

**MINUTES**

**Regular Meeting of the Lompoc  
City Council and Lompoc Redevelopment Agency  
Tuesday, July 5, 2011  
City Hall, 100 Civic Center Plaza, Council Chambers**

**CLOSED SESSION****OPEN SESSION - 6:00 P.M. – Council Chambers**

Council Members Present: Ashley Costa, Dirk Starbuck, Mayor Pro Tempore Bob Lingl, and Mayor John Linn.

Staff Present: City Administrator Laurel Barcelona, City Attorney Joe Pannone, and City Clerk Stacey Alvarez.

ORAL COMMUNICATIONS: None

**CLOSED SESSION – Administration Conference Room****BUSINESS ITEM:****1. CONFERENCE WITH LABOR NEGOTIATORS**

City designated representatives: Laurel Barcelona, Beth Flamm-Overby, Brad Wilkie, Colin Tanner, and Joseph Pannone. Employee organization: Teamsters Local 381 and Lompoc Police Officers Association.

**OPEN SESSION - 7:00 P.M. – Council Chambers**

Council/Agency Members Present: Ashley Costa, Dirk Starbuck, Mayor Pro Tempore/Vice Chair Bob Lingl, and Mayor/Chair John Linn.

Staff Present: City Administrator/Executive Director Laurel Barcelona, City Attorney/General Counsel Joe Pannone, City Clerk/Secretary Stacey Alvarez, Management Services Director Brad Wilkie, Senior Environmental Coordinator Stacy Lawson, Public Works Director Larry Bean, Assistant Public Works Director/City Engineer Kevin McCune, Aviation/Transportation Administrator Richard Fernbaugh, Utilities Director Ronald Stassi, Police Chief Timothy Dabney, and Acting Fire Chief Jeffrey States.

Other Present: Jim White, Erin Briggs, Jim Dixon, Larry Werner, Bob Manning, Alice Milligan, Will Schuyler, Paul Rosso, Carol Benham, DeWayne Holmdahl, Mary Saladino, Joyce Howerton, Anita Friedman, Ella Gale, Art Hibbits, Janice Keller, Dave Pierce, and Mike Mendek.

**REPORT ON ACTION TAKEN DURING CLOSED SESSION:**

Mayor Linn stated no reportable action was taken during Closed Session.

Anita Friedman gave the invocation and Mayor John Linn led the **Pledge of Allegiance**.

**PRESENTATIONS:**

Mayor Linn presented a proclamation to Parks and Recreation Director Dan McCaffrey declaring July as **Parks and Recreation Month 2011**.

**CITY ADMINISTRATOR/EXECUTIVE DIRECTOR'S STATUS REPORT:** (Information only)

City Administrator Laurel Barcelona announced a letter requesting an extension of the comment period for the Draft Phase II Municipal Stormwater Permit was sent to the State Water Resources Control Board on June 29, 2011. Additionally, a letter requesting the City of Lompoc be added to the list of participants in the new Statewide Stormwater Coalition (SSC) was sent via email on June 29, 2011. Council Member Lingl asked Staff if there is any cost associated with becoming a member of the SSC. Senior Environmental Coordinator Stacy Lawson stated no funds have been requested for membership.

**STAFF REQUESTS AND ANNOUNCEMENTS:**

City Administrator Laurel Barcelona announced the previously Council approved change to the posting of the City Council Meeting Agendas and the rearrangement of the order of business items on the Agendas will begin with the July 19, 2011 City Council Meeting. A draft agenda will be posted 11-days before an upcoming Council Meeting and the Agenda category **Council/Redevelopment Agency Requests and Announcements** will be heard after the **Public Hearing** Agenda category.

**COUNCIL/REDEVELOPMENT AGENCY REQUESTS AND ANNOUNCEMENTS:**

1. **Transmittal of Council Appointed Single-Purpose Committee's Recommendations for Improvements to the City's Building, Engineering, and Planning Development Review and Permit Procedures.**

Committee Chair Jim White introduced the Committee Members Erin Briggs, Jim Dixon, and Larry Werner. Mr. White stated Committee Member Michael Siminski was out of town and would be absent from this meeting. Each Committee Member took turns to speak about the Committee's final recommendations to Council.

Council thanked the Committee for the work completed on this issue and discussed at length the recommendations provided by the Committee, including adopting a customer service "Charter of Excellence," suggestion 1(b) be revised to state a policy of twenty-four hours to return phone calls and/or email inquiries, update the City's policy to use California Environmental Quality Act (CEQA) Exemptions when available, and move forward as soon as possible with launching eTrakIt, the online application allowing the public to search Building and Planning records.

Public Comment: None

Mayor Linn moved to approve all recommendations received by the Council Appointed Single-Purpose Committee for improvements to the City's Building, Engineering, and Planning Development Review and Permit Procedures, with the revision of recommendation 1(b) to become a policy for returning phone calls and/or emails be completed no later than twenty-four hours and the suggested change of the City's policy from the use CEQA Negative Declarations to the use of CEQA Exemptions whenever possible, be done as soon as possible. The motion was seconded by Council Member Lingl.

Council Member Costa requested the language for Committee's recommendation in 2(d) of "daily updates" be revised to have updates be input in the system that reflect the timeframe of each Building and/or Planning process, and suggested an "Award of Excellence" for employees be included in the customer service "Charter of Excellence" policy and asked Staff to include this idea. Mayor Linn amended his earlier motion to include Council Member Costa's suggested change to the timeframe of updates for Building and/or Planning processes.

Mayor Linn asked Staff to describe the process of how plans for a project are reviewed by City Staff. Assistant Public Works Director/City Engineer Kevin McCune explained when plans for a project is received by the City, the development of services personnel accepts the plans and then all reviewing departments are contacted via email through TrakIt, and each department will arrange for personnel to review the plans and provide comments, recommendations, additional requirements, and/or approvals for the plans. Mr. McCune stated this method allows for each City department to review the plans independently, without having to wait on any other department's review.

Council Member Lingl requested a monthly update on the status of implementing these recommendations. Mayor Linn amended his motion to include this request from Council Member Lingl.

Council Member Costa requested Staff return at a later date informing Council how customer service is currently evaluated, if a method is in place for receiving input and assessments from customers, and suggestions on how to better solicit customer suggestions and comments.

**COUNCIL/REDEVELOPMENT AGENCY REQUESTS AND ANNOUNCEMENTS:**

(cont'd) Item No. 1

***ACTION:*** Motion/Second: Mayor Linn/Lingl. By a 4-0 vote (*Council/Agency Member Martner was absent*) Council received the Committee's recommendations and directed Staff to adopt all of the Council Appointed Single-Purpose Committee's recommendations with a change in the language to item 1(b) that shall set a City policy to return phone calls and/or emails shall be done within a twenty-four hour period, a change in the language to item 2(d) to have updates be input in the system that reflect the timeframe of each Building and/or Planning process, and provide a monthly update to Council on the status of the implementation of these changes.

**2. Lompoc Rotary Club Offer of Street Clock Donation.**

Utilities Director Ronald Stassi presented the Staff report and recommendations.

Lompoc Rotary Club representative Bob Manning spoke about the suggested donation stating he believes the clock will help revitalize the Downtown Area.

Public Comment:

1. Alice Milligan and Will Schuyler spoke in favor of Council accepting the proposed "town square" clock donation.

Council discussed Staff's estimates for the installation of the clock, the use of outside contractors or City Staff for the installation, the possible use of solar panels to power the clock, necessary changes to the existing median of the recommended installation site, other possible installation sites, and the updating of the Downtown Area Plan.

***ACTION:*** Motion/Second: Lingl/Starbuck. By a 4-0 vote (*Council/Agency Member Martner was absent*) Council accepted the offer of the Lompoc Rotary Club to donate a four-sided "town square" style clock for installation in the Old Town area in accordance with the terms stated in the staff report.

**BREAK:**

At 8:38 P.M. Mayor/Chair Linn announced a break. At 8:48 P.M., the meeting reconvened with all Council/Agency Members present.

**3. Recommendation Regarding Redistricting of Santa Barbara County.**

City Administrator Laurel M. Barcelona presented the Staff report and recommendations.

Mayor Linn opened the item to Public Comment.

Public Comment:

1. Alice Milligan spoke in support of Council's campaign to keep the entire City of Lompoc in a single Supervisorial District and announced a County Supervisor's Meeting will be held on Tuesday, July 12, 2011 and information regarding this matter will be available at the Friday Night Old Towne Market on July 8, 2011.
2. Paul Rosso, and DeWayne Holmdahl spoke in favor of keeping Lompoc in a single Supervisorial District.
3. Carol Benham thanked Council for the proposed letter and suggested it contain more than one of the proposed maps as being acceptable.
4. Mary Saladino asked if funding for City schools would be effected if the City of Lompoc is split in to different Supervisorial Districts.
5. Joyce Howerton spoke in favor of Lompoc being split in to two Supervisorial Districts.

**COUNCIL/REDEVELOPMENT AGENCY REQUESTS AND ANNOUNCEMENTS:**

(cont'd) Item No. 3

Council discussed the proposed letter, recommended edits and additions, and thanked Carol Benham for her work on this issue.

*ACTION:* Motion/Second: Mayor Linn/Starbuck. By a 4-0 vote (*Council/Agency Member Martner was absent*) Council approved for the Mayor and all Council Members to sign a letter, with all suggestions of edits incorporated, to the Santa Barbara County Board of Supervisors, supporting any proposed redistricting map plan that would keep the City of Lompoc and its citizens “whole” and does not split the City between two supervisorial districts.

Mayor Linn recused himself from Item No. 4 due to a conflict of interest and left the Council Chambers.

4. **Request for Proposal to Study State Route 246 Santa Ynez River Bridge and Central Avenue Extension Feasibility.**

Assistant Public Works Director/City Engineer Kevin McCune presented the Staff report and recommendations.

Public Comment:

1. Alice Milligan, Joyce Howerton, Anita Friedman, Art Hibbits, Paul Rosso, Janice Keller, Mary Saladino, and Dave Pierce spoke against the proposed feasibility study of the Central Avenue Extension.
2. Will Schuyler and Ella Gale spoke in favor of the proposal to Study HWY 246 Santa Ynez Bridge and a replacement or improvement to the Robinson Bridge.

Council Member Starbuck stated he is not in favor of a Central Avenue Extension.

Council discussed the possibility of asking the Santa Barbara County Association of Governments (SBCAG) to proceed with the Request for Proposal (RFP) to Study State Hwy 246 Santa Ynez Bridge and not the Central Avenue Extension, and the ability to use the monies for this RFP for an addition of a pedestrian walkway to the State Hwy 246 Santa Ynez River Bridge.

*ACTION:* Motion/Second: Costa/Starbuck. By a 3-1-0 vote (*Council/Agency Member Martner was absent, and Mayor Linn abstained*) Council reviewed the Santa Barbara County Association of Governments (SBCAG) Request for Proposal (RFP) requesting the RFP be shelved until a future date and the monies budgeted for this study be requested to fund a pedestrian walkway or footbridge of the State Route 246 (SR 246) Santa Ynez River Bridge or be returned to the SBCAG project budget for the SR 246 Santa Ynez River Bridge project.

**BREAK:**

At 9:50 P.M. Mayor/Chair Linn announced a break. At 9:55 P.M., the meeting reconvened with all Council/Agency Members present.

Mayor Linn returned to the Council Chambers and rejoined the Meeting.

**ORAL COMMUNICATIONS:**

1. Mike Mendek spoke about the current negotiations with the City of Lompoc and Teamsters Local 381.
2. Alice Milligan requested Council remain vigilant in securing Redevelopment and Santa Barbara County funding for Lompoc projects.
3. Will Schuyler spoke in favor of item No. 12, the lease agreement between V&J Rock Transport, Inc and the City of Lompoc and stated his disappointment in Council’s decision in not approving the proposed RFP for a feasibility study of the Central Avenue Extension and the SR 246 Santa Ynez Bridge.

## **CONSENT CALENDAR:**

All items listed under Consent Calendar are considered to be routine and will be enacted, after one motion, in the form listed below. There will be no separate discussion of these items unless good cause is shown prior to the Council/Agency vote. Any items withdrawn from the Consent Calendar for separate discussion will be addressed immediately before the second Oral Communications, near the end of the meeting.

**Item No. 10 was pulled by Council Member Costa for further discussion.**

***ACTION:*** Motion/Second: Costa/Lingl. By a 4-0 vote (*Council/Agency Member Martner was absent*) the City Council/Agency Board:

CITY 5. **Approved of expenditures for:**

Payroll of 06/2/2011 - \$1,260,050.99  
Voucher Register of 06/17/2011 - \$378,368.21  
Voucher Register of 06/24/2011 - \$1,133,937.61

CITY 6. **Resolution No. 5723(11), Approval of the Annual Maintenance and Operations Plan Environmental Documentation.**

Council adopted Resolution No. 5723(11), approving the Annual Maintenance and Operations Plan (AMP) for Fiscal Year 2011/2012 and authorized staff to submit the Notices of Exemption to the Santa Barbara County Clerk of the Board.

CITY 7. **Revise Electric Energy Conservation Incentives for Refrigerators and eliminate the Conversion to Gas Rebate Program.**

Council authorized the elimination of the rebate for the conversion of an electric clothes dryer or water heater to a gas appliance; authorized a change in the qualifications for the rebate for the purchase of a new refrigerator or freezer; and increase the amount authorized toward the purchase of refrigerators for income qualifying customers.

CITY 8. **Replace Resolution No. 5629(10), with Amended Resolution No. 5732(11), to Temporarily Suspend Collection of Retrofit Fees.**

Council approved the continuation of the suspension of the in-lieu fee payment for the Retrofit/Rebate Program as set forth in Resolution No. 5629(10), through June 30, 2012; and amend that Resolution to reflect that continuation by adopting Resolution No. 5732(11).

CITY 9. **Approval of Memorandum of Understanding between the City of Lompoc and the Lompoc Valley Community Healthcare Organization for a Federal Safe Routes to School Application, Cycle 3.**

Council approved the Memorandum of Understanding (MOU), establishing a partnership between the City of Lompoc and the Lompoc Valley Community Healthcare Organization (LVCHO) for the submittal of a non-infrastructure grant application to the Federal Safe Routes to School (SRTS) Program, Cycle 3, administered by the California Department of Transportation (Caltrans); and directed the City Administrator to execute the MOU, and directed staff to submit the grant application.

**This item was pulled for further discussion at the end of the Meeting**

CITY 10. **Purchase of City Surveillance Camera System.**

Chief of Police Timothy L. Dabney  
[T\\_dabney@ci.lompoc.ca.us](mailto:T_dabney@ci.lompoc.ca.us)

**CONSENT CALENDAR:** (cont'd)

- CITY            11.    **Text Amendment (TA 11-04) – Summary of Action – Amend Section 17.048.050 – Planned Commercial Development.**

Council waived further reading and adopted the Ordinance No. 1570(11) (Planning Division File No. TA 11-04).

- CITY            12.    **Lease and License Agreement with V&J Transport, Inc.**

Council approved and authorized the Mayor to execute a Lease and License Agreement with V&J Transport, Inc., for real property located at 1655 North V Street, Lompoc, CA. (APN: 93-040-20 and 93-040-40).

**UNFINISHED BUSINESS:**

- CITY            13.    **City Council Consideration of a Planning Commission Recommendation for a Text Amendment (TA 11-03) to the City's Zoning Ordinance to amend Section 1.32.010 of the Municipal Code and to Establish Chapter 17.006 Appeal Procedures in the Zoning Ordinance.** (Continued from June 21, 2011 City Council Meeting.)

Planning Manager Lucille T. Breese presented the Staff report and recommendations.

Council Member Costa thanked Staff for providing Council with a strikeout version with all of Council's change requests.

Public Comment: None

**ACTION:** Motion/Second: Costa/Starbuck. By a 4-0 vote (*Council/Agency Member Martner was absent*) the City Council received and reviewed the Planning Commission recommendation; held a public hearing; adopted the Negative Declaration prepared for the Text Amendment and directed staff to file a Notice of Determination (NOD); and waived further reading and introduced Ordinance No. 1569(11), approving Text Amendment TA 11-03 amending the City's Zoning Ordinance Section 1.32.010 of the Municipal Code and to establish Chapter 17.006 Appeal Procedures in the Zoning Ordinance.

**NEW BUSINESS:**

- CITY            14.    **Approval of Resolution No. 5730(11), Authorizing the Establishment of a Safely Surrender Baby Program and Designating Lompoc Fire Stations as Safe Surrender Sites.**

Acting Fire Chief Jeffrey R. States presented the Staff report and recommendations.

Council Member Lingl asked Staff if a policy is set in accepting a surrendered child. Acting Fire Chief Jeffrey States explained the City will mirror the Santa Barbara County Health policy.

Public Comment: None

Mayor Linn stated he is in favor of Staff's recommendations.

**ACTION:** Motion/Second: Starbuck/Costa. By a 4-0 vote (*Council/Agency Member Martner was absent*) the Council adopted Resolution No. 5730(11), authorizing the establishment of a Safe Surrender Site and designating the City of Lompoc Fire Stations as safe surrender sites pursuant to the California Safely Surrendered Baby Law (Health and Safety Code section 1255.7).

**CONSENT CALENDAR:** (cont'd)

Item No. 10

CITY            10.    **Purchase of City Surveillance Camera System.**

Chief of Police Timothy L. Dabney presented the Staff report and recommendations.

Council discussed the suggested placement of the surveillance cameras, the use of cameras in public areas, ability of cameras to be focused and moved by the Lompoc Police Department, the expected prevention of crime for the City of Lompoc with the use of the surveillance camera system, the possibility of a status report from Staff regarding the usefulness of the camera surveillance camera system, and the current use of such a system by the City in other areas of the City.

**ACTION:** Motion/Second: Costa/Lingl. By a 4-0 vote (*Council/Agency Member Martner was absent*) the Council approved the award of a contract to purchase a Citywide CCTV system from RoboVu of Phoenix, Arizona in the amount of \$171,954 and authorize the Purchasing & Materials Manager to issue a purchase order, and directed Staff to return in a year after the installation of the surveillance camera system with a status report of the usefulness of the CCTV surveillance system.

**WRITTEN COMMUNICATIONS:**

Council received copies of two email letters from Justine Ruhge. One letter was Mr. Ruhge's statement against the proposed feasibility study of a Central Avenue Extension and improvements to the SR 246 Santa Ynez River Bridge. The second letter expressed Mr. Ruhge's encouragement to Council to send a letter to the Santa Barbara County Supervisors requesting Lompoc remain in a single Supervisorial District.

**ORAL COMMUNICATIONS:** None

**COUNCIL/REDEVELOPMENT AGENCY REQUESTS, COMMENTS, AND MEETING REPORTS:**

Council Member Costa asked Mayor Linn if Mayor Linn's conflict of interest with Central Avenue will hinder the Council's ability to request Santa Barbara County Association of Governments (SBCAG) to continue to work towards an upgrade of the SR 246 Santa Ynez River Bridge.

Council Member Lingl reported he attended the California Citizens Redistricting Commission public hearing on June 22, 2011 in Oxnard, CA., and several other meetings during the week.

Council Member Starbuck stated he had a wonderful Flower Festival, Fourth of July, and the Alumni Cruise held on Friday, July 1, 2011 and invited everyone out to the Old Towne Market held every Friday evening through August 26, 2011.

Council Member Costa announced she attended a California Citizens Redistricting Commission public hearing in Fresno, CA on June 23, 2011.

Mayor Linn clarified that Council Member Lingl will represent the City of Lompoc at the SBCAG meeting on July 6, 2011 and if the Central Avenue Extension is removed from the SBCAG project for the City, the Mayor's conflict of interest will be removed; announced he attended several meetings and recently sold his towing service company.

**ADJOURNMENT:**

At 10:46 A.M. Mayor/Chair Linn adjourned the Lompoc City Council/Redevelopment Agency to a Regular Council Meeting at 7:00 P.M. on July 19, 2011.

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John H. Linn Mayor/Chair  
City of Lompoc

ATTEST:

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Stacey Alvarez  
City Clerk  
July 29, 2011