Council Request
Review of the Animal Control Contract with County of Santa Barbara	May	Administration	New Business
Special Food Service Permit Process in the Wine Ghetto Area	May/June	Planning	Council Request
Request for Election Consolidation w/County	June	City Clerk	Consent
SY Riverbed Cleanup Plan	June	Public Safety	Council Request
Annual Operations & Maintenance Plan	June	Planning	New Business
Unclaimed Property	June	Finance	Consent
Council Workshop RE: Zoning Ord Update		Planning	
Council Workshop to Review 2030 GenPlan			
Evaluation of Extended Hours at City Hall (Osborne)			Council Request
AB1234 – Ethics Training	Dec 11		
Presentation of Costs Estimates for Multi-Sports Complex on City-owned property (Mayor Lingl)		Administration	Council Request
Estimates of costs on procuring engineering documents for future City projects (Ryon Park Rehabilitation, Construction of New Fire Station and New Police Station) (Mayor Lingl)			Council Request
Discussion of possible light study at Riverbend Park (Mosby)		Planning	Council Request

g:futureagendalist 03-21-18

## April/May 2018 Master Calendar

DATE	ITEM	NOTES
04/02/2018	* Human Services Commission - 6:00pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/03/2018	Joint Meeting with Youth Commission- 6pm - <b>Cancelled</b>	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/03/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/05/2018	* Airport Commission Meeting – 7pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
04/05/2018	* Economic Development Committee - Executive Committee Meeting – 5:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/05/2018	* Economic Development Committee – General Board Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/09/2018	* Utility Commission Meeting 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/02/2018	<b>City's New Transit Transfer Center to Open</b>	200 Block of West Cypress Avenue
04/10/2018	* Library Commission Meeting 10am	Lompoc Main Library - Grossman Gallery 501 E. North Avenue
04/10/2018	* Parks & Recreation Commission – 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/11/2018	* Beautification Commission Meeting 6:30pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
04/11/2018	* Planning Commission Meeting 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/12/2018	<b>State of the City Address</b>	DeWees Community & Senior Center
04/17/2018	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
04/18/2018	* Public Safety Committee Meeting 6:30pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
4/20-4/22	<b>Lompoc Spring Fest</b>	Ryon Park
04/21/2018	<b>Beautification Commission Work Project</b>	Walking Path along Olive Avenue at O Street, R Street and the Corner of Olive & V Street
04/23/2018	* Youth Commission Meeting – 7pm	Anderson Recreation Center – 125 W. Walnut Avenue, Lompoc
04/29/2018	<b>City's 15<sup>th</sup> Annual Golf Tournament</b>	Mission Golf Club – 4300 Club House Road, Lompoc
DATE	ITEM	NOTES



<b>05/01/2018</b>	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/03/2018</b>	*Economic Development Committee - Executive Committee Meeting – 5:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/03/2018</b>	*Economic Development Committee – General Board Meeting – 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/3/2018</b>	*Airport Commission Meeting – 7pm	Lompoc City Hall - Administrative Conference Room - 100 Civic Center Plaza
<b>05/05/2018</b>	<b>Mission to Mars Launch</b>	Viewing Site at Lompoc Airport
<b>05/07/2018</b>	*Human Services Commission - 6:00pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/08/2018</b>	*Library Commission Meeting 10am	Lompoc Main Library - Grossman Gallery 501 E. North Avenue
<b>05/08/2018</b>	*Parks & Recreation Commission – 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/14/2018</b>	*Utility Commission Meeting 6pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/15/2018</b>	City Council Meeting - 6:30pm	Lompoc City Hall - Council Chamber - 100 Civic Center Plaza
<b>05/28/2018</b>	*Youth Commission Meeting – 7pm	Anderson Recreation Center – 125 W. Walnut Avenue, Lompoc

\*One or more Council Members may attend this meeting. However, if a majority of Council Members are present at this meeting, then no Council Member may make any comments regarding any matter within the subject matter jurisdiction of the City if a majority of Council Members would be able to hear those comments. In addition, no Council Member attending this meeting should discuss (at the same time or serially or through an intermediary) with a majority of the Council Members, outside of the duly noticed Council meeting, what occurred at this meeting or his/her thoughts regarding the meeting.

\*\*Only the two Council Members appointed to this Committee may attend this meeting. In addition, no Ad Hoc Committee Member should discuss (at the same time or serially or through an intermediary) with any Council Member outside of the duly noticed Council meeting, other than her/his Ad Hoc Committee co-member, what occurred at this meeting or his/her thoughts regarding this meeting.