

# City of Lompoc



Gary P. Keefe  
City Administrator

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## **Biennial Budget For Fiscal Years 2005-07**

Presented to:

The Honorable Mayor and Members of the City Council  
City of Lompoc, California

June 3, 2005

Gary P. Keefe, City Administrator

### **Introduction**

Presented herein is the biennial budget for the City of Lompoc for Fiscal Years 2005-2007. The budget is comprised of all anticipated revenues available to the City over the course of the biennial budget period and all anticipated expenditures necessary to maintain existing services and carry out most of the priorities of the City Council for the same period.

The responsibility for and preparation of the budget is clearly set forth in Section 1521 of the Lompoc City Code. This section of the Code speaks to the basic need to provide financial information. While this is certainly the primary purpose of any budgetary document, it is also necessary that the budget document accurately portray staff's best efforts at translating the priorities of the City Council as such priorities have been expressed in budget priority workshops and previous actions of the Council.

The proposed budget is also staff's effort at translating legislative priorities into a budget that constitutes the "essential services" level of operating performance required by the City Council and the laws of our state and federal governments. "Essential services" are defined as those necessary for the health, safety, and desired quality of life to the community, and for the effective functioning of City government. The proposed budget describes the resources which, in my judgment are available and necessary for department managers to deliver the level of services, essential or desirable, that I believe the Council expects the organization to deliver over the next two fiscal years.

Through the process of preparing the FY 2005-07 proposed budget, the Administrative staff and the City department heads have concentrated their efforts on providing the City Council with budget information that is timely and relevant to the Council's task of making policy decisions regarding services and programs. Staff analysis, review and discussions on budget and service issues have taken place prior to formulation of the proposed budget. As is always true, when available resources are limited, many departmental requests and some requests from other agencies cannot be recommended. As in the past,

department heads have been given the opportunity to influence the final recommendations contained in the proposed budget.

This proposed budget has been developed using the following principles:

- Basic services are financed at realistic levels;
- Revenues have been estimated at realistic levels, based on historical data and a reasonable forecast of economic conditions over the next two years, and the latest legislative developments;
- Reserve policies affording protection against unanticipated revenue shortfall or necessary expenditures are in place;
- Productivity improvements through technology and human resources are employed in all City services;
- One time monies have not been used for recurring expenditures;
- Employee salaries and benefits are maintained and outcomes of salary negotiations have been represented in the proposed budget;
- The City continues to protect its electric ratepayers by positioning itself to ensure the continued reliable delivery of reasonably priced electricity;
- All applicable revenues have been computed consistent with the provisions of Proposition 218;
- The Lompoc quality of life is maintained and/or enhanced through a broad mix of service financed and paid for by its users.

As we enter this budget period, we have cause for continued caution. We are faced with uncertainty as the State addresses its continuing financial crisis, placing unprecedented pressure upon the State General Fund budget. The State shortfall prompted the Governor to begin reducing discretionary funding to local government during FY 2001-03 and reduction of State discretionary funding continued during the FY 2003-05 budget cycle. As we enter the FY 2005-07 budget, the City is faced with a number of uncertainties, with the Governor and Legislature proposing several cuts. We currently assume deferral and suspension of State mandates that represents a loss of approximately \$50,000 to \$100,000 to the City; and reductions in the Public Library Fund (PLF) of approximately \$14.7 million statewide, representing a cut to the Lompoc Library PLF of approximately \$143,306, down from \$193,004 FY 99-01 to \$49,160 in FY 2003-05, and to \$46,698 in FY 2005-07. In addition, the proposed State budget cuts the tax increment of Redevelopment Agencies (RDA) in the amount of \$250

million to shift to ERAF. While the RDA budget is separate from the City budget, this shift represented a reduction in the City's RDA tax increment of \$77,514 for State FY 2004-05, and \$77,514 for State FY 2005-06, which will limit RDA activity.

During the fiscal year 2003-05 budget, speculation as to the fate of the Motor Vehicle License Fee (VLF) revenue caused grave concern. This revenue source contributes approximately \$3.0 million each year to the City General Fund, 20% of our City's General Fund discretionary revenue. This is essential funding for maintaining the current level of service for Police Department, Fire Department, Parks and Recreation Department, and the Library. Staff closely monitored the Governor's proposal to discontinue the Motor Vehicle License Fee (VLF) "backfill" to local governments, because loss of this revenue would have required the City to make drastic cuts. The final outcome was a temporary reduction of \$350,000 per year for two years, and we expect complete restoration in the second year of this budget, as a result of the passage of Proposition 1A. General fund reserves were drawn down to make up for this lost revenue. The VLF revenue source may still be at risk as the State struggles with future budget shortfalls, but the current scenario calls for ultimate payback of VLF "backfill" that is withheld in the future by the Legislature. Staff will continue to monitor this situation and take action as necessary and appropriate to protect this revenue.

The Governor's May 2005 State budget revision proposes to continue a number of public safety programs, including the Citizen's Option for Public Safety (COPS) program. The POST Aid to Local Government reimbursements are expected to continue. However, the Police Activities League (PAL) program, which is grant funded and not a part of this budget, is in jeopardy. The Juvenile Justice Crime Prevention Act (JJCPA) program, which provides funding to the County and from which Lompoc has received funding for our Police Activities League (PAL) part-time Officer, may realize a one-time change to the timing of the allocation (April 1 versus July 1), with the State General Fund making up the lost interest earnings brought about by the delayed allocation. Despite this continuance, the County has indicated that Lompoc's PAL program will not be funded. Additionally, Council approved \$33,333 as matching funds for the Domestic Violence/Crimes Against women Reduction Program in August of 2003, which was a three-year grant program expiring in Year 2 of the FY 2005-07 budget. Matching funds for continuation of this program are included in the first year and not included in the second year of the recommended budget, but will be brought before Council for action at the appropriate time, if this program is continued.

### **Revenues and Expenditures**

The Proposed 2005-07 Biennial Budget is \$160,385,765, representing a \$17,514,141, or 9.8% decrease from the adopted FY 2003-05 budget, primarily because of the Aquatic Center and Wastewater Construction Improvements in

the previous budget. Of this proposed budget, the City's General Fund budget is \$49,678,770, an increase of 16.55% over the previously adopted budget.

For reasons previously stated, staff has taken a conservative approach in the preparation of this budget. Property Tax, Transient Occupancy Tax, Sales Tax, and Vehicle License Fees (the largest unrestricted General Fund revenue sources) have increased by \$3,042,050 over last budget's adopted projections. Increases in General Fund employee salary and benefit costs (the largest single General Fund expense) over the same period have increased expenditures by \$6,149,023, which is balanced with restricted General Fund revenue resources, such as road funds and inter-departmental service charges.

Because of the need to provide for normal contingencies during the coming fiscal years, the budget provides for a General Fund Reserve of approximately \$2,700,000. The General Fund Reserve balance also includes \$2,000,000 held in the Economic Uncertainty Fund.

Staff has taken a conservative approach when considering personnel staffing requests. Requests for new positions and requests for new programs of expanded levels of service in the General Fund have been recommended, according to the following practices:

- Public safety departments have received priority consideration, consistent with Council direction;
- Additional personnel requests have been critically reviewed and evaluated by both the Administrative and Personnel Departments;
- Expanded Part-Time hours and Job Share staff are recommended only in those cases where offsetting revenues could be documented and/or workload clearly exceeds the department's ability to provide required services;
- Alternative work methods that are expected to result in greater productivity or efficiencies, while maintaining current staffing levels, have been encouraged and supported.

### **General Fund**

Revenue projections for the General Fund are based on a "best estimate" of the future growth or decline of the various General Fund revenues. However, to provide sufficient revenue to balance the FY 2005-07 budget, we are recommending that Council continue to transfer funds from the Electric Fund based on the Utility Rate of Return formula. Transfers to the General Fund from the Water, Wastewater, and Solid Waste utilities are computed on a "cost of service" methodology. WiFi will provide a 5%

franchise fee to the General Fund. While staff will be recommending an increase in Electric, Water, Wastewater and Solid Waste fees, these are being driven solely by increased operating costs and debt service to fund upgrades and system improvements. Caution continues to be taken in regard to the future of the General Fund. For example, funding to demolish the old municipal swimming pool has not been recommended in this budget, but will be brought to Council for consideration when feasible and appropriate. This attitude exists because the City has far less control over the General Fund than other funds, and because so many essential services of the City are supported through this fund.

Assumptions incorporated in the revenue projections are as follows:

### Taxes

Property Taxes are projected to increase 11% in FY 05-06 and 8% in FY 06-07 due to increased property values. The City will have lost approximately \$1,924,307 due to the ERAF FY 05-06 loss of \$761,399, the ERAF FY 06-07 loss of \$813,293, and the FY 05-06 \$349,615 (ERAF 3) take-away.

Staff is projecting Sales Tax to increase by 7.8% in FY 05-06, mostly due to Home Depot, and 4.8% in FY 06-07, due to increased retail development and inflation.

Motor Vehicle License Fee revenue, which includes VLF and property tax in-lieu of VLF, is projected at \$2,939,868 in FY 2005-06 and \$3,144,264 in FY 2006-07, totaling \$6,084,132 fiscal years 2005-07.

### License and Permits

Revenue from this source is projected to increase primarily due to increases in construction activities and the resulting new businesses the construction will house.

### Fines, Forfeitures and Penalties

Revenue from these sources is not expected to appreciably grow during the budget cycle. The State continues to take significant portions of these revenues to balance their own budget.

### Investment and Property Revenues

Staff projects essentially flat growth in interest earnings primarily due to continued anticipated low interest rates over the next 24 months. Continued active intervention by the Federal Reserve Bank has kept



interest rates at low levels. Property Revenues will continue to increase slightly due to the availability of the Lompoc Community Center as a meeting venue.

### Charges/Internal Services

Revenues from these sources have been increased to reflect the actual cost of City operations.

### Transient Occupancy Tax

Revenues from this source are projected to reflect a modest increase during the budget period due primarily to increased business and tourist interest in the area.

### **Electric Fund**

During the 2001-03 budget, the State's electrical crisis placed pressure on the State General Fund budget. While the situation remains extremely fluid, the City of Lompoc Electric Division, "Lompoc City Electric," continues to provide its customers with the same stable electrical rates and quality service they have come to expect. The Deregulation Cost Adjustment (DCA) expires on December 31, 2006. This is a 1.5 cents per kwh adjustment implemented to stabilize customer bills during what was expected to be a temporary, but very high, increase in wholesale energy costs as a result of California's failed attempt at electric deregulation. Energy costs are not expected to go down and staff will recommend before December 31, 2006 that the DCA be incorporated into the regular electric rate, recognizing that these higher costs are permanent. An actual rate increase may also be recommended.

The 2005-07 budget will continue to see changes in the business climate for the Electric Division. In September of 2002, NCPA became a Metered Subsystem of the California Independent System Operator (ISO). As an NCPA pool member, Lompoc now depends on the ISO for 100% of our power deliveries. This places NCPA and its member cities, including Lompoc, into all of the issues surrounding the ISO operation, potentially affecting our ability or the cost to deliver power to Lompoc economically. The Electric Division will continue to monitor this situation and, through NCPA, attempt to mitigate effects on our customers and to acquire and deliver economical energy to Lompoc customers. The wholesale market is less volatile; however, federal controls are relaxing and market performance for the next two to five years will need to be closely watched. The source of power from Western Area Power Administration (WAPA) is no longer available, effective December 31, 2004. This was inexpensive power, priced at 2.5 cents per kwh and making up approximately 30% of

Lompoc's wholesale energy. This resource is now replaced with market rate power at 7.5 cents per kwh. The City along with other NCPA members will actively manage the energy portfolio, and may very likely include construction or purchase of additional generation facilities.

### **Solid Waste/Landfill Fund**

During the 2001-03 budget, Council approved the first two years of a five-year plan for the Solid Waste Division. As a result, a new rate structure was implemented for both collection and the landfill; three additional Citywide cleanup days and a one-time bulky item pickup were added for our residential customers. Commingled recycling was introduced to commercial customers, and Greenwaste recycling was introduced, with once-per-week collection established for all three commodities (refuse, greenwaste, and commingled recycling) for single-family residents. Staff will propose an undetermined rate increase for solid waste during year one of this budget cycle. While the City of Lompoc's award-winning Solid Waste, Recycling, and Landfill programs offer the citizens of Lompoc a far higher level of service than any other municipality or agency in the region, the Landfill operations face pressure from external regulations.

### **Water Fund**

This budget anticipates a rate increase ranging between 5% and 10% during this budget cycle as a result of infrastructure improvements and maintaining distribution quality.

### **Wastewater**

Rate increases ranging from 10% to 15% will be proposed for FY 2007 due primarily to the design and construction of the nearly \$50,000,000 plant upgrades identified in the recently completed Master Plan and currently under design.

### **Summary**

The Proposed FY 2005-07 Biennial Budget represents the efforts and best professional judgment of City staff. Although General Fund revenues are limited, service levels have not been reduced. As has been stated in previous budget messages, and restated here, the City cannot be expected to continue providing services at present levels, meet increased service requirements and provide for necessary improvements of existing facilities in future years without an adequate revenue base. If City revenues fail to keep pace with future expenditures, the City will have but two choices: cut services or create new revenues.

Given this reality, we are somewhat encouraged by the recent upturn in the Lompoc economy and new businesses. Lompoc's reputation as a beautiful, family-oriented, and well-run City has been brought to the public's attention

through our aggressive marketing efforts and investors are taking advantage of opportunities in Lompoc. But even these gains, as impressive as they may be, are not enough to address the previously mentioned issues facing this City.

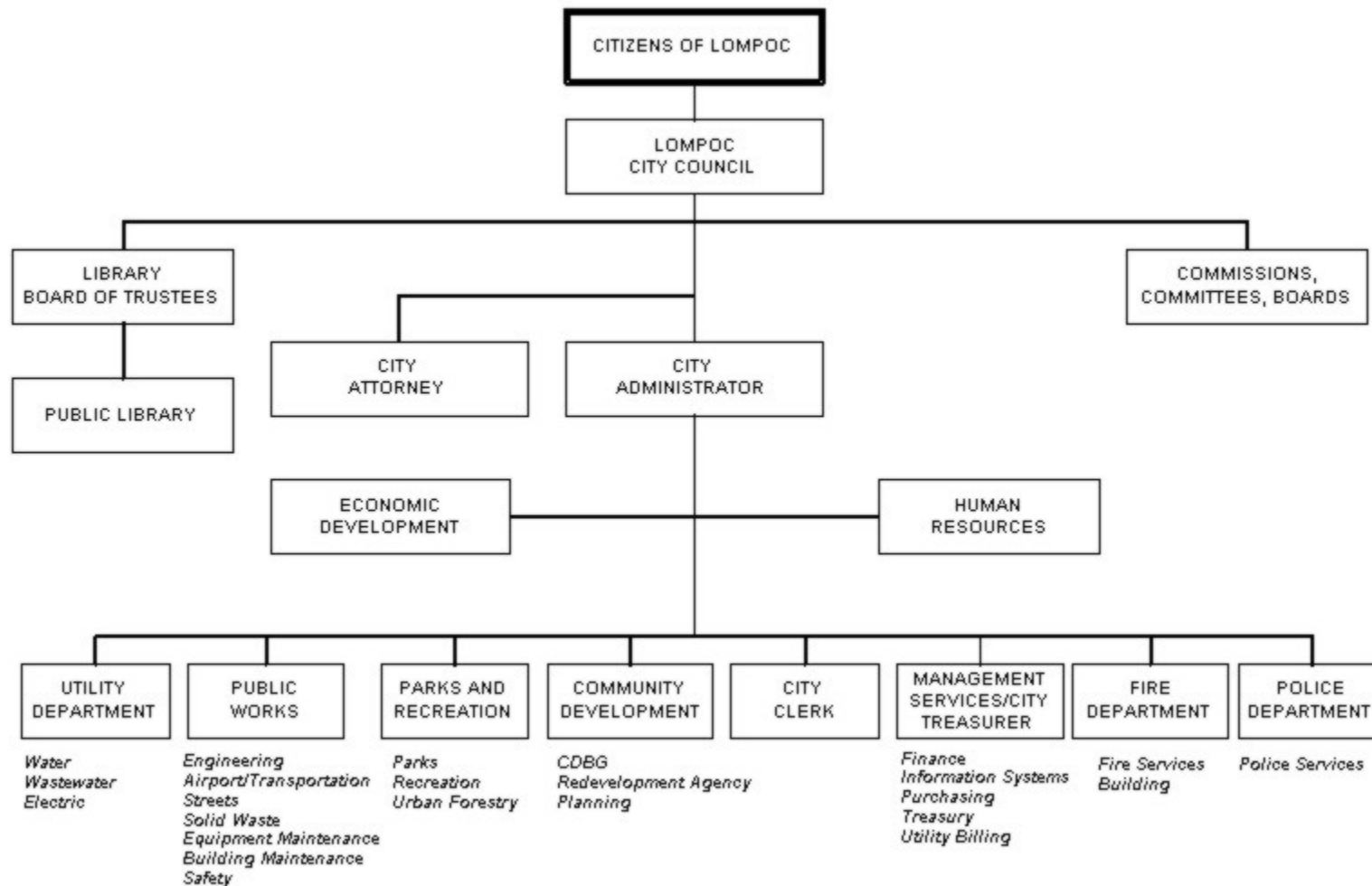
I greatly appreciate the Council's support of our staff and the commitment of the City employees who have helped plan the budget, those who have prepared it, and those who implement the adopted policies of the City Council and deliver the high quality services that the citizens of Lompoc have come to enjoy.

I would particularly like to recognize Laurel Barcelona, Assistant to the City Administrator; John Walk, Management Services Director; Rene Vise, Financial Services Manager; Carol Smith, Secretary to the City Administrator; Steve Boggs, GIS Technician; and John Gonzales, Printing & Web Technician, for their excellent work in coordinating the preparation of the budget.

The proposed FY 2005-07 budget as submitted is balanced and is recommended for your approval.

Gary P. Keefe  
City Administrator

# CITY OF LOMPOC ORGANIZATION CHART



2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>TAXES</b>								
*****								
PROPERTY TAXES-AREA #1 SECURED	4,859,662	2,224,486	2,395,193	2,494,863	2,571,025	2,872,616	3,073,256	5,945,872
PROP TAX-EDUCTNL REV AUGMNTN	0	0	0	0	-349,615	-349,615	0	-349,615
PROP TAX-RDA AMND#1 PASS THRU	29,781	21,988	52,083	15,289	0	63,000	66,150	129,150
PROPERTY TAXES-NONSECURED	278,339	138,229	139,528	142,894	147,880	145,752	148,667	294,419
PROPERTY TAX-IN LIEU OF VLF	0	0	0	0	2,258,045	2,450,400	2,625,428	5,075,828
TAXES-PRIOR SECURED	73,000	21,175	26,053	37,000	21,174	27,000	28,000	55,000
TAXES-PRIOR UNSECURED	4,600	0	2,552	2,400	9	2,500	2,500	5,000
TAXES-PRIOR SUPPLEMENTAL	4,000	3,379	3,925	2,000	3,801	3,900	3,900	7,800
FED IN-LIEU HOUSING APPORTION	0	17,501	9,595	0	10,481	0	0	0
SUPPLEMENTAL-SB 813	160,000	129,600	116,991	80,000	183,109	160,000	140,000	300,000
PENALTIES/INT ON DELQ PROP TAX	24,000	7,750	9,486	12,000	8,687	12,000	12,000	24,000
SALES & USE TAX	6,956,694	3,292,992	3,446,012	3,546,550	2,433,571	2,940,141	3,080,547	6,020,688
SALES TAX-PUBLIC SAFETY	194,428	104,125	100,528	99,120	83,536	108,731	113,080	221,811
IN LIEU OF LOCAL SALES TAX	0	0	0	0	802,515	980,047	1,026,849	2,006,896
FRANCHISE TAX - P G & E	20,000	9,957	9,875	10,000	9,818	10,500	11,000	21,500
FRANCHISE TAX - SO CAL GAS CO	215,000	70,123	98,286	115,000	111,184	103,000	106,000	209,000
FRANCHISE TAX - CABLE T V	596,726	284,418	276,813	301,317	199,056	299,401	311,377	610,778
FRANCHISE-CABLE CONSULT PMT	0	11,011	0	0	0	0	0	0
BUSINESS LICENSE TAXES	532,419	268,439	278,990	269,496	302,085	308,000	318,000	626,000
REAL PROPERTY TRANSFER TAXES	160,000	136,715	214,179	80,000	163,699	200,000	200,000	400,000
	14,108,649	6,741,888	7,180,089	7,207,929	8,960,060	10,337,373	11,266,754	21,604,127
<b>LICENSE AND PERMITS</b>								
*****								
BUILDING PERMITS	504,250	324,026	370,931	252,125	323,754	313,385	317,658	631,043
PLUMBING PERMITS	71,054	34,880	39,019	35,527	38,187	41,971	42,421	84,392
ELECTRIC PERMITS	71,720	47,262	45,561	35,860	39,629	43,385	43,909	87,294
MECHANICAL PERMITS	26,814	15,402	21,230	13,407	16,563	16,913	17,158	34,071
GRADING PERMITS	20,214	14,721	4,948	10,107	5,666	5,000	5,000	10,000
EXCAVATION PERMITS	96	18	0	48	0	50	50	100
STREET ENCROACHMENT PERMITS	8,026	1,870	35,048	4,013	10,881	8,000	8,000	16,000
SMIP FEES	338	234	295	169	259	250	250	500
GUN PERMITS	0	-126	-3	0	0	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
GARAGE SALE PERMITS	4,200	1,612	1,684	2,100	1,330	1,700	1,700	3,400
DANCE & CABARET PERMITS	100	120	75	50	25	75	75	150
TAXICAB OPERATORS PERMITS	0	0	100	0	100	100	100	200
TAXICAB DRIVERS PERMITS	100	75	0	50	0	0	0	0
MISCELLANEOUS PERMITS	314	25	52	157	300	50	50	100
BICYCLE LICENSES	840	395	235	420	162	235	235	470
GUN VENDOR LICENSES	20	20	10	10	10	10	10	20
GUN VENDOR LICENSES	0	20	0	0	0	0	0	0
-----								
	708,086	440,554	519,185	354,043	436,866	431,124	436,616	867,740
FINES, FORFEITS & PENALTIES								
*****								
BUSINESS TAX PENALTIES	10,000	4,692	4,532	5,000	7,466	5,000	5,400	10,400
CRIMINAL CODE VIOLATIONS	26,000	28,747	9,683	13,000	22,376	13,000	13,000	26,000
-----								
	36,000	33,439	14,215	18,000	29,842	18,000	18,400	36,400
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	360,000	220,798	75,601	180,000	57,675	75,000	75,000	150,000
INT INCOME-RESTRICTED FUNDS	0	5,801	3,280	0	874	2,000	2,000	4,000
INTEREST RECEIVED-RDA LOANS	4,000	6,892	8,000	2,000	4,667	12,605	11,718	24,323
UNREALIZ GAIN(LOSS)ON INVST	0	-22,309	-112,398	0	0	0	0	0
FACILITY RENTAL-CAC/MPL & I	26,000	14,055	14,415	13,000	12,352	15,293	15,752	31,045
FACILITY RENTAL-LPC YMCA	9,000	4,718	4,741	4,500	4,158	4,900	5,000	9,900
TEL COMM-INMATE WELFARE	17,000	0	0	0	0	0	0	0
SITE RENTAL-NEXTEL COMM	34,437	16,687	17,355	17,473	15,007	17,556	18,000	35,556
-----								
	450,437	246,642	10,994	216,973	94,733	127,354	127,470	254,824
REVENUES FROM OTHER AGENCIES								
*****								
SBCO GRANT-PAL	0	77,506	76,003	0	35,964	0	0	0
EDAC GRANT	0	11,882	0	0	0	0	0	0
FED GRT-LLE BLK GRT 01-02	0	3,000	0	0	0	0	0	0
FED GT-COPS IN SCHOOL	0	33,459	0	0	0	0	0	0
FED GRANT-LLE BLK GRT 02-03	0	34,987	0	0	0	0	0	0
FED GRANT-LLE BLK GRT 03-04	0	0	21,761	0	3,302	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
FED GRANT-LLE BLK GRT 04-05	0	0	0	0	11,535	0	0	0
ST GRT-BYRNE MEMORIAL GRANT	0	22,148	31,418	0	7,500	0	0	0
ST GRT-TRAFFIC SAFETY/DUI	0	0	0	0	3,125	0	0	0
ST GRT-OCJP DOM VIOLENCE(STOP)	0	90,000	75,463	0	118,354	0	0	0
STATE GRT-TECH GRT/CLEEP	0	21,899	0	0	0	0	0	0
ST GRT-SCH OFFICER/BKES-BOARDS	0	6,251	123	0	0	0	0	0
ST GRT-OTS SMASH 11	0	31,826	14,088	0	15,299	0	0	0
ST GRT-OTS OCCUP SAFETY PROG	0	26,376	5,906	0	0	0	0	0
ST GRT-OTS SEATBLT COMPLNCE	0	5,472	0	0	0	0	0	0
HOME OWNERS EXEMPT REIMB	65,000	30,677	30,881	33,000	26,994	32,000	33,000	65,000
AB1431-RVRBEND PRK MSTR PLAN	0	88,813	9,528	0	0	0	0	0
MOTOR VEHICLE LICENSE FEES	5,475,521	2,484,440	1,880,443	2,840,618	443,965	489,468	518,836	1,008,304
OFF HIGHWAY M V L IN-LIEU	2,000	1,855	485	1,000	1,453	1,500	1,550	3,050
MANDATED COST REIMBURSEMENT	66,000	99,502	-5,100	33,000	-4,099	0	0	0
P O S T GRANT	0	2,714	0	0	65,418	50,000	50,000	100,000
CIWMB PLYGRND RESURFACE GRT	0	0	50,000	0	0	0	0	0
SBCO CHILD CARE PARTNERSHIP	8,000	8,000	4,000	4,000	0	4,000	4,000	8,000
SBCO VEHICLE ANTI-THEFT FEES	0	0	100,589	0	38,645	4,214	5,810	10,024
SBCO-LIVESCAN SB720 VEHREG FEE	52,000	25,839	31,858	26,000	27,400	32,000	32,000	64,000
SB-TOBACCO PREV SETTLEMNT GT	0	613	0	0	0	0	0	0
SB-DV RESPONSE TEAM GRANT	0	29,166	0	0	0	0	0	0
-----	5,668,521	3,136,425	2,327,446	2,937,618	794,855	613,182	645,196	1,258,378

CURRENT SERVICE CHARGES

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COPIER CHARGES	720	498	447	360	261	450	450	900
NOTARY FEES	220	140	150	110	210	150	150	300
BUSINESS TAX APPLICATION FEES	0	0	0	0	0	5,500	5,500	11,000
BUSINESS TAX RENEWAL FEES	0	0	0	0	0	21,000	21,000	42,000
COBRA ADMIN FEE	58	44	43	29	88	45	45	90
FLOWER FESTIVAL SERVICES	8,038	0	2,712	4,019	3,370	3,500	3,500	7,000
WATER-OTHER GEN FD SUPRT SVCS	582,191	281,756	0	300,906	275,831	439,710	469,027	908,737
WASTEWTR-OTHR GEN FD SUPRT SVC	501,903	224,082	214,485	267,418	245,133	328,952	363,749	692,701
SW-OTHR GENFD SUPRT SVC	464,024	194,667	225,177	238,847	218,944	275,951	290,208	566,159
GENERAL PLAN AMEND FEES	0	-1,576	0	0	4,000	0	0	0
ZONING CHANGE FEES	0	2,331	670	0	8,000	0	0	0
ZONE VARIANCE FEES	0	393	0	0	0	0	0	0
ZONE VARIANCE FEES	0	393	0	0	0	0	0	0
ANNEXATION FILING FEES	0	-836	3,192	0	8,000	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
COMCAST FEES	0	0	0	0	5,000	0	0	0
PLAN CHECKING FEES	290,094	202,248	262,727	145,047	204,351	195,170	194,577	389,747
COMM DEV-POPMA CONDOMINIUMS	0	0	0	0	2,904	0	0	0
COMM DEV-LEROY COMMRL CONDOS	0	0	0	0	2,418	0	0	0
COASTAL VISION FEES/RVR TERRC	0	0	33,671	0	91,065	0	0	0
COM DEV-JM DEV-LAUREL & "V" ST	0	0	0	0	41,523	0	0	0
APPEAL FILING FEES	0	27	168	0	206	0	0	0
COM DEV-SOBHANI PINE ST PROJ	0	0	0	0	3,096	0	0	0
RECORDING FEES	160,000	0	0	80,000	0	90,000	90,000	180,000
FIESTA DEVELOPMENT FEES	0	0	-2,208	0	9,121	0	0	0
COMM DEV-MAPLE GARDN TOWNHOMES	0	0	-1,086	0	2,203	0	0	0
COMM DEV-ROUND TABLE PIZZA	0	0	2,923	0	500	0	0	0
COMM DEV-LHCDC	0	0	500	0	2,883	0	0	0
BODGER PROJ FEES	0	5,145	0	0	0	0	0	0
PATRIOT HOMES PROJ FEES	0	95,085	81,024	0	24,683	0	0	0
WESTAR ASSOC	0	53,028	22,134	0	3,002	0	0	0
WYE ANNEXATION	0	199,646	5,230	0	45,347	0	0	0
LAS CASITAS DEV	0	0	2,262	0	2,500	0	0	0
AMENDMNT TO EXIST PERMIT/APPRV	0	735	0	0	1,547	0	0	0
ARCHITECTURAL REVIEW	0	0	-485	0	-824	0	0	0
CONDITIONAL USE PERMIT	0	5,327	13,580	0	12,871	0	0	0
DESIGN REVIEW(SITE/BLDG PLAN)	0	18,086	21,546	0	38,333	0	0	0
DEVELOPMENT AGREEMENT	0	0	1,000	0	0	0	0	0
NEGATIVE DECLARATION	0	286	547	0	642	0	0	0
ENVIRONMENTAL IMPACT REPORT	0	13,004	3,671	0	8,170	0	0	0
FENCE MODIFICATION	0	232	238	0	101	0	0	0
CERT OF COMPL/LOT LINE ADJ	0	432	757	0	2,117	0	0	0
PARCEL MAP	0	7,112	1,181	0	9,282	0	0	0
SUBDIVISION MAP	0	6,254	-158	0	5,075	0	0	0
BUSINESS LICENSE REVIEW	0	-18	0	0	6	0	0	0
HOME USE PERMIT	0	9,585	5,189	0	6,805	0	0	0
TEMPORARY USE PERMIT	0	4,058	3,961	0	2,533	0	0	0
DAY CARE PERMIT - LARGE HOME	0	0	13	0	14	0	0	0
SIGN PERMIT PROGRAM	0	1,162	399	0	632	0	0	0
SINGLE SIGN PERMIT	0	1,545	2,130	0	1,497	0	0	0
TEMPORARY SIGN PERMIT	0	41	21	0	22	0	0	0
TIME EXT-MINOR/ARCHIT/DSGN REV	0	309	637	0	259	0	0	0
TOWBES GROUP FEES	0	0	1,536	0	0	0	0	0
PD-RESPONSE TO DUI ACCIDENTS	0	0	86	0	0	0	0	0
SPECIAL PATROL	0	0	0	0	881	0	0	0



2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
UTILITY TURN ON	400	246	369	200	367	350	350	700
PARKING TICKETS	60,000	33,651	34,157	30,000	25,377	30,000	30,000	60,000
ALT SENTENCE (PAY TO STAY)	4,000	1,749	5	2,000	0	0	0	0
RANGER PARKING TICKETS	0	0	0	0	40	0	0	0
PD-FALSE ALARM	9,000	2,211	4,864	4,500	964	3,000	3,000	6,000
SALE OF POLICE REPORTS	10,000	6,048	5,563	5,000	5,225	5,500	5,500	11,000
DOJ PRINTS	6,000	-1,030	32	3,000	3,390	5,000	5,000	10,000
POLICE ALARM PERMITS	100	26	6	50	12	10	10	20
SPECIAL POLICE PATROL SERVICES	9,000	0	5,962	4,500	9,817	7,000	7,000	14,000
SCHOOL SECURITY SERVICE	80,955	19,602	41,773	41,918	29,929	43,000	43,000	86,000
VEHICLE ABATEMENT	0	0	0	0	369	0	0	0
VEHICLE REPOSSESSION FEES	800	255	613	400	510	500	500	1,000
VEHICLE IMPOUND FEES	25,000	11,390	10,666	13,000	13,959	13,000	13,000	26,000
POLICE WITNESS DEPOSITS	2,000	1,067	670	1,000	149	600	600	1,200
CHILD SAFETY SEATS	0	139	0	0	0	0	0	0
EMERGENCY LINE 911	600	151	984	300	-76	250	250	500
CRIMINAL JUSTICE ADMIN FEE	2,000	2,112	1,793	1,000	5,872	6,000	6,000	12,000
PRISONER CARE CHGS-US MARSHAL	1,000	0	0	500	0	0	0	0
FINGERPRINT CHARGES	36,000	22,370	26,807	18,000	40,885	43,000	43,000	86,000
DOJ-DOMESTIC VIOLENCE RESTRN	0	0	1,240	0	0	0	0	0
SALE OF MAPS & PUBLICATIONS	2,400	1,749	2,078	1,200	1,343	1,500	1,500	3,000
SALE OF PLANS & SPECIFICATIONS	8,000	5,695	3,880	4,000	30	3,000	3,000	6,000
PARKING LOT MAINT REIMBURS	500	300	240	250	180	240	240	480
STREET DEPT SVCS CHARGE	2,000	740	0	1,000	-1,063	0	0	0
STATE HIGHWAY MAINTENANCE	8,000	0	0	4,000	0	0	0	0
WEED ABATEMENT CHARGES	2,700	1,240	774	1,350	147	775	775	1,550
ENCROACHMT PERMIT-CURB/GUTTER	120	61	127	60	178	127	127	254
ENCROACHMT PERM-SDWK/CRS GUTTR	200	198	67	100	223	100	100	200
ENCROACHMT PERM-DRIVEWAY	350	186	431	175	345	431	431	862
ENCROACHMT PERM-STREET PAVING	3,000	1,467	9,481	1,500	1,441	1,500	1,500	3,000
NEW SUBDIV CONSTRUCTION	20,000	10,758	44,766	10,000	0	10,000	10,000	20,000
SWIMMING POOL-ADMISSION	0	129	0	0	234	19,450	0	19,450
SWIMMING POOL-CLASSES	0	170	379	0	680	3,072	0	3,072
ARSON INVESTIGATION	0	0	201	0	0	0	0	0
PERM FEE/YRLY INSP:UNF FIRE CD	19,000	9,592	11,193	9,500	25,647	27,000	27,000	54,000
FIRE CLEARANCE	500	6,395	9,438	250	8,721	9,700	9,700	19,400

2005-2007  
 DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
 GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
FIRE SUP SYS-PL CK/FLD TST&INS	4,000	1,432	5,612	2,000	711	1,000	1,000	2,000
FIRE DET/ALM SYS PL CK TST&INS	1,000	1,613	922	500	6,598	500	500	1,000
BLDG-PLN CK/FLD TST & INSP	9,000	12,410	10,258	4,500	7,762	9,000	10,000	19,000
FIRE-FALSE ALARMS	0	103	0	0	0	0	0	0
SALE OF FIRE REPORTS	140	90	80	70	20	70	70	140
FIRE-LOMPOC FIRE CAMP	2,400	0	0	1,200	0	0	0	0
AMR BLS SERVICE FEE	0	0	0	0	0	53,075	54,402	107,477
	2,337,413	1,479,536	1,145,501	1,203,759	1,484,588	1,658,178	1,715,761	3,373,939

CHARGES/INTERNAL SERVICES

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ADMINISTRATIVE SERVICE CHARGE	7,656,766	3,438,174	3,735,010	3,921,758	3,594,943	4,440,365	4,662,383	9,102,748
ADMIN SVCS-LIBRARY	116,580	49,932	57,370	59,210	54,276	60,987	62,816	123,803
INTRNL SVC-ENGINEERING	340,000	159,543	120,834	170,000	63,724	170,000	170,000	340,000
INTRNL SVC-PLANNING	0	7,167	0	0	0	0	0	0
INTRNL SVC-ENVIRONMENTAL	0	11,439	7,482	0	0	0	0	0
INTRNL SVC-EQUIP USE CHGS	21,765	6,024	10,617	11,148	10,219	10,040	10,542	20,582
	8,135,111	3,672,279	3,931,313	4,162,116	3,723,162	4,681,392	4,905,741	9,587,133

OTHER REVENUE

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SALE OF MEDALLIONS	150	-40	10	75	143	30	25	55
SALE OF WOOD	7,000	2,778	2,752	3,500	3,036	3,000	3,000	6,000
SALE OF CITY LOGO PINS	70	7	33	35	2	30	30	60
SALE OF SURPLUS EQUIPMENT	40,000	34,779	11,685	20,000	4,798	12,000	12,000	24,000
REFUNDS AND RECOVERY	0	0	0	0	138	0	0	0
RECOVERY ASSET SEIZURE/15%	0	7,212	0	0	0	0	0	0
RECOVERY-ASSET SEIZURE	24,000	10,138	8,000	12,000	4,423	8,000	8,000	16,000
CONTRIB-PENNIES FOR PLAYGRNDS	0	7,580	0	0	3,302	0	0	0
CONTRIBUTION-L98(DONATIONS)	0	2,673	0	0	0	0	0	0
CONTRIB-AED/FIRE	0	1,000	0	0	0	0	0	0
PROCEEDS OF LOAN FROM RDA	0	0	80,621	0	0	0	0	0
CONTRIB-POLICE	0	0	1,000	0	0	0	0	0
CONTRIB-AED	0	5,405	0	0	0	0	0	0
CONTRIBUTIONS-FLAG PROGRAM	0	100	0	0	0	0	0	0
CONTRIB-D.A.R.E. PROGRAM	0	1,149	0	0	0	0	0	0
CONTRIBUTION-RED RIBBON	0	500	0	0	0	0	0	0
CONTRIB-MAKE A DIFFERENCE DAY	0	-19	-61	0	700	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
GENERAL  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
CONTRIBUTIONS-CANINE FUND	0	0	13,880	0	1,155	0	0	0
CONTRIBUTION-FIRE	0	14,500	0	0	0	0	0	0
CASH OVER-SHORT	0	93	-41	0	-119	0	0	0
DELINQUENT FEES (1%)	146,000	63,178	72,310	73,000	66,788	80,000	80,000	160,000
CONTRIBUTION-KEN ADAM PARK	0	0	5,900	0	0	0	0	0
RETURNED CHECK CHARGES	14,000	6,080	5,152	7,000	5,663	6,000	6,000	12,000
DAMAGE TO PROPERTY	200	120	138	100	530	200	200	400
RECOVERIES-TREE RESTITUTION	0	0	150	0	131	0	0	0
MISCELLANEOUS REVENUE	1,500	843	-7,848	750	1,599	1,000	1,000	2,000
UNCLAIMED CASH	0	0	0	0	815	0	0	0
DR-LN PROCEEDS TO BAL SHEET	0	0	-80,621	0	0	0	0	0
**CONTRIB FROM RESERVES	0	0	0	0	0	499,615	0	499,615
	232,920	158,076	113,060	116,460	93,104	609,875	110,255	720,130

TRANSFERS

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TRANS FRM-ECON UNCERTAINTY FND	120,000	86,490	31,785	60,000	44,998	50,000	50,000	100,000
TFR FROM-LOCAL STP FUND	358,000	159,000	179,000	179,000	164,083	365,000	178,600	543,600
TFR FROM-TRANS IMPROVEMENT	2,648,412	1,350,000	1,119,469	1,448,412	1,327,711	1,978,702	2,400,434	4,379,136
TFR FROM-CIVIC CENTER FD	0	150,000	0	0	0	0	0	0
TFR FROM-GAS TAX	507,531	0	307,531	200,000	183,333	100,000	20,000	120,000
TFR FROM-TRANSPORTATION	2,490,000	962,627	1,290,000	1,200,000	1,100,000	775,000	580,000	1,355,000
TFR FROM-STATE COPS GRT/FND 38	200,000	145,499	151,096	100,000	0	100,000	100,000	200,000
TFR FROM-ELECTRIC FUND	2,288,374	1,112,448	1,112,448	1,175,926	1,077,932	1,254,676	1,271,639	2,526,315
TFR FROM-INS FUND	0	0	0	0	0	100,000	100,000	200,000
TFR FROM-INS RETIRE PAYOUTS	110,507	0	46,894	53,755	0	47,820	8,915	56,735
TFR RECEIVED-TRAFFIC SAFETY	204,000	81,718	54,914	102,000	55,081	63,584	63,584	127,168
TFR RECEIVED-TRANSIENT OCCUP	2,021,247	968,308	1,077,819	1,020,630	764,662	1,165,769	1,212,400	2,378,169
TFR FROM FND 73-SALE SURPL VEH	0	16,452	6,618	0	0	0	0	0
	10,948,071	5,032,542	5,377,574	5,539,723	4,717,800	6,000,551	5,985,572	11,986,123

FUND TOTAL 42,625,208 20,941,381 20,619,377 21,756,621 20,335,010 24,477,029 25,211,765 49,688,794

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2005-2007  
DETAIL OF REVENUES BY FUND

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ECONOMIC UNCERTAINTY FUND  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES *****								
INTEREST INCOME	120,000	86,490	31,785	60,000	44,998	50,000	50,000	100,000
	-----	-----	-----	-----	-----	-----	-----	-----
	120,000	86,490	31,785	60,000	44,998	50,000	50,000	100,000
	-----	-----	-----	-----	-----	-----	-----	-----
FUND TOTAL	120,000	86,490	31,785	60,000	44,998	50,000	50,000	100,000
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INVESTMENT INTEREST FUND  
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INVESTMENT & PROPERTY REVENUES *****								
INTEREST INCOME	0	0	0	0	79	0	0	0
INTEREST EARNED ON INVESTMENTS	3,282,570	2,251,330	870,846	1,648,785	1,245,599	1,248,211	1,271,798	2,520,009
INTEREST EARNED DISTR CREDITS	-3,091,147	-2,162,273	-777,469	-1,550,739	-1,033,347	-1,138,552	-1,156,657	-2,295,209
	-----	-----	-----	-----	-----	-----	-----	-----
	191,423	89,057	93,377	98,046	212,331	109,659	115,141	224,800
	-----	-----	-----	-----	-----	-----	-----	-----
FUND TOTAL	191,423	89,057	93,377	98,046	212,331	109,659	115,141	224,800
*****								

2005-2007  
DETAIL OF REVENUES BY FUND

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FED ROAD FUND  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
REVENUES FROM OTHER AGENCIES *****								
FED-HWY (T-21)	2,223,000	506,207	279,243	1,880,000	16,680	1,620,396	342,583	1,962,979
	2,223,000	506,207	279,243	1,880,000	16,680	1,620,396	342,583	1,962,979
FUND TOTAL	2,223,000	506,207	279,243	1,880,000	16,680	1,620,396	342,583	1,962,979

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LOCAL STP FUND  
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REVENUES FROM OTHER AGENCIES *****								
LOCAL STP FUNDS	358,000	0	358,000	179,000	179,000	178,600	178,600	357,200
	358,000	0	358,000	179,000	179,000	178,600	178,600	357,200
OTHER REVENUE *****								
**CONTRIB FROM RESERVES	0	0	0	0	0	186,400	0	186,400
	0	0	0	0	0	186,400	0	186,400
FUND TOTAL	358,000	0	358,000	179,000	179,000	365,000	178,600	543,600

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2005-2007  
DETAIL OF REVENUES BY FUND

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TRANSPORTATION IMPROVE FUND  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>TAXES</b>								
*****								
SALES TAX-MEAS D 1/2 CENT	3,921,452	1,922,090	1,990,442	2,000,298	1,886,912	2,111,660	2,175,010	4,286,670
	-----	-----	-----	-----	-----	-----	-----	-----
	3,921,452	1,922,090	1,990,442	2,000,298	1,886,912	2,111,660	2,175,010	4,286,670
<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	190,000	150,383	60,217	90,000	86,289	122,189	78,609	200,798
UNREALIZ GAIN(LOSS)ON INVST	0	-7,101	-78,026	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	190,000	143,282	-17,809	90,000	86,289	122,189	78,609	200,798
<b>OTHER REVENUE</b>								
*****								
**CONTRIB FROM RESERVES	1,120,960	0	0	0	0	1,452,689	2,162,759	3,615,448
	-----	-----	-----	-----	-----	-----	-----	-----
	1,120,960	0	0	0	0	1,452,689	2,162,759	3,615,448
<b>FUND TOTAL</b>								
	5,232,412	2,065,372	1,972,633	2,090,298	1,973,201	3,686,538	4,416,378	8,102,916
*****								

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SLTPP FUND  
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<b>OTHER REVENUE</b>								
*****								
**CONTRIB FROM RESERVES	80,000	0	0	0	0	106,816	0	106,816
	-----	-----	-----	-----	-----	-----	-----	-----
	80,000	0	0	0	0	106,816	0	106,816
<b>FUND TOTAL</b>								
	80,000	0	0	0	0	106,816	0	106,816
*****								

2005-2007  
DETAIL OF REVENUES BY FUND

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TRANSIENT OCCUPANCY  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
***** TRANSIENT OCCUPANCY *****								
<b>TAXES</b>								
*****								
TRANSIENT OCCUPANCY TAX	2,021,247	968,308	1,077,819	1,020,630	872,415	1,165,769	1,212,400	2,378,169
	2,021,247	968,308	1,077,819	1,020,630	872,415	1,165,769	1,212,400	2,378,169
<b>FUND TOTAL</b>	<b>2,021,247</b>	<b>968,308</b>	<b>1,077,819</b>	<b>1,020,630</b>	<b>872,415</b>	<b>1,165,769</b>	<b>1,212,400</b>	<b>2,378,169</b>

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CIVIC CENTER  
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<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	4,000	8,369	915	2,000	1,670	2,000	2,500	4,500
UNREALIZ GAIN(LOSS)ON INVST	0	-937	-2,367	0	0	0	0	0
	4,000	7,432	-1,452	2,000	1,670	2,000	2,500	4,500
<b>OTHER REVENUE</b>								
*****								
AB1600 IMPACT FEES	20,000	16,689	62,193	10,000	20,945	10,000	10,000	20,000
AB1600 FEES-2/04	0	0	0	0	0	20,000	20,000	40,000
	20,000	16,689	62,193	10,000	20,945	30,000	30,000	60,000
<b>FUND TOTAL</b>	<b>24,000</b>	<b>24,121</b>	<b>60,741</b>	<b>12,000</b>	<b>22,615</b>	<b>32,000</b>	<b>32,500</b>	<b>64,500</b>

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2005-2007  
DETAIL OF REVENUES BY FUND

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TRAFFIC SAFETY

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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
FINES, FORFEITS & PENALTIES								
*****								
VEHICLE CODE VIOLATION FINES	204,000	87,168	54,914	102,000	63,079	63,584	63,584	127,168
	204,000	87,168	54,914	102,000	63,079	63,584	63,584	127,168
-----								
FUND TOTAL	204,000	87,168	54,914	102,000	63,079	63,584	63,584	127,168

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SPECIAL GAS TAX

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INVESTMENT & PROPERTY REVENUES

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INTEREST INCOME	16,200	22,317	6,313	5,200	4,479	7,040	5,200	12,240
UNREALIZ GAIN(LOSS)ON INVST	0	-1,460	-8,484	0	0	0	0	0
	16,200	20,857	-2,171	5,200	4,479	7,040	5,200	12,240

REVENUES FROM OTHER AGENCIES

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2105 GAS TAX (PROP 111)	497,860	285,637	261,452	250,000	218,408	247,860	255,296	503,156
2106 GASOLINE TAXES	273,660	153,721	141,078	138,000	119,506	135,660	139,730	275,390
2107.1 GASOLINE TAXES	651,360	379,311	348,508	327,000	289,091	324,360	334,091	658,451
2107.5 GASOLINE TAXES	12,000	12,000	6,000	6,000	6,000	6,000	6,000	12,000
	1,434,880	830,669	757,038	721,000	633,005	713,880	735,117	1,448,997

OTHER REVENUE

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**CONTRIB FROM RESERVES	635,617	0	0	263,916	0	165,591	65,625	231,216
	635,617	0	0	263,916	0	165,591	65,625	231,216

FUND TOTAL	2,086,697	851,526	754,867	990,116	637,484	886,511	805,942	1,692,453
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2005-2007  
DETAIL OF REVENUES BY FUND

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TRANSIT  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>TAXES</b>								
*****								
SALES TAX-MEAS D SECTION 4a	34,000	18,254	19,004	17,500	17,995	20,673	21,562	42,235
SALES TAX-MEAS D/COUNTY	138,223	67,086	68,427	69,796	69,796	72,000	74,500	146,500
	172,223	85,340	87,431	87,296	87,791	92,673	96,062	188,735
<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	6,500	5,082	10,135	3,500	12,477	10,000	10,500	20,500
UNREALIZ GAIN(LOSS)ON INVST	0	171	-4,378	0	0	0	0	0
RENTAL-4 MCI BUSES	0	2,000	2,000	0	4,000	4,000	4,000	8,000
	6,500	7,253	7,757	3,500	16,477	14,000	14,500	28,500
<b>REVENUES FROM OTHER AGENCIES</b>								
*****								
FTA-CAPITAL GRANT	0	0	105,181	0	0	0	0	0
FTA-OPER GRANT	1,110,987	520,000	545,000	565,987	545,000	454,757	454,757	909,514
SALES TAX ON GASOLINE	677,249	0	97,781	388,679	708,223	588,291	732,428	1,320,719
MISSION HILLS/VV CONTRACT	526,472	251,831	259,395	267,077	0	349,368	454,711	804,079
STATE TRANSIT ASSIST-SB620	185,858	10,792	96,833	93,849	96,833	101,396	104,438	205,834
	2,500,566	782,623	1,104,190	1,315,592	1,350,056	1,493,812	1,746,334	3,240,146
<b>CURRENT SERVICE CHARGES</b>								
*****								
BUS FARES	195,377	95,671	105,556	98,895	111,016	125,000	130,000	255,000
	195,377	95,671	105,556	98,895	111,016	125,000	130,000	255,000
<b>OTHER REVENUE</b>								
*****								
SALE OF SURPLUS EQUIPMENT	0	5,603	0	0	0	0	0	0
DAMAGE TO PROPERTY	0	155	0	0	0	0	0	0
BUS ADVERTISING	0	0	0	0	150	0	0	0
MISCELLANEOUS REVENUE	0	0	0	0	-3,584	0	0	0
	0	5,758	0	0	-3,434	0	0	0
<b>FUND TOTAL</b>	<b>2,874,666</b>	<b>976,645</b>	<b>1,304,934</b>	<b>1,505,283</b>	<b>1,561,906</b>	<b>1,725,485</b>	<b>1,986,896</b>	<b>3,712,381</b>

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2005-2007  
DETAIL OF REVENUES BY FUND

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CAPITAL DEVELOPMENT  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>TAXES</b>								
*****								
DEVELOPER MITIGAT FEES	0	0	20,375	0	42,380	0	0	0
	0	0	20,375	0	42,380	0	0	0
<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	36,000	13,699	9,310	18,000	14,873	18,000	20,000	38,000
INT INC-REC CNTR IMPACT FEES	0	0	-8	0	177	250	500	750
INT INC-PARK IMPRV FEES	0	0	-32	0	743	1,000	2,000	3,000
UNREALIZ GAIN(LOSS)ON INVST	0	-478	-12,684	0	0	0	0	0
	36,000	13,221	-3,414	18,000	15,793	19,250	22,500	41,750
<b>OTHER REVENUE</b>								
*****								
AB1600 IMPACT FEES	23,000	1,764	3,366	12,000	8,116	10,000	10,000	20,000
QUIMBY ACT PARK FEES	441,515	112,540	214,375	300,000	151,300	100,000	100,000	200,000
AB1600 FEES-PARKS	0	0	12,311	0	47,339	40,000	40,000	80,000
AB1600-REC CENTERS IMP FEES	0	0	2,935	0	11,290	10,000	10,000	20,000
**CONTRIB FROM RESERVES	0	0	0	0	0	194	260	454
	464,515	114,304	232,987	312,000	218,045	160,194	160,260	320,454
<b>FUND TOTAL</b>								
	500,515	127,525	249,948	330,000	276,218	179,444	182,760	362,204

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2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
TRANSPORTATION  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES *****								
INT INCOME-ART 3	7,200	2,172	1,698	4,200	3,234	3,000	4,200	7,200
INT INCOME-ART 8	14,500	15,662	2,500	4,000	-686	10,500	4,000	14,500
UNREALIZ GAIN(LOSS)ON INVST	0	-3,317	-6,018	0	0	0	0	0
-----	21,700	14,517	-1,820	8,200	2,548	13,500	8,200	21,700
REVENUES FROM OTHER AGENCIES *****								
SALES TAX ON GASOLINE ART-3	54,130	25,943	27,222	27,065	25,708	28,891	29,000	57,891
SALES TAX ON GASOLINE ART-8	1,815,286	928,808	964,042	970,000	774,968	799,000	550,000	1,349,000
-----	1,869,416	954,751	991,264	997,065	800,676	827,891	579,000	1,406,891
OTHER REVENUE *****								
**CONTRIB FROM RESERVES	748,884	0	0	194,735	0	0	0	0
-----	748,884	0	0	194,735	0	0	0	0
-----								
FUND TOTAL	2,640,000	969,268	989,444	1,200,000	803,224	841,391	587,200	1,428,591

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2005-2007  
DETAIL OF REVENUES BY FUND

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DOWNTOWN PARKING FUND  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
CHARGES/INTERNAL SERVICES								
*****								
GRNDS MAINT-RDA	7,000	3,600	3,500	3,500	3,208	4,500	4,500	9,000
-----								
	7,000	3,600	3,500	3,500	3,208	4,500	4,500	9,000
OTHER REVENUE								
*****								
**CONTRIB FROM RESERVES	2,480	0	0	1,248	0	194	260	454
-----								
	2,480	0	0	1,248	0	194	260	454
FUND TOTAL	9,480	3,600	3,500	4,748	3,208	4,694	4,760	9,454
-----								

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STREET DEVELOPMENT FUND  
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INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	24,000	17,710	6,454	12,000	4,181	12,000	12,000	24,000
INT INC-STREET IMPRV FEES	0	0	-1,893	0	14,163	18,000	22,000	40,000
INT INC-BIKEWAYS IMPACT FEES	0	0	0	0	7	0	0	0
INT INC-TRAFFIC SGNLS AB1600	0	0	0	0	25,331	30,000	35,000	65,000
UNREALIZ GAIN(LOSS)ON INVST	0	-5,507	-54,514	0	0	0	0	0
-----								
	24,000	12,203	-49,953	12,000	43,682	60,000	69,000	129,000
OTHER REVENUE								
*****								
AB1600 IMPACT FEES	20,000	15,927	74,963	10,000	17,132	18,000	18,000	36,000
AB1600-STREET IMPRV	0	0	573,323	0	131,802	130,000	130,000	260,000
AB1600-BIKEWAYS	0	0	122	0	436	500	500	1,000
-----								
	20,000	15,927	648,408	10,000	149,370	148,500	148,500	297,000
FUND TOTAL	44,000	28,130	598,455	22,000	193,052	208,500	217,500	426,000
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2005-2007  
DETAIL OF REVENUES BY FUND

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TRAFFIC OFFENDER FUND  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	0	-5	-385	0	-624	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	70	432	0	0	0	0	0
-----	0	65	47	0	-624	0	0	0
REVENUES FROM OTHER AGENCIES								
*****								
ST GRT-STOP	0	9,221	0	0	0	0	0	0
-----	0	9,221	0	0	0	0	0	0
CURRENT SERVICE CHARGES								
*****								
PD-RESPONSE TO DUI ACCIDENTS	0	7,170	0	0	0	0	0	0
VEHICLE IMPOUND FEES-(FND 35)	50,000	20,053	14,487	25,000	17,160	20,000	20,000	40,000
DUI LAB FEE RECEIPTS	0	0	6,150	0	4,552	6,000	6,000	12,000
-----	50,000	27,223	20,637	25,000	21,712	26,000	26,000	52,000
OTHER REVENUE								
*****								
SALE OF SEIZED VEHICLES	4,000	17,900	4,523	2,000	1,557	0	0	0
-----	4,000	17,900	4,523	2,000	1,557	0	0	0
TRANSFERS								
*****								
TFR FR 10-GENERAL FUND	111,812	10,297	52,951	58,861	53,956	79,699	82,678	162,377
-----	111,812	10,297	52,951	58,861	53,956	79,699	82,678	162,377
-----	165,812	64,706	78,158	85,861	76,601	105,699	108,678	214,377

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2005-2007  
DETAIL OF REVENUES BY FUND

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STATE COPS GRANT  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
***** STATE COPS GRANT *****								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	3,000	5,757	2,402	1,500	2,653	1,500	1,500	3,000
INT INC-SLESF	0	744	312	0	420	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	-504	-3,900	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	3,000	5,997	-1,186	1,500	3,073	1,500	1,500	3,000
REVENUES FROM OTHER AGENCIES								
*****								
STATE GRANT-COPS	200,000	100,000	100,000	100,000	100,000	100,000	100,000	200,000
	-----	-----	-----	-----	-----	-----	-----	-----
	200,000	100,000	100,000	100,000	100,000	100,000	100,000	200,000
-----								
FUND TOTAL	203,000	105,997	98,814	101,500	103,073	101,500	101,500	203,000

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PRK MAINT & POOL ASSESS DIST  
\*\*\*\*\*

TAXES								
*****								
DELINQUENT ASSESSMENTS	0	0	1,866	0	0	0	0	0
PENALTIES/ ON DELQ ASSESSMNTS	0	0	436	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	0	0	2,302	0	0	0	0	0
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	5,000	4,107	4,502	2,500	3,139	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	465	-7,526	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	5,000	4,572	-3,024	2,500	3,139	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

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PRK MAINT & POOL ASSESS DIST  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
OTHER REVENUE								
*****								
SPECIAL ASSESSMENTS	446,777	207,692	211,341	227,801	49,422	94,647	100,104	194,751
**CONTRIB FROM RESERVES	16,624	0	0	16,624	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	463,401	207,692	211,341	244,425	49,422	94,647	100,104	194,751
-----								
FUND TOTAL	468,401	212,264	210,619	246,925	52,561	94,647	100,104	194,751

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LOMPOC MUNICIPAL AIRPORT  
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TAXES								
*****								
PROPERTY TAXES-NONSECURED	0	11,148	0	0	0	0	0	0
UNSECURED AIRPORT TAX	22,969	0	10,210	11,598	10,806	11,022	11,243	22,265
	-----	-----	-----	-----	-----	-----	-----	-----
	22,969	11,148	10,210	11,598	10,806	11,022	11,243	22,265

INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	5,250	2,017	-1,463	2,750	1,666	1,000	1,100	2,100
UNREALIZ GAIN(LOSS)ON INVST	0	-331	-793	0	0	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	-331	0	0	0	0	0	0
NEWHALL AIRPORT LEASE	0	0	2,257	0	2,459	3,084	3,192	6,276
SKY DIVE STORAGE HANGAR	11,291	464	5,742	5,729	1,972	5,000	5,000	10,000
SITE RENTAL-WASTEWATER	0	10,714	2,857	0	2,857	2,857	2,999	5,856
HANGAR REVENUES(CITY OWNED)	87,615	38,053	39,980	44,876	41,478	50,666	53,199	103,865
TIEDOWN REVENUES	6,060	1,591	2,156	3,060	1,394	1,750	1,800	3,550
HANGAR REV(PRIVATELY OWNED)	30,203	10,023	12,886	15,251	12,762	15,498	16,273	31,771
TRANSIENT TIEDOWN FEE	800	494	423	400	290	400	400	800
"H" STREET PROPERTY	38,400	22,400	16,000	19,200	16,000	19,200	19,200	38,400
STREETS/SW LAND RENT	0	15,000	0	0	0	0	0	0
JORDAN BROTHERS RANCH LEASE	1,254	587	599	633	560	624	643	1,267
LAND RENTAL-MISC	4,509	3,238	5,238	2,277	4,802	5,238	5,238	10,476
CRYSTAL SOARING INC LEASE	4,945	3,394	1,651	2,497	1,341	1,520	1,566	3,086

2005-2007  
DETAIL OF REVENUES BY FUND

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LOMPOC MUNICIPAL AIRPORT  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
NOLAN HNGR-10 HANGARS/SO SIDE	0	0	4,320	0	4,042	4,536	4,672	9,208
NOLAN-16 S SIDE/8 N SIDE HNGRS	9,098	4,789	4,252	4,594	4,421	4,972	5,121	10,093
JOEL REIMAN LEASE	4,250	1,840	511	2,146	0	0	0	0
WILLIAM NOLAN LEASE	4,174	2,122	1,836	2,108	510	0	0	0
SKYDIVE SB LEASE	14,544	6,791	1,800	7,344	0	0	0	0
FLANAGAN ENTERPRISES LEASE	0	250	0	0	0	0	0	0
SITE RENTAL-LARRRY M. CURTIS	23,314	10,993	11,348	11,772	10,735	12,051	12,413	24,464
NOLAN-S SIDE/9 HANGARS	6,480	0	0	4,320	0	0	0	0
STUDENT TRANSP/BUS PARKING	0	0	1,500	0	1,100	1,200	1,200	2,400
CATALINA PACIFIC LEASE	0	0	500	0	500	500	500	1,000
HONEYWELL LAND LEASE	0	0	0	0	1,010	1,137	1,171	2,308
RARICK LAND LEASE	0	0	0	0	918	0	0	0
LA PURISIMA AIR LAND LEASE	0	0	0	0	9,990	12,348	12,718	25,066
DEPEW LEASE	0	0	0	0	1,439	2,321	2,414	4,735
HURD LEASE	0	0	0	0	691	1,706	1,757	3,463
MCCARLEY/PLO LEASE	0	0	0	0	0	4,992	5,142	10,134
	252,187	134,098	113,600	128,957	122,937	152,600	157,718	310,318
<b>REVENUES FROM OTHER AGENCIES</b>								
*****								
FED GRANT-RUNWAY EXTENSION	0	1,504,519	-1,000	0	0	0	0	0
FED GRANT-MASTER PLAN 95%	0	0	0	0	0	95,000	0	95,000
FED GRANT-JET FUEL FAC 95%	0	0	0	0	0	149,625	0	149,625
STATE GRANT-OTHER	0	10,000	10,000	0	10,000	10,000	10,000	20,000
ST GRT-RUNWAY EXTENSION	0	0	65,000	0	65,000	0	0	0
ST GRT-JET FUEL TANK	0	0	0	0	0	3,938	0	3,938
	0	1,514,519	74,000	0	75,000	258,563	10,000	268,563
<b>CURRENT SERVICE CHARGES</b>								
*****								
FLOWER FESTIVAL SERVICES	0	0	1,400	0	0	1,500	1,500	3,000
SPRING ARTS FESTIVAL SVCS	0	0	2,500	0	1,500	1,500	1,500	3,000
VENDING MACHINE COMMISSIONS	620	352	418	320	116	300	300	600
	620	352	4,318	320	1,616	3,300	3,300	6,600



2005-2007  
DETAIL OF REVENUES BY FUND

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LOMPOC MUNICIPAL AIRPORT  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
OTHER REVENUE								
*****								
SALE OF AIRCRAFT FUEL	225,040	84,859	79,498	121,440	62,222	140,420	145,140	285,560
CONTRIBUTIONS	0	0	0	0	477	0	0	0
PHONE LINE-FAA/HOTELS	606	180	180	306	45	200	200	400
AIRPORT SIGN ADVERTISING	505	300	300	255	275	300	300	600
LOAN FROM ELECTRIC FUND	100,000	107,000	0	0	0	0	0	0
LOAN FROM WATER FUND	0	0	0	0	0	5,992	6,351	12,343
	-----	-----	-----	-----	-----	-----	-----	-----
	326,151	192,339	79,978	122,001	63,019	146,912	151,991	298,903
-----								
FUND TOTAL	601,927	1,852,456	282,106	262,876	273,378	572,397	334,252	906,649

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WATER UTILITY  
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INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	240,000	184,224	82,619	120,000	61,995	100,000	125,000	225,000
INT INCOME-RESTRICTED FUNDS	237,000	29,513	-3,221	88,000	10,399	112,500	68,000	180,500
UNREALIZ GAIN(LOSS)ON INVST	0	-19,720	-69,384	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	477,000	194,017	10,014	208,000	72,394	212,500	193,000	405,500

CURRENT SERVICE CHARGES								
*****								
FLOWER FESTIVAL SERVICES	400	121	81	200	107	200	250	450
RESIDENTIAL SALES/CHARGES	11,449,836	5,076,759	5,492,955	5,919,068	4,857,050	6,780,548	7,356,893	14,137,441
RESIDENTIAL WATER OUTSIDE CITY	65,000	26,376	29,630	33,000	25,562	36,575	39,684	76,259
CONSTRUCTION WTR SVC SALES	40,000	32,042	29,240	20,000	19,615	36,094	39,162	75,256
FIRE LINE WATER SERVICE SALES	51,891	25,145	25,636	26,707	28,890	31,645	34,335	65,980
NON METERED WATER SALES	13,500	4,040	2,595	7,000	1,869	3,203	3,475	6,678
FIELD SERVICE	500	2,418	9,927	250	10,657	9,500	10,000	19,500
INSTALLATION FEES	21,000	13,574	16,870	11,000	13,899	18,000	18,000	36,000

2005-2007  
DETAIL OF REVENUES BY FUND

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WATER UTILITY  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
FIRE HYDRANT MTR INSTALLTN CHG	0	1,122	969	0	867	500	500	1,000
WATER MAIN EXTENSION	2,100	1,533	7,273	1,100	4,329	3,500	3,750	7,250
	11,644,227	5,183,130	5,615,176	6,018,325	4,962,845	6,919,765	7,506,049	14,425,814
<b>CHARGES/INTERNAL SERVICES</b>								
*****								
INTRNL SVC-ENVIRONMENTAL	0	5,084	1,143	0	0	0	0	0
	0	5,084	1,143	0	0	0	0	0
<b>OTHER REVENUE</b>								
*****								
SALE OF SURPLUS EQUIPMENT	0	0	259	0	0	0	0	0
BOND PROCEEDS	8,512,889	0	0	0	8,370,000	0	0	0
AB1600 IMPACT FEES	150,000	217,058	265,220	75,000	164,061	143,869	287,738	431,607
48 HOUR DELIVERY CHARGE	87,500	42,461	43,259	44,500	40,261	48,000	50,000	98,000
DAMAGE TO PROPERTY	25,000	14,762	0	13,000	4,812	5,000	5,000	10,000
MISCELLANEOUS REVENUE	12,000	10,919	5,500	6,000	0	6,000	6,000	12,000
**CONTRIB FROM RESERVES	0	0	0	0	0	0	1,502,180	1,502,180
	8,787,389	285,200	314,238	138,500	8,579,134	202,869	1,850,918	2,053,787
<b>FUND TOTAL</b>	<b>20,908,616</b>	<b>5,667,431</b>	<b>5,940,571</b>	<b>6,364,825</b>	<b>13,614,373</b>	<b>7,335,134</b>	<b>9,549,967</b>	<b>16,885,101</b>

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ELECTRIC  
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<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	1,187,609	727,619	342,473	596,759	265,025	300,000	300,000	600,000
INT INCOME-RESTRICTED FUNDS	0	206	21	0	39	200	200	400
INT INC-PUBLIC BENEFIT PROG	105,080	43,515	18,779	53,060	20,623	24,000	27,000	51,000
UNREALIZ GAIN(LOSS)ON INVST	0	-52,866	-270,562	0	0	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

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ELECTRIC  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
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JOINT POLE RENTALS	11,444	11,444	5,722	5,722	5,722	5,722	5,722	11,444
-----	-----	-----	-----	-----	-----	-----	-----	-----
	1,304,133	729,918	96,433	655,541	291,409	329,922	332,922	662,844
REVENUES FROM OTHER AGENCIES								
*****								
CEC GRT-LED BATT/52530-57205	0	24,000	0	0	0	0	0	0
-----	-----	-----	-----	-----	-----	-----	-----	-----
	0	24,000	0	0	0	0	0	0
CURRENT SERVICE CHARGES								
*****								
FLOWER FESTIVAL SERVICES	1,375	628	587	700	627	750	750	1,500
RESIDENTIAL SALES/CHARGES	10,866,607	5,294,788	5,468,578	5,460,335	4,703,524	5,633,729	5,718,235	11,351,964
MOBILE HOME PARK ELEC SALES	230,416	111,739	113,849	115,781	92,515	116,580	117,163	233,743
MUNICIPAL ELECTRIC SALES	239,146	115,130	110,572	120,168	93,669	113,364	113,931	227,295
COMMERCIAL ELECTRIC SALES	6,649,016	3,244,977	3,284,978	3,341,048	2,753,551	3,403,495	3,420,512	6,824,007
INDUSTRIAL ELECTRIC SALES	6,460,495	3,064,892	2,856,353	3,246,318	2,500,823	3,073,957	3,089,327	6,163,284
MUNICIPAL STREET LIGHTS-SALES	755,258	369,431	362,171	379,508	301,438	364,212	366,033	730,245
MUNICIPAL POWER ELECTRIC SALES	2,100	675	532	1,100	579	600	610	1,210
TRAFFIC SIGNALS ELECTRIC SALES	17,053	8,670	8,407	8,569	6,933	8,442	8,484	16,926
DEREGULATION COST ADJUSTMENT	3,867,302	1,886,968	1,919,297	1,943,271	1,648,906	1,934,625	1,944,298	3,878,923
MUNICIPAL DEMAND	1,483,997	720,255	742,660	745,690	606,091	795,967	841,004	1,636,971
SAME DAY TURN ON SVC FEE/OT	18,725	8,156	10,619	9,409	10,469	10,100	10,200	20,300
FIELD SERVICE	4,200	5,908	36	2,200	0	1,000	1,000	2,000
INSTALLATION FEES	55,000	149,663	40,557	28,000	56,815	40,000	42,000	82,000
ELECTRIC RECONNECTION CHARGES	40,099	20,033	21,538	20,149	23,117	26,000	27,000	53,000
ELECTRIC TURN ON FEES	86,131	41,250	45,030	43,280	41,730	48,000	49,000	97,000
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	30,776,920	15,043,163	14,985,764	15,465,526	12,840,787	15,570,821	15,749,547	31,320,368
CHARGES/INTERNAL SERVICES								
*****								
INTRL SVC-ENVIRONMENTAL	0	5,084	3,326	0	0	0	0	0
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	0	5,084	3,326	0	0	0	0	0

2005-2007  
DETAIL OF REVENUES BY FUND

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ELECTRIC  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
OTHER REVENUE								
*****								
SALE OF SURPLUS EQUIPMENT	0	4,525	11,143	0	18,412	0	0	0
STATE ENERGY SURCHARGE	53,922	26,180	32,806	27,095	33,657	40,000	41,000	81,000
PUBLIC BENEFITS PROGRAM	641,194	311,391	313,670	322,192	269,722	316,999	320,169	637,168
DEVELOPER CONTRIBUTION	345,117	0	0	173,417	139,838	0	0	0
48 HOUR DELIVERY CHARGE	88,711	42,461	43,259	44,576	40,261	46,000	47,000	93,000
DAMAGE TO PROPERTY	4,000	20,351	1,291	2,000	3,832	2,500	2,500	5,000
JOINT POLE SALES	100,751	58,481	14,584	50,501	16,285	22,000	24,000	46,000
MISCELLANEOUS REVENUE	38,500	15,762	15,182	19,500	0	17,000	18,000	35,000
**CONTRIB FROM RESERVES	1,495,997	0	0	780,997	0	0	7,319,900	7,319,900
-----								
	2,768,192	479,151	431,935	1,420,278	522,007	444,499	7,772,569	8,217,068
-----								
FUND TOTAL	34,849,245	16,281,316	15,517,458	17,541,345	13,654,203	16,345,242	23,855,038	40,200,280

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SEWER UTILITY  
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INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	179,883	155,116	44,911	93,577	34,022	100,000	130,000	230,000
INT INCOME-RESTRICTED FUNDS	346,000	960	0	128,000	100	118,500	75,000	193,500
UNREALIZ GAIN(LOSS)ON INVST	0	-16,376	-57,057	0	0	0	0	0
SITE RENTAL-PERRYS	0	0	7,925	0	1,000	0	0	0
LAND RENTAL-MISC	0	4,076	3,762	0	3,449	3,768	3,768	7,536
-----								
	525,883	143,776	-459	221,577	38,571	222,268	208,768	431,036

CURRENT SERVICE CHARGES								
*****								
RESIDENTIAL SALES/CHARGES	8,201,932	3,330,634	3,805,891	4,395,931	3,895,776	5,024,137	6,092,831	11,116,968
VVCS-D-DEBT SVC REIMBURSEMENT	94,863	0	0	63,242	0	0	0	0
VAFB-DEBT SVC REIMBURSEMENT	0	0	0	0	0	103,108	103,108	206,216
DISPOSAL FEES	76	30	2	38	0	50	50	100
RECLAIMED WATER SALES	3,000	1,862	2,886	1,500	2,593	2,750	3,000	5,750

2005-2007  
DETAIL OF REVENUES BY FUND

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SEWER UTILITY  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
EXTRA STRENGTH SEWER CHARGES	11,132	0	33,452	5,702	43,306	50,000	52,000	102,000
MAINT/OPER CHARGES VVCSD	729,161	305,925	376,110	368,190	343,889	395,000	405,000	800,000
MAINTENANCE/OPER CHARGES-VAFB	976,244	426,993	574,637	492,955	416,880	604,000	619,000	1,223,000
	10,016,408	4,065,444	4,792,978	5,327,558	4,702,444	6,179,045	7,274,989	13,454,034
<b>CHARGES/INTERNAL SERVICES</b>								
*****								
INTRL SVC-ENVIRONMENTAL	0	5,084	3,326	0	0	0	0	0
	0	5,084	3,326	0	0	0	0	0
<b>OTHER REVENUE</b>								
*****								
PROCEEDS FROM LOAN RECEIVED	36,647,920	0	0	36,647,920	0	9,558,020	0	9,558,020
BOND PROCEEDS	9,696,753	0	0	0	8,600,000	0	0	0
PROCEEDS FRM VVCSD-WW UPGRADE	0	0	0	0	1,174,800	0	0	0
AB1600 IMPACT FEES	30,000	21,063	29,491	15,000	17,213	25,000	35,000	60,000
REPLACEMENT FEES/VAFB	120,000	60,000	60,000	60,000	60,000	60,000	60,000	120,000
DAMAGE TO PROPERTY	0	1,153	98	0	0	0	0	0
MISCELLANEOUS REVENUE	0	3,402	3,777	0	0	5,000	5,000	10,000
**CONTRIB FROM RESERVES	0	0	0	0	0	0	13,865	13,865
	46,494,673	85,618	93,366	36,722,920	9,852,013	9,648,020	113,865	9,761,885
<b>FUND TOTAL</b>	<b>57,036,964</b>	<b>4,299,922</b>	<b>4,889,211</b>	<b>42,272,055</b>	<b>14,593,028</b>	<b>16,049,333</b>	<b>7,597,622</b>	<b>23,646,955</b>

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2005-2007  
DETAIL OF REVENUES BY FUND

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BROADBAND FUND  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
CURRENT SERVICE CHARGES								
*****								
WIFI SUBSCRIPTON SVC	0	0	0	0	0	638,326	1,043,663	1,681,989
-----								
	0	0	0	0	0	638,326	1,043,663	1,681,989
-----								
OTHER REVENUE								
*****								
LOAN FROM ELECTRIC FUND	0	0	70,661	0	0	402,410	27,856	430,266
-----								
	0	0	70,661	0	0	402,410	27,856	430,266
-----								
FUND TOTAL	0	0	70,661	0	0	1,040,736	1,071,519	2,112,255

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LNDFL CLOSE/PST CLOSE TR FUND  
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*****								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	125,000	90,427	36,115	65,000	53,944	75,000	80,000	155,000
INT INCOME-HOUSEHOLD HAZMAT	5,900	2,345	887	3,000	1,280	2,000	2,250	4,250
UNREALIZ GAIN(LOSS)ON INVST	0	-6,335	-50,663	0	0	0	0	0
-----								
	130,900	86,437	-13,661	68,000	55,224	77,000	82,250	159,250
-----								
TRANSFERS								
*****								
TRANSFER FROM FUND 59	285,000	69,733	116,667	110,000	36,666	0	0	0
-----								
	285,000	69,733	116,667	110,000	36,666	0	0	0
-----								
FUND TOTAL	415,900	156,170	103,006	178,000	91,890	77,000	82,250	159,250

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2005-2007  
DETAIL OF REVENUES BY FUND

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SOLID WASTE  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	25,000	8,350	338	13,000	-1,025	5,000	7,500	12,500
INT INCOME-RESTRICTED FUNDS	2,900	983	61	1,500	117	100	100	200
UNREALIZ GAIN(LOSS)ON INVST	0	-531	0	0	0	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	-531	3,048	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	27,900	8,271	3,447	14,500	-908	5,100	7,600	12,700
REVENUES FROM OTHER AGENCIES								
*****								
ST GR-USED OIL RECYCLING	25,935	18,622	13,472	13,096	10,476	13,000	13,000	26,000
STATE GRT-TIRE RECYCLING	31,620	0	19,948	16,000	20,422	20,000	0	20,000
ST GRT-DEPT OF CONSERVATION	23,729	11,959	11,747	11,982	11,618	11,500	11,500	23,000
E-WASTE COLLECTIONS	0	0	0	0	0	36,000	36,000	72,000
	-----	-----	-----	-----	-----	-----	-----	-----
	81,284	30,581	45,167	41,078	42,516	80,500	60,500	141,000
CURRENT SERVICE CHARGES								
*****								
FLOWER FESTIVAL SERVICES	5,800	2,679	5,179	3,000	3,527	4,000	4,000	8,000
VEHICLE ABATEMENT	22,000	12,474	4,918	12,000	5,138	7,000	7,500	14,500
ELEC REBATE PROG APPL PICKUP	0	0	9,060	0	3,560	4,000	4,500	8,500
RESIDENTIAL SALES/CHARGES	3,790,354	1,853,589	1,986,198	1,961,118	1,858,022	2,396,386	2,527,516	4,923,902
LANDFILL USE FEES	1,972,884	964,647	941,807	996,209	1,144,805	1,265,874	1,303,850	2,569,724
LNDFLL FEES-FRM MNTHLY BILLING	3,498,788	1,622,246	1,629,643	1,810,262	1,414,529	1,804,545	1,920,035	3,724,580
COMM HAULRS/HSHLD HAZMAT MAT'L	3,300	1,715	3,250	1,700	1,282	2,000	2,250	4,250
SALE OF RECYCLABLE MATERIAL	15,150	41,308	36,415	7,650	43,317	50,209	50,500	100,709
	-----	-----	-----	-----	-----	-----	-----	-----
	9,308,276	4,498,658	4,616,470	4,791,939	4,474,180	5,534,014	5,820,151	11,354,165
CHARGES/INTERNAL SERVICES								
*****								
INTRL SVC-ENVIRONMENTAL	2,500	5,084	3,326	1,300	0	1,500	1,500	3,000
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	2,500	5,084	3,326	1,300	0	1,500	1,500	3,000

2005-2007  
DETAIL OF REVENUES BY FUND

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SOLID WASTE  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
OTHER REVENUE								
*****								
SALE OF COMPOST BINS	400	169	99	200	71	150	175	325
AB1600 IMPACT FEES	52,000	12,095	16,748	27,000	13,590	18,500	20,500	39,000
THEFT LOSS	0	-1,640	0	0	0	0	0	0
MISCELLANEOUS REVENUE	10,500	3,546	3,614	5,500	0	4,000	4,500	8,500
**CONTRIB FROM RESERVES	302,609	0	0	0	0	0	0	0
-----								
	365,509	14,170	20,461	32,700	13,661	22,650	25,175	47,825
-----								
FUND TOTAL	9,785,469	4,556,764	4,688,871	4,881,517	4,529,449	5,643,764	5,914,926	11,558,690

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REVOLVING RECREATION FUND  
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INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	0	240	-233	0	-969	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	38	-147	0	0	0	0	0
FACILITY RENTAL-D/T PRKING LOT	30,000	15,178	17,489	15,000	15,588	16,000	16,000	32,000
LAND LEASE-CAMPBELL RANCHES	12,000	6,635	6,125	6,000	5,104	6,000	6,000	12,000
TELEPHONE COMMISSIONS	400	102	0	200	22	200	200	400
-----								
	42,400	22,193	23,234	21,200	19,745	22,200	22,200	44,400
-----								
REVENUES FROM OTHER AGENCIES								
*****								
FED GRANT-JV GRANT	32,173	8,423	11,117	16,285	213	0	0	0
-----								
	32,173	8,423	11,117	16,285	213	0	0	0
-----								
CURRENT SERVICE CHARGES								
*****								
SECURITY SVC FEES	0	0	0	0	1,718	3,000	3,000	6,000
SWIMMING POOL-ADMISSION	8,926	1,484	1,987	4,518	693	3,841	3,841	7,682



2005-2007  
DETAIL OF REVENUES BY FUND

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REVOLVING RECREATION FUND  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
SWIMMING POOL-CLASSES	0	5,152	5,551	0	1,524	3,840	3,840	7,680
FACILITY RENTAL	143,000	72,213	60,632	73,000	59,218	83,608	85,392	169,000
VOLLEYBALL	20,000	2,248	1,981	10,500	1,675	4,000	4,200	8,200
CLASSES	25,250	12,724	8,636	12,750	6,187	10,000	10,000	20,000
TEEN PROGRAMS	5,000	170	1,026	2,500	3,819	4,000	4,000	8,000
PLAY SCHOOL	16,500	412	166	8,500	0	6,000	6,200	12,200
ADAPTIVE PROGRAMS	10,000	1,825	3,677	5,000	786	2,500	2,600	5,100
YOUTH PROGRAMS	43,588	26,195	23,063	22,063	14,668	16,106	16,037	32,143
GIRLS BASKETBALL	80,949	29,043	24,659	40,974	24,736	37,000	37,500	74,500
RECREATION GAME FEES	0	2	278	0	115	0	0	0
COPIER CHARGES	24	44	0	12	0	0	0	0
VENDING MACHINE COMMISSIONS	8,000	9,451	11,896	4,000	9,453	10,000	10,000	20,000
TOURNAMENTS	13,163	0	6,919	6,663	8,311	8,500	8,500	17,000
ADULT SOFTBALL	93,403	42,275	36,866	47,278	27,954	36,000	36,000	72,000
ADULT BASKETBALL	22,300	5,567	4,457	11,500	5,056	8,000	8,500	16,500
TENNIS PROGRAMS	8,100	2,559	4,421	4,100	3,332	5,500	5,500	11,000
SPORTS-MISC PROGRAMS	53,663	12,005	28,449	27,163	16,707	14,000	14,500	28,500
4TH OF JLY FIREWRKS SHOW	33,669	20,520	18,256	17,042	12,247	18,000	18,500	36,500
BLDG CLEAN-UP FEES	0	0	0	0	0	2,067	2,067	4,134
MISCELLANEOUS PROGRAMS	15,375	15,304	26,148	0	28,040	21,000	21,500	42,500
	600,910	259,193	269,068	297,563	226,239	296,962	301,677	598,639
<b>OTHER REVENUE</b>								
*****								
CONTRIBUTIONS	450	0	0	225	8	0	0	0
CONTRIBUTIONS-RECOG GROVE	3,645	0	0	1,845	0	1,500	1,500	3,000
CONTRIBUTION-HUMAN SVCS	0	0	920	0	330	18,000	18,500	36,500
	4,095	0	920	2,070	338	19,500	20,000	39,500
<b>FUND TOTAL</b>	<b>679,578</b>	<b>289,809</b>	<b>304,339</b>	<b>337,118</b>	<b>246,535</b>	<b>338,662</b>	<b>343,877</b>	<b>682,539</b>

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2005-2007  
DETAIL OF REVENUES BY FUND

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LOMPOC VALLEY COMMUNITY CENTER  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	3,700	1,863	1,116	1,900	1,959	2,750	2,800	5,550
UNREALIZ GAIN(LOSS)ON INVST	0	-67	-1,657	0	0	0	0	0
FACILITY RENTAL-CAC/COMM CTR	0	12,000	12,000	0	11,328	12,000	12,000	24,000
FACILITY RENTAL	80,000	25,687	34,635	40,000	29,180	33,000	34,000	67,000
	-----	-----	-----	-----	-----	-----	-----	-----
	83,700	39,483	46,094	41,900	42,467	47,750	48,800	96,550
<b>CURRENT SERVICE CHARGES</b>								
*****								
CLASSES	16,000	8,065	2,111	8,000	4,388	4,500	4,750	9,250
TEEN PROGRAMS	0	0	101	0	15	100	100	200
YOUTH PROGRAMS	0	631	585	0	1,455	1,250	1,300	2,550
	-----	-----	-----	-----	-----	-----	-----	-----
	16,000	8,696	2,797	8,000	5,858	5,850	6,150	12,000
<b>OTHER REVENUE</b>								
*****								
**CONTRIB FROM RESERVES	0	0	0	0	0	0	34,724	34,724
	-----	-----	-----	-----	-----	-----	-----	-----
	0	0	0	0	0	0	34,724	34,724
<b>TRANSFERS</b>								
*****								
TFR FR 10-GENERAL FUND	130,000	66,694	65,000	65,000	59,583	65,000	65,000	130,000
	-----	-----	-----	-----	-----	-----	-----	-----
	130,000	66,694	65,000	65,000	59,583	65,000	65,000	130,000
	-----	-----	-----	-----	-----	-----	-----	-----
<b>FUND TOTAL</b>	<b>229,700</b>	<b>114,873</b>	<b>113,891</b>	<b>114,900</b>	<b>107,908</b>	<b>118,600</b>	<b>154,674</b>	<b>273,274</b>

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2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
PEG CABLE ACCESS  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>TAXES</b>								
*****								
FRANCHISE-PEG FEE	0	0	55,240	0	697,705	195,407	201,269	396,676
	0	0	55,240	0	697,705	195,407	201,269	396,676
<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	0	0	-246	0	9,459	8,125	7,500	15,625
	0	0	-246	0	9,459	8,125	7,500	15,625
<b>CURRENT SERVICE CHARGES</b>								
*****								
CLASSES	0	0	0	0	290	300	300	600
MEMBERSHIPS	0	0	0	0	445	450	450	900
MEMBERSHIP-N.P.O.	0	0	0	0	450	450	450	900
	0	0	0	0	1,185	1,200	1,200	2,400
<b>OTHER REVENUE</b>								
*****								
MISCELLANEOUS REVENUE	0	0	0	0	200	100	100	200
**CONTRIB FROM RESERVES	0	0	0	0	0	154,874	154,850	309,724
	0	0	0	0	200	154,974	154,950	309,924
<b>FUND TOTAL</b>	<b>0</b>	<b>0</b>	<b>54,994</b>	<b>0</b>	<b>708,549</b>	<b>359,706</b>	<b>364,919</b>	<b>724,625</b>

\*\*\*\*\*  
HUMAN SERVICES  
\*\*\*\*\*

<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	4,000	1,853	1,064	2,000	1,419	2,225	2,225	4,450

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
HUMAN SERVICES  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
UNREALIZ GAIN(LOSS)ON INVST	0	-45	-1,807	0	0	0	0	0
	4,000	1,808	-743	2,000	1,419	2,225	2,225	4,450
OTHER REVENUE								
DONATIONS BY UTILITY CUSTOMERS	34,000	16,430	18,193	17,000	14,493	17,000	17,000	34,000
CONTRIBUTIONS	200	25,983	25,536	100	25,196	200	200	400
CONTRIBUTIONS-CABLE TV	50,000	25,000	0	25,000	0	25,000	25,000	50,000
	84,200	67,413	43,729	42,100	39,689	42,200	42,200	84,400
FUND TOTAL	88,200	69,221	42,986	44,100	41,108	44,425	44,425	88,850

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BEAUTIFICATION  
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INVESTMENT & PROPERTY REVENUES								
INTEREST INCOME	2,100	1,062	376	1,050	547	600	600	1,200
UNREALIZ GAIN(LOSS)ON INVST	0	-80	-523	0	0	0	0	0
	2,100	982	-147	1,050	547	600	600	1,200
OTHER REVENUE								
DONATIONS BY UTILITY CUSTOMERS	2,904	1,312	1,201	1,452	970	1,162	1,162	2,324
CONTRIBUTIONS	100	300	100	50	0	0	0	0
DOWNTOWN REVITALIZATION	100	60	60	50	50	50	50	100
FUND RAISERS	2,000	705	1,150	1,000	696	1,000	1,000	2,000
**CONTRIB FROM RESERVES	5,792	0	0	2,896	0	3,547	3,980	7,527
	10,896	2,377	2,511	5,448	1,716	5,759	6,192	11,951
FUND TOTAL	12,996	3,359	2,364	6,498	2,263	6,359	6,792	13,151

2005-2007  
DETAIL OF REVENUES BY FUND

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RIVER PARK CAMPGROUND FUND  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	4,050	2,192	840	2,050	2,923	3,000	3,200	6,200
UNREALIZ GAIN(LOSS)ON INVST	0	-49	-2,153	0	0	0	0	0
	-----	-----	-----	-----	-----	-----	-----	-----
	4,050	2,143	-1,313	2,050	2,923	3,000	3,200	6,200
-----								
CURRENT SERVICE CHARGES								
*****								
CAMPGROUND USE FEES	253,125	111,872	146,165	128,125	139,267	165,000	170,000	335,000
	-----	-----	-----	-----	-----	-----	-----	-----
	253,125	111,872	146,165	128,125	139,267	165,000	170,000	335,000
-----								
FUND TOTAL	257,175	114,015	144,852	130,175	142,190	168,000	173,200	341,200

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AQUATIC CENTER-OPERATIONS  
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*****								
CURRENT SERVICE CHARGES								
*****								
THERAPY POOL-PUB REC SWIM	0	0	0	0	0	2,940	5,880	8,820
THERAPY POOL-SWIM LESSONS	0	0	0	0	0	2,880	5,760	8,640
THERAPY POOL-EDUCATNL CLASSES	0	0	0	0	0	21,400	42,800	64,200
THERAPY POOL-PRIVATE RENTALS	0	0	0	0	0	6,250	12,500	18,750
REC POOL-PUB RECREATIONAL SWIM	0	0	0	0	0	46,150	92,300	138,450
REC POOL-SWIM LESSONS	0	0	0	0	0	49,248	98,496	147,744
REC POOL-EDUCATIONAL CLASSES	0	0	0	0	0	1,500	3,000	4,500
REC POOL-PRIVATE RENTALS	0	0	0	0	0	8,375	16,750	25,125
COMP POOL-PUB RECREATION SWIM	0	0	0	0	0	36,300	72,600	108,900
COMP POOL-SWIM LESSONS	0	0	0	0	0	14,670	29,340	44,010
COMP POOL-EDUCATIONAL CLASSES	0	0	0	0	0	1,500	3,000	4,500
COMP POOL-RENTALS	0	0	0	0	0	16,613	33,225	49,838
	-----	-----	-----	-----	-----	-----	-----	-----
	0	0	0	0	0	207,826	415,651	623,477

2005-2007  
DETAIL OF REVENUES BY FUND

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AQUATIC CENTER-OPERATIONS  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
TRANSFERS								
*****								
TFR FR 10-GENERAL FUND	0	0	0	0	0	200,000	300,000	500,000
-----								
	0	0	0	0	0	200,000	300,000	500,000
-----								
FUND TOTAL	0	0	0	0	0	407,826	715,651	1,123,477

\*\*\*\*\*  
INSURANCE CONTROL  
\*\*\*\*\*

INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	304,333	198,558	73,952	154,045	117,869	150,000	150,000	300,000
UNREALIZ GAIN(LOSS)ON INVST	0	-13,134	-111,290	0	0	0	0	0
-----								
	304,333	185,424	-37,338	154,045	117,869	150,000	150,000	300,000

CHARGES/INTERNAL SERVICES								
*****								
EMPLOYEE SHARE HEALTH INS	0	352,291	498,368	0	512,219	0	0	0
EMPL SHARE-RETIREE DENTAL INS	0	4,652	5,588	0	4,393	0	0	0
EMPLOYEE SHARE DENTAL INS	0	83,686	90,754	0	87,840	0	0	0
EMPLOYEE SHARE LIFE INS	0	14,238	15,501	0	14,929	0	0	0
EMPLOYEE SHARE RETIREMENT	0	58,265	49,962	0	48,073	0	0	0
EMPLOYEE SHARE MEDICARE	389,403	201,231	217,413	196,253	203,918	226,640	234,722	461,362
PT EMPLOYEE SHARE RETIRE BEN	0	24,231	23,288	0	22,461	0	0	0
EMPLOYEE-DEPEND CARE REIMB	47,614	21,426	19,539	24,101	12,475	18,342	18,801	37,143
EMPLOYEE-MEDICAL REIMB	162,296	67,810	82,470	82,150	84,597	80,987	83,012	163,999
EMPLOYEE-FLEX BEN SVC FEE	30,512	12,855	12,966	15,445	12,074	13,000	13,325	26,325
-----								
	629,825	840,685	1,015,849	317,949	1,002,979	338,969	349,860	688,829

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
INSURANCE CONTROL  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
OTHER REVENUE								
*****								
RECOVERIES-LIABILITY INS	0	206,099	17,729	0	17,729	0	0	0
RECOVERIES-WORKERS COMP	0	267,775	73,968	0	41,960	0	0	0
RECOVERY-FLIPPEN	0	168	200	0	143	0	0	0
-----								
	0	474,042	91,897	0	59,832	0	0	0
-----								
FUND TOTAL	934,158	1,500,151	1,070,408	471,994	1,180,680	488,969	499,860	988,829

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\*\*\*\*\*  
VEHICLE  
\*\*\*\*\*

INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	191,144	113,647	43,032	96,752	59,348	75,000	75,000	150,000
INT INCOME-RESTRICTED FUNDS	0	4,881	21,384	0	7,216	0	0	0
UNREALIZ GAIN(LOSS)ON INVST	0	-6,004	-61,677	0	0	0	0	0
-----								
	191,144	112,524	2,739	96,752	66,564	75,000	75,000	150,000

OTHER REVENUE								
*****								
SALE OF VEHICLES	0	17,547	8,539	0	0	0	0	0
REFUNDS AND RECOVERY	0	0	0	0	6,635	0	0	0
DAMAGE TO PROPERTY	0	11,092	840	0	0	0	0	0
PROCEEDS FROM LEASE FINANCING	1,036,032	0	0	0	0	570,971	892,660	1,463,631
**CONTRIB FROM RESERVES	0	0	0	0	0	75,000	79,331	154,331
-----								
	1,036,032	28,639	9,379	0	6,635	645,971	971,991	1,617,962

2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
VEHICLE  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
TRANSFERS								
*****								
TRANS FRM FUND 24	0	62,562	143	0	0	0	0	0
-----								
	0	62,562	143	0	0	0	0	0
-----								
FUND TOTAL	1,227,176	203,725	12,261	96,752	73,199	720,971	1,046,991	1,767,962

\*\*\*\*\*  
COMMUNICATIONS  
\*\*\*\*\*

INVESTMENT & PROPERTY REVENUES								
*****								
INT INCOME-RESTRICTED FUNDS	0	0	0	0	0	0	0	0
-----								
	0	0	0	0	0	0	0	0
-----								
FUND TOTAL	0	0	0	0	0	0	0	0

\*\*\*\*\*  
STORES INVENTORY  
\*\*\*\*\*

INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	8,867	6,328	2,346	4,488	2,955	4,873	4,873	9,746
UNREALIZ GAIN(LOSS)ON INVST	0	-515	-3,050	0	0	0	0	0
-----								
	8,867	5,813	-704	4,488	2,955	4,873	4,873	9,746



2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
STORES INVENTORY  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
OTHER REVENUE								
*****								
SALE OF PROPERTY	0	-3,594	0	0	0	0	0	0
**CONTRIB FROM RESERVES	0	0	0	0	0	0	237	237
	0	-3,594	0	0	0	0	237	237
-----								
FUND TOTAL	8,867	2,219	-704	4,488	2,955	4,873	5,110	9,983

\*\*\*\*\*  
ASSESS REDEMPTION DEBT SVC  
\*\*\*\*\*

TAXES								
*****								
TAXES-PRIOR SECURED	0	0	0	0	2,178	2,200	2,300	4,500
PENALTIES/INT ON DELQ PROP TAX	0	0	0	0	551	550	575	1,125
	0	0	0	0	2,729	2,750	2,875	5,625
-----								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	0	0	0	0	6,248	5,000	5,500	10,500
	0	0	0	0	6,248	5,000	5,500	10,500
-----								
OTHER REVENUE								
*****								
SPECIAL ASSESSMENTS	0	0	0	0	162,315	143,155	142,743	285,898
	0	0	0	0	162,315	143,155	142,743	285,898
-----								
FUND TOTAL	0	0	0	0	171,292	150,905	151,118	302,023

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2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
LIBRARY IMPACT FEES  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	0	0	-5	0	108	0	0	0
-----	0	0	-5	0	108	0	0	0
OTHER REVENUE								
*****								
AB1600 FEES-2/04	0	0	1,785	0	6,862	0	0	0
-----	0	0	1,785	0	6,862	0	0	0
-----								
FUND TOTAL	0	0	1,780	0	6,970	0	0	0
-----								

\*\*\*\*\*  
LOMPOC LIBRARY  
\*\*\*\*\*

*****								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	15,500	11,807	3,326	7,500	5,183	6,500	6,500	13,000
UNREALIZ GAIN(LOSS)ON INVST	0	-871	-4,689	0	0	0	0	0
TELEPHONE COMMISSIONS	240	117	0	120	29	100	100	200
-----	15,740	11,053	-1,363	7,620	5,212	6,600	6,600	13,200
REVENUES FROM OTHER AGENCIES								
*****								
STATE GRANT-OTHER	0	500	0	0	1,000	0	0	0
ST GRT-GLOBAL LANGUAGES GRT	0	0	0	0	4,500	0	0	0
USP CONTRACT	13,400	6,475	7,000	6,700	9,775	6,700	6,700	13,400
SBCO SERVICE CHARGE	671,988	319,773	335,994	335,994	335,382	342,089	342,089	684,178
SB 358 PLF	45,938	41,398	22,887	22,969	20,923	23,349	23,349	46,698
SMALL BUSINESS MINI GRT/LIB	0	0	0	0	10,000	0	0	0
-----	731,326	368,146	365,881	365,663	381,580	372,138	372,138	744,276

2005-2007  
DETAIL OF REVENUES BY FUND

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LOMPOC LIBRARY  
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DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>CURRENT SERVICE CHARGES</b>								
*****								
LOST BOOK REIMBURSEMENTS	7,000	1,541	4,099	3,500	3,084	3,500	3,500	7,000
BOOK FINES	68,000	35,352	39,125	34,000	35,113	37,000	37,500	74,500
COMM ON SALES-GROSSMAN GALLERY	900	650	869	450	775	800	800	1,600
COPIER CHARGES	5,000	2,960	5,348	2,500	4,293	4,650	4,700	9,350
COLLECTIONS SERVICE FEE	-3,600	-1,435	-2,677	-1,800	-1,560	-2,000	-2,000	-4,000
SALE OF RECYCLABLE MATERIAL	8,000	3,472	2,610	4,000	4,763	5,700	5,700	11,400
FACILITY RENTAL	4,800	2,855	3,303	2,400	2,711	3,000	3,000	6,000
	90,100	45,395	52,677	45,050	49,179	52,650	53,200	105,850
<b>OTHER REVENUE</b>								
*****								
CONTRIB-LOM LIB FOUNDATION	0	0	0	0	4,000	0	0	0
CONTRIB-LOM VALLEY ART ASSOC	0	0	0	0	1,689	0	0	0
CONTRIB-LIB BIRTHDAY BK CLUB	0	0	0	0	107	0	0	0
CONTRIB-LIBR/BKS-PERIODICALS	300	105	0	150	0	0	0	0
SPECIAL CITY CONTRIBUTION	6,375	93,107	6,375	0	0	0	0	0
DONATIONS BY UTILITY CUSTOMERS	13,000	6,484	6,429	6,500	5,145	5,500	5,500	11,000
CITY CONTRIBUTION	668,856	319,472	329,928	338,928	310,684	388,859	413,034	801,893
CONTRIBUTIONS-FRIENDS	7,000	3,011	6,240	3,500	3,231	3,500	3,500	7,000
CONTRIBUTIONS	1,100	1,149	1,241	550	1,263	1,000	1,000	2,000
LIBRARY-PUBLIC WORKSHOP	0	0	35	0	0	0	0	0
MISCELLANEOUS REVENUE	320	530	0	160	372	150	150	300
**CONTRIB FROM RESERVES	73,216	0	0	43,810	0	10,817	11,327	22,144
	770,167	423,858	350,248	393,598	326,491	409,826	434,511	844,337
<b>FUND TOTAL</b>	<b>1,607,333</b>	<b>848,452</b>	<b>767,443</b>	<b>811,931</b>	<b>762,462</b>	<b>841,214</b>	<b>866,449</b>	<b>1,707,663</b>

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2005-2007  
DETAIL OF REVENUES BY FUND

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VILLAGE LIBRARY  
\*\*\*\*\*

DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
<b>INVESTMENT &amp; PROPERTY REVENUES</b>								
*****								
INTEREST INCOME	5,200	2,521	737	2,600	762	500	500	1,000
UNREALIZ GAIN(LOSS)ON INVST	0	-180	-864	0	0	0	0	0
	5,200	2,341	-127	2,600	762	500	500	1,000
<b>REVENUES FROM OTHER AGENCIES</b>								
*****								
SBCO SERVICE CHARGE	85,016	40,456	42,508	42,508	42,912	43,770	43,770	87,540
SB 358 PLF	6,508	6,495	3,243	3,254	2,950	2,950	2,950	5,900
	91,524	46,951	45,751	45,762	45,862	46,720	46,720	93,440
<b>CURRENT SERVICE CHARGES</b>								
*****								
LOST BOOK REIMBURSEMENTS	40	38	402	20	307	200	200	400
BOOK FINES	3,500	3,630	3,466	1,750	3,416	2,500	2,500	5,000
COPIER CHARGES	400	550	764	200	781	600	600	1,200
	3,940	4,218	4,632	1,970	4,504	3,300	3,300	6,600
<b>OTHER REVENUE</b>								
*****								
CONTRIBUTIONS-FRIENDS	180	206	0	90	0	0	0	0
CONTRIBUTIONS	0	0	100	0	435	100	100	200
**CONTRIB FROM RESERVES	32,525	0	0	17,712	0	0	0	0
	32,705	206	100	17,802	435	100	100	200
<b>FUND TOTAL</b>	<b>133,369</b>	<b>53,716</b>	<b>50,356</b>	<b>68,134</b>	<b>51,563</b>	<b>50,620</b>	<b>50,620</b>	<b>101,240</b>

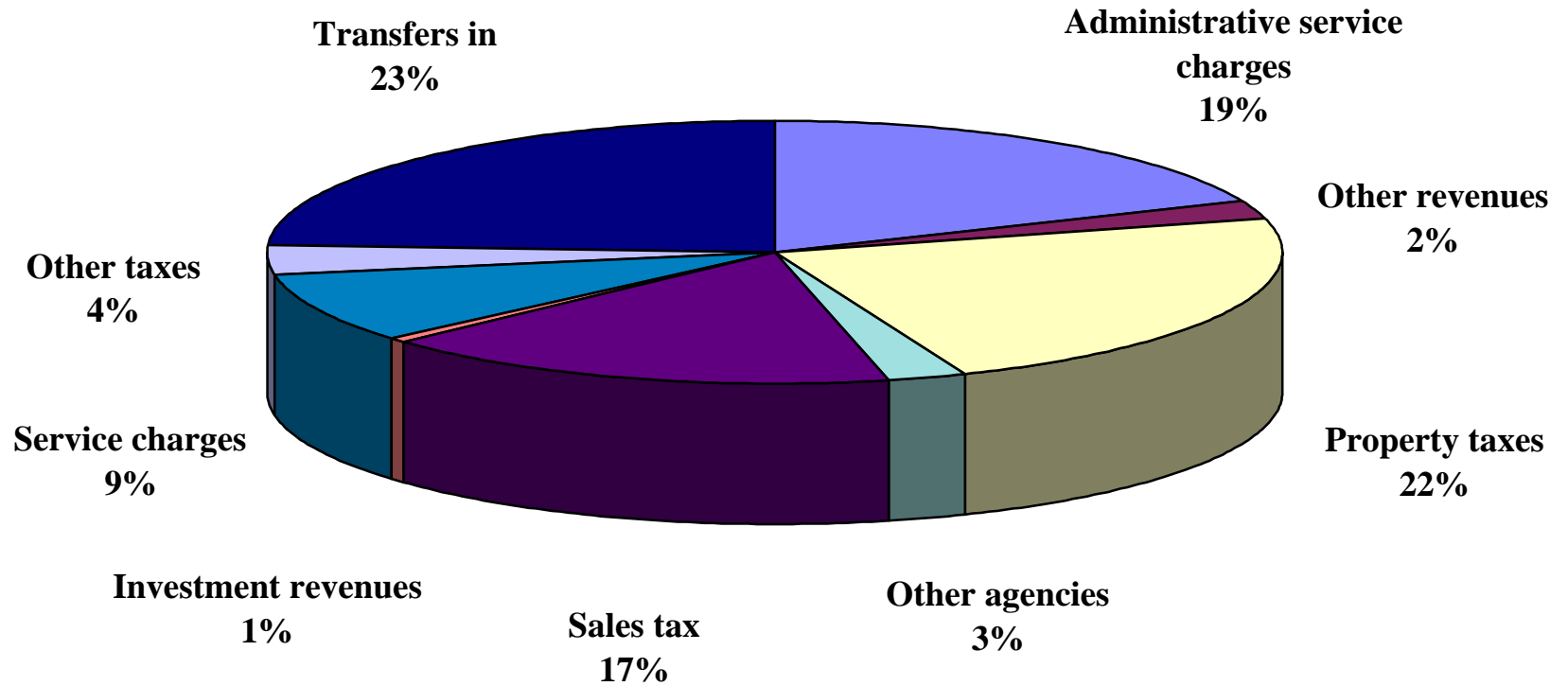
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2005-2007  
DETAIL OF REVENUES BY FUND

\*\*\*\*\*  
BUELLTON LIBRARY  
\*\*\*\*\*

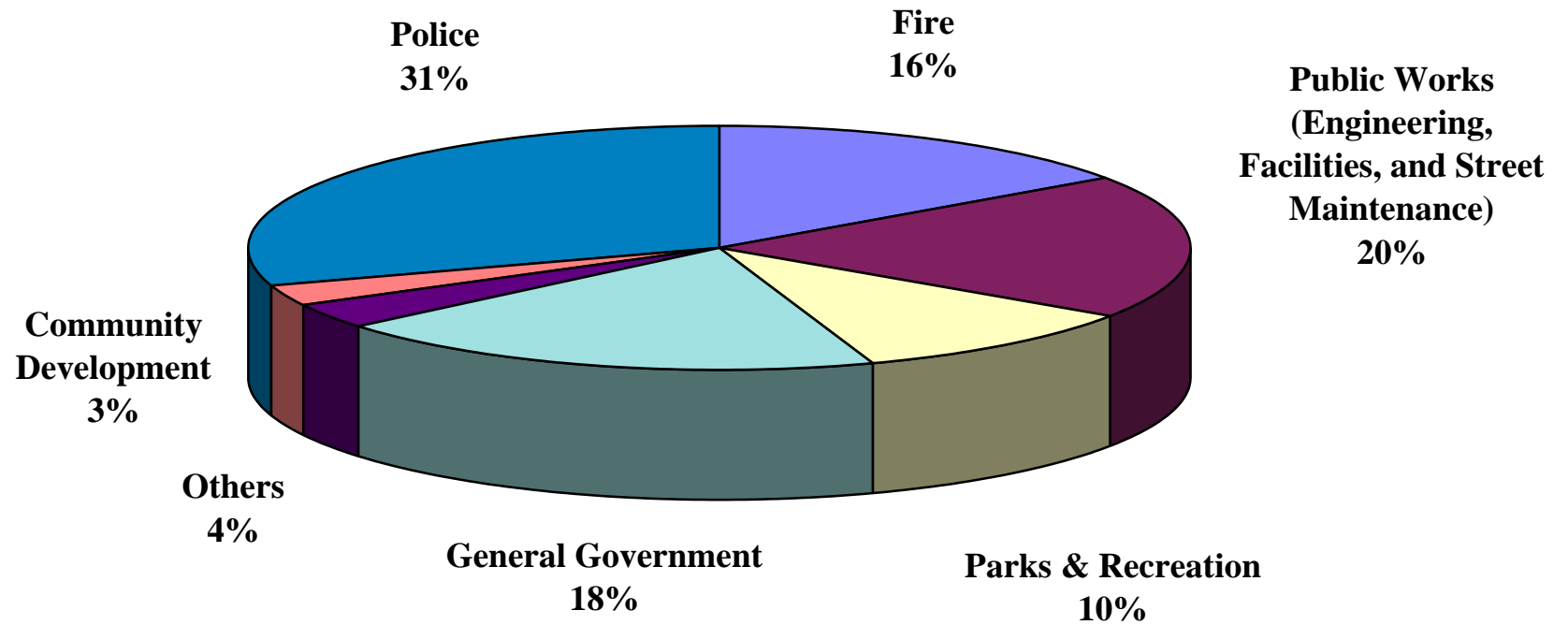
DESCRIPTION	2-YEAR BUDGET 03-05	ACTUAL 02-03	YEAR-1 ACTUAL 03-04	YEAR-2 BUDGET 04-05	YEAR-2 TO--DATE 05-31-05	YEAR-1 BUDGET 05-06	YEAR-2 BUDGET 06-07	2-YEAR BUDGET 05-07
-----								
INVESTMENT & PROPERTY REVENUES								
*****								
INTEREST INCOME	5,000	2,182	1,057	2,500	343	350	150	500
UNREALIZ GAIN(LOSS)ON INVST	0	-187	-771	0	0	0	0	0
	5,000	1,995	286	2,500	343	350	150	500
-----								
REVENUES FROM OTHER AGENCIES								
*****								
ST GRT-GLOBAL LANGUAGES GRT	0	0	0	0	1,500	0	0	0
SBCO SERVICE CHARGE	59,636	28,378	29,818	29,818	30,101	30,703	30,703	61,406
SB 358 PLF	4,570	4,559	2,277	2,285	2,071	2,071	2,071	4,142
	64,206	32,937	32,095	32,103	33,672	32,774	32,774	65,548
-----								
CURRENT SERVICE CHARGES								
*****								
LOST BOOK REIMBURSEMENTS	860	508	783	430	584	600	600	1,200
BOOK FINES	11,000	8,198	8,559	5,500	8,605	9,000	9,000	18,000
LIBRARY SVCS-BUELLTON	102,718	45,443	50,600	52,118	52,400	55,230	55,230	110,460
COPIER CHARGES	4,600	2,385	2,270	2,300	2,451	2,400	2,400	4,800
	119,178	56,534	62,212	60,348	64,040	67,230	67,230	134,460
-----								
OTHER REVENUE								
*****								
SPECIAL CITY CONTRIBUTION	0	2,902	0	0	0	0	0	0
CONTRIBUTIONS	0	0	1,557	0	1,462	0	0	0
**CONTRIB FROM RESERVES	23,759	0	0	13,154	0	1,500	1,500	3,000
	23,759	2,902	1,557	13,154	1,462	1,500	1,500	3,000
-----								
FUND TOTAL	212,143	94,368	96,150	108,105	99,517	101,854	101,654	203,508
-----								
*****								
GRAND TOTAL	191,060,67	64,215,732	62,989,632	105,379,841	77,780,168	86,691,252	88,649,205	175,340,457

# General Fund Revenues



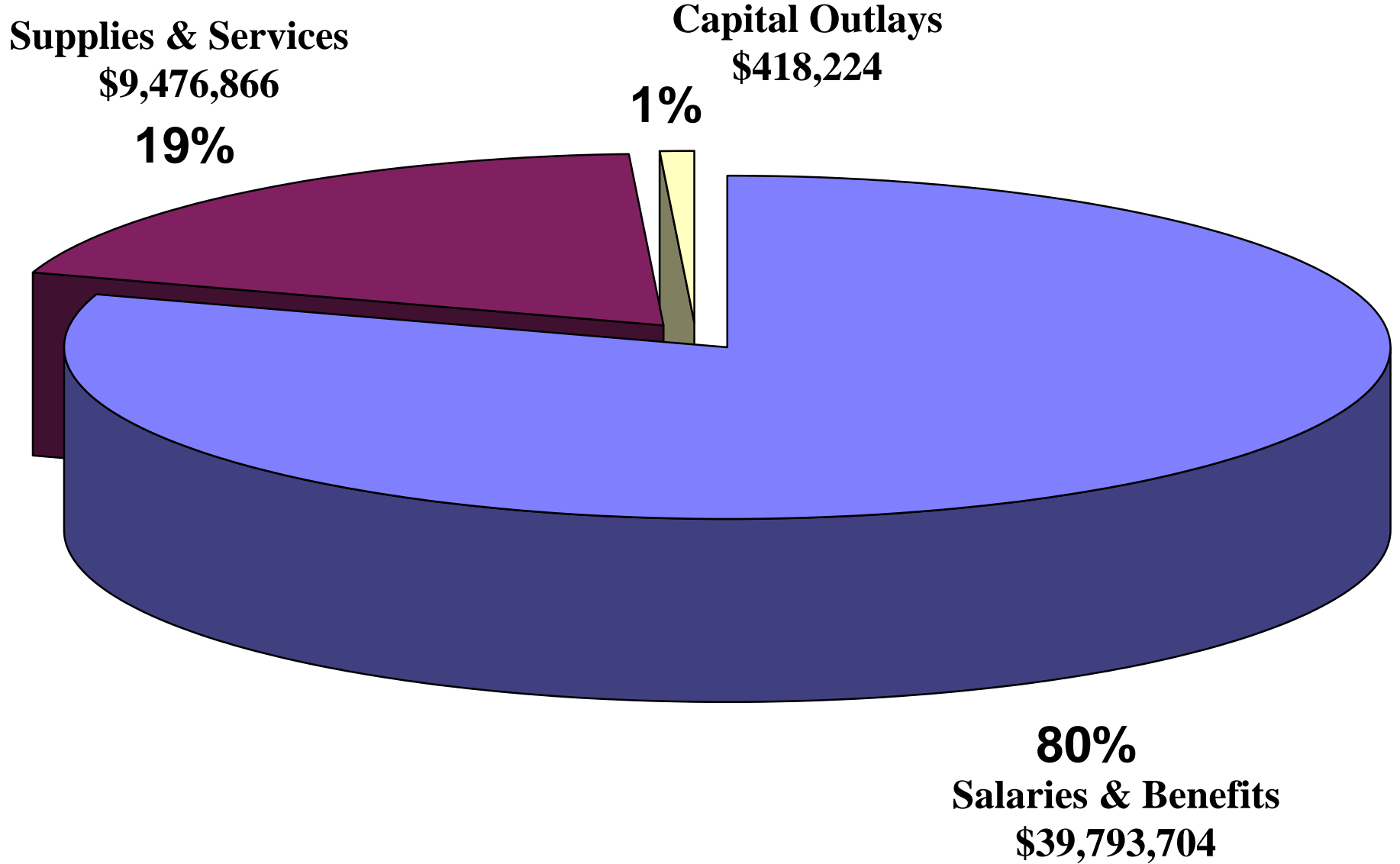
**FY 2005-07 Total \$49,688,794**

# General Fund Expenditures



**FY 2005-07 Total \$49,688,794**

# General Fund Expenditures by Type



**FY 2005-2007 Total \$49,688,794**



**GENERAL FUND EXPENSE ANALYSIS, FY 2005-07 BUDGET**

FUNDS/DEPTS	<u>SALARIES/ BENEFITS</u>		<u>SUPPLIES/ SERVICES</u>		<u>CAPITAL OUTLAY</u>		<u>TOTALS</u>	
	\$	%	\$	%	\$	%	\$	%
<b>GENERAL FUND :</b>								
CITY COUNCIL	224,147	77.6%	64,678	22.4%	0	0.0%	288,825	100.0%
* CITY ADMINISTRATION	3,240,360	84.7%	585,710	15.3%	0	0.0%	3,826,070	
ADMINISTRATIVE	5,316,504	86.1%	855,331	13.9%	0	0.0%	6,171,835	
POLICE	13,111,551	88.9%	1,635,728	11.1%	0	0.0%	14,747,279	
FIRE	5,692,286	89.1%	697,548	10.9%	0	0.0%	6,389,834	
ENGINEERING/STREETS	5,721,092	69.1%	2,388,009	28.8%	168,732	2.0%	8,277,833	
BUILDING	1,910,263	65.1%	923,130	31.5%	99,492	3.4%	2,932,885	
COMMUNITY DEVELOPMENT	1,193,412	71.2%	483,253	28.8%	0	0.0%	1,676,665	
PARKS	1,941,257	53.3%	1,552,349	42.6%	150,000	4.1%	3,643,606	
RECREATION	650,457	79.7%	165,902	20.3%	0	0.0%	816,359	
NON-DEPARTMENTAL	0	0.0%	1,360,396	100.0%	0	0.0%	1,360,396	
ALLOCATED SERVICE COSTS			(1,235,168)	14.7%	0	0.0%	(1,235,168)	
<b>SUBTOTAL :</b>	<b>39,001,329</b>	<b>79.8%</b>	<b>9,476,866</b>	<b>19.4%</b>	<b>418,224</b>	<b>0.9%</b>	<b>48,896,419</b>	<b>100.0%</b>
<b>ADD: TRANSFER TO LOMPOC VALLEY COMMUNITY CEN</b>			130,000			Transfers out	792,377.00	
<b>TRANSFER TO TRAFFIC OFFENDER FUND</b>			162,377					
<b>TRANSFER TO AQUATIC CENTER OPERATIONS &amp; I</b>			500,000					
			<u>792,377</u>					
<b>TOTAL GENERAL FUND EXPENDITURES &amp; TRANSFERS</b>							<u><u>49,688,796</u></u>	

\* City Administration includes offices of City Administrator, City Attorney, City Clerk and City Treasurer.

**SUMMARY OF 2005-07 BUDGET BY FUND:**

FD #	FUND NAME	UNRESERVED FUND BALANCE 7/1/2005	SOURCES				USES				UNRESERVED FUND BALANCE 6/30/2007
			CONTRIB FROM		TRANSFERS IN	TOTAL SOURCES	CONTRIB TO		TRANSFERS OUT	TOTAL USES	
			REVENUES	RESERVES			EXPENDITURES	RESERVES			
10	GENERAL FUND	\$3,167,480	\$37,203,056	\$499,615	\$11,986,123	\$49,688,794	\$48,896,417		\$792,377	\$49,688,794	\$2,667,865
11	ECONOMIC UNCERTAINTY FUND	2,000,000	100,000			100,000			\$100,000	100,000	2,000,000
12	INVESTMENT INTEREST FUND	0	224,800			224,800	224,800			224,800	0
13	FEDERAL ROAD FUNDS	175,359	1,962,979			1,962,979	1,962,979			1,962,979	175,359
14	LOCAL STP FUND	186,851	357,200	186,400		543,600			543,600	543,600	451
15	TRANSP IMP FD (MEASURE D)	4,072,975	4,487,468	3,615,448		8,102,916	3,723,780		4,379,136	8,102,916	457,527
16	SLTPP FUND	106,816	106,816			106,816	106,816			106,816	0
17	TRANSIENT OCCUPANCY	0	2,378,169			2,378,169				2,378,169	0
19	CIVIC CENTER	52,666	64,500			64,500		64,500		64,500	117,166
20	TRAFFIC SAFETY	0	127,168			127,168				127,168	0
22	SPECIAL GAS TAX	234,658	1,461,237	231,216		1,692,453	1,572,453		120,000	1,692,453	3,442
23	TRANSIT SYSTEM	249,855	3,712,381			3,712,381	3,712,381			3,712,381	249,855
24	CAPITAL DEVELOPMENT	759,287	362,204			362,204	17,620	344,584		362,204	1,103,871
25	TRANSPORTATION FUND	162,981	1,428,591			1,428,591		73,591	1,355,000	1,428,591	236,572
27	DOWNTOWN PRKG FUND	13,290	9,000	454		9,454	9,454			9,454	12,836
29	STREET DEVELOPMENT FUND	768,542	426,000			426,000	39,010	386,990		426,000	1,155,532
35	TRAFFIC OFFENDER FUND	0	52,000		162,377	214,377	214,377			214,377	0
38	STATE COPS FUND	0	203,000			203,000		3,000	200,000	203,000	3,000
40	PRK MAINT & POOL ASSESS DISTRI	101,400	194,751			194,751	183,880	10,871		194,751	112,271
50	AIRPORT FUND	1,923	906,649			906,649	895,345	11,304		906,649	13,227
51	WATER UTILITY	3,961,512	15,382,921	1,502,179		16,885,100	16,885,100			16,885,100	2,459,333
52	ELECTRIC UTILITY	7,319,900	32,880,380	7,319,900		40,200,280	37,673,965		2,526,315	40,200,280	0
53	SEWER SERVICE	779,085	23,633,090	13,865		23,646,955	23,646,955			23,646,955	765,220
54	WIFI/BROADBAND	(1,622,000)	2,112,256			2,112,256	2,112,256			2,112,256	(1,622,000)
58	LANDFILL POST CLOSURE RES	0	159,250			159,250		159,250		159,250	159,250
59	SOLID WASTE UTILITY	(62,770)	11,558,690			11,558,690	11,403,345	155,345		11,558,690	92,575
61	RECREATION REVOLVING FUND	(61,648)	682,539			682,539	682,539			682,539	(61,648)
62	LOMPOC VALLEY COMMUNITY CN	74,675	108,550	34,727	130,000	273,277	273,277			273,277	39,948
63	PEG CABLE ACCESS	425,384	414,901	309,724		724,625	724,625			724,625	115,660
64	HUMAN SERVICES	89,269	88,850			88,850	80,000	8,850		88,850	98,119
65	BEAUTIFICATION	23,772	5,624	7,527		13,151	13,151			13,151	16,245
66	RIVER PARK CAMPGROUND	54,811	341,200			341,200	179,653	161,547		341,200	216,358
68	AQUATIC CENTER OPERATIONS	0	623,477		500,000	1,123,477	1,123,477			1,123,477	0
71	INSURANCE AND RETIRE FUND	1,310,969	988,829			988,829		732,094	256,735	988,829	2,043,063
73	VEHICLE FUND	796,295	1,613,631	154,331		1,767,962	1,767,962			1,767,962	641,964
74	COMMUNICATIONS FUND	0				0				0	0
76	CENTRAL STORES FUND	108,829	9,746	237		9,983	9,983			9,983	108,592
79	ASSESSMENT DEBT SERVICE	0	302,023			302,023	255,898	46,125		302,023	46,125
85	LOMPOC LIBRARY	225,724	1,685,519	22,144		1,707,663	1,707,663			1,707,663	203,580
86	VILLAGE LIBRARY	23,631	101,240			101,240	101,240			101,240	23,631
88	BUELLTON LIBRARY	24,941	200,508	3,000		203,508	203,508			203,508	21,941
		\$25,526,462	\$148,554,377	\$14,007,583	\$12,778,500	\$175,340,460	\$160,403,909	\$2,158,051	\$12,778,500	\$175,340,460	\$13,676,930

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

<u>GENERAL FUND</u>	<u>Adopted</u> <u>2003-2005</u>	<u>Requested</u> <u>2005-2007</u>	<u>Adopted</u> <u>2005-2007</u>
<b><u>General Administration</u></b>			
<b>City Council</b>			
Assistant City Administrator	0.00	0.25	0.25
Assistant to the City Administrator	0.25	0.00	0.00
Secretary to the City Administrator	0.25	0.00	0.00
Administrative Aide	0.00	0.25	0.25
Total City Council	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>
<b>City Administrator</b>			
City Administrator	0.95	0.95	0.95
Assistant City Administrator	0.00	0.75	0.75
Assistant to the City Administrator	0.75	0.00	0.00
Economic Development Coordinator	0.00	0.80	0.80
Administrative Analyst	0.80	0.00	0.00
Secretary to the City Administrator	0.70	0.00	0.00
Administrative Aide	0.00	0.70	0.70
Total City Administrator	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>
<b>City Clerk</b>			
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	0.00	0.00
Office Staff Assistant II/III	0.00	1.00	1.00
Office Staff Assistant I/II	0.50	1.00	1.00
Total City Clerk	<u>2.50</u>	<u>3.00</u>	<u>3.00</u>
<b>City Attorney</b>			
City Attorney	1.00	1.00	1.00
Asst City Attorney II	0.00	1.00	1.00
Asst City Attorney	1.00	0.00	0.00
Paralegal II / III / IV	0.00	1.00	0.00
Paralegal	1.00	0.00	1.00
Total City Attorney	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>City Treasurer</b>			
Mgmt Svc Dir/Fin Dir/City Treasurer	0.15	0.15	0.15
Financial Services Manager	0.00	0.05	0.05
Acctg & Revenue Manager	0.25	0.25	0.25
Treasury Staff Supervisor	1.00	1.00	1.00
Utility Billing Supervisor	1.00	1.00	1.00
Collection Accounts Coordinator	1.00	1.00	1.00
Senior Treasury Clerk	3.00	3.00	3.00
Intermediate Treasury / Treasury Clerk	3.00	3.50	3.50
Office Staff Assistant II / III	1.00	1.00	1.00
Total City Treasurer	<u>10.40</u>	<u>10.95</u>	<u>10.95</u>
<b><u>Management Services</u></b>			
<b>Copy Room</b>			
Printing & Web Technician	1.00	1.00	1.00
Total Mgmt Services Printing	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b>Finance</b>			
Management Services Director	0.75	0.75	0.75
Financial Services Manager	1.00	0.95	0.95
Utility Accountant	1.00	1.00	1.00
Accounting & Revenue Manager	0.75	0.75	0.75
Accountant	2.00	2.00	2.00
Accounting Technician	2.00	2.00	2.00
Payroll Technician	1.00	1.00	1.00
Senior Account Clerk	1.75	1.75	1.75
Office Staff Assistant I/II	0.50	0.50	0.50
Total Finance	10.75	10.70	10.70
<b>Information Systems</b>			
Management Services Director	0.05	0.05	0.05
Information Systems Manager	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00
Senior Programmer-Network Analyst	1.00	1.00	1.00
Programmer-Network Analyst	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00
GIS Technician I	1.00	1.00	1.00
GIS Technician II	1.00	1.00	1.00
Computer Operator/Programmer	1.00	2.00	2.00
Computer Operator	1.00	0.00	0.00
Total Information Systems	10.05	10.05	10.05
<b>Purchasing</b>			
Management Services Director	0.05	0.05	0.05
Purchasing and Materials Manager	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Warehouser	2.00	2.00	2.00
Buyer/Purchasing Assistant	1.50	1.50	1.50
Total Purchasing	5.55	5.55	5.55
<b><u>Other General Fund Departments</u></b>			
<b>Human Resources</b>			
Human Resources Director	1.00	1.00	1.00
Human Resources Sr Analyst/Principal Analyst	2.00	2.00	2.00
Human Resources Technician	2.00	2.00	2.00
Office Staff Assistant I / II	1.00	1.00	1.00
Total Human Resources	6.00	6.00	6.00
<b>Building &amp; Facilities Maintenance</b>			
Facilities & Equipment Maintenance Supt	0.10	0.10	0.10
Facilities Maintenance Supervisor	1.00	1.00	1.00
Senior Building / Building Maint. Worker	3.00	3.00	3.00
Maintenance Worker Trainee	0.00	1.00	0.00
Office Staff Assistant II/III	0.25	0.25	0.25
Total Bldg & Facilities Maintenance	4.35	5.35	4.35

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b>Building Custodial</b>			
Lead Maintenance Worker	0.00	0.00	0.00
Lead Custodian	1.00	0.00	1.00
Senior Custodian/Custodian	2.75	0.00	2.75
Total Bldg Custodial	3.75	0.00	3.75

<b>Non Departmental</b>			
Admin Analyst (Work Life Coordinator)	0.00	0.50	0.00
Admin Assistant (Family Resources Coordinator)	0.50	0.50	0.00
Admin Assistant (Family Resources Coordinator)	0.00	0.50	0.00
Total Non Departmental	0.50	1.50	0.00

<b>Police</b>			
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Sergeant	8.00	8.00	8.00
Police Agent	6.00	6.00	6.00
Police Lieutenant	0.00	2.00	0.00
Police Officer/Police Motor Officer	27.00	32.00	27.00
Police Dispatch-Jail Supervisor	1.00	1.00	1.00
Police Dispatcher-Jailer	11.00	11.00	11.00
Police Dispatcher	0.00	0.00	0.00
Police Jailer	1.00	1.00	1.00
Police Records-Property Supervisor	1.00	1.00	1.00
Police Evidence Technician	0.00	1.00	0.00
Community Services Officer	2.00	4.00	2.00
Office Staff Assistant III / IV	1.00	1.00	1.00
Office Staff Assistant II / III	2.00	2.00	2.00
Office Staff Assistant I / II	2.00	2.00	2.00
Total Regular Police Budgeted Positions	65.00	75.00	65.00

**Police - Ongoing Grant and Other Funded Positions:**

		Prog No.		
Cops In School	11040	1.00	1.00	1.00
St Cops Officer 00/01	11042	1.00	1.00	1.00
St Cops Dispatcher	11043	1.00	1.00	1.00
Traffic Offender	35000	1.00	1.00	1.00
<b>Ongoing Grant &amp; Other Funded Positions</b>		4.00	4.00	4.00

**Police - Other Grant Funded Positions:**

		fy05-06	fy06-07
Info only - not in grand total	Prog Number	Year 1	Year 2
Crimes Against Women Officer	11034	1.00	0.00
PAL	11050	0.50	0.50
<b>Total Other Grant Funded Positions</b>		1.50	0.50

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b>Fire</b>			
Fire Chief	0.80	0.80	0.80
Battalion Fire Chief	2.90	2.90	2.90
Fire Captain	6.00	6.00	6.00
Fire Engineer	6.00	6.00	6.00
Fire Fighter	9.00	12.00	9.00
Fire Fighter/Paramedic	0.00	0.00	0.00
Office Staff Assistant III / IV	0.80	0.80	0.80
Total Fire	<u>25.50</u>	<u>28.50</u>	<u>25.50</u>
<b>Building Inspection</b>			
Fire Chief	0.20	0.20	0.20
Battalion Fire Chief	0.10	0.10	0.10
Building Official/Fire Marshall	1.00	1.00	1.00
Fire Prevention Inspector	0.00	1.00	0.00
Building Plans Examiner	0.00	1.00	0.00
Sr./Building/Zoning Inspector	2.00	2.00	2.00
OSA III/IV	0.20	0.20	0.20
Development Services Assistant II	0.00	1.00	1.00
Office Staff Assistant II / III	1.00	0.00	0.00
Total Building Inspection	<u>4.50</u>	<u>6.50</u>	<u>4.50</u>
<b>Community Development/Planning</b>			
Community Development Director	0.75	0.75	0.75
City Planner	0.80	0.80	0.80
Associate Planner	1.00	2.00	2.00
Assistant Planner	2.00	1.00	1.00
Sr Environmental Coordinator	0.20	0.20	0.20
Planning Technician	1.00	1.00	1.00
Office Staff Assistant III/IV	0.50	0.50	0.50
Office Staff Assistant II / III	0.50	0.50	0.50
Total Comm. Development/Planning	<u>6.75</u>	<u>6.75</u>	<u>6.75</u>
<b>Engineering</b>			
Public Works Director	0.35	0.35	0.35
City Engineer	0.92	0.92	0.92
Senior Civil Engineer	1.00	1.00	1.00
Civil Engineering Associate I / II / III	2.00	2.00	2.00
Engineering Technician I / II / III	2.00	2.00	2.00
Office Staff Assistant III/IV	0.75	0.75	0.75
Total Engineering	<u>7.02</u>	<u>7.02</u>	<u>7.02</u>
<b>Employee Safety and Risk Management</b>			
Safety Officer (Departmental)	1.00	1.00	1.00
Total Employee Safety & Risk Mgmt	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b>Street Maintenance</b>			
Public Works Director	0.35	0.35	0.35
Street Superintendent	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00
Heavy Equipment Operator	3.00	3.00	3.00
Lead Sign and Paint Worker	1.00	1.00	1.00
Lead Street Maintenance Worker	2.00	2.00	2.00
Senior Maintenance / Maintenance Worker	8.00	8.00	8.00
Engineering Tech I	1.00	1.00	1.00
Solid Waste Code Enforcement Officer	0.50	0.50	0.50
Sr Environmental Coordinator	0.16	0.16	0.16
Office Staff Assistant III/IV	0.25	0.25	0.25
Office Staff Assistant II / III	1.00	1.00	1.00
Total Street Maintenance	<u>19.26</u>	<u>19.26</u>	<u>19.26</u>
<b>Parks-Urban Forestry-Rdwy Maint</b>			
Parks & Recreation Director	0.34	0.34	0.34
Parks and Urban Forestry Manager	0.55	0.55	0.55
Urban Forestry Supervisor	1.00	1.00	1.00
Lead Tree Trimmer	3.00	2.00	3.00
Senior Tree / Tree Trimmer	5.00	5.00	5.00
Maintenance Worker/Trainee	1.00	1.00	1.00
GIS Assistant	0.50	0.50	0.50
Office Staff Assistant III/IV	0.00	1.00	0.00
Office Staff Assistant II / III	1.00	1.00	1.00
Total Urban Forestry	<u>12.39</u>	<u>12.39</u>	<u>12.39</u>
<b>Recreation/General Fund</b>			
Parks & Recreation Director	0.33	0.33	0.33
Recreation Superintendent	1.00	0.00	0.00
Recreation Manager	0.00	2.00	2.00
Recreation Supervisor	1.00	2.00	0.00
Office Staff Assistant III / IV	0.50	0.50	0.50
Office Staff Assistant I / II	1.00	1.00	1.00
Total General Fund Recreation	<u>3.83</u>	<u>5.83</u>	<u>3.83</u>
<b>Parks</b>			
Parks & Recreation Director	0.33	0.33	0.33
Parks and Urban Forestry Manager	0.45	0.45	0.45
Parks Maintenance Supervisor	1.00	1.00	1.00
Lead Park Maintenance Worker	2.00	2.00	2.00
Park Maintenance Specialist	2.00	2.00	2.00
Senior Park Maint / Park Maintenance Worker	4.00	4.00	4.00
Senior Building / Building Maintenance Worker	1.00	1.00	1.00
Park Ranger	1.00	1.00	1.00
Custodial Supervisor	0.00	1.00	0.00
Lead Custodian	0.00	1.00	0.00
Senior Custodian/Custodian	0.00	2.75	0.00
Office Staff Assistant III / IV	0.50	0.50	0.50
Total Parks	<u>12.28</u>	<u>17.03</u>	<u>12.28</u>
<b>TOTAL GENERAL FUND</b>	<u><b>223.08</b></u>	<u><b>244.08</b></u>	<u><b>223.58</b></u>

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b>OTHER FUNDS</b>			
<b><u>REDEVELOPMENT AGENCY</u></b>			
City Administrator	0.05	0.05	0.05
Community Development Director	0.20	0.20	0.20
Economic Development Coordinator	0.00	0.20	0.20
City Planner	0.20	0.20	0.20
Administrative Analyst	0.20	0.00	0.00
Redevelopment Program Coordinator	1.00	1.00	1.00
Housing Program Technician	1.00	1.00	1.00
Grant Records Technician	0.50	0.50	0.50
Secretary to the City Administrator	0.05	0.00	0.00
Administrative Aide	0.00	0.05	0.05
Office Staff Assistant III/IV	0.10	0.10	0.10
Total Redevelopment Agency	3.30	3.30	3.30
<b><u>TRANSIT SYSTEM</u></b>			
City Engineer	0.06	0.06	0.06
Aviation Transportation Administrator	0.75	0.75	0.75
Senior Maintenance Worker	0.55	0.55	0.55
Office Staff Assistant I / II	0.35	0.35	0.35
Total Transit System	1.71	1.71	1.71
<b><u>PARK MAINT &amp; POOL ASSESSMENT DISTRICT</u></b>			
Park Ranger	1.00	1.00	1.00
Total Prk Maint/Pool Assess. District	1.00	1.00	1.00
<b><u>BLOCK GRANT (CDBG)</u></b>			
Community Development Director	0.05	0.05	0.05
Community Development Program Manager	1.00	1.00	1.00
Sr Building / Zoning Inspector	1.00	1.00	1.00
Grant Records Technician	1.63	1.63	1.63
Office Staff Assistant II / III	0.00	0.00	0.00
Office Staff Assistant III/IV	0.40	0.40	0.40
Total Block Grant ( CDBG )	4.08	4.08	4.08
<b><u>AIRPORT</u></b>			
City Engineer	0.02	0.02	0.02
Aviation Transportation Administrator	0.25	0.25	0.25
Senior Maintenance / Maintenance Worker	0.45	0.45	0.45
Office Staff Assistant I / II	0.15	0.15	0.15
Total Airport	0.87	0.87	0.87



PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b><u>WATER UTILITY</u></b>			
Utility Director	0.30	0.30	0.30
Administrative Analyst	0.33	0.33	0.33
Water Resource Engineer	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00
Facility Maintenance Supervisor	1.00	1.00	1.00
Water Plant Operations Supervisor	1.00	1.00	1.00
Chemist	1.00	1.00	1.00
Electrical Mechanical Tech I	0.00	1.00	0.00
Laboratory Tech I/II	0.00	0.50	0.50
Senior Water Plant Operator	1.00	1.00	1.00
Water Plant Operator I / II	6.00	6.00	6.00
Lead Water Plant Technician	1.00	1.00	1.00
Sr Water Plant / Water Plant Technician	3.00	3.00	3.00
Senior Maintenance / Maintenance Worker	1.00	1.00	1.00
Lead Water Distribution Operator	1.00	1.00	1.00
Senior / Water Distribution Operator	6.00	8.00	6.00
Water Distribution Operator Trainee	0.00	1.00	0.00
Senior / Water Meter Maint Technician	2.00	2.00	2.00
Utility Conservation Coordinator	0.50	0.50	0.50
Utility Conservation Representative	0.00	0.50	0.50
Senior Environmental Coordinator	0.16	0.16	0.16
Customer Service Worker III	2.00	2.00	2.00
Customer Service Worker I / II	4.00	4.00	4.00
Custodian	0.00	0.25	0.00
Office Staff Assistant III / IV	0.30	0.30	0.30
Office Staff Assistant II / III	1.00	1.00	1.00
Total Water Utility Fund	35.59	40.84	36.59
<b><u>ELECTRIC UTILITY</u></b>			
Utility Director	0.30	0.30	0.30
Administrative Analyst	0.33	0.33	0.33
Electrical Utility Manager	1.00	1.00	1.00
Assist Electric Utility Manager	1.00	1.00	1.00
Senior Electrical Estimator	1.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00
Electrical Substation Supervisor	1.00	1.00	1.00
Electrical/Apprentice Electrical Substation Tech.	2.00	2.00	2.00
Lead Electrical Line Worker	2.00	2.00	2.00
Electrical / Apprentice Electrical Line Worker	8.00	8.00	8.00
Electrical Ground Support Worker	2.00	2.00	2.00
Utility Conservation Coordinator	0.50	0.50	0.50
Utility Conservation Representative	0.00	0.50	0.50
Sr Environmental Coordinator	0.16	0.16	0.16
GIS Assistant	1.00	1.00	1.00
Office Staff Assistant III / IV	0.30	0.30	0.30
Office Staff Assistant II / III	2.00	2.00	2.00
Total Electric Utility Fund	23.59	24.09	24.09

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b><u>WASTEWATER UTILITY</u></b>			
Utility Director	0.30	0.30	0.30
Wastewater Superintendent	1.00	1.00	1.00
Administrative Analyst	0.34	0.34	0.34
Wastewater Plant Operations Supervisor	1.00	1.00	1.00
Wastewater Facilities Maintenance Supervisor	1.00	1.00	1.00
Wastewater Collection Supervisor	1.00	1.00	1.00
Chemist	1.00	1.00	1.00
Water Resources Protection Technician	1.00	1.00	1.00
Laboratory Technician I / II	1.00	1.50	1.50
Laboratory Services Assistant	1.00	0.00	0.00
Senior Wastewater Plant Operator	1.00	1.00	1.00
Wastewater Plant Operator I / II	7.00	7.00	7.00
Wastewater/Senior Wastewater Collection Worker	3.00	4.00	3.00
Senior Building Maintenance Worker	1.00	1.00	1.00
Park Maintenance Specialist	1.00	1.00	1.00
Sr./Park Maintenance Worker	1.00	1.00	1.00
Electrical/Mechanical Technician I / II	5.00	5.00	5.00
Sr Environmental Coordinator	0.16	0.16	0.16
Custodian	0.00	0.25	0.00
Office Staff Assistant III / IV	0.30	0.30	0.30
Office Staff Assistant II / III	1.00	1.00	1.00
Total Wastewater Utility Fund	29.10	29.85	28.60
<b><u>BROADBAND FUND</u></b>			
Utility Director	0.10	0.10	0.10
Wireless Svcs Administrator	1.00	1.00	1.00
Office Staff Assistant III/IV	0.10	0.10	0.10
Total Broadband Fund	1.20	1.20	1.20
<b><u>SOLID WASTE UTILITY</u></b>			
Public Works Director	0.20	0.20	0.20
Sr Environmental Coordinator	0.16	0.16	0.16
Solid Waste Superintendent	1.00	1.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00
Lead Sanitation Worker	1.00	1.00	1.00
Senior Sanitation / Sanitation Worker	13.00	13.00	13.00
Heavy Equipment Operator	3.00	3.00	3.00
Landfill Supervisor	1.00	1.00	1.00
Landfill Coordinator	4.00	4.00	4.00
Landfill Attendant	2.00	2.00	2.00
Solid Waste Program Analyst	1.00	1.00	1.00
Solid Waste Code Enforcement Officer	0.50	0.50	0.50
Household Hazardous Waste Technician	1.00	1.00	1.00
Office Staff Assistant II/III	0.00	1.00	1.00
Office Staff Assistant I / II	1.00	0.00	0.00
Total Solid Waste Utility Fund	29.86	29.86	29.86

PERSONNEL POSITIONS SUMMARY  
2005-2007 BUDGET

	Adopted 2003-2005	Requested 2005-2007	Adopted 2005-2007
<b><u>RECREATION REVOLVING</u></b>			
Recreation Supervisor	2.00	1.00	1.00
Office Staff Assistant I / II	0.25	0.25	0.25
Total Recreation Revolving	2.25	1.25	1.25
<b><u>LOMPOC VALLEY COMMUNITY CENTER</u></b>			
LVCC Coordinator	1.00	1.00	1.00
Total Lompoc Valley Comm. Center	1.00	1.00	1.00
<b><u>RIVER PARK CAMP GROUND</u></b>			
Park Ranger	1.00	1.00	1.00
Total River Park Campground	1.00	1.00	1.00
<b><u>AQUATIC CENTER FUND</u></b>			
Recreation Supervisor - Aquatics	0.00	1.00	1.00
Senior/Building Maintenance Worker	0.00	1.00	1.00
Total Aquatic Center Fund	0.00	2.00	2.00
<b><u>EQUIPMENT SERVICES &amp; REPLACEMENT</u></b>			
Public Works Director	0.10	0.10	0.10
Equipment & Facilities Maintenance Supt	0.90	0.90	0.90
Equipment Maintenance Supervisor	1.00	1.00	1.00
Heavy Equipment / Equipment Mechanic	6.00	6.00	6.00
Buyer-Warehouser	1.00	1.00	1.00
Radio Repair Specialist	1.00	1.00	1.00
Radio Equip Technician	0.00	1.00	1.00
Office Staff Assistant II/III	0.75	0.75	0.75
Total Equip Svcs & Replacement Fund	10.75	11.75	11.75
<b><u>LOMPOC PUBLIC LIBRARY SYSTEM</u></b>			
LOMPOC LIBRARY			
Library Director	1.00	1.00	1.00
Principal Librarian	0.00	1.00	0.00
Librarian I	0.00	1.00	0.00
Librarian II	2.00	1.00	2.00
Library Assistant I	0.00	0.00	0.00
Library Administrative Aide	1.00	1.00	1.00
Library Clerk II	0.00	0.00	0.00
Library Clerk III	1.00	1.00	1.00
Library Computer Tech	1.00	1.00	1.00
Total Lompoc Library	6.00	7.00	6.00
<b><u>BUELLTON LIBRARY SYSTEM</u></b>			
BUELLTON LIBRARY			
Library Clerk III	1.00	1.00	1.00
Total Buellton Library	1.00	1.00	1.00
<b>TOTAL REGULAR PERSONNEL POSITIONS</b>	375.38	405.88	378.88
<b>GRANT FUNDED POSITIONS NOT IN ABOVE TOTAL</b>			
<b>GRANT FUNDED POLICE POSITIONS</b>		1.50	1.00
<b>GRANT FUNDED LIBRARY POSITIONS</b>		1.00	1.00

# City Council

## **MISSION**

Guide and direct policies, provide strong community leadership, and provide the people of Lompoc exceptional quality public service in response to their need for a safe, healthy, and economically viable community. We will accomplish this by sharing our vision with the City management to create a work environment that stimulates creative problem solving and recognizes employees for major accomplishments at all levels of the organization. When resources permit, City services will be provided with current technology, which is both cost effective and efficient. We will conduct ourselves with integrity; endeavor to be a good steward of the City to ensure a strong future for all local residents, businesses, and industries.

## **PROGRAM GOALS**

1. Provide the citizens of Lompoc with the highest quality of programs and services consistent with available funding.
2. Make the office of the City Council accessible to the citizens of Lompoc.

## **PROGRAM PERFORMANCE AREAS**

- A. Operations. Continually improve the general welfare and aesthetic qualities of the community through the utilization of available resources, programs and activities. (All Goals)

## **SPECIFIC OBJECTIVES**

1. Provide policy directions, which will result in the desired levels of programs and services and the highest possible quality of life in the community consistent with available resources. Policies and programs approved by the City Council are implemented and administered by the City Administrator and staff. (Goal 1)

## **BUDGET COMMENTARY**

The proposed budget reflects continuation of existing programming and service levels. A change in classifications for the Secretary to the City Administrator to Administrative Aide and Assistant to the City Administrator to Assistant City Administrator is proposed to more accurately reflect current level of work.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Assistant City Administrator	0.00	0.25	0.25
Assistant to the City Administrator	0.25	0.00	0.00
Secretary to the City Administrator	0.25	0.00	0.00
Administrative Aide	0.00	0.25	0.25
Total City Council	<u>0.50</u>	<u>0.50</u>	<u>0.50</u>

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CITY COUNCIL

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	189,265	213,323	213,323
* SUPPLIES AND SERVICES	59,675	64,678	64,678
ASST 2 CTY ADM>ASST CTY ADM	0	7,102	7,102
SEC 2 CTY ADM>ADMIN AIDE	0	3,722	3,722
* TOTAL PROGRAM CHANGES	0 *	10,824 *	10,824 *
TOTAL DEPARTMENT	248,940 **	288,825 **	288,825 **
* ALLOCATED SERVICE COST	-57,541	-73,374	-73,374
TOTAL DEPARTMENT	-57,541 **	-73,374 **	-73,374 **
NET DEPARTMENT	191,399 **	215,451 **	215,451 **

# City Administrator

## **MISSION**

Implement the goals, programs, and policies of the City Council and provide a safe and productive work environment for all employees. Allow employees the opportunity to serve citizens and interested stakeholders by effectively and efficiently handling municipal services and related issues, requirements, and problems both existing and anticipated. The City Administrator's office will be responsive to public concerns and will strive to improve and enhance the image of the organization.

## **PROGRAM GOALS**

1. Recommend fiscal and operational policies to the City Council.
2. Implement the goals, programs, and policies of the City Council.
3. Make the office of the City Administrator accessible to citizens and employees.
4. Communicate on a regular basis with all employees in the organization.
5. Re-emphasize the need for a "customer first" philosophy throughout the entire organization.
6. Recommend adoption or changes in policies that will assist local businesses to remain competitive and to encourage new businesses to consider relocating to Lompoc.

## **PROGRAM PERFORMANCE AREAS**

- A. Operations. Improve the capabilities of the City of Lompoc in concert with department managers and through the development of all personnel; to continually evaluate the organizational structure of the City and recommend improvements whenever possible; and to ensure that services are provided in conformance with adopted policies and directives and all applicable laws and regulations. (All Goals)
- B. Economic Development. Enhance the quality of life for the citizens of Lompoc by retaining the existing job base through a variety of City assisted redevelopment projects and economic development programs. City assistance may take a variety of forms including both technical and financial assistance. (Goals 1, 2 and 6)

## **SPECIFIC OBJECTIVES**

1. Implement the goals and accomplish the work programs established by the City Council within established timelines 95 percent of the time. (Goal 2)
2. Meet at least semi-annually with representatives of City employee organizations and unrepresented individuals to discuss matters of mutual concern. (Goals 2 and 4)
3. Re-emphasize the need for a "customer first" philosophy throughout the entire organization by offering at least 1 customer service training program per year for employees who deal with the public at the counter or over the phone and provide the same training to the balance of the workforce at least once during the life of this budget. (Goal 5)
4. Improve budget preparation and administrative capabilities so that all City departments stay within 2005-07 appropriations 95 percent of the time. (Goal 1)
5. Process citizen complaints within 8 hours of receipt 95 percent of the time and respond to those routine complaints within 72 hours, 90 percent of the time. (Goals 1, 2 and 5)
6. Respond to all inquiries for business assistance within 24 hours of the inquiry, 100 percent of the time. (Goals 2 and 6)

## **BUDGET COMMENTARY**

The proposed 2005-07 budget reflects the continuation of existing service levels. The budget includes consolidation of the City Clerk Division and Administration to create one working unit. The classification changes of Secretary to the City Administrator to Administrative Aide and Assistant to the City Administrator to Assistant City Administrator is proposed to more accurately reflect the current level of professional administrative work. The budget anticipates that the City will continue its pro-business and aggressive economic development programs and reflects a classification change for the Administrative Analyst to Economic Development Coordinator.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
City Administrator	0.95	0.95	0.95
Assistant City Administrator	0.00	0.75	0.75
Assistant to the City Administrator	0.75	0.00	0.00
Economic Development Coordinator	0.00	0.80	0.80
Administrative Analyst	0.80	0.00	0.00
Secretary to the City Administrator	0.70	0.00	0.00
Administrative Aide	0.00	0.70	0.70
Total City Administrator	<u>3.20</u>	<u>3.20</u>	<u>3.20</u>



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CITY ADMINISTRATOR

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	605,795	777,674	777,674
* SUPPLIES AND SERVICES	33,347	33,337	33,137
ASST 2 CTY ADM>ASST CTY ADM	0	21,307	21,307
ADMIN ANLYST>ECON DEV COORD	0	10,641	10,641
SEC 2 CTY ADM>ADMIN AIDE	0	10,198	10,198
* TOTAL PROGRAM CHANGES	0 *	42,146 *	42,146 *
TOTAL DEPARTMENT	639,142 **	853,157 **	852,957 **
* ALLOCATED SERVICE COST	-24,354	-34,752	-34,752
TOTAL DEPARTMENT	-24,354 **	-34,752 **	-34,752 **
NET DEPARTMENT	614,788 **	818,405 **	818,205 **

# City Clerk

## **MISSION**

The mission of the City Clerk is to provide exceptional service to the Lompoc City Council, City departments, and the public by assuring vital records are easily accessible and disseminated with efficient and effective technology, increase greater public awareness and enforcement of business tax requirements, provide an environment where valuable and limited personnel resources are respected and encouraged to develop ethical, creative problem-solving techniques, and ensure compliance with applicable State and local laws and regulations.

## **PROGRAM GOALS**

1. Increase efficiency of City Clerk's Division through greater use of available technology, resources, and personnel.
2. Enhance relations with City Council, City staff, and the public by determining their needs with respect to agendas/minutes, records management, business tax activities, and other City Clerk functions.
3. Through greater public awareness, education, and enforcement, increase business tax revenues.
4. Comply with State and local laws.
5. Respond in a timely fashion to citizens' requests for information.

## **PROGRAM PERFORMANCE AREAS**

- A. City Council Legislative Operations. Prepare and distribute City Council, Redevelopment Agency, and Public Financing Authority agendas; maintain, prepare, and index all legislative actions including resolutions, ordinances and agreements. Certify authenticity of municipal corporate documents; assure legal notices have been published and distributed. (Goals 1 and 4)
- B. Election Administration. Conduct consolidated municipal elections in cooperation with the County of Santa Barbara; assist candidates for office in meeting their legal responsibilities; advise public officials, candidates for office, and the public of election matters and campaign disclosures. (Goals 2 and 4)
- C. Records Management. Maintain all documents certifying municipal corporate actions and authority including Council meeting related materials, public notices, procedures for maintenance and retrieval of active City records, and provide for timely destruction and/or transfer of inactive records. (Goals 1, 2, 4 and 5)
- D. Fair Political Practices Commission Statements. Serve as filing officer for election campaign reports and statements of economic interest (conflict of interest) for City Council, designated employees, and appointed board members. (Goals 4 and 5)

- E. Business Tax and Permits. Administer business tax and permit requirements within the framework of the City Code. (Goal 3)
- F. Advisory Bodies. Coordinate all appointments by the City Council to City advisory bodies. (Goals 2 and 4)

### **SPECIFIC OBJECTIVES**

1. Continue document imaging of City Clerk's records. (Goals 1, 2 and 4)
2. Continue ongoing efforts to improve division operations and services by adding frequently asked for information to the Internet and streamlining division procedures. (Goals 1, 2, and 3)
3. In cooperation with other departments, ensure City Council agendas and Staff reports are posted on the City's website no later than the Friday prior to the City Council meeting. (Goals 1, 2 and 5)
4. Increase the number of new business tax receipts issued by 5% from previous year. (Goals 1 and 3)
5. Process citizen and employee inquiries with respect to routine City Clerk records within one workday 95% of the time; and more complex inquiries and requests for public records within 10 calendar days (consistent with State law), or within appropriate extension due to unusual circumstances. (Goals 1 and 5)

### **BUDGET COMMENTARY**

With the retirement of the City Clerk, the City Administrator has recommended the realignment of some duties of the City Clerk, changes in classifications as reflected in the Personnel Analysis, and consolidation of the City Clerk Division and Administration. On May 17, 2005 City Council approved a new processing fee that offsets the cost of increasing the job share position to full-time. The program change as requested was modified to change the job share position to a full time OSA I/II. This position will assist with increasing business tax revenues, continue document imaging, and provide other support. Also included is a funding request to complete a legal review of the Lompoc City Code, prepare a codification update, and make the Code accessible on the City's website. Funding is included for the Consolidated General Election in November 2006, and for training to assist the division in keeping abreast of changing laws and regulations.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	0.00	0.00
Office Staff Assistant II/III	0.00	1.00	1.00
Office Staff Assistant I/II	0.50	1.00	1.00
Total City Clerk	<u>2.50</u>	<u>3.00</u>	<u>3.00</u>

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CITY CLERK

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	379,286	460,447	460,447
* SUPPLIES AND SERVICES	61,688	93,289	84,246
SOFTWARE/PROGRAMS	9,213	0	0
.5 OSA > 1.0 OSA3	0	43,907	0
REORG CITY CLK 2 ADMIN	0	-79,611	-79,611
* TOTAL PROGRAM CHANGES	0 *	-35,704 *	-79,611 *
TOTAL DEPARTMENT	450,187 **	518,032 **	465,082 **
* ALLOCATED SERVICE COST	-28,546	-32,864	-32,864
TOTAL DEPARTMENT	-28,546 **	-32,864 **	-32,864 **
NET DEPARTMENT	421,641 **	485,168 **	432,218 **

# City Attorney

## **MISSION**

To advise the City Council, City staff, and City Boards, Commissions, and Committees concerning legal matters; to act as the City's prosecutor; to represent the Municipal Corporation; to defend the City and its employees in litigation; to pursue litigation on behalf of the City; to manage outside providers of legal services; and to perform all such duties in a manner consistent with the highest standards of ethical and professional behavior.

## **PROGRAM GOALS**

1. Serve as the City's legal advisor and legal representative.
2. Oversee all legal documents for City Council and staff.
3. Prosecute, in a timely fashion, alleged City Code violators.
4. Defend the City and its employees in civil litigation (other than in the specialties of water law and worker's compensation).
5. Commence litigation on behalf of the City when so directed by Council.
6. Manage and coordinate legal services provided by persons outside the City Attorney's Department.

## **PROGRAM PERFORMANCE AREAS**

- A. General Legal. Provide formal and informal legal advice, in all legal matters affecting the City, to the City Council, Boards, Commissions, City Administrator, City Clerk, department heads, Risk Manager, and employees of the City. (Goal 1)
- B. Legislation and Documentation. Prepare or review all ordinances, resolutions, contracts, leases, and other formal legal documents required by the City. (Goal 2)
- C. Code Enforcement. Achieve compliance with requirements of City ordinances through various mechanisms ranging from informal conferences with City Code violators to formal criminal, civil, equitable, and administrative actions. (Goal 3)

- D. Litigation. Commence civil actions on the City's behalf. Defend the City and its employees in federal and state courts. Monitor and oversee the administration of claims against the City to prevent unnecessary litigation and to settle meritorious claims at the lowest possible cost. (Goals 4 and 5)
- E. Legal Services Management. Oversee and coordinate with retained outside counsel in certain legal specialties and complex litigation. Coordinate and manage non-City providers of such legal services as claims adjustment, investigation, court reporting, insurance, and service of process. (Goals 4 and 5)

### **SPECIFIC OBJECTIVES**

1. Provide support services to City Council, Boards, and Commissions on or before the date requested, 100% of the time. (Goals 1 and 2)
2. Provide support services to staff on or before the date requested, 100% of the time. (Goals 1 and 2)
3. Enforce the City Code so that referrals are processed in accordance with pre-established schedules, 100% of the time. (Goal 3)
4. Perform as much litigation and similar formal proceedings as possible with City legal staff. (Goals 4 and 5)
5. Maintain or improve the significant reduction of costs of work contracted with outside legal counsel through diligent case management and oversight of work performed by such retained counsel. (Goal 6)
6. To the maximum extent possible, reduce the costs of legal services performed by paraprofessional outside providers. (Goal 6)

### **BUDGET COMMENTARY**

The recommended budget includes funding necessary to meet the objectives listed above. In many accounts the funds requested are substantially less than the amounts approved in the 2003-2005 budget.

The modest overall increase in the Office's budget is primarily attributable to the use of the career ladder series for the Assistant City Attorney. A similar program change and career ladder was recommended for the Paralegal position by staff, but denied by Administration. The proposed changes address the important need of retaining highly qualified professional and paraprofessional staff, thereby assuring the continued reduction of costs of expensive outside litigation services.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
City Attorney	1.00	1.00	1.00
Asst City Attorney II	0.00	1.00	1.00
Asst City Attorney	1.00	0.00	0.00
Paralegal II / III / IV	0.00	1.00	0.00
Paralegal	1.00	0.00	1.00
Total City Attorney	<u>3.00</u>	<u>3.00</u>	<u>3.00</u>



CITY ATTORNEY

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	615,244	775,376	775,376
* SUPPLIES AND SERVICES	65,263	74,570	56,165
INCR ASST CTY ATTNYS SALARYIII	0	23,328	23,328
INCR PARALEGAL SALARY II	0	14,620	0
* TOTAL PROGRAM CHANGES	0 *	37,948 *	23,328 *
 TOTAL DEPARTMENT	 680,507 **	 887,894 **	 854,869 **
* ALLOCATED SERVICE COST	-29,971	-74,382	-74,382
 TOTAL DEPARTMENT	 -29,971 **	 -74,382 **	 -74,382 **
 NET DEPARTMENT	 650,536 **	 813,512 **	 780,487 **

# City Treasurer

## **MISSION**

Provides the citizens of Lompoc with the highest level of customer service, and handle their monies in an ethical, honest, and careful manner, to fulfill our legal and moral responsibilities. Continue to use and pursue technologies to provide efficient service. Our employees will make every effort to provide service to citizens in a pleasant, courteous, and an efficient manner.

## **PROGRAM GOALS**

1. Ensure that the receipt, deposit, and investment of City funds are accomplished accurately and according to the law.
2. Give customers accurate and timely information regarding utilities and other services the City provides.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide administration and supervision of Treasury function by preparing and monitoring the budget, completing various reports, and ensuring effective use of staff and resources. Serve as treasurer to City of Lompoc, Santa Barbara County Water Purveyors, and Redevelopment Agency. Monitor the City's travel and training budget programs. (Goals 1 and 2)
- B. Cash Management. Receive cash, issue receipts, and prepare deposits to appropriate accounts regularly. Post all payments received to appropriate utility or general accounts. Edit, produce, and distribute final contracts, maintain bank control ledgers, and reconcile statements. Administer cash bail expense, petty cash, revolving fund programs, NCPA bills, and bond payments. (Goal 1)
- C. Investment. Maintain cash flow forecast and invest temporarily idle funds following State and municipal law. (Goal 1)
- D. Utility Billing. Process applications for new service, transfers, and termination of utility services. Prepare on/off orders. Provide current information about utilities and assistance in problem solving. Edit meter readings; enter data to open and closed accounts; prepare monthly billing for accounts. Assist public with problems. Work with customers and agencies to affect timely payments due City. Pursue delinquent accounts. Represent City in Small Claims Court. (Goal 2)
- E. Receptionist/Switchboard. Greet the public, and give appropriate direction and assistance when needed. Answer incoming calls; refer calls to the appropriate City departments in a timely manner; and assist departments with outgoing calls. Assist

the Treasury Department with mail; provide customer service related to utility turn-off notices; and perform secretarial services to the department. (Goal 2)

**SPECIFIC OBJECTIVES**

1. Maximize interest earnings by investing 99% of available City funds daily in a safe and prudent manner. (Goal 1)
2. Receive and receipt all program-generated revenue billing and collection transactions daily 100% of the time. (Goal 1)
3. Update and post utility charges to customer accounts daily 100% of the time. (Goal 2)
4. Input State energy report on magnetic tape when new NAIC codes are implemented thereby reducing preparation time each quarter. (Goal 2)
5. Revise the existing Utility Billing files for Sewer & Water charge changes. (Goal 2)
6. Ability to have the Treasurer's cash register screens reflect when an account is turned off for non-payment or a returned check. (Goal 2)
7. Acquire receipt printers for Cash Registers and Service desk. (Goal 2)

**BUDGET COMMENTARY**

The City Treasurer's budget provides funds for continuance of current services.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted 2003-2005</u></b>	<b><u>Requested 2005-2007</u></b>	<b><u>Adopted 2005-2007</u></b>
Mgmt Svc Dir/Fin Dir/City Treasurer	0.15	0.15	0.15
Financial Services Manager	0.00	0.05	0.05
Acctg & Revenue Manager	0.25	0.25	0.25
Treasury Staff Supervisor	1.00	1.00	1.00
Utility Billing Supervisor	1.00	1.00	1.00
Collection Accounts Coordinator	1.00	1.00	1.00
Senior Treasury Clerk	3.00	3.00	3.00
Intermediate Treasury / Treasury Clerk	3.00	3.50	3.50
Office Staff Assistant II / III	1.00	1.00	1.00
Total City Treasurer	<u>10.40</u>	<u>10.95</u>	<u>10.95</u>

TREASURER

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,076,700	1,182,998	1,182,998
* SUPPLIES AND SERVICES	342,201	413,980	412,162
.5 TREAS CLK>1.0 TREAS CLK	0	42,950	42,950
TFR .05FIN SVC MGR 2 UTL BILG	0	13,838	13,838
INCREASE UTIL BILL SUPV SALAR	0	11,757	1,214
* TOTAL PROGRAM CHANGES	0 *	68,545 *	58,002 *
 TOTAL DEPARTMENT	 1,418,901 **	 1,665,523 **	 1,653,162 **
* ALLOCATED SERVICE COST	-11,982	-18,491	-18,491
 TOTAL DEPARTMENT	 -11,982 **	 -18,491 **	 -18,491 **
  NET DEPARTMENT	  1,406,919 **	  1,647,032 **	  1,634,671 **

# Management Services

## **MISSION**

To service and maintain the financial, purchasing, information, and risk-management needs of City departments in a manner that is fiscally responsible and responsive to department needs.

## **PROGRAM GOALS**

1. Provide administrative support, including accounting, budget, office services, information services, risk management and central purchasing.
2. Provide effective centralized resource accounting systems to control and safeguard the assets and financial operations of the City.
3. Develop and implement procedures to speed up processes through the use of updated software, additional training, the City Intranet and the Internet.
4. Purchase equipment, supplies, and services in conformance with applicable legal codes and City Code regulations to meet department requests.
5. Provide local area and other vendors with timely information on how to do business with the City.
6. Develop, implement, and maintain all information systems including computer application software, computer networks, personal computers, the Geographic Information System, the telephone system, and provide training for systems users.
7. Provide secure backup of City information databases and reduce space needed for storage of City documents.
8. Provide mail and printing services to support all City departments.
9. Promptly respond to user requests for support.

## **PROGRAM PERFORMANCE AREAS**

- A. **Budgeting.** Prepares quarterly financial reports, prepares the preliminary budget, and monitors grants, agreements and contracts with regard to annual renewals and meeting reporting requirements. (Goals 1, 2 and 9)
- B. **Finance.** Maintains adequate and effective accounting and financial reporting systems covering the City's financial activities; this process culminates with the annual audit of City financial records. (Goals 1, 2 and 9)

- C. Purchasing. Provides for purchase of all items needed for City operation in a timely and efficient manner. (Goals 3, 4 and 9)
- D. Warehouse. Maintains a warehouse and inventory sufficient to meet the needs of the various departments. (Goals 3, 4 and 9)
- E. Information Services. Provides information services data processing support for all departments of the City, storage of City documents with minimum space requirements, and other management information as requested. Maintains all computing, network, Geographic Information, Intranet, Internet and telephone systems for all City departments. (Goals 5, 6 and 9)
- F. Risk Management. Provides insurance for liability, fire, property and boiler for all City departments. (Goals 1 and 2)

## **SPECIFIC OBJECTIVES**

### **Finance**

- 1. Process all of the current year's account payables documentation and payroll time sheets into the document imaging system. Introduce procedures, which will speed up the processing of invoices, statements, account numbering, and payment authorization. (Goals 1, 2, and 9)
- 2. Prepare proposed rate increases for the Wastewater and Water Utilities. (Goals 1, 2 and 9)
- 3. Work with Wastewater staff on putting financing together for estimated \$41 million in Phase I Wastewater Treatment Plant Improvements, which must be completed by 2009. (Goals 1, 2 and 9)
- 4. Review all utility operations for possible needed rate increases. (Goals 1, 2 and 9)
- 5. Implement Government Accounting Standards Board Statement Numbers 43 and 45 by June 30, 2007 City Financial Statements. (Goals 1, 2 and 9)

### **Purchasing**

- 1. Improve the Purchasing process through faster requisition to order processing supported by training and new software. (Goals 3 and 4)
- 2. Improve communications with client departments through the City intranet and with vendors through the Internet. (Goals 3 and 5)

3. Improve the Warehousing process through warehouse training to upgrade skills. (Goal 3)

#### Information Services

1. Replace servers and software, which are no longer under support. (Goal 6)
2. Develop and implement E-Commerce (Internet, Keyflow, and Document Imaging). (Goals 6 and 7)
3. Update the ADMINS programming language to Windows (bring programs that the City currently uses up to current standards). (Goal 6)
4. Enhance the Intranet site and make it a focal point for the employee by providing news, policies, and forms. (Goal 6)
5. Continue development and fluidity of City Internet site. (Goal 6)
6. Replace outdated Network equipment. (Goal 6)

#### Print Shop

1. Ensure mail services to City facilities daily, 100% of the time. (Goals 8 and 9)
2. Promote the use of colors and layout of documents to improve their appearance by using the most cost-effective methods and technology available. (Goals 8 and 9)

### **BUDGET COMMENTARY**

The Finance Division plans to continue to implement the Citywide conversion of Accounts Payable transactions to a process that combines workflow and document imaging to enhance overall Accounts Payable activities.

Information Services Division provides all computer, Geographic Information Systems (GIS), and communications support, as well as all printing services of the Print Shop. There are several recommended Capital Outlay requests that will improve the workflow throughout the City and increase resources and data available during the FY 2005-2007 budget cycle. These requests include replacing City servers, adding and replacing current software and hardware components to improve performance and extend the life of current equipment, enhancing the current document imaging system to allow more flexibility and ease of use, and updating current programs.

During the prior budget cycle, Treasury and Utility Billing were consolidated into the Management Services Department under the direction of the Management Services Director. Treasury and Utility Billing are shown separately and consistent with prior year budgets.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
<b>Copy Room</b>			
Printing & Web Technician	1.00	1.00	1.00
Total Mgmt Services Printing	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>Finance</b>			
Management Services Director	0.75	0.75	0.75
Financial Services Manager	1.00	0.95	0.95
Utility Accountant	1.00	1.00	1.00
Accounting & Revenue Manager	0.75	0.75	0.75
Accountant	2.00	2.00	2.00
Accounting Technician	2.00	2.00	2.00
Payroll Technician	1.00	1.00	1.00
Senior Account Clerk	1.75	1.75	1.75
Office Staff Assistant I/II	0.50	0.50	0.50
Total Finance	<u>10.75</u>	<u>10.70</u>	<u>10.70</u>
<b>Information Systems</b>			
Management Services Director	0.05	0.05	0.05
Information Systems Manager	1.00	1.00	1.00
Systems Analyst	2.00	2.00	2.00
Senior Programmer-Network Analyst	1.00	1.00	1.00
Programmer-Network Analyst	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00
GIS Technician I	1.00	1.00	1.00
GIS Technician II	1.00	1.00	1.00
Computer Operator/Programmer	1.00	2.00	2.00
Computer Operator	1.00	0.00	0.00
Total Information Systems	<u>10.05</u>	<u>10.05</u>	<u>10.05</u>
<b>Purchasing</b>			
Management Services Director	0.05	0.05	0.05
Purchasing and Materials Manager	1.00	1.00	1.00
Buyer	1.00	1.00	1.00
Warehouser	2.00	2.00	2.00
Buyer/Purchasing Assistant	1.50	1.50	1.50
Total Purchasing	<u>5.55</u>	<u>5.55</u>	<u>5.55</u>



MANAGEMENT SERVICES

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	3,539,576	4,270,432	4,270,432
* SUPPLIES AND SERVICES	479,698	707,195	652,947
OFFICE IMPROVEMENTS	0	9,159	0
FILE SERVER COMPUTER	0	7,305	0
NETWORK EQUIPMENT	0	50,967	0
STORAGE CONTAINERS	0	8,728	8,728
GIS FILE SERVER & SOFTWARE	0	5,388	0
NETWORK OS SOFTWARE	0	14,277	0
NETWORK SOFTWARE & PROGRAMS	0	31,679	0
I/S-PBX IP GATEWAY VOIP	0	10,775	0
PALLET RACK & BEAMS	0	9,480	9,480
AERIAL PHOTO MAPS	0	5,603	0
GIS VOICE MAIL SYSTEM	0	10,775	0
CREDITS-ELECTRIC	0	-18,208	-18,208
* TOTAL CAPITAL OUTLAY	0	* 145,928	* 0
TFR .05FIN SVC MGR 2 UTL BILG	0	-13,838	-13,838
 TOTAL DEPARTMENT	 4,019,274 **	 5,109,717 **	 4,909,541 **
* ALLOCATED SERVICE COST	-230,929	-296,038	-296,038
 TOTAL DEPARTMENT	 -230,929 **	 -296,038 **	 -296,038 **
 NET DEPARTMENT	 3,788,345 **	 4,813,679 **	 4,613,503 **

# Human Resources

## **MISSION STATEMENT**

Provide quality assistance, professional expertise, and consulting services to employees, managers, supervisors, and job applicants in all facets of human resource administration. We strive to employ and retain well qualified, productive, and service-oriented employees through effective recruitment, selection, and employee performance and development programs, and to ensure that the City has fair and equitable policies and practices, a diverse workforce, and that our interactions are guided by integrity and discretion.

## **PROGRAM GOALS**

1. Advise operating departments on human resource and employee relation issues and implement all personnel transactions.
2. Efficiently provide for the employment of qualified personnel to meet the City's staffing needs, attain a diverse workforce, and advance its customer service philosophy.
3. Implement and administer a system that provides for performance standards, an effective appraisal program, career development planning, and a variety of training opportunities.
4. Provide for maximum attraction, retention, and motivation of personnel.
5. Meet and confer in good faith, consistent with PERB regulations, with employee organizations on wages, hours, and mandatory terms and conditions of employment. Provide a reasonable method of resolving disputes and promoting communications between employee organizations and the City. Administer City's labor agreements, consistent with standards set forth by PERB.
6. Attain a Human Resource Information System that provides for efficient and accurate decision-making and comprehensive human resource communications.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide supervision to the Human Resources Department and consulting services to City departments in all areas of human resources and employee-relations issues including negotiations with employee groups. (All Goals)
- B. Employee Recruitment, Retention, and Selection. Provides for attracting, evaluating, and selecting staff consistent with organizational needs. (Goals 1, 2, 3 and 4)

- C. Employee Compensation, Classification, and Benefits. Provides for administering an equitable total compensation program and maintaining an updated classification plan that provides maximum development opportunities and effective use of work processes. (Goals 1, 2, 3, 4 and 5)
- D. Employee Evaluation and Development. Provides for maintaining an appraisal system and training programs to maximize productivity, motivation, and the organization's goals and values. (Goals 3, 4 and 5)

### **SPECIFIC OBJECTIVES**

- 1. Complete 75% of all recruitments and examining processes for new management and technical employees within eighty-five (85) days; complete 75% of all recruitments for other employees within forty-eight (48) days. (Goal 2)
- 2. Investigate additional flexible benefit choices, such as deferred compensation contributions, retiree health savings accounts, wellness, childcare, and computer purchase options. (Goals 2 and 4)
- 3. Complete full revision of selected Personnel Procedures to comply with all regulatory guidelines and current human resource principles by January 2007. (Goals 1,2 and 5)
- 4. Provide a minimum of six training programs, including a management development component, recruiting/selection seminars, and harassment prevention seminars. (Goals 1,3,4 and 5)

### **BUDGET COMMENTARY**

The proposed budget anticipates further acceleration of recruiting and selection activities as retirements increase and the pool of qualified replacement shrinks due to demographic changes in the workforce. Additionally, the cost of advertising in print media has increased by 70% between 2003/04 and 2005/06. A significant project is to complete revision of the City Personnel Rules and selected Personnel Procedures. These consultant services will bring the documents into full compliance with all Federal and State regulatory requirements and current human resources practices. The cost of this project will be funded by carry-over monies from 03/05 funding for this project.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Human Resources Director	1.00	1.00	1.00
Human Resources Sr Analyst/Principal Analyst	2.00	2.00	2.00
Human Resources Technician	2.00	2.00	2.00
Office Staff Assistant I / II	1.00	1.00	1.00
Total Human Resources	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

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HUMAN RESOURCES

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	915,824	1,059,912	1,059,912
* SUPPLIES AND SERVICES	150,535	194,056	202,384
TOTAL DEPARTMENT	1,066,359 **	1,253,968 **	1,262,296 **
* ALLOCATED SERVICE COST	-191,939	-241,912	-241,912
TOTAL DEPARTMENT	-191,939 **	-241,912 **	-241,912 **
NET DEPARTMENT	874,420 **	1,012,056 **	1,020,384 **

# Economic Development and Tourism

## **MISSION**

The Economic Development mission is to design, implement, and monitor economic development programs in the City. This includes improving the quality of life for Lompoc's residents through: 1) the provision of timely technical and financial assistance to business-owners, investors, brokers, developers and others necessary to retain and create employment opportunities in the city; 2) the retention and expansion of the local tourism trade; 3) the recruitment of new business to the community; 4) marketing of the community; 5) creation of small business opportunities; and 6) enhancement of local workforce.

## **PROGRAM GOALS**

1. Reduce the number of Lompoc residents commuting to work outside of the Lompoc Valley.
2. Increase Property Tax, Sales Tax, Use Tax, and Transient-Occupancy Tax revenues.
3. Increase small business opportunities in Lompoc through the Self Employment Training and Micro-Enterprise Loan Program.
4. Launch broadband as an economic development tool and overall quality of life enhancement for citizens.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Collect, compile, analyze and present economic and demographic data about the community; recommends the establishment of economic development goals and priorities; develops and prepares informational brochures and other materials describing the community; initiates contact with businesses interested in investing in the community, initiates recruitment efforts to attract businesses which meet City's job creation goals, makes regular visits to business and industry; maintains current information about tools for financing business and industrial investments; coordinates economic development activities with other City departments and divisions; and prepares applications for grants or loans for economic development activities. (All Goals)
- B. Economic Development Advertising. Creates and funds economic development marketing program targeted to business-owners, investors, brokers and developers. (All Goals)
- C. Financial Programs. Defines and promotes financial tools available for local businesses, e.g. USDA Business & Industry and the Economic Development Revolving Loan. This involves marketing, underwriting analysis, preparation of appropriate loan documents and servicing of loan portfolio.

- D. Training Programs. Organize, administer, and promote the Self-Employment Training (SET) and Micro-Enterprise Loan Program.
- E. Strategic Partnerships. Coordinate with other economic development programs and organizations such as International Economic Development Council, California Association for Local Economic Development, U.S. Economic Development Administration, U.S. Small Business Administration, Coastal Business Finance, Santa Barbara County Economic Vitality Committee, the Lompoc Redevelopment Agency, Workforce Investment Board, Private Industry Council, etc.
- F. Chamber of Commerce. Provide financial support to the Lompoc Valley Chamber of Commerce and Visitor's Bureau for material and staff expenses related to the fulfillment of literature and information requests, small-business assistance services, tourism marketing, and business attraction marketing support material. (All Goals)
- G. Tourism Advertising. Provide payment for the tourism-marketing program administered under contract by the Chamber of Commerce. (Goal 2)
- H. Community Events. Provides for limited support of the Lompoc Flower Festival and expenses related to dignitary hospitality. (Goal 2)

### **SPECIFIC OBJECTIVES**

1. Create a minimum of 100 new jobs during the budget cycle, by either assisting in the expansion of local businesses, or by attracting new businesses into the community. (All Goals)
2. Continue to update and implement an Economic Development Marketing Campaign to attract new businesses. (All Goals)
3. Within the 2005-2007 fiscal year, update the Tourism Marketing Campaign in coordination with the Lompoc Valley Chamber of Commerce and Visitors Bureau to increase Transient Occupancy Tax, Sales Tax and Gas Tax. (Goal 2)

### **BUDGET COMMENTARY**

The FY 2005-2007 Economic Development budget proposes an increase of 2.5%. Funding for tourism advertising is proposed to remain at current levels.

### **PERSONNEL ANALYSIS**

The Economic Development budget does not include personnel expenses.

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ECONOMIC DEVELOPMENT AND COMMUNITY REVITALIZATION

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	349,066	363,718	345,724
TOTAL DEPARTMENT	349,066 **	363,718 **	345,724 **
NET DEPARTMENT	349,066 **	363,718 **	345,724 **



# **Facilities Management and Maintenance Services**

## **MISSION**

To provide timely, cost-effective, efficient and competent maintenance and repairs of City facilities; to provide staff with ongoing training, utilizing the latest technological advancements; to promote professional service through communication with all City departments; to improve the overall appearance and reliability of City facilities with pride and a sense of ownership.

## **PROGRAM GOALS**

1. Maintain serviceability and safety standards and extend the operating life cycle of the City's facilities through regularly scheduled preventive maintenance and special maintenance.
2. Improve the cost-effectiveness and efficiency of building and facilities maintenance.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide direction, coordination, training and staff support for the numerous activities related to this Division's operation. (Goals 1 and 2)
- B. Building Maintenance. Provide efficient maintenance and preventive maintenance programs for all assigned facilities, including electrical; air conditioning; plumbing; fire alarms; carpentry; lock and key, and painting, utilizing outside contractors as needed. (Goals 1 and 2)
- C. Building Project Services. Provide contract development, project monitoring, and quality assurance inspections for City facility modification and enhancement projects, as required. (Goals 1 and 2)

## **SPECIFIC OBJECTIVES**

1. Improve and expand preventative maintenance program through use of the CFA data base system.
2. Increase productivity and enhance customer service through improved organization and scheduling.

## **BUDGET COMMENTARY**

Staff is confident there is sufficient funding in this budget to accomplish routine facilities maintenance. Expansion of the preventive maintenance program will be accomplished during this budget cycle. Several of the division's requests for facility improvements were determined to be fiscally infeasible.

The division recommended addition of one Building Maintenance Worker Trainee position to better support daily maintenance requirements and improve and expand the preventive maintenance program. The division also requested to change one Senior Building Maintenance Worker position to a Lead Building Maintenance Worker. Neither proposal was found to be fiscally feasible during this budget cycle.

It was recommended to transfer the entire custodial staff to the Parks Maintenance/Urban Forestry Division to improve continuity and supervision of custodial services for City departments and community access facilities. The recommendation was denied.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted 2003-2005</b>	<b>Requested 2005-2007</b>	<b>Adopted 2005-2007</b>
Facilities & Equipment Maintenance Supt	0.10	0.10	0.10
Facilities Maintenance Supervisor	1.00	1.00	1.00
Senior Building / Building Maint.Worker	3.00	3.00	3.00
Maintenance Worker Trainee	0.00	1.00	0.00
Office Staff Assistant II/III	0.25	0.25	0.25
Total Bldg & Facilities Maintenance	<u>4.35</u>	<u>5.35</u>	<u>4.35</u>

<b><u>Position</u></b>	<b>Adopted 2003-2005</b>	<b>Requested 2005-2007</b>	<b>Adopted 2005-2007</b>
Lead Maintenance Worker	0.00	0.00	0.00
Lead Custodian	1.00	0.00	1.00
Senior Custodian/Custodian	2.75	0.00	2.75
Total Bldg Custodial	<u>3.75</u>	<u>0.00</u>	<u>3.75</u>

## FACILITIES MAINTENANCE

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	897,672	1,084,515	1,077,877
* SUPPLIES AND SERVICES	635,219	621,504	618,437
FLOORING	0	1,200	0
AIR HNDLR UNIT-CNCIL CHMRS	0	14,238	0
AIR HNDLR UNIT-LOBBY AREA	0	12,514	0
VIDEO EQUIPMENT	0	6,497	0
LOCKERS	5,926	0	0
LOCKERS/CABINETS	0	4,800	0
BF-REPL COMPRESSOR AIR LINES	21,550	0	0
BF-REPL CONDNS UNIT CNCIL CHM	0	7,119	0
BF-PD LOBBY COUNTER SECURITY	8,739	0	0
BF-FIRE ALARM SYSTEM	0	55,407	0
BF-TERMITE TREATMENT	0	9,000	0
BF-REPAINT EXTERIOR/INTERIOR	0	12,000	0
BF-REPLACE CARPET	14,546	6,189	0
BF-REPL DOOR(S)	0	23,705	0
BF-REMODEL SECY AREA	0	19,400	0
BF-ROOF REPLACEMENT	21,550	0	0
BF-REPL HVAC PKG UNIT	21,012	15,430	0
BF-TRANSLUC ROOF PANEL REPLAC	4,019	0	0
BF-ROOF REPAIR	11,318	25,860	0
BF-GUTTERS/DOWN SPOUTS	8,620	21,550	0
BF-REPL KITCHEN CABINETS	0	5,400	0
BF-UPGRADE POWER SYSTEM	0	5,000	0
BF-SPACE ALLOC UPGRD FURNITUR	0	6,465	0
BF-SEESNAKE COLOR COMPACT SYS	0	6,610	0
BF-REPLACE MAIN WATER LINE	0	18,740	0
BF-BUILDING IMPROVEMENTS	0	8,400	0
FIRE STATION IMPROVEMENTS	0	15,344	0
CREDITS-ELECTRIC	-15,337	0	0
* TOTAL CAPITAL OUTLAY	101,943 *	300,868 *	0 *
SR BLD MT WKR>LD FACIL MT WKR	0	10,024	10,024
ADD 1 MAINT WKR TRAINEE	0	100,697	0
TFR CUSTODN SVCS 2 PARK MNT	0	-494,594	0
PT CUSTODN HRS>257 TO 700/YR	0	15,614	0
* TOTAL PROGRAM CHANGES	0 *	-368,259 *	10,024 *
TOTAL DEPARTMENT	1,634,834 **	1,638,628 **	1,706,338 **
* ALLOCATED SERVICE COST	-316,340	-382,503	-382,503
TOTAL DEPARTMENT	-316,340 **	-382,503 **	-382,503 **
NET DEPARTMENT	1,318,494 **	1,256,125 **	1,323,835 **

## Non-Departmental

### PROGRAM DESCRIPTION

The Non-Departmental account is established to simplify and provide appropriate accounting for those items that do not fall within the jurisdiction of any single department.

### PROGRAM PERFORMANCE AREAS

- A. Operating Expenses. Provide for external audit, fire insurance, liability insurance and miscellaneous expenses.
- B. Library Services. Provide contributions to the Lompoc Library for operational costs.
- C. Museum Association. Provide an annual contribution to the Museum Association for the operation of the City Museum.

### BUDGET COMMENTARY

The majority of the proposed budget reflects maintenance of the status quo. The budget reflects deletion of the Family Resources Coordinator Program and transfer of the Youth Commission to the Parks and Recreation Department on action of the City Council, May 17, 2005.

While addressed elsewhere in the budget, staff is recommending a two-year contribution to the Library of \$801,893. The new FY 2005-07 contribution is a 20 percent, rather than the normal 6 percent, increase from the FY 2003-05 budget contribution of \$667,984, because of an additional \$93,228 contribution from the General Fund to cover full-time Library salary increases effected by the 2005 salary negotiations.

While the Lompoc Museum submitted a two-year expenditure detail budget in the amount of \$251,700, continued support in the amount of \$116,000, a 2 percent increase from the FY 2003-05 budget contribution, is recommended for the Lompoc Museum. The budget includes continuation of the graffiti removal program.

### PERSONNEL ANALYSIS

<b>Position</b>	<b>Adopted 2003-2005</b>	<b>Requested 2005-2007</b>	<b>Adopted 2005-2007</b>
Admin Analyst (Work Life Coordinator)	0.00	0.50	0.00
Admin Assistant (Family Resources Coordinator)	0.50	0.50	0.00
Admin Assistant (Family Resources Coordinator)	0.00	0.50	0.00
Total Non Departmental	<u>0.50</u>	<u>1.50</u>	<u>0.00</u>

NON-DEPARTMENTAL

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	64,811	79,885	79,885
* SUPPLIES AND SERVICES	1,486,717	1,412,807	1,371,167
ADMIN ASST>ADMIN ANALYST	0	5,506	0
+.5 CHLD CARE COORD/ADM ASST	0	80,881	0
TFR YOUTH COMMISS 2 RECREATIO	0	-10,418	-10,418
DELETE VACANT FAMLY RES COORD	0	-80,237	-80,237
* TOTAL PROGRAM CHANGES	0 *	-4,268 *	-90,655 *
TOTAL DEPARTMENT	1,551,528 **	1,488,424 **	1,360,397 **
* ALLOCATED SERVICE COST	-24,557	-37,394	-37,394
TOTAL DEPARTMENT	-24,557 **	-37,394 **	-37,394 **
NET DEPARTMENT	1,526,971 **	1,451,030 **	1,323,003 **

# Police Department

## **MISSION**

The mission of the Lompoc Police Department is to provide effective and professional police services, in partnership with the citizens we serve, encouraging mutual respect and innovative problem solving, thereby improving the quality of life in our community.

## **PROGRAM GOALS**

1. Increase efficiency of police, communications and jail operations through greater utilization of technology and civilian support personnel.
2. Increase understanding of our community policing philosophy and promote citizen participation in the policing process through education, development of partnerships and cooperation with community-based organizations.
3. Comply with State standards in police jail and communications operations, and in the selection and training of personnel assigned to these functions.
4. Enhance the Department's ability to prevent crime, apprehend criminals, enforce traffic laws and provide prompt, efficient service, thereby promoting a sense of security, trust and well-being in the community.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. The administration staff provides leadership in guiding the Police Department toward accomplishment of the mission. It constantly strives to improve the quality of services and seeks to interact with the community in order to monitor the effectiveness of the Department's overall operations and to seek proper input to adapt to changing needs. (Goals 1, 2, 3 and 4)
- B. Operations Division:
  1. Patrol Section. This section performs general law enforcement duties, conducts preliminary investigations of all crimes and traffic accidents, enforces traffic laws, and renders non-criminal assistance. The Police Canine, Motorcycle and Explorer Units are assigned to the Patrol Section. (Goals 2 and 4)
  2. Community Services Section. This Section serves as a major link with the community and provides direct police service delivery in ways other than traditional patrol. Members of this section are able to react to crimes which have already occurred, but their primary focus is on crime prevention. The P.A.L. (Police Activities League) officer, D.A.R.E. (Drug Abuse Resistance

Education) / Crime Prevention Unit, *Lompoc Police Beat* crime prevention television show, Volunteers On Patrol, and non-specific Police Volunteer Unit are all part of this Section. (Goals 2 and 4)

3. Special Enforcement Team. A specially trained and equipped unit capable of being deployed for high risk enforcement and rescue operations. (Goals 2 and 4)

C. Support Services Division:

1. Investigation Section. Conducts follow-up investigations into crimes against persons and property, drug activity and related crimes, and initial investigations as necessary. (Goal 4)
2. Gang-Narcotics Enforcement Team (G-NET). Provides proactive gang and narcotics enforcement with an emphasis on street-level drug dealers and local gang members and associates. This unit also monitors the status of gang registration and gang related court orders. (Goal 4)
3. Records / Property Section. Maintains all incident, crime and traffic reports, and jail booking records; manages the police computer system. Records, stores and maintains all evidence collected by investigating officers and property turned in as found or held for safekeeping. This Section also serves as the primary point of contact for citizens during regular business hours. (Goals 1 and 4)
4. Dispatch / Jail Section. This Section maintains a 24-hour communications center and is responsible for dispatching emergency and routine responses for police, fire and medical services. It receives information from citizens through the 911 emergency telephone system, and provides initial input into the police computer system. The Section also provides custodial care for inmates of the Lompoc City Jail. The Jail is a Type 1 facility, which conforms to minimum standards established by the State Board of Corrections. (Goals 1, 2, 3 and 4)

**SPECIFIC OBJECTIVES**

1. Continue outreach efforts by sponsoring two Citizens' Police Academies and two Junior Police Camp programs per year. (Goal 2)
2. Strengthen and maintain a partnership with citizens and the business community by implementing a COPPS (Community Oriented Policing and Problem Solving) area plan to provide enhanced geographic accountability. (Goal 1, 2 and 4)
3. Achieve a minimum a 50% clearance rate on cases investigated throughout FY 2005-2007. (Goal 4)

4. Maintain full compliance with the Board of Corrections Standards in Training for Corrections (STC) Program by maintaining 24 hour annual training for all full and part-time custody staff. (Goal 3)
5. Maintain full compliance with Peace Officer Standards and Training (POST) requirements by providing 24 hour annual training for all police officers and dispatchers. (Goal 3)
6. Maintain weekly *Lompoc Police Beat* crime prevention television program as well as developing a monthly version of *Lompoc Police Beat* delivered in the Spanish language. (Goals 2 and 4)
7. Achieve and maintain a minimum 90% compliance rate for registered sex offenders pursuant to Penal Code Section 290. (Goals 1 and 4)
8. Continue aggressive D.U.I. (Driving Under the Influence) enforcement by conducting four (4) D.U.I. checkpoints and two (2) A.B.C. (Alcoholic Beverage Control) sting operations annually. (Goals 2 and 4)
9. Continue aggressive gang enforcement by participating in monthly gang task force meetings, implementing a local gang injunction. The Department will monitor and track gang injunctees and increase non-arrest contacts, field interrogations and arrests. (Goal 4)

## **BUDGET COMMENTARY**

The Police Department requested ten and one-half additional positions in this budget cycle: 2 Police Lieutenants, 5 Police Officers, 2 Community Services Officers, a Civilian Evidence Technician, and continuation funding for the part-time P.A.L. Officer. Due to general fund revenue constraints, none of these requests could be accommodated.

The Police Department continues to aggressively seek grant funding for additional positions whenever it becomes available, but such opportunities are diminishing. Some type of long-term solution to the City's ongoing inability to significantly increase police staffing commensurate with needs and growth must be found. This would most likely take the form of a designated utility or sales tax.

Due to the aforementioned budget issues the Police Department's capital improvements for this budget cycle were limited. They included a request for funding for an expansion of the Police Department building, which could not be approved, and replacement of its twenty-year-old duty handgun inventory, which was approved.

The Police Department's Domestic Violence / Crimes Against Women Reduction Program State Grant is scheduled to expire in the middle of this budget cycle. It is our intention to re-apply for this grant for continued funding of a detective and two part-time crime victim advocate positions, which may require a commitment for some matching funds outside of the normal budget cycle.



**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted 2003-2005</b>	<b>Requested 2005-2007</b>	<b>Adopted 2005-2007</b>
Chief of Police	1.00	1.00	1.00
Police Captain	2.00	2.00	2.00
Police Sergeant	8.00	8.00	8.00
Police Agent	6.00	6.00	6.00
Police Lieutenant	0.00	2.00	0.00
Police Officer/Police Motor Officer	27.00	32.00	27.00
Police Dispatch-Jail Supervisor	1.00	1.00	1.00
Police Dispatcher-Jailer	11.00	11.00	11.00
Police Dispatcher	0.00	0.00	0.00
Police Jailer	1.00	1.00	1.00
Police Records-Property Supervisor	1.00	1.00	1.00
Police Evidence Technician	0.00	1.00	0.00
Community Services Officer	2.00	4.00	2.00
Office Staff Assistant III / IV	1.00	1.00	1.00
Office Staff Assistant II / III	2.00	2.00	2.00
Office Staff Assistant I / II	2.00	2.00	2.00
<b>Total Regular Police Budgeted Positions</b>	<b>65.00</b>	<b>75.00</b>	<b>65.00</b>

**Police - Ongoing Grant and Other Funded Positions:**

	<b>Prog No.</b>			
Cops In School	11040	1.00	1.00	1.00
St Cops Officer 00/01	11042	1.00	1.00	1.00
St Cops Dispatcher	11043	1.00	1.00	1.00
Traffic Offender	35000	1.00	1.00	1.00

**Ongoing Grant & Other Funded  
Positions**

4.00                      4.00                      4.00

**Police - Other Grant Funded Positions:**

<b>Info only - not in grand total</b>	<b>Prog Number</b>	<b>fy05-06 Year 1</b>	<b>fy06-07 Year 2</b>
Crimes Against Women Officer	11034	1.00	0.00
PAL	11050	0.50	0.50
<b>Total Other Grant Funded Positions</b>		<b>1.50</b>	<b>0.50</b>

POLICE

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	10,822,459	13,384,591	13,111,551
* SUPPLIES AND SERVICES	1,373,243	1,667,000	1,635,728
CLOSED CIRCUIT TV CAMERAS	20,000	0	0
DIGITAL MICROFILM READER	25,000	0	0
TABLE(S)	12,492	0	0
CREDITS-SHARED SECURITY EQUIP	-62,492	-91,093	-91,093
POLICE-RADIO EQUIP/HAND HELD	0	7,046	0
POLICE-POLICY/MANUAL DEVELOP	0	8,400	0
POLICE-ID CARD SYSTEM	0	6,571	0
POLICE-CITECAP CITATION EQUIP	0	82,012	0
RADIO-PORTABLE	18,000	21,335	0
RADIO-UPGRD RADIO SYSTEM(S)	52,363	0	0
POLICE-EXPANDABLE BATONS	5,144	0	0
POLICE-IN-CAR VIEDO SYSTEMS	0	86,011	0
POLICE-TASER IMMOBILIZER	0	43,315	43,315
POLICE-HANDGUNS	0	23,517	23,517
POLICE-GAS MASKS	8,743	0	0
POLICE-VESTS LOAD BEARING	0	18,318	18,318
POLICE-SHOTGUN(S)/RIFLES	0	5,943	5,943
POLICE-SET TEAM EQUIP	0	15,016	0
POLICE-RE-CHGBLE FLASHLHTS	11,873	0	0
PD-OFFICER DUTY GEAR	20,563	0	0
PD-UPGRADE 9-1-1 SYSTEM	31,650	0	0
WEST SIDE PD BLDG EXPANSION	0	310,000	0
* TOTAL CAPITAL OUTLAY	143,336	* 536,391	* 0 *
+ 5 NEW POLICE OFFICERS	0	906,147	0
+2 NEW COMMUNITY SVC OFFICERS	0	257,935	0
+2 POLICE LIEUTENANTS	0	519,660	0
+1600hrs PT GENL INTERNS	0	34,374	0
+1 EVIDENCE TECHNICIAN	0	121,080	0
PT CROSS GUARDS>NEW CONTRACT	0	27,878	0
* TOTAL PROGRAM CHANGES	0	* 1,867,074	* 0 *
TOTAL DEPARTMENT	12,339,038	** 17,455,056	** 14,747,279 **
NET DEPARTMENT	12,339,038	** 17,455,056	** 14,747,279 **

# **Fire and Building Department**

## **MISSION**

The Lompoc Fire Department is dedicated to professionalism and a commitment to excellence providing the highest level of service possible, safeguarding life, the environment, and property, through emergency preparedness, emergency response, and through the coordination and enforcement of all building, fire, and housing regulations established by state and local government.

## **DEPARTMENT GOALS**

1. Minimize detrimental effects of all local emergencies and natural disasters.
2. Promote the concept of community-based fire protection to include City departments.
3. Ensure City compliance with State Office of Emergency Services and Federal Emergency Management Agency planning regulations and standards.
4. Enhance property owners' ability to develop their property in a cost effective and timely manner.
5. Provide a comprehensive Fire Safety Awareness Program.
6. Provide a competent multi-hazard emergency response force.
7. Provide annual training for Fire and Building personnel in compliance with all standards and regulations.
8. Maintain adherence to CAL/OSHA rulings and regulations.
9. Enhance and maintain the public's safety by providing thorough and timely plan review services; building and fire code inspections and related code enforcement to establish a reasonable level of building, fire and life safety, and property protection from hazards created by fire, explosion, and dangerous conditions.
10. Improve the overall appearance of the City by administering the all-volunteer Graffiti Abatement Program.
11. Develop, maintain, and establish minimum building and fire codes to safeguard the public health, safety, and general welfare through structural strength, means of egress, stability, sanitation, accessibility, use and occupancy, adequate light and ventilation, energy conservation, and safety of life and property from fire and other hazards attributed to the built environment.

12. Promote and secure fire prevention through sound policies and procedures, inspections, public education, development review, and modern technologies.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Direct and coordinate the management of personnel and resources toward fulfillment of the Department's Mission. Administration is committed to improving the quality of services by active participation of Department members in the decision making process, aggressive solicitation of community needs, and continuing evaluation of the Department's effectiveness, making adjustments as the environment warrants. (All Goals)
- B. Administrative Services. Provide the management of Department records, oversee all Department expenditures and reconcile all accounts. Maintain the administrative calendar and schedule activities for the Department. Greet the public. (All Goals)
- C. Building/Fire Safety and Fire Prevention. Provide for the development, updating and enforcement of building codes, fire codes and related ordinances pertaining to building construction, fire and life safety systems; inspection of buildings and their uses; pre-construction plan review; inspection of new construction assuring building, fire, State, local and life safety code compliance; management of the Graffiti Abatement Program; maintaining the "one stop" development review/permit center; and, coordinating the City's annual business and State Fire Marshal mandated building inspection program. (Goals 4, 7, 9, 11, and 12)  
  
Provide an annual training program for Fire and Building personnel supporting the Department's Mission, Program Goals, compliance with CAL/OSHA and Health and Safety Code Regulations. (Goals 3, 5, 6, 7, 8, and 12)
- D. Fire Suppression and Emergency Medical Response. Provide a comprehensive multi-hazard emergency response force capable of initiating fire control, rescue operations, and administering Basic Life Support (BLS) services while working to improve engine company proficiency to Advanced Life Support (ALS) status. (Goals 1 and 7)
- E. Hazardous Materials. Provide trained Department Hazardous Materials Specialists for hazardous materials response and containment, conduct specialized Santa Barbara County Hazardous Materials Unification Plan Inspections, and assist City personnel in compliance efforts with hazardous materials regulations. (Goals 1 and 6)

- F. Functional Maintenance. Provide for the maintenance of fire apparatus and related equipment beyond the scope of Corporate Yard staff, in conjunction with required vehicle service, supporting Corporate Yard personnel to assure response readiness of emergency apparatus and equipment. (Goal 6)
- G. Training. Provide an annual training program for Fire and Building personnel supporting the Department's Mission, Program Goals, and compliance with CAL/OSHA regulations. (Goals 7 and 8)
- H. Emergency Preparedness Planning. Provide assistance to the City Administrator (Director of Emergency Services) in the day-to-day coordination of the City's emergency preparedness, planning, training, and response to major emergencies and disasters; assisting the City and the community in recovery from an emergency. (Goals 1, 2, 3 and 8)

### **SPECIFIC OBJECTIVES**

1. Maintain a Citywide SEMS program and special problem response program meeting 100% of the State's requirements. (Goal 3)
2. Evaluate and update the City's Multi-Hazard Functional Plan (Disaster Plan) annually, conducting one Citywide emergency training exercise biennially as part of the Plan and Operational Area requirement. (Goal 3)
3. Strive for 100% customer service satisfaction while fulfilling the Department's mission. (All goals)
4. Provide a comprehensive annual business and State Fire Marshal compliant inspection program to provide reasonable level of safety, property protection and public welfare in an efficient and cost effective manner. (Goal 12)
5. Inspect all Hazardous Materials Business Plan occupancies that are regulated by the Santa Barbara County Hazardous Materials Business Plan Program when the inspection is required, 100% of the time. (Goal 9)
6. Investigate all fires within our jurisdiction and attempt to identify the cause of suspicious, arson, and major fires. (Goal 1)
7. Present a fire prevention and emergency awareness program for school grades Kindergarten through Fifth, once a year, reaching 90% of enrolled students in public and private schools. (Goal 5)
8. Provide a first-due multi-hazard emergency response arriving on-scene within five minutes of notification, minimizing the loss of life, damage to the environment, and property for 90% of all incidents. (Goal 1)

9. Provide personnel to work as part of a highly trained hazardous material emergency response team arriving on-scene within 30 minutes of notification. (Goal 1)
10. Maintain front-line fire apparatus and equipment in a continual state of readiness 100% of the time through strict department policy and procedures with assistance of Corporate Yard staff. (Goal 6)
11. Maintain an employee-training plan that supports Department and City program goals and objectives reaching 100% of personnel annually. (Goal 2)
12. Strive to meet CAL/OSHA training requirements with 100% compliance and 95% proficiency for the Department and assist other City departments in meeting their OSHA requirements. (Goal 2)
13. Provide plan review services for residential additions in 14 working days and complete plan checks for residential dwelling units and commercial buildings within 28 working days. (Goals 4, 9 and 12)
14. Complete all requested construction inspections within 24 hours. (Goals 9 and 12)
15. Implement the cost recovery systems for the Annual Business Program and inspections required by State Law. Utilize existing fee structures, Resolutions and Ordinances to offset fire code inspection expenditures. (Goals 2, 4, 5, 7, 9 and 12)
16. Administer the Graffiti Abatement Program and maintain a zero tolerance graffiti removal program by use of an all-volunteer crew and property owner compliance (Goal 10).

### **BUDGET COMMENTARY**

The Fire Department consists of the following thirteen major functional areas: Administration, Fire Prevention, Fire Suppression, Emergency Medical Response, Hazardous Materials, Functional Maintenance, Training, Disaster Preparedness, Plan Review, Permit Program, Building and Safety Inspections, Code Enforcement, and Graffiti Abatement. These functions are administered and provided by a highly professional team of emergency service and code compliance providers.

The Fire Department requested six new positions in this budget cycle: 3 Fire Fighters, 1-Plans Examiner, 1-Fire Inspector, and 1-Development Specialist II. Due to budget constraints, the only addition or change in staffing was the upgrade of the OSA II/III to a Development Specialist II position.

The Capital Improvement budget consists of the completion of the department's breathing apparatus upgrades, which brings us into compliance with NFPA Standards, and the installation of a Radio System Repeater that will allow us to use our emergency response frequency that is currently owned and licensed by the City.

Under Program Changes, it should be noted that we have included a Permit Streamline System that will enable the City to provide the development community with a more efficient and cost effective permit and project submittal process.

The Department will continue to work toward enhancing the quality of life that the people of our community enjoy by meeting each and every challenge it faces with the utmost concern for the safety of our citizens. We will continue to be creative in our service delivery, cost effective in our resource management, and professional in our approach.

### **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Fire Chief	.80	.80	.80
Battalion Fire Chief	2.90	2.90	2.90
Fire Captain	6.00	6.00	6.00
Fire Engineer	6.00	6.00	6.00
Fire Fighter	9.00	12.00	9.00
Fire Fighter/Paramedic	0.00	0.00	0.00
Office Staff Assistant III / IV	0.80	0.80	0.80
Total Fire	<u>25.50</u>	<u>28.50</u>	<u>25.50</u>

### **Building Inspection**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Fire Chief	0.20	0.20	0.20
Battalion Fire Chief	0.10	0.10	0.10
Building Official/Fire Marshall	1.00	1.00	1.00
Fire Prevention Inspector	0.00	1.00	0.00
Building Plans Examiner	0.00	1.00	0.00
Sr./Building/Zoning Inspector	2.00	2.00	2.00
OSA III/IV	0.20	0.20	0.20
Development Services Assistant II	0.00	1.00	1.00
Office Staff Assistant II / III	1.00	0.00	0.00
Total Building Inspection	<u>4.50</u>	<u>6.50</u>	<u>4.50</u>

FIRE

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	4,671,935	5,713,849	5,692,286
* SUPPLIES AND SERVICES	674,216	752,786	692,738
MOBILE DATA EQUIP/LICENSES	0	161,264	0
CREDITS-SHARED SECURITY EQUIP	-8,938	-33,768	-33,768
RADIO-UPGRD RADIO SYSTEM(S)	0	6,319	0
FIRE-BREATHING APPAR	3,962	22,830	22,830
FIRE-PROTECTIVE CLOTHING	9,312	0	0
FIRE-HAZMAT RESPONSE EQUIP	0	12,671	0
FIRE-URBAN S&R EQUIPMENT	29,162	0	0
UTILITY VEHICLE	0	53,354	0
FIRE-RADIO SYSTEM REPEATER	0	10,938	10,938
FIRE-HOSE WASHER	0	10,775	0
FIRE-REHAB RESCUE VEHICLE	0	27,811	0
SPECIAL EQUIP TRAILER	8,938	0	0
FIRE-NEEDS ASSESSMENT SURVEY	0	10,000	0
FIRE STATION #1 EXPANSION	0	795,000	0
FIRE STATION #2 RELOCATION	0	2,452,250	0
* TOTAL CAPITAL OUTLAY	42,436	* 3,529,444 *	0 *
+3 FIRE FIGHTERS	0	496,191	0
4 FIRE INVESTIG TRAIN&EQUIP	0	4,810	4,810
* TOTAL PROGRAM CHANGES	0	* 501,001 *	4,810 *
 TOTAL DEPARTMENT	 5,388,587	 ** 10,497,080 **	 6,389,834 **
 NET DEPARTMENT	 5,388,587	 ** 10,497,080 **	 6,389,834 **



BLDG INSPECTION

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	688,849	814,800	814,800
* SUPPLIES AND SERVICES	106,068	572,565	300,468
UTILITY VEHICLE	20,000	0	0
UPGRADE OSA3>DEV SVC ASST2	0	11,787	11,787
+1 FIRE PREV INSPECTOR	0	133,380	0
+1 PLANS EXAMINER	0	2	0
ARCHIV BLDG PLANS ELECTRNCLY	0	220,000	0
PERMIT STREAMLINING EQUIP	0	184,500	99,492
CAR ALLOWANCE-FIRE MARSHALL	0	6,000	0
* TOTAL PROGRAM CHANGES	0 *	555,669 *	111,279 *
 TOTAL DEPARTMENT	 814,917 **	 1,943,034 **	 1,226,547 **
 NET DEPARTMENT	 814,917 **	 1,943,034 **	 1,226,547 **

# Community Development/Planning

## **MISSION**

The Mission of the Community Development/Planning Division is to foster the orderly growth and protect the quality of life of the community. We will accomplish this by utilizing the best available planning techniques and resources to implement the City's long-range plans and to perform design and environmental review of development proposals. We will perform our planning duties in a manner that reflects the City Council's direction and maintains the ethical standards promoted by the American Planning Association and the American Institute of Certified Planners.

## **PROGRAM GOALS**

1. Maintain the City's General Plan.
2. Administer the City's Zoning Ordinance.
3. Maintain a quality database of socio-economic, demographic, environmental, and physical information.
4. Encourage citizen participation in the planning process.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. To administer the Division's budget, applicant billing procedure, consultant contracts, and staff resources in order to meet the needs of the City Council, Planning Commission, and development community. (All Goals)
- B. Long-Range Planning. To maintain the General Plan, pursuant to the community's values and state-mandated requirements, as the long-range guide for the physical, social, and economic development of the City. To prepare studies regarding sphere of influence amendments, annexations, and growth issues. (Goals 1 and 3)
- C. Current Planning. To provide services to the development community via coordination of the Development Review Board meetings; administration of the environmental and design review process; preparation of staff reports for the Planning Commission and City Council; provision of planning support for City Capital Improvement Projects; issuance of minor development permits to the public; and administration of the Zoning Ordinance. (Goal 2)
- D. Coordination. To promote and maintain effective working relationships with federal, state, county, regional, civic, and non-profit organizations involved with comprehensive planning and environmental resource management. (All Goals)
- E. Special Projects. To research, support, coordinate, and implement various projects as directed by the City Council and/or the City Administrator. (All Goals)

## **SPECIFIC OBJECTIVES**

1. To prepare a comprehensive update of the City's General Plan for adoption in 2006 as recommended by the State of California General Plan Guidelines. (Goal 1)
2. To prepare the annual residential construction reports which describe the City's progress toward the low- and moderate-income housing goals established by the California Department of Housing and Community Development and the Santa Barbara County Association of Governments, by July of each year. (Goal 1)
3. To complete the revision of the City's Zoning Ordinance with adoption of a new Development Code. (Goal 2)
4. To implement the Old Town Specific Plan. (Goal 1)
5. To amend the City's Zoning Map to achieve consistency with the General Plan Land Use Map following adoption of a new Development Code. (Goals 1 and 2)

## **BUDGET COMMENTARY**

The recommended budget provides the funding level necessary to meet the objectives listed above. The adopted General Plan contains 235 implementation measures, many of which are involved projects requiring staff support outside the Planning Division.

A program change is requested to upgrade one Assistant Planner position to an Associate Planner position. This change would allow assignment of more complex work to the Associate Planner, which will result in better workload distribution.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Community Development Director	0.75	0.75	0.75
City Planner	0.80	0.80	0.80
Associate Planner	1.00	2.00	2.00
Assistant Planner	2.00	1.00	1.00
Sr Environmental Coordinator	0.20	0.20	0.20
Planning Technician	1.00	1.00	1.00
Office Staff Assistant III/IV	0.50	0.50	0.50
Office Staff Assistant II / III	0.50	0.50	0.50
Total Comm. Development/Planning	<u>6.75</u>	<u>6.75</u>	<u>6.75</u>

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PLANNING

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,036,888	1,189,424	1,189,424
* SUPPLIES AND SERVICES	92,454	157,451	137,529
ASST PLANNER>ASSOC PLANNER YR	0	3,987	3,987
TOTAL DEPARTMENT	1,129,342 **	1,350,862 **	1,330,940 **
NET DEPARTMENT	1,129,342 **	1,350,862 **	1,330,940 **

# Engineering

## **MISSION**

To provide the Lompoc community with professional engineering services that continually enhance the quality of life for all our citizens. This commitment will be accomplished by providing well-designed and constructed public projects that enhance the convenience and safety of the public. We are committed to being responsive to the public in a courteous and timely manner; seeking the highest quality product; providing services in a safe and cost effective manner; and being innovative and solving problems through teamwork. When resources permit, we will utilize the most current technology available.

## **PROGRAM GOALS**

1. Maximize the City's existing resources through acquisition of regional, State and Federal grants.
2. Enhance the quality of life in the City by supporting the implementation of Public Works projects that will upgrade community facilities.
3. Provide timely, up to date, and accurate information regarding City standards and requirements for private development projects.
4. Contribute to the health and safety of the community by identifying traffic circulation needs and supporting the implementation of projects that fulfill those needs.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide administrative services for Public Works contracts. File timely and appropriate applications to receive State and Federal funds for street and transportation projects. Represent the City on regional transportation committees. (Goals 1, 2 and 4)
- B. Design. Prepare and/or check plans and specifications for public and private improvements, consistent with recognized standards and statutory regulations. (Goals 2 and 3)
- C. Public Information, Permits and Records. Assist citizens, public utilities and others in using or constructing improvements in the public rights-of-way, consistent with City policy and statutory regulations, and maintain appropriate public records. (Goals 2, 3 and 4)
- D. Traffic. Provide a pro-active traffic program which plans, executes, and analyzes traffic studies, stop sign and signal warrants, traffic volumes, and

- speed zones in order to reduce the City's potential liability. Maintain records of traffic volumes and listings of reported traffic accidents. (Goals 2, 3 and 4)
- E. Inspection. Provide inspection of public improvements for safety and conformity to accepted construction practices, plans, specifications, and statutory regulations. (Goals 2, 3 and 4)
  - F. Survey. Provide an accurate survey program to determine the physical location of needed improvements to be used as a basis for design and construction. (Goals 2 and 3)
  - G. Development. Provide timely review of development applications and coordinate review of these development activities with other departments and divisions of the City to see that City services will be available to adequately serve existing and proposed development, and that new development will provide adequate public infrastructure. (Goals 3 and 4)
  - H. Floodplain Management. Implement and enforce measures to reduce flood risk to new construction in special flood hazard areas by administering the City's Floodplain Ordinance. (Goals 2 and 3)

### **SPECIFIC OBJECTIVES**

1. Annually complete at least one street capital improvement construction project consisting of overlay or reconstruction as prescribed by the City's Pavement Management System. (Goals 2 and 4)
2. Annually update the 5-year capital improvement program as required for Measure D funding of local transportation projects. (Goals 1 and 2)
3. Annually file appropriate applications to receive reimbursement funds from Federal, State and local street and road funding. (Goals 1 and 2)
4. Coordinate with the Planning and Building Divisions to continually improve the streamlined permitting process. (Goal 3)
5. Annually monitor traffic volumes at critical locations throughout the City street system. (Goals 3 and 4)

## **BUDGET COMMENTARY**

Staff recommends hiring a consultant to assist with updating the “City Standard Requirements for the Design and Construction of Subdivisions and Special Developments”. These standards are now twenty years old. They need to be revised to reflect current construction practices and regulatory requirements including conformance with ADA. The Water Division updated their section of the Standards in 2002. Staff recommends that the remaining sections, including Grading, Sanitary Sewers, Storm Drains, Streets, Street Trees, Parking Lots and Public Safety, be revised.

Staff recommends maintaining the current funding level for the part-time Engineering Intern position at 1000 hours per year. This position provides skilled training and employment to Lompoc youth. We currently employ three high school students in this position. The interns perform a variety of tasks from data entry to Computer Aided Design and Drafting (CADD), working directly under one of our experienced engineers. The position has proved to be extremely popular. Each year, the Engineering Division receives many more applications than positions available. The position frees the full-time staff to do more difficult tasks and results in the more efficient use of experienced personnel.

Staff will prepare a Development Fee Update and bring to the City Council in FY 2005/06. The current fee schedule is out of date and does not recover the actual costs for staff time processing development projects. The goal of the update will be to minimize the General Fund burden for these services.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted 2003-2005</b>	<b>Requested 2005-2007</b>	<b>Adopted 2005-2007</b>
Public Works Director	0.35	0.35	0.35
City Engineer	0.92	0.92	0.92
Senior Civil Engineer	1.00	1.00	1.00
Civil Engineering Associate I/II/III	2.00	2.00	2.00
Engineering Technician I/II/III	2.00	2.00	2.00
Office Staff Assistant III/IV	0.75	0.75	0.75
Total Engineering	<u>7.02</u>	<u>7.02</u>	<u>7.02</u>

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ENGINEERING

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,216,712	1,456,700	1,456,700
* SUPPLIES AND SERVICES	352,994	390,608	383,428
UPDATE/REVISE DEVEL STANDARDS	0	50,000	0
TOTAL DEPARTMENT	1,569,706 **	1,897,308 **	1,840,128 **
NET DEPARTMENT	1,569,706 **	1,897,308 **	1,840,128 **



# **Safety and Risk Management**

## **MISSION**

The mission of the Safety and Risk Management Division is to reduce the number of job-related injuries and improve the overall wellness of the workforce.

## **PROGRAM GOALS**

1. Ensure the safety and health of City employees.
2. Ensure the safety of the public as they come into contact with City facilities, equipment and personnel.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration: Administer the City's Injury and Illness Prevention Program (IIPP) to ensure compliance with the applicable Federal and Cal/OSHA safety directives. (All Goals)
- B. Inspection and Evaluation: Conduct comprehensive safety inspections and safety program evaluations. (All Goals)
- C. Training: Provide specialized job safety training programs to employees at all levels. (Goal 1)

## **SPECIFIC OBJECTIVES**

1. Realize a 5% successive reduction in accident frequency in calendar years 2005 - 2007. (Goal 1)
2. Realize a 5% successive reduction in accident severity in calendar years 2005 - 2007. (All Goals)
3. Reduce Workers' Compensation dollar costs by 5% in the 2005 - 2007 fiscal year budget cycle. (Goal 1)
4. Reduce internal and external claims for property damage dollar costs by 5% in the 2005 -2007 fiscal year budget cycles. (All Goals)
5. Recognize safety achievers through an equitable safety recognition program to promote safety awareness. (Goal 1)

**BUDGET COMMENTARY**

This budget provides for the ongoing development and implementation of Federal and State-mandated safety program elements.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted</b> 2003-2005	<b>Requested</b> 2005-2007	<b>Adopted</b> 2005-2007
Safety Officer (Departmental)	1.00	1.00	1.00
Total Employee Safety & Risk Mgmt	1.00	1.00	1.00

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SAFETY & RISK MANAGEMENT

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	145,684	158,962	158,962
* SUPPLIES AND SERVICES	23,240	22,668	20,168
UTILITY TRUCK	0	16,876	0
TOTAL DEPARTMENT	168,924 **	198,506 **	179,130 **
* ALLOCATED SERVICE COST	-40,432	-43,458	-43,458
TOTAL DEPARTMENT	-40,432 **	-43,458 **	-43,458 **
NET DEPARTMENT	128,492 **	155,048 **	135,672 **
GRAND TOTAL	180,438,171 *	172,594,723 *	163,851,829 ***

## **Street Maintenance**

### **MISSION**

Ensure public safety through effective and efficient maintenance of all roadways, sidewalks, alleyways, signs and traffic markings. The Street Maintenance Division staff is highly qualified, trained in all aspects of roadway maintenance activities, and takes great pride in their community. The citizens of Lompoc have a large investment in their public rights-of-way; therefore, our staff will provide the latest in technological strategies to accomplish the required maintenance within our budgetary constraints.

### **PROGRAM GOALS**

1. Continue to improve maintenance methods.
2. Improve future maintenance planning.
3. Continually evaluate the cost-effectiveness of all maintenance activities.
4. Increase productivity of staff and equipment.
5. Improve the traffic safety program.
6. Increase Pavement Management System (PMS) program usage to include Traffic Safety.

### **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide direction, coordination and staff support for all Street Maintenance Activities. (All Goals)
- B. Street Maintenance. Provide all street maintenance activities, to include maintenance strategies and preventive maintenance programs. (Goals 1, 2, 3, 4 and 6)
- C. Traffic Safety. Provide safe traffic flow and ensure clear and timely advance warning of traffic control devices through a mandatory maintenance program. (Goals 1, 3, 5 and 6)

### **SPECIFIC OBJECTIVES**

1. Monitor the efficiency of the Street Maintenance Division activities through the PMS and the Work Order System, accomplishing 100% of the established designated maintenance, as established by the PMS System and allocated funding. (Goals 1, 2, 3 and 6)

2. Perform all variable thickness overlays, asphalt surface treatments, patching, sidewalk maintenance, and storm drain maintenance, within 48 hours of notification, and, at a minimum, schedule the repair within this time frame. (Goals 1, 3, 4 and 6)
  
3. Perform annual route-based traffic marking and sign maintenance program and respond to emergency sign replacement and traffic control within one hour of notification. (Goals 1, 2, 4, 5 and 6)

### **BUDGET COMMENTARY**

The Street Maintenance Division is taking an aggressive approach toward work safety practices and will provide training in specific areas that will emphasize physical well-being and understanding of the mechanics of the body.

The goals set by the Street Maintenance Division for this budget cycle are to maintain a high level of efficiency in both the expenditure of funds and the timely completion of scheduled projects, with safety always a primary goal. This budget provides funding for training supplies, safety equipment, computer software, and for hand tools to complete day-to-day operations.

### **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Public Works Director	0.35	0.35	0.35
Street Superintendent	1.00	1.00	1.00
Street Maintenance Supervisor	1.00	1.00	1.00
Heavy Equipment Operator	3.00	3.00	3.00
Lead Sign and Paint Worker	1.00	1.00	1.00
Lead Street Maintenance Worker	2.00	2.00	2.00
Senior Maintenance / Maintenance Worker	8.00	8.00	8.00
Engineering Tech I	1.00	1.00	1.00
Solid Waste Code Enforcement Officer	0.50	0.50	0.50
Sr. Environmental Coordinator	0.16	0.16	0.16
Office Staff Assistant III/IV	1.00	1.00	1.00
Office Staff Assistant II/III	0.25	0.25	0.25
Total Street Maintenance	19.26	19.26	19.26

STREET MAINTENANCE

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	2,176,784	2,537,450	2,537,450
* SUPPLIES AND SERVICES	1,228,381	1,284,368	1,282,257
SHARED RADIO EQUIPMENT	0	4,991	4,991
GIS SHARED COMPUTER EQUIP	858	2,603	2,603
ASPHALT ZIPPER	0	67,182	67,182
UTILITY VEHICLE	0	15,376	15,376
DUMP TRUCK	6,855	0	0
UPGRADE PAINT LINE STRIPER	0	30,000	30,000
LOADER/BACKHOE	0	20,493	20,493
* TOTAL CAPITAL OUTLAY	7,713 *	140,645 *	140,645 *
+1RADIO EQP REPR TECH	0	13,468	13,468
 TOTAL DEPARTMENT	 3,412,878 **	 3,975,931 **	 3,973,820 **
 NET DEPARTMENT	 3,412,878 **	 3,975,931 **	 3,973,820 **

# Urban Forestry

## **MISSION**

The mission of the Urban Forestry Division is to enhance our City's aesthetics by providing City streets with attractive landscaped areas while providing routine maintenance and planting of street trees in a safe, efficient and economical manner.

## **PROGRAM GOALS**

1. Increase the efficiency of tree maintenance and planting operations.
2. Improve the appearance of the City of Lompoc's hardscaped areas.
3. Enhance the health and safety of Lompoc's Urban Forest.
4. Heighten awareness on the benefits of Urban Forestry.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. To provide direction, supervision and staff coordination for division goals and objectives utilizing efficient methods of operation and budgetary monitoring. (Goals 1, 2 and 3)
- B. Maintenance. To provide continued maintenance of city trees; and improve maintenance of landscaped areas within the division's jurisdiction. (Goals 1, 2 and 3)
- C. Education. To supply educational literature and training for both the private and public sectors in tree care and maintenance, as well as technical assistance within the agency. (Goals 1 and 4)

## **SPECIFIC OBJECTIVES**

1. Maintain all street trees in a healthy and safe condition in such a way that there is no more than a 2% tree loss, mostly due to aging trees. (Goals 2 and 3)
2. Provide necessary tree trimming within 2 weeks of citizen requests, weather permitting, through a combination of in-house and contractual services. (Goals 1, 2 and 3)
3. Maintain 80% of all division landscaping in a clean, healthy, aesthetically pleasing and weed free condition. (Goals 2 and 3)
4. Complete tree plantings requested by citizens within 90 days of request 100% of the time during planting seasons (Nov. - Feb.). (Goal 1)

5. Utilize staff as a certified pesticide applicator to reduce by 100% the use of contractual services. (Goals 1, 2 and 3)
6. Provide rotation of seasonal color in the uptown medians, City Hall, Library and street planters twice a year. (Goal 2)

### **BUDGET COMMENTARY**

The recommended budget for fiscal years 2005 - 2007 provides funds for continuance of current levels of service.

### **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> 2003-2005	<b><u>Requested</u></b> 2005-2007	<b><u>Adopted</u></b> 2005-2007
Parks & Recreation Director	0.34	0.34	0.34
Parks and Urban Forestry Manager	0.55	0.55	0.55
Urban Forestry Supervisor	1.00	1.00	1.00
Lead Tree Trimmer	3.00	2.00	3.00
Senior Tree / Tree Trimmer	5.00	5.00	5.00
Maintenance Worker/Trainee	1.00	1.00	1.00
GIS Assistant	0.50	0.50	0.50
Office Staff Assistant III/IV	0.00	1.00	0.00
Office Staff Assistant II / III	1.00	1.00	1.00
Total Urban Forestry	<u>12.39</u>	<u>12.39</u>	<u>12.39</u>



URBAN FORESTRY

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,753,836	1,541,045	1,541,045
* SUPPLIES AND SERVICES	802,294	541,411	714,199
SHARED RADIO EQUIPMENT	0	4,991	4,991
GIS SHARED COMPUTER EQUIP	862	2,603	2,603
RADIO-PORTABLE	5,150	0	0
TANKER TRUCK	64,650	0	0
LOADER/BACKHOE	0	20,493	20,493
* TOTAL CAPITAL OUTLAY	70,662 *	28,087 *	28,087 *
-1 LEAD TREE TRIMMER	0	-2	0
UPGRADE OSASIII > OSAIV	0	9,407	0
+1RADIO EQP REPR TECH	0	13,468	13,468
* TOTAL PROGRAM CHANGES	0 *	22,873 *	13,468 *
 TOTAL DEPARTMENT	 2,626,792 **	 2,133,416 **	 2,296,799 **
 NET DEPARTMENT	 2,626,792 **	 2,133,416 **	 2,296,799 **

# Recreation

## **MISSION**

It is the mission of the Recreation Division to improve the quality of life in the community by promoting positive social behavior, interaction with others, self discovery and positive self esteem through the development, implementation, and coordination of a wide variety of recreational and cultural services.

## **PROGRAM GOALS**

1. The division shall coordinate, plan, organize and deliver quality recreational programs and services, which meet the diverse needs of the citizens of the Lompoc.
2. The division shall provide services in coordination and partnership with other agencies, organizations, and groups.
3. The division shall operate in a manner that maximizes resources and actively searches for alternative sources of revenue.
4. The division shall provide assistance and support for community development, community services, and environmental protection and awareness.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide administration of division functions by preparing and monitoring the budget; work closely with the Parks & Recreation Commission in establishing and enforcing recreation policy; address risk management concerns; and ensure the most effective use of manpower and resources.
- B. Structured Recreation Programs. Plan, organize, lead and evaluate recreation programs to meet the needs of individuals as well as groups. Major program areas include aquatics, sports, arts, cultural, educational, special events, and programs for special populations.
- C. Non-Structured Programs. Provide necessary facilities and equipment to enable all citizens of Lompoc to enjoy self-motivated and self-directed, non-structured recreation activities.

## **SPECIFIC OBJECTIVES**

1. Provide a wide range of programs for youth that may include day camps, afterschool programs, tiny tot programs, sports clinics and leagues, craft classes, dance classes, aquatic programs, and special events. (Goal 1)

2. Provide a wide range of programs for adults that may include sports leagues, dance classes, craft classes, aquatics, fitness classes, and special interest classes. (Goal 1)
3. Provide, promote, and coordinate City sponsored special events. (Goal 1)
4. Provide for the management and function of community recreation facilities operated by the City for public use (New Aquatic Center, Civic Auditorium, Lompoc Valley Community Center, Anderson Recreation Center, Skate Park, Athletic Fields, and Park Sites). (Goals 1, 2 and 3)
5. Provide for the ongoing evaluation of programs and service delivery system to ensure the quality of programs and good customer service. (Goals 1, 2, 3 and 4)
6. Generate income through fees and charges from recreational programs to offset expenditures of the Recreation Division; and provide for the annual review of fees and charges. (Goal 3)
7. Actively seek funding from community donations, sponsorships, and grants for the benefit of recreation division programs and facilities. (Goal 3)
8. Provide a program for the use of volunteers to supplement division operations. (Goals 1, 2, 3 and 4)
9. Enter into and administer agreements or contracts for the operation, joint-use and/or development of recreation facilities. (Goals 2, 3 and 4)
10. Work in cooperation with other City departments, government agencies, private organizations and groups, and local business to provide community and economic development. (Goals 2, 3 and 4)
11. Provide staff support for the Parks and Recreation, Senior, and Youth Commissions as well as other City Commissions, advisory groups, and committees that may be required from time to time. (Goal 4)

### **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Parks & Recreation Director	0.33	0.33	0.33
Recreation Superintendent	1.00	0.00	0.00
Recreation Manager	0.00	2.00	2.00
Recreation Supervisor	1.00	2.00	0.00
Office Staff Assistant III / IV	0.50	0.50	0.50
Office Staff Assistant I / II	1.00	1.00	1.00
Total General Fund Recreation	<u>3.83</u>	<u>5.83</u>	<u>3.83</u>

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RECREATION

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	597,903	645,414	645,414
* SUPPLIES AND SERVICES	153,531	167,199	165,902
DEL REC SUPT>2 REC SUPS 2 MGR	0	-5,375	-5,375
TFR YOUTH COMMISS 2 RECREATIO	0	10,418	10,418
* TOTAL PROGRAM CHANGES	0 *	5,043 *	5,043 *
TOTAL DEPARTMENT	751,434 **	817,656 **	816,359 **
NET DEPARTMENT	751,434 **	817,656 **	816,359 **

# Parks

## **MISSION**

It is the mission of the Parks Maintenance Division to provide safe, beautiful parks and exceptional recreational opportunities throughout the City. Through positive interaction with other City departments and the public, we can preserve and enhance the City's parks and recreational environment.

## **PROGRAM GOALS**

1. Provide a system of well-maintained parks and recreation facilities which will meet the needs of our citizens in a safe and healthy environment.
2. Provide services in partnership with other agencies, organizations and groups to expand parks and recreational activities throughout the City.
3. Operate in a manner that maximizes resources and actively searches for alternative sources of revenue.
4. Provide assistance and support for disaster recovery for City departments as requested.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide administration of division functions by preparing and monitoring the budget, to work closely with the Parks & Recreation Commission in establishing and enforcing park policy, address safety concerns and ensure the most effective use of staff and resources. (All Goals)
- B. Routine Park Maintenance. Provide park maintenance services to City parks and open space in an orderly and programmed format that is cost efficient. Considering the resources available, routine maintenance is a regular activity in the park maintenance program (mowing, watering, weeding, cleaning, etc.). (Goal 3)
- C. Special/Emergency Park Maintenance. Park Maintenance provides support for special community events or emergency work that may occur in City parks & recreational facilities. This work is not planned and is a result of a special event, new community project and/or unforeseen circumstances. (Goal 4)
- D. Capital Improvement Program. Establish, implement and maintain an updated capital improvement projects program that will address the short-term as well as the long-term needs of the Lompoc park system. (Goals 1 and 2)

## **SPECIFIC OBJECTIVES**

1. Establish a maintenance program for City parks and recreation facilities utilizing scheduled maintenance activities for 80% of the work week. (Goal 1)
2. Provide for the planning and improvement of City parks, trails and recreation facilities which meet the goals and time frames of the City's General Plan-Recreation Element. (Goal 1)
3. Provide for group use of parks and recreation facilities including the operation of a facility reservation program. (Goal 2)
4. Provide a program for compliance with all Federal, State and local regulations and policies applicable to division operations such as the American with Disabilities Act, Consumer Safety Guidelines, Pesticide Laws and Regulations and the California Occupational and Safety Act. (Goal 4)
5. Enter into and administer agreements or contracts for the operation, joint-use and/or development of parks and recreation facilities to facilitate more passive and active use by our citizens.  
(Goals 2 and 3)
6. Work in cooperation with other City departments, government agencies, private organizations, groups and local business to provide community and economic development. (Goals 2, 3 and 4)
7. Increase funding from community donations, sponsorships and grants for the benefit of park division programs and facilities by 18% annually. (Goal 3)
8. Provide a program for the use of volunteers and/or court assigned workers to supplement division operations, for a minimum of 2,080 hours annually.  
(Goals 1, 2 and 3)
9. Provide staff support for the Parks and Recreation Commission and the Beautification and Appearance Commission, plus other City Commissions, advisory groups and committees, as required, 100 % of the time. (Goal 2)

## **BUDGET COMMENTARY**

The recommended budget for Fiscal Years 2005-2007 supports programs included on the Assessment District Ballot Measure approved by the citizens of Lompoc. This budget continues the additional part-time Manual (General) Labor hours approved in the 2003-2005 City budget.

The Horticultural Supplies account reflects a \$20,000 increase in first year of the budget cycle for a new soccer field at Riverbend Park.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Parks & Recreation Director	0.33	0.33	0.33
Parks and Urban Forestry Manager	0.45	0.45	0.45
Parks Maintenance Supervisor	1.00	1.00	1.00
Lead Park Maintenance Worker	2.00	2.00	2.00
Park Maintenance Specialist	2.00	2.00	2.00
Senior Park Maint / Park Maintenance Worker	4.00	4.00	4.00
Senior Building / Building Maintenance Worker	1.00	1.00	1.00
Park Ranger	1.00	1.00	1.00
Custodial Supervisor	0.00	1.00	0.00
Lead Custodian	0.00	1.00	0.00
Senior Custodian/Custodian	0.00	2.75	0.00
Office Staff Assistant III / IV	0.50	0.50	0.50
Total Parks	<u>12.28</u>	<u>17.03</u>	<u>12.28</u>

PARKS

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,580,298	1,941,258	1,941,258
* SUPPLIES AND SERVICES	1,257,498	1,638,187	1,552,349
REPLACE CARPET	5,000	5,000	0
ADA BLDG IMPROVEMENTS	0	600,000	0
RESURFACE REC CENTER PARKING	0	11,000	0
PRK-HVY DTY GROUP PICNIC TBLE	0	10,000	0
CURTAINS/DRAPERIES/BLINDS	0	25,000	0
RADIO-PORTABLE	5,150	0	0
PRK-PLAYGROUND EQUIPMENT	0	33,000	0
PBF-ROOF RENOVATION	67,000	0	0
PRK-ADA IMPRV	0	350,000	0
PRK-RYON PRK STAGE RENOVATION	0	250,000	0
PRK-PARK DEVELOPMENT	0	200,000	0
PRK-EVAL/REPR PRK RDS/PRKLOTS	0	300,000	0
PRK-ADA/PLAYGROUND SURFACE(S)	0	66,000	0
PRK-ADA TRAIL/STA RENOVATION	0	26,000	0
PRK-ADA BRAILLE SIGNAGE	0	5,000	0
* TOTAL CAPITAL OUTLAY	77,150	* 1,881,000 *	0 *
CIP-RIVER BEND PRK IMPRV	0	200,000	150,000
TFR CUSTODN SVCS 2 PARK MNT	0	494,594	0
+1 CUSTODIAL SUPV	0	136,699	0
* TOTAL PROGRAM CHANGES	0	* 831,293 *	150,000 *
TOTAL DEPARTMENT	2,914,946 **	6,291,738 **	3,643,607 **
NET DEPARTMENT	2,914,946 **	6,291,738 **	3,643,607 **



## **Investment Interest Fund**

### **PROGRAM DESCRIPTION**

To act as a clearing fund for interest earnings from all fund investments. Each month, investment income is collected in this fund and then credited back to its appropriate fund at month's end.

### **BUDGET COMMENTARY**

Investment income will continue to pay that portion of the Management Services/City Treasurer's operating expenses that are proportionate to the time that is devoted to the investment income function. This method will appropriately charge each fund its proportionate share of the cost.

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TREASURER-INVESTMENTS

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	191,423	224,800	224,800
TOTAL DEPARTMENT	191,423 **	224,800 **	224,800 **
NET DEPARTMENT	191,423 **	224,800 **	224,800 **

## **Federal Road Funds**

### **PROGRAM DESCRIPTION**

To account for various Federal road funds that the City receives, or will receive in the future. Currently, amounts and types of federal road funds received do not warrant special, separate accounts; hence, this general account.

### **BUDGET COMMENTARY**

These funds, when combined with matching Measure “D” funds, will be used for the Riverbend Park Bikeway, and design of the Allan Hancock Bikeway Connector.

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FEDERAL ROAD FUND

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DESCRIPTION	BUDGET	DEPT REQ	PROPOSED
	2003--2005	2005--2007	2005--2007
CIP-CONSTRUCTION	2,223,000	1,962,979	1,962,979
TOTAL DEPARTMENT	2,223,000 **	1,962,979 **	1,962,979 **
NET DEPARTMENT	2,223,000 **	1,962,979 **	1,962,979 **

## **Transportation Improvement Fund (Measure “D” – Local Sales Tax for Roads)**

### **PROGRAM DESCRIPTION**

The Transportation Improvement Fund (Measure “D”) provides funds for street and road projects. This fund was established as a result of passage of Measure “D”, which increased the local sales tax by 0.5 cent. Major projects financed with these funds must be included in a program of projects approved by City Council. Portions of the revenues received from Measure D are allocated for constructing street, bicycle, and pedestrian projects. The balance is utilized for General Fund street maintenance.

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TRANSPORTATION IMPR FUND MEASURE D

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DESCRIPTION	BUDGET	DEPT REQ	PROPOSED
	2003--2005	2005--2007	2005--2007
UPDATE/REVISE DEVEL STANDARDS	0	30,000	30,000
CIP-CONSTRUCTION	2,584,000	3,693,770	3,693,780
TOTAL DEPARTMENT	2,584,000 **	3,723,770 **	3,723,780 **
NET DEPARTMENT	2,584,000 **	3,723,770 **	3,723,780 **

## **State and Local Transportation Partnership (SLTPP)**

### **PROGRAM DESCRIPTION**

The SLTPP identifies and contributes funds to eligible locally-funded projects which are ready to construct with minimal State planning and review. These funds are State funds that supplement local funds in the construction of street projects and normally amounts to 15% of the current construction costs.

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SLTPP FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
CIP-CONSTRUCTION	80,000	106,816	106,816
TOTAL DEPARTMENT	80,000 **	106,816 **	106,816 **
NET DEPARTMENT	80,000 **	106,816 **	106,816 **



## **Civic Center**

### **PROGRAM DESCRIPTION**

To provide the citizens of Lompoc with a centralized point to obtain governmental services.

### **BUDGET COMMENTARY**

This budget provides funds for minor improvements to the Civic Center complex and other facilities during FY 2005-07.

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CIVIC CENTER

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	24,000	64,500	64,500
TOTAL DEPARTMENT	24,000 **	64,500 **	64,500 **
NET DEPARTMENT	24,000 **	64,500 **	64,500 **

## Special Gas Tax

### **PROGRAM DESCRIPTION**

The Special Gas Tax Street Improvement and Repair Fund provides funding for the design and reconstruction of failed streets, for paving supplies for street maintenance, and for the trimming of street trees. These costs are fully funded by Highway Users Gas Taxes.

### **PROGRAM PERFORMANCE AREAS**

- A. Engineering Services. Provide funding for engineering services to design, perform soils test, survey and contract support services to reconstruct failed streets, curbs, gutters and sidewalks.
- B. Supplies. Purchase the paving supplies used to chip seal, fog seal or overlay non-failed streets to prevent failure.
- C. Street Tree Maintenance. Provide funding for the trimming and care of existing street trees.
- D. Contracting. Provide funding to contract with private companies for specified reconstruction of failed streets, overlay of streets and roads and other large repairs and street projects.

### **BUDGET COMMENTARY**

The budget reflects a continuation of street improvement and repair throughout the community. Funds have been transferred to salaries and wages to offset the personnel costs of street maintenance.

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GAS TAX

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	1,387,166	1,420,766	1,380,453
CIP-NURSERY STOCK/STREET TREE	62,000	62,000	62,000
CIP-CONCRETE HANDICAP RAMPS	130,000	130,000	130,000
* TOTAL PROGRAM CHANGES	192,000 *	192,000 *	192,000 *
 TOTAL DEPARTMENT	 1,579,166 **	 1,612,766 **	 1,572,453 **
 NET DEPARTMENT	 1,579,166 **	 1,612,766 **	 1,572,453 **

# Transit System

## **MISSION**

To provide transit service that meets the needs of those who are transportation disadvantaged, while helping to reduce traffic congestion and assist air quality attainment. The system will offer a convenient, safe, and reliable transit service and an attractive alternative to the private automobile. It will contribute to the economic well being of the City and County by improving access to employment, shopping, medical, educational, and recreational destinations.

## **PROGRAM GOALS**

1. Provide administrative direction for the day-to-day operation of the transit system.
2. Maintain City of Lompoc Transit facilities and equipment in a state of good repair.
3. Develop, study, analyze, and implement strategies to enhance productivity of the transit system and evaluate future transit needs that address growth in the community.
4. Provide a reliable, convenient, and accessible transit service for the overall benefit of the community, while maintaining a productive, efficient and effective transit system.
5. Secure funding as necessary to continue transit service operations in the event there are reduced levels of transit funding and, when appropriate, expand the transit system as funding may allow.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration: Provide administrative direction for day-to-day operation of the transit system. (Goals 1, 3, 4 and 5)
- B. Maintenance: Maintain Lompoc Transit facilities in a state of good repair. (Goals 2 and 4)
- C. Planning: Prepare an implementation plan for the adopted Short Range Transit Plan. (All Goals)

## **SPECIFIC OBJECTIVES**

1. Maintain a fixed route Transit System serving the community, supplementing this service as needed with Dial-A-Ride (ADA) service for the disabled and elderly. (Goals 1, 3, 4 and 5)
2. Ensure that maintenance cost per transit vehicle service mile does not increase more than 10% per year. (Goals 2 and 4)
3. Increase ridership by 2% per year. (Goals 3, 4 and 5)
4. Appeal to new ridership groups by expending 5% of operating budget on marketing efforts. (Goals 3, 4 and 5)
5. Install ten (10) bus stop shelters. (Goals 2, 3 and 4)
6. Hold operating cost increases to less than 25% per year. (Goals 3 and 4)
7. Maintain local revenues of at least 20% of operating cost. (Goals 3 and 4)
8. Participate in the implementation of transit service between Lompoc, Vandenberg Air Force Base and Santa Maria. (Goals 3, 4, and 5)
9. Utilize advanced technology systems to enhance the capabilities of our local system. (Goals 1, 2 and 5)
10. Implement the adopted Short Range Transit Plan. (Goals 1, 2 and 5)

## **BUDGET COMMENTARY**

This budget provides funds for the current operating system and those necessary to meet the above objectives as well as the expansion of the current service as proposed in the Short Range Transit Plan. Funding has been recommended for capital outlay requests to replace four (4) buses

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2001-2003</u></b>	<b><u>Requested</u></b> <b><u>2003-2005</u></b>	<b><u>Recommended</u></b> <b><u>2003-2005</u></b>
City Engineer	0.06	0.06	0.06
Aviation/Transportation Administrator	0.75	0.75	0.75
Senior Maintenance Worker	0.55	0.55	0.55
Office Staff Assistant I/II	0.35	0.35	0.35
Total Transit System	<u>1.71</u>	<u>1.71</u>	<u>1.71</u>

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TRANSIT SYSTEM

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	224,066	264,974	264,974
* SUPPLIES AND SERVICES	2,263,600	3,072,452	3,071,406
BUS(ES)	343,000	464,977	376,000
1 TON TRUCK	44,000	0	0
* TOTAL CAPITAL OUTLAY	387,000 *	464,977 *	376,000 *
TOTAL DEPARTMENT	2,874,666 **	3,802,403 **	3,712,380 **
NET DEPARTMENT	2,874,666 **	3,802,403 **	3,712,380 **

## **Capital Development Fund**

### **PROGRAM DESCRIPTION**

To provide funds for various capital development projects, including various park improvements, pool construction and equipment for the fire service.

### **PROGRAM PERFORMANCE AREAS**

- A. Fire Facility. Purchase various equipment items for the fire service.
- B. Park Improvements. Make various park improvements.
- C. Pool Construction. Aid in pool construction.

### **BUDGET COMMENTARY**

The expenditures identified in this budget will be utilized for purchase of equipment for the fire service. Specifically, these purchases include replacement of old equipment such as pagers, hoses, firefighter alarm monitors, and various fire station improvements.



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CAPITAL DEVELOPMENT

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	356,515	344,584	344,584
PRK-PLAYGROUND EQUIPMENT	0	17,620	17,620
PRK-THOMPSON PRK BALLFLD RENV	75,000	0	0
* TOTAL CAPITAL OUTLAY	75,000 *	17,620 *	17,620 *
PRK-RYON PARK IMPROVEMENTS	19,000	0	0
TOTAL DEPARTMENT	450,515 **	362,204 **	362,204 **
NET DEPARTMENT	450,515 **	362,204 **	362,204 **

# Transportation and Street Improvements

## **PROGRAM DESCRIPTION**

The Transportation and Street Improvements Fund addresses improvements funded by the Transportation Development Act (TDA). These revenues are derived from a portion of the .0025 cents general California Sales Tax.

## **PROGRAM PERFORMANCE AREAS**

- A. Design. Design and administer construction of sidewalks and approved street and bicycle lane improvement projects.
- B. Replacement of Failed Streets. Replace failed street paving and/or reconstruction.

## **BUDGET COMMENTARY**

Program emphasis is on street, sidewalk, storm drain, and pedestrian and bike lane improvements.

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TRANSPORTATION AND STREET IMPROVEMENTS

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	0	73,591	73,591
CIP-CONSTRUCTION	150,000	0	0
TOTAL DEPARTMENT	150,000 **	73,591 **	73,591 **
NET DEPARTMENT	150,000 **	73,591 **	73,591 **

## **Downtown Parking Fund**

### **PROGRAM DESCRIPTION**

The mission of the Downtown Parking Maintenance Fund is to account for the maintenance of the downtown parking lots located at Ocean Avenue and "I" Street, and Cypress Avenue and "I" Street.

### **BUDGET COMMENTARY**

Staff is recommending a two-year allocation of \$5,000 for the maintenance of the downtown parking lots. These Redevelopment Agency owned parking lots are maintained by Parks staff through an allocation provided by the Lompoc Redevelopment Agency. These funds will be used to pay for landscaping maintenance, sweeping and payment of utility costs.

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DOWNTOWN PARKING FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	5,734	6,240	6,240
* SUPPLIES AND SERVICES	3,746	3,214	3,214
TOTAL DEPARTMENT	9,480 **	9,454 **	9,454 **
NET DEPARTMENT	9,480 **	9,454 **	9,454 **

## **Street Development Fund**

### **PROGRAM DESCRIPTION**

The Street Development Fund holds monies from the sale of Combined Road Plan (CRP) funds and FAU funds. Also, it holds monies from miscellaneous grants for roads and street trees. Such funds are used for local street and road purposes.

STREET DEVELOPMENT FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	25,767	399,932	389,752
DOCUMENT IMAGING SYS & EQUIP	3,448	7,403	7,403
FILE SERVER COMPUTER	5,107	1,461	1,461
NETWORK EQUIPMENT	1,600	10,193	10,193
COMPUTER EQUIPMENT UPGRADE	3,425	0	0
NETWORK EQUIP & PROG	4,653	0	0
NETWORK OS SOFTWARE	0	2,855	2,855
NETWORK SOFTWARE & PROGRAMS	0	6,336	6,336
WEB ACCESS/DB INTEGRATION PRO	0	8,000	8,000
* TOTAL CAPITAL OUTLAY	18,233 *	36,248 *	36,248 *
TOTAL DEPARTMENT	44,000 **	436,180 **	426,000 **
NET DEPARTMENT	44,000 **	436,180 **	426,000 **

# Park Maintenance and Pool Assessment District Fund

## **PROGRAM DESCRIPTION**

The Park Maintenance and Pool Assessment District Fund provides funding to improve and maintain parks and recreation facilities in the Assessment District. This fund is based on a multi-year improvement plan that includes projects that will improve existing parks and recreation facilities; create new parklands and recreation facilities; improve park safety by enhancing lighting; enhance park ranger security patrols; install upgraded playground equipment that meets new safety standards; and enhance park maintenance to help ensure the continued beauty, usability, and accessibility of the Assessment District's parks and recreation facilities.

## **BUDGET COMMENTARY**

Funds in the amount of \$485,649 are allocated among 11,594.43 Single Family Equivalent Units, which are outlined in the City of Lompoc Park Maintenance and Pool Assessment District No. 2002-1 Preliminary Engineer's Report.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Park Ranger	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total Park Maint/Pool Assess. District	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>



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PRK MAINT&POOL ASSESSMENT DIST

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	100,401	113,196	113,196
* SUPPLIES AND SERVICES	56,650	81,555	81,555
PRK-MASTER PLAN/EIR K ADAM PR	50,000	0	0
PRK-RIVERPARK IMPROVEMENTS	50,000	0	0
PRK-RYON PARK IMPROVEMENTS	33,350	0	0
* TOTAL PROGRAM CHANGES	83,350 *	0 *	0 *
TOTAL DEPARTMENT	290,401 **	194,751 **	194,751 **
NET DEPARTMENT	290,401 **	194,751 **	194,751 **

## Aquatic Center Fund

### PROGRAM DESCRIPTION

The Aquatic Center Fund is a mechanism utilized to collect user fees generated from programs and the rental of the Aquatic Center. The revenues collected are utilized to finance the operation of the Aquatic Center.

### BUDGET COMMENTARY

Funds in this account provide staffing for the Aquatic Center to develop and facilitate programs which best serve the needs of the community.

### PERSONNEL ANALYSIS

<u>Position</u>	<u>Adopted</u> <u>2003-2005</u>	<u>Requested</u> <u>2005-2007</u>	<u>Adopted</u> <u>2005-2007</u>
Recreation Supervisor - Aquatics	0.00	1.00	1.00
Senior/Building Maintenance Worker	0.00	1.00	1.00
Total Aquatic Center Fund	<u>0.00</u>	<u>2.00</u>	<u>2.00</u>

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AQUATIC CENTER OPERATIONS

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	50,918	358,319	307,786
+ RECR SUPV/AQUATICS	0	138,071	138,071
+1 BLDG MAINT WKR - POOL	0	111,456	111,456
PT SAL-BEN TO OPER POOL	0	566,164	566,164
* TOTAL PROGRAM CHANGES	0 *	815,691 *	815,691 *
 TOTAL DEPARTMENT	 50,918 **	 1,174,010 **	 1,123,477 **
 NET DEPARTMENT	 50,918 **	 1,174,010 **	 1,123,477 **

## **State COPS Grant Fund**

### **PROGRAM DESCRIPTION**

Establish a Supplemental Law Enforcement Services Fund (SLESF) for deposit of funds received from the County through the Citizens' Option for Public Safety (COPS) program funds. These funds are then transferred to the General Fund. These funds must supplement and not supplant existing funding for front line municipal police services.

### **BUDGET COMMENTARY**

This grant funding pays \$100,000 per year toward the cost of one Police Officer and one Dispatch Jailer, representing the majority of costs associated with these positions.

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STATE COPS GRANT FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	3,000	3,000	3,000
TOTAL DEPARTMENT	3,000 **	3,000 **	3,000 **
NET DEPARTMENT	3,000 **	3,000 **	3,000 **

## **Traffic Offender Fund**

### **PROGRAM DESCRIPTION**

During the FY 01-03 budget cycle monies were no longer granted to the City through the California Office of Traffic Safety (OTS) Strategic Traffic Offenders Program (STOP) to fund partial expenses for one motorcycle officer. Furthermore, traffic D.U.I. funds that partially funded this officer in previous budgets are no longer a viable funding source. Therefore, the General Fund will transfer approximately \$162,377 to this fund during FY 2005-07.

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TRAFFIC OFFENDER FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	165,811	204,377	204,377
* SUPPLIES AND SERVICES	0	10,000	10,000
TOTAL DEPARTMENT	165,811 **	214,377 **	214,377 **
NET DEPARTMENT	165,811 **	214,377 **	214,377 **

## **Community Development Block Grant (CDBG) and Human Service Program**

### **PROGRAM GOALS**

Provide efficient and effective administration that results in attainment of the program's goals, which are to provide decent housing, a suitable living environment, expanded economic opportunities for persons of low- and moderate-income through public services, public facilities, housing programs, economic development, and the elimination of slums and blight in the community.

### **PROGRAM PERFORMANCE AREAS**

- A. **Administration.** Demonstrate adequate administrative capacity as required by HUD as a condition of receiving block grants. Coordinate the CDBG Program and the City Human Services Commission Program with City departments. Maintain records for HUD monitoring visits and audits, manage individual projects in compliance with all appropriate Federal regulations, and advise City Council and the public regarding HUD regulations. The staff provides overall program coordination, drawdown and disbursement of funds, citizen information, program monitoring and subcontractor reports. Staff also prepares the grant application and is responsible for the preparation of a Consolidated Plan of Community Development Programs, an annual Action Plan, the Consolidated Annual Performance and Evaluation Report (CAPER), Analysis of Impediments (AI) to fair housing report, Minority Business Report, Semi-annual Labor Standards Enforcement Report, quarterly Cash Transactions Report, sub-grantee Service Contracts, loan agreements, sub-grantee site visits and monitoring reports, and environmental clearance reports. Staff also manages the City Housing Rehabilitation, Economic Development, and First Time Homebuyers loan programs. Represent the City on affordable housing issues at the local and county level. Provide staff support to the City Human Services Commission.
  
- B. **Housing.** Promote affordable rental and ownership housing and administer a housing rehabilitation loan program to improve the overall housing stock available to low- and moderate-income persons. The Housing Rehabilitation Loan Program involves loan underwriting, document preparation, processing loan "Request For Payments", and loan servicing. The Program also works with the local non-profit housing corporation to develop and carry out affordable housing projects to achieve Lompoc's housing goals. Administer the federal HOME grant. Represent the City at the Santa Barbara County HOME Consortium and work cooperatively with the Housing Authority of Santa Barbara County. Administer the M/ERG (Mobile Home/ Emergency Repair Grant) Program in coordination with Catholic Charities. Coordinate with the Redevelopment Agency on the California Housing Finance Agency (CalHFA) low interest loan program with Lompoc Housing Assistance Corporation's (LHAC) acquisition, new construction, and rehab activities.



- C. Fair Housing. Through a contract with the Legal Aid Foundation of Santa Barbara County, promote and educate renters, landlords, buyers and sellers about rights and responsibilities regarding equal housing opportunities. Identify and remove impediments to fair housing. Prepare and administer contract to implement all of the above functions. Promote Fair Housing Awareness Month in April by City Council Proclamation.
- D. Economic Development. Promote job opportunities for low- and moderate-income persons through an Economic Development Revolving Loan. This involves marketing, underwriting analysis, preparation of appropriate loan documents and servicing of loan portfolio. Fund the Self-Employment Training (SET) program, administered by the City Economic Development Coordinator. Coordinate with other economic development programs such as: the U.S. Economic Development Administration, the U.S. Small Business Administration, the Coastal Business Finance (formerly CCDC), Santa Barbara County Economic Development Advisory Committee (EDAC), the Lompoc Redevelopment Agency, the Private Industry Council, and the Lompoc Valley Chamber of Commerce.
- E. Elimination of Slums and Blight. This involves any program that is qualified on the basis of elimination of slum and blight. Past projects have included historic preservation rehabilitation loans and the development of the downtown parking lots.
- F. Human Services. Aid human service non-profit corporations that primarily benefit low- and very low-income persons and coordinate and assist the City's Human Services Commission in its programs. Prepare and monitor all Human Service Contracts including fund disbursement. See proposed FY 04-05 appropriations for individual contracting agencies and programs.
- G. Handicapped Access. Provide handicapped access to the various public facilities and/or programs to comply with the federal Americans with Disabilities Act (ADA). This may involve the removal of architectural barriers, public facility construction or renovation contract preparation and monitoring for compliance with federal bid and labor standards compliance.
- H. Environmental Review. Perform required environmental review and clearance of all federally funded projects under the National Environmental Protection Act (NEPA). This includes identifying lead based paint, and other potential environmental issues in proposed projects. It also includes coordination with the State Historic Preservation Office (SHPO) for all structures over 45 years of age, and properties in an archeologically sensitive area.
- I. Lead-Based Paint. Administer a Lead-Based Paint (LBP) Program to reduce incidence of lead poisoning.

## **SPECIFIC OBJECTIVES**

1. Housing Rehab Revolving Loans. To rehabilitate 2 single-family units, and provide emergency repair grant assistance through the M/ERG Program through Catholic Charities.
2. Computerize Loan Portfolio Servicing. Continue servicing of portfolio, including processing request for payoff demand statements, reconveyance, substitution of trustee and subordination agreements as necessary. Continue on-line credit report services and secure a tax tracking service.
3. Administration. Complete all required reports, applications, and plans referenced in the preceding Administration Program Performance Area prior to deadline.
4. Code Enforcement. Provide funding for a comprehensive code enforcement program.
5. Multi-Family Rehabilitation Loans. Rehabilitate 10 multi-family units; comply with Davis-Bacon and Related Acts (DBRA) concerning federal labor standards compliance and Uniform Relocation Assistance (URA) requirements to comply with the use of CDBG and HOME funds in larger housing projects.
6. Lompoc Housing Assistance Corporation (LHAC). Coordinate activity for compatibility with City goals. Complete rehabilitation of Casa Con Tres, Portabello Apartments, and T & College Avenue Apartments. Continue work on the development of 4 housing units with day care center project on North K Street, 35 multi-family units at G & College Avenue, and 5 for-sale townhouse units on T Street.
7. Economic Development. Expend all budgeted funds on qualified projects. Create or retain a minimum of one job for a low- to moderate-income worker for every \$35,000 in economic development funds loaned.
8. Mobile Homes. Provide grant funds to 15 low-income homeowners and/or mobile home owners to make emergency repairs to their units.
9. Human Service:
  - A. Boys & Girls Club/Childcare Scholarships. Provide approximately 5 low-income children with childcare services.
  - B. Boys & Girls Club/Drop-In Scholarships. Provide approximately 48 low-income children with drop-in center scholarships to play, work on homework, and receive snacks in a safe environment.

- C. Catholic Charities/Community Services. Provide social services, case management, food vouchers, budget counseling, psychological counseling to approximately 3,690 unduplicated low-income clients.
- D. Catholic Charities/Food Distribution. Provide 3-4 day supply of non-perishable food items to approximately 3,683 unduplicated low-income clients.
- E. Community Action Commission/Senior Nutrition. Provide nutritious, hot meals for 125 low-income seniors.
- F. Community Partners In Caring. Provide a variety of services such as respite care, meal prep, shopping, light housekeeping, etc. to approximately 160 senior citizens.
- G. Court Appointed Special Advocates (CASA). To provide 250 youth with a trained volunteer to advocate for each child in the courts and assure them with a safe, permanent nurturing home.
- H. Domestic Violence Solutions of Santa Barbara County/Lompoc Shelter. Provide at least one night shelter for a woman or child to 172 low-income clients.
- I. Family Service Agency/CRIS Helpline. Provide counseling, crisis intervention, information, referral, education and/or prevention to 1,000 low-income clients.
- J. Family Service Agency/Lompoc Healthy Start. Provide support services to 960 students and their families.
- K. Family Service Agency/Lompoc Homemaker. Provide cleaning, laundry or errand assistance for 41 senior citizens.
- L. Foodbank of Santa Barbara County. Provide food to approximately 9,323 unduplicated low-income clients.
- M. Legal Aid/Emergency Legal Services. Provide legal assistance to an approximate 183 unduplicated low-income clients.
- N. Legal Aid – Fair Housing. Test a minimum of 5 apartment complexes per year for discriminatory practices; provide a minimum of two workshops per year, to educate lower income households of their rights, and landlords of their obligations, under the laws regulating fair housing choice for Lompoc citizens; litigate, arbitrate or otherwise resolve 3 fair housing cases per year; provide a local office where services will be rendered; spot check real estate

ads for discriminatory language; provide a paralegal in the Lompoc office for a minimum of 10 hours per week; provide annual reports.

- O. Lompoc Housing Assistance Corporation (LHAC)/Bridgehouse Shelter. Provide shelter at the 56 bed Bridgehouse shelter that will benefit an estimated 160 unduplicated clients.
- P. Lompoc Housing Assistance Corporation (LHAC)/Marks House Transitional Shelter. Provide transitional housing assistance at the 19 bed Marks House to an estimated 75 unduplicated clients.
- Q. Lompoc Parks & Recreation/Summer Drop-In Program. Provide supervised community-based recreational and diversionary program to an estimated 38 unduplicated low-income children.
- R. Lompoc Public Library/Families for Literacy. Provide program activities and literacy instruction to an estimated 20 unduplicated low-income families.
- S. Lompoc Valley Haven/Senior Day Care. Provide senior day care to approximately 20 unduplicated lower or very low-income clients.
- T. Lompoc Valley Youth Center. Provide 16 low-income youth with an after-school program that offers after-school tutoring, homework help, computer training and job search training.
- U. North County Rape Crisis and Child Protection Center. Provide services such as accompaniment, advocacy, counseling, follow-up, referral, self-defense, ChildSafe or awareness programs to an estimated 3,889 unduplicated low-income clients.
- V. Sexual Assault Response Team. Provide emergency response, counseling, and advocacy to 10 unduplicated low-income persons.
- W. Transitions Mental Health. Provide 75 low-income persons with meals, information on psychiatric services, vocational services, and other community resources.

## **BUDGET COMMENTARY**

The use of the City's CDBG, HOME and Human Service Program funds is described in greater detail in the FY 2005-2006 Annual Action Plan of the five-year Consolidated Plan. The Consolidated Plan is required by HUD and is the City's application to HUD for federal funds. The document is intended to be a comprehensive coordinated strategy to address the issues of affordable housing, fair housing, adequate infrastructure, enhancement of civic design, environmental protection, economic growth, job creation for low-income persons, and human services.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted</b>	<b>Requested</b>	<b>Adopted</b>
	<u>2003-2005</u>	<u>2005-2007</u>	<u>2005-2007</u>
Community Development Director	0.05	0.05	0.05
Community Development Program Manager	1.00	1.00	1.00
Sr Building / Zoning Inspector	1.00	1.00	1.00
Grant Records Technician	1.13	1.13	1.13
Office Staff Assistant II / III	0.50	0.50	0.50
Office Staff Assistant III/IV	0.40	0.40	0.40
Total Block Grant ( CDBG )	<u>4.08</u>	<u>4.08</u>	<u>4.08</u>

2005-2006 Action Plan Projects Summary  
CDBG, HOME, and Human Service Program Budget

Available 2005-2006 Entitlement Amount  
\$583,460.00

	Requested	Recommended	%
<b>1 Administration</b>	<b>121,942</b>	<b>121,941</b>	<b>7%</b>
Fair Housing Contract (Lega Aid Foundation SB Co.)	5,250	5,250	
<b>Economic Development - Self Employment Training (SET) Program &amp; Small Business Center (Library)</b>	<b>26,000</b>	<b>26,000</b>	<b>2%</b>
<b>3 Code Enforcement</b>	<b>100,000</b>	<b>100,000</b>	<b>6%</b>
<b>Housing</b>	<b>744,058</b>	<b>684,024</b>	<b>42%</b>
Single Family Housing Rehab Revolving Loan Program	177,125	177,125	
a. Mobilehome/ Emergency Repair Grant (MERG) Program (Catholic Charities)	100,000	40,000	
b. Housing Rehab Delivery Costs <i>Included staff costs, LBP home inspects, loan servicing</i>	109,948	109,948	
<b>4 Multi Family Rehab Revolving Loan Program</b>	<b>127,125</b>	<b>127,125</b>	
5 LHCDC Operating Subsidy	12,000	12,000	
6 LHCDC Pre Development	9,000	9,000	
7 LHCDC G & College- 35 units	208,860	208,860	
<b>8 Public Facilities</b>	<b>525,000</b>	<b>525,000</b>	<b>32%</b>
Street & ADA Curb Cuts	100,000	100,000	
Public Facilities	425,000	125,000	
<b>9 Human Service Program</b>	<b>284,337</b>	<b>178,000</b>	<b>11%</b>
1 Boys & Girls Club (Childcare Scholarships)	10,350	7,000	
2 Boys & Girls Club (Drop-in Scholarships)	7,500	4,800	
3 Catholic Charities (Community Services)	20,000	18,000	
4 Catholic Charities (Food Distribution)	18,000	17,000	
5 Community Action Commission (Senior Nutrition)	18,000	15,000	
6 Community Partners in Caring (Faith in Action)	7,500	4,000	
7 Court Appointed Special Advocates (CASA)	4,000	4,000	
8 Domestic Violence Solutions (Emergency Shelter)	15,000	13,000	
9 Family Service Agency (CRIS Helpline)	15,000	5,000	
10 Family Service Agency (Lompoc Healthy Start)	20,000	12,000	
11 Family Service Agency (Homemaker)	15,000	9,000	
12 Food Bank of SB County (Warehouse)	15,000	7,000	
13 Legal Aid (Essential Legal Services)	15,000	11,000	
14 LHCDC (Bridgehouse)	5,000	4,000	
15 LHCDC (Mark's House)	4,000	4,000	
16 LHCDC (North K Infant Care Center)	10,000	0	
17 Lompoc Parks & Recreation (Summer Drop-In)	31,287	8,000	
18 Lompoc Public Library (Families for Literacy)	7,000	2,000	
19 Lompoc Valley Haven (Senior Day Care)	11,000	8,000	
20 Lompoc Valley Youth Center (Target Teen Program)	5,000	2,000	
21 No. Co. Rape Crisis & Child Protect (Lompoc Pgm)	18,000	14,000	
22 Transitions (Lompoc Drop-in Mental Health Program)	5,200	5,200	
23 Sexual Assault Response Team (SART)	7,500	4,000	
<b>GRAND TOTALS:</b>	<b>1,801,337</b>	<b>1,634,965</b>	<b>100%</b>

FUNDING SOURCES					
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)			HOME		Human Service
FY 05	Prior Year	Program Income	FY 05	Program Income *	Donations
<b>116,691</b>		<b>5,250</b>			
		5,250			
		<b>26,000</b>			
		<b>100,000</b>			
<b>154,250</b>	<b>100,000</b>	<b>199,948</b>	<b>208,826</b>	<b>21,000</b>	
77,125	100,000				
		40,000			
		109,948			
77,125		50,000			
				12,000	
				9,000	
			208,826		
<b>225,000</b>	<b>300,000</b>				
100,000					
125,000	<b>300,000</b>				
<b>87,519</b>		<b>50,481</b>			<b>40,000</b>
3,442		1,985			1,573
2,360		1,361			1,079
8,851		5,104			4,045
8,359		4,821			3,820
7,376		4,253			3,371
1,967		1,134			899
1,967		1,134			899
6,392		3,687			2,921
2,459		1,417			1,124
5,900		3,404			2,696
4,425		2,553			2,022
3,442		1,985			1,573
5,409		3,119			2,472
1,967		1,133			900
1,967		1,133			900
0		0			0
3,934		2,268			1,798
983		568			449
3,934		2,268			1,798
983		568			449
6,884		3,970			3,146
2,557		1,475			1,168
1,967		1,133			900
<b>583,460</b>	<b>400,000</b>	<b>381,679</b>	<b>208,826</b>	<b>21,000</b>	<b>40,000</b>

\* HOME Program Income includes City HOME and 1992 State HOME

# Airport

## **MISSION**

To develop and maintain a fully operational Airport facility that meets the needs of the Lompoc Valley within available resources.

## **PROGRAM GOALS**

1. Develop the Airport facilities to accommodate business aircraft and serve as a large economic generator for the Lompoc Valley.
2. Maintain the runway, taxiway, lighting and other airport facilities consistent with the available budget.
3. Promote the benefits of the Airport to maintain and enhance community relations and positive commercial growth.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide administrative direction for day-to-day operation of the Airport. (Goals 1, 2 and 3)
- B. Maintenance. Maintain the runway, taxiway, lighting and other Airport facilities in a state of good repair. (Goal 2)
- C. Planning. Implement the Airport Master Plan within available resources. (All Goals)

## **SPECIFIC OBJECTIVES**

1. Maintain the runway and associated equipment in operational condition at least 98% of the time. (Goal 2)
2. Maintain all City-owned buildings in completely rentable condition 100% of the time. (Goal 2)
3. Conduct fire control inspections of the Airport facilities. (Goal 2)
4. Secure funding through grants and/or Airport related rates and charges to allow the Airport to remain self-sufficient. (All Goals)
5. Facilitate construction of privately developed hangars. (Goals 1 and 2)
6. Install a jet fuel facility. (Goal 1)

7. Complete FAA required Airport Master Plan Update. (Goal 1)

**BUDGET COMMENTARY**

The Airport budget reflects funding for a jet fuel delivery system. Since the completion of the runway extension project, we have seen an increase in turbine and jet aircraft. In order to service these aircraft, it is necessary to have jet fuel available. Staff is working on ways to provide this service and maintain a positive cash flow for the Airport.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
City Engineer	0.02	0.02	0.02
Aviation Transportation Administrator	0.25	0.25	0.25
Senior Maintenance / Maintenance Worker	0.45	0.45	0.45
Office Staff Assistant I / II	0.15	0.15	0.15
Total Airport	<u>0.87</u>	<u>0.87</u>	<u>0.87</u>



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AIRPORT

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	109,323	129,154	129,154
* SUPPLIES AND SERVICES	392,604	520,239	519,996
FUEL STORAGE TANK(S)	100,000	157,500	157,500
AIRPT-AIRPORT MASTER PLAN	0	100,000	100,000
* TOTAL CAPITAL OUTLAY	100,000 *	257,500 *	257,500 *
TOTAL DEPARTMENT	601,927 **	906,893 **	906,650 **
NET DEPARTMENT	601,927 **	906,893 **	906,650 **

# Water Utility Fund

## **MISSION**

To produce, treat and distribute an adequate supply of drinking water to the citizens of Lompoc. To provide a working environment, with our customers and our co-workers, that fosters an atmosphere of courtesy, integrity, safety, and quality service provision.

## **PROGRAM GOALS**

1. Ensure current and future quantity and storage needs.
2. Improve the quality of water delivered.
3. Provide continued effective operations of the wells, Water Treatment Plant, and water distribution system.
4. Promote customer service, safety awareness, technical competence, and professional behavior.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Provide supervision and direction of all activities in the Water Division. The program includes the protection and enhancement of water rights, environmental and regulatory compliance, groundwater management, review of operations and methods of the division, planning for the future developments of the water system, control and administering the division's safety and training program, and meter reading. (All Goals)
- B. Water Treatment. Provide water treatment operations as required by the State of California, Health and Safety Codes, and policies of the Lompoc City Council. Programs include pumping, treatment, transmission, storage, and laboratory evaluation of water. (Goals 2, 3 and 4)
- C. Water Distribution. Maintain reservoirs, water mains and valves, make emergency repairs, promote customer service, and administer the City's backflow/cross-connection program. (Goals 2, 3 and 4)

## **SPECIFIC OBJECTIVES**

1. Complete construction of Well No. 10. (Goals 1, 2 and 3)
2. Continue water meter replacement program by replacing 400 meters annually. (Goal 3)
3. Continue replacement of substandard water mains by coordinating with Street/Engineering Divisions and reconstruction projects. (Goal 3)

4. Provide professional training for employees to improve technical competence, interpersonal relationships, and supervisory skills, and to maintain mandatory certification. (Goal 4)
5. Maintain conservation activities through enforcement and continual education of City's conservation ordinances. (Goal 1)
6. Continue replacement / repair / inspection and exercising of distribution valves and fire hydrants. (Goal 3)
7. Replace major energy deficient components at the Water Treatment Plant. (Goals 1 and 3)
8. Make transition from manual record keeping to computerized maintenance management program. (Goals 1 and 3)
9. Complete construction of Booster Pump Station and Power Building improvements. (Goals 1, 2 and 3)
10. Administer agreements for Supervisory Control and Data Acquisition, (SCADA) upgrades and elimination of antiquated alarm panels. (Goals 2 and 3)
11. Complete Installation of an Altitude Valve with remote SCADA control at Beattie Reservoir. (Goals 2 and 3)

### **BUDGET COMMENTARY**

The 2005 – 2007 budget includes funding necessary to continue infrastructure improvements at the Water Treatment Plant, and throughout the City's 100+ miles of water piping. It also provides for the maintenance of all wells, plant equipment, fire hydrants, and water storage tanks. It provides the funds needed to continue to meet the water quality requirements of the City's Permit, issued by the California Department of Health Services.

We will continue the capital improvements and additions to the water system, needed to help ensure the adequate, reliable supply of water to our citizens. Well #10 will be completed, and Well #11 will be begun. Substandard water mains will be replaced. "Dry barrel" fire hydrants will be replaced with more reliable "wet barrel" hydrants. And water treatment plant upgrades will be continued, to provide some redundancy and an increase in production capability.

Much of the capital improvement work is funded with proceeds from the City's Bond Issue of 2005. As discussed in the last budget, it is again necessary to raise water rates for usage in 2006, to continue to meet the debt service coverage ratio, and to satisfy other requirements of the bond sale. This 2005 – 2007 budget also provides an additional ½ person, shared with Wastewater Division, for laboratory work, reflecting the need to perform increased and more frequent testing.

## PERSONNEL ANALYSIS

<u>Position</u>	<u>Adopted</u> <u>2003-2005</u>	<u>Requested</u> <u>2005-2007</u>	<u>Adopted</u> <u>2005-2007</u>
Utility Director	0.30	0.30	0.30
Administrative Analyst	0.33	0.33	0.33
Water Resource Engineer	1.00	1.00	1.00
Water Superintendent	1.00	1.00	1.00
Water Distribution Supervisor	1.00	1.00	1.00
Facility Maintenance Supervisor	1.00	1.00	1.00
Water Plant Operations Supervisor	1.00	1.00	1.00
Chemist	1.00	1.00	1.00
Electrical Mechanical Tech I	0.00	1.00	0.00
Laboratory Tech I/II	0.00	0.50	0.50
Senior Water Plant Operator	1.00	1.00	1.00
Water Plant Operator I / II	6.00	6.00	6.00
Lead Water Plant Technician	1.00	1.00	1.00
Sr Water Plant / Water Plant Technician	3.00	3.00	3.00
Senior Maintenance / Maintenance Worker	1.00	1.00	1.00
Lead Water Distribution Operator	1.00	1.00	1.00
Senior / Water Distribution Operator	6.00	8.00	6.00
Water Distribution Operator Trainee	0.00	1.00	0.00
Senior / Water Meter Maint Technician	2.00	2.00	2.00
Utility Conservation Coordinator	0.50	0.50	0.50
Utility Conservation Representative	0.00	0.50	0.50
Senior Environmental Coordinator	0.16	0.16	0.16
Customer Service Worker III	2.00	2.00	2.00
Customer Service Worker I / II	4.00	4.00	4.00
Custodian	0.00	0.25	0.00
Office Staff Assistant III / IV	0.30	0.30	0.30
Office Staff Assistant II / III	1.00	1.00	1.00
Total Water Utility Fund	<u>35.59</u>	<u>40.84</u>	<u>36.59</u>

WATER

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	4,370,131	5,147,837	5,147,837
* SUPPLIES AND SERVICES	11,294,863	10,926,953	9,872,635
VEHICLE/EQUIP STORAGE BLDG	0	198,000	198,000
CASH REGISTER SYSTEM	0	7,500	7,500
TELEPHONE EQUIPMENT	20,000	0	0
SOFTWARE/PROGRAMS	6,588	0	0
DOCUMENT IMAGING SYS & EQUIP	3,448	7,403	7,403
FILE SERVER COMPUTER	5,107	1,461	1,461
NETWORK EQUIPMENT	11,600	10,193	10,193
COMPUTER PRINTER	0	9,967	0
COMPUTER EQUIPMENT UPGRADE	3,425	0	0
NETWORK EQUIP & PROG	4,653	0	0
FURNITURE	15,000	0	0
UTILITY BILLING EQUIPMENT	0	13,469	13,469
COMPTER MAINT MGMT SOFTWARE	0	32,865	32,865
LAB INFO MGMT SYSTEM	0	16,163	16,163
SHARED SECURITY EQUIPMENT	23,810	41,620	41,620
NETWORK OS SOFTWARE	0	2,856	2,856
NETWORK SOFTWARE & PROGRAMS	4,000	6,336	6,336
SHARED RADIO EQUIPMENT	0	9,981	9,981
WEB ACCESS/DB INTEGRATION PRO	0	8,000	8,000
GIS SHARED COMPUTER EQUIP	1,717	5,207	5,207
WTR-PREC INCUBATORS COLIFORMS	5,819	0	0
WTR-HNDHLD MTR READING DEVICE	0	6,435	6,435
WTR-SINGLE-JET METERS	0	211,000	211,000
PICKUP 1/2 TON	0	32,433	0
UTILITY VEHICLE	13,738	0	0
1 TON SERVICE TRUCK	16,662	0	0
TRAIL MNT EMR/MAIN DEWTR PUMP	38,898	0	0
PRK-IRRIGATION SYSTEM	23,562	0	0
WTR-RESERVOIR(S) IMPRV/UPGRD	110,000	0	0
WTR-DISTRIBUTION MAINS	375,000	375,000	375,000
WTR-FREQUENCY DR CONTROL	0	60,232	60,232
WTR-SECURE VULNERABL UPGRADES	0	69,500	35,000
WTR-FILTER PUMP IMPELLER	0	46,451	46,451
WTR-FILTER ELELEMENT ASSMBLY	73,270	0	0
WTR-NEW SERVICE METERS	0	80,000	80,000
WTR-FILTER PUMP MOTOR	32,325	0	0
WTR-WTP IMPROVEMENTS	250,000	0	0
WTR-WTP BOOSTER STA IMPRV	2,390,000	0	0
WTR-CHEM BLDG ROOF REPLACEMNT	50,000	0	0
WTR-SUR WTR MAIN MIGUELITO RE	50,000	0	0
WTR-LOMPOC GRND WTR RECHG PRO	1,465,000	165,000	165,000
WTR-WELL #11	0	100,000	100,000

WATER

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
WTR-MIG BRIDGE/ACCESS RD IMPR	0	9,000	9,000
WTR-VALVE REPLACEMENT	0	50,000	0
WTR-DIONEX ION CHROMATOGRAPHY	0	29,847	29,847
WTR-WELL PUMPS	0	33,941	33,941
WTR-FIRE HYDRANTS	0	140,000	140,000
* TOTAL CAPITAL OUTLAY	4,993,622	* 1,779,860	* 1,652,960 *
CIP-FRICK SPRING IMPRV	250,000	0	0
CIP-WELL PIPELINE	0	46,839	46,839
INCR WATER SUPT SALARY	0	30,850	0
INCR WATER DISTR SUPV SALARY	0	17,529	0
INCR WTR PLNT OPER SUPV SAL	0	14,272	0
PT HRS>+1SPLT UTIL CONS REP	0	73,123	73,123
+1 ELECTRICAL/MECH TECH I	0	153,251	0
+.5 LAB TECH I/II	0	65,625	65,625
+2 SR WTR DISTR OPERs	0	280,989	0
+1 WTR DISTR OPER TRAINEE	0	103,684	0
+.25 JS CUSTODIAN	0	30,939	0
+1RADIO EQP REPR TECH	0	26,080	26,080
* TOTAL PROGRAM CHANGES	250,000	* 843,181	* 211,667 *
TOTAL DEPARTMENT	20,908,616	** 18,697,831	** 16,885,099 **
NET DEPARTMENT	20,908,616	** 18,697,831	** 16,885,099 **

# Electric Utility Fund

## **MISSION STATEMENT**

The mission of the Electric Utility Division is to provide safe, reliable, and economical electrical power to the residents, businesses, and industries of Lompoc. We will accomplish this by treating each customer individually and providing the best service possible with available resources and proven technology. We will plan for the growth of both our existing customers and our new customers. We will provide skill and safety training to our employees, and provide them with the resources they need to safely complete their work. We will perform our work with integrity, providing the best balance of economically meeting the needs of our electric utility customers, while protecting the environment and living conditions of the citizens of Lompoc.

## **PROGRAM GOALS**

1. Provide a safe and reliable electric system for the City.
2. Provide economical electrical power to City Electric Customers.
3. Provide quality service to City Electric Customers.

## **PROGRAM PERFORMANCE AREAS**

- A. Operation and Maintenance. To provide for the design, construction, operation and maintenance of the City Electrical Distribution system so as to accurately prepare for future electrical demand and consumption requirements. (Goals 1 and 3)
- B. Reliability. To provide for system improvements so that electrical power may be reliably provided in quantities as needed for present and future customers. (Goal 1 and 3)
- C. NCPA . To continue to work through the Northern California Power Agency (NCPA), to generate, transmit, and distribute reliable and economic electric power to the City. Lompoc depends on NCPA to serve as our “Resource Department” for power purchases and sales to the wholesale energy market. It is important for Lompoc to continue to actively participate in managing NCPA to protect our interests, maintain our access to inexpensive power, and ensure our ability to market unused resources to the market. (Goals 1 and 2)
- D. Industry Restructuring. As restructuring continues, the City must remain aware of additional changes, and must coordinate with other public entities to affect trends in the energy market and the regulatory arena. Continued monitoring of State and Federal legislative efforts is important. We must continue to work with our partners at NCPA to influence the regulatory arena. (Goals 1, 2, and 3)

## **SPECIFIC OBJECTIVES**

1. To provide system extension for new developments and special projects such as undergrounding and within pre-established time frames, 100% of the time. (Goals 1, 2 and 3)
2. To continue to re-build 35+ year old 4kV circuits, additionally converting them to 12kV. (Goals 1 and 3)
3. To continue Field Safety Program to reduce work related injuries by 5%. (Goal 1)
4. To continue to provide competitive electric rates below the applicable PG&E rate. (Goal 2)

## **BUDGET COMMENTARY**

In the 2005-2007 budget period we expect to continue to see significant changes in the business climate for the Electric Division. The Division will continue to work through NCPA to acquire and deliver the economic energy needed to meet the needs of our customers.

The wholesale market continues to be volatile, and Federal controls on it are being relaxed. Mandated charges paid to the California Independent System Operator (the ISO) continue to escalate. Electricity market performance over the next two years is critical to our supplies, and to our pricing. It will be watched closely. The City along with other NCPA members also will be required to more actively manage our energy portfolio. These uncertainties will be reviewed and analyzed to determine the appropriate action to take with respect to the "deregulation cost adjustment" component of the electric rates, before December of 2006.

The Division will continue to provide timely and economic expansion and maintenance of the City Electric System. In the next two years we expect to see two new subdivisions built, as well as several infill projects. Electric system maintenance continues, mainly involving the conversion of the 4kV circuits to 12kV circuits. The 4kV system now only feeds about one quarter of the City, down from 80% in the early 1990s.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Utility Director	0.30	0.30	0.30
Administrative Analyst	0.33	0.33	0.33
Electrical Utility Manager	1.00	1.00	1.00
Assist Electric Utility Manager	1.00	1.00	1.00
Senior Electrical Estimator	1.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00
Electrical Substation Supervisor	1.00	1.00	1.00
Electrical/Apprentice Electrical Substation Tech.	2.00	2.00	2.00
Lead Electrical Line Worker	2.00	2.00	2.00



Electrical / Apprentice Electrical Line Worker	8.00	8.00	8.00
Electrical Ground Support Worker	2.00	2.00	2.00
Utility Conservation Coordinator	0.50	0.50	0.50
Utility Conservation Representative	0.00	0.50	0.50
Sr Environmental Coordinator	0.16	0.16	0.16
GIS Assistant	1.00	1.00	1.00
Office Staff Assistant III / IV	0.30	0.30	0.30
Office Staff Assistant II / III	2.00	2.00	2.00
Total Electric Utility Fund	<u>23.59</u>	<u>24.09</u>	<u>24.09</u>

ELECTRIC

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	4,146,535	5,020,490	5,020,490
* SUPPLIES AND SERVICES	26,958,098	31,060,681	30,978,651
BUILDING IMPROVEMENT(S)	0	350,000	350,000
GENERATOR	0	22,851	22,851
HVAC SYSTEM	70,000	0	0
EMERGENCY GENERATOR	103,000	0	0
V ST YARD PAVING	0	240,709	240,709
CASH REGISTER SYSTEM	0	7,500	7,500
DOCUMENT IMAGING SYS & EQUIP	3,448	7,403	7,403
FILE SERVER COMPUTER	5,107	1,461	1,461
NETWORK EQUIPMENT	1,600	10,195	10,195
COMPUTER EQUIPMENT UPGRADE	3,425	0	0
NETWORK EQUIP & PROG	4,653	0	0
CURTAINS/DRAPERIES/BLINDS	20,000	0	0
UTILITY BILLING EQUIPMENT	0	13,469	13,469
SHARED SECURITY EQUIPMENT	23,810	41,621	41,621
NETWORK OS SOFTWARE	0	2,856	2,856
NETWORK SOFTWARE & PROGRAMS	0	6,335	6,335
SHARED RADIO EQUIPMENT	0	9,981	9,981
WEB ACCESS/DB INTEGRATION PRO	0	8,000	8,000
PORTABLE METER TESTER	0	29,938	29,938
GIS SHARED COMPUTER EQUIP	3,863	11,715	11,715
UPDATE/REVISE DEVEL STANDARDS	0	10,000	10,000
RADIO-REP/RELCT ELEC REPTR 2W	16,163	0	0
ELEC-TREE REPLACEMENT	8,620	0	0
ELEC-ELECTRONIC RELAY TESTER	60,000	0	0
UTILITY VEHICLE	13,738	0	0
UPGRADE TRK CREWCAB & UTIL BE	32,325	0	0
2 ENERGY EFFICIENCY VEHICLES	46,000	0	0
LARGE BACKHOE	0	95,000	95,000
V ST YARD-IMPROVE & EQUIP	0	18,208	18,208
CORP YARD BLDG IMPROVEMENTS	50,000	0	0
4 KV CONVERSION	0	172,125	172,125
ELEC-TRANSFRMR RPR SHOP	16,160	0	0
ELEC-CIRCUIT FAULT INDICATORS	0	80,974	80,974
ELEC-REP/PAINT ROOF STORG BLD	32,325	0	0
ELEC-SPCC PLAN/5 SITES	120,000	0	0
REMOTE CNTRL PRIMARY SWITCH(S	140,000	0	0
ST LGTS BRIDGE TO A.H. COLLEG	0	113,250	113,250

ELECTRIC

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
4160 V CONVERSION-CITY WIDE	140,000	0	0
REC STA BATTERY RM/BATTERIES	38,000	0	0
OCEAN AVE UNDERGROUNDING	444,000	0	0
BROADBND COMMUNICATION EQUIP	60,000	0	0
ELEC-CIRCUIT BREAKERS	0	100,000	100,000
LIB-PARKING LOT LIGHTS	0	6,520	6,520
* TOTAL CAPITAL OUTLAY	1,456,237	* 1,360,111	* 1,360,111 *
CIP-ELEC OIL SPILL CONTANMNT	0	242,175	242,175
PT HRS>+1SPLT UTIL CONS REP	0	46,459	46,459
UPGRADE ELEC EST>SR ELEC EST	0	13,272	0
+1RADIO EQP REPR TECH	0	26,080	26,080
* TOTAL PROGRAM CHANGES	0	* 327,986	* 314,714 *
 TOTAL DEPARTMENT	 32,560,870	 ** 37,769,268	 ** 37,673,966 **
 NET DEPARTMENT	 32,560,870	 ** 37,769,268	 ** 37,673,966 **

# Wastewater Utility Fund

## **MISSION**

We, the employees of the Wastewater Division of the Utilities Department of the City of Lompoc, will provide our customers, the citizens of Lompoc, Vandenberg Air Force Base and Vandenberg Village Community Services District, with safe, efficient and reliable transportation and treatment of the communities' wastewater. We will work to meet or exceed all regulations by utilizing state of the art procedures and technologies. We will accomplish this in a work environment that promotes teamwork and professionalism.

## **PROGRAM GOALS**

1. Ensure the effectiveness of the Wastewater Division employees by providing a safe workplace, sound leadership, and the tools to perform their work efficiently and effectively.
2. Proceed with design of treatment plant upgrade project.
3. Continue repairs of collection system infrastructure.
4. Develop required Collection System Management Plan.
5. Continue maximal compliance with all regulations and standards.

## **PERFORMANCE AREAS**

- A. Administration. Provide supervision and direction of all activities of the Wastewater Division. Review operational methods of the Division, planning for future operations and control of the Division's safety and training programs. (All goals)
- B. Wastewater Plant Operation. Ensure compliance with regulatory requirements; provide efficient operation and control of the treatment process. (Goals 1, 2 and 5)
- C. Wastewater Plant Maintenance. Efficiently and effectively maintain the treatment plant facilities and equipment through a preventative, predictive and corrective maintenance management program. (Goals 1, 2 and 5)
- D. Wastewater Collection System. Provide maintenance and repair of the sewage collection system and ensure public health. (Goals 1, 3, 4, and 5)

- E. Wastewater Laboratory. Conduct biological and chemical analyses required to evaluate and control plant processes; implement the City's pretreatment program; maintain database for performance reports. (Goals 1 and 5)

### **SPECIFIC OBJECTIVES**

1. Complete design of first phase of treatment plant upgrade project. (Goal 2)
2. Continue Collection System small repair program and inspection program. (Goal 3)
3. Procure and implement a Computerized Maintenance Management System (CMMS). (Goal 1)
4. Continue required rehabilitation of treatment plant facilities. (Goal 5)
5. Negotiate new discharge permit with the Regional Water Quality Control Board. (Goal 5)

### **BUDGET COMMENTARY**

Early in January of 2006, the design of the Regional Wastewater Treatment Plant upgrade project will be complete and put out for construction bid. Construction mobilization is scheduled to begin at the end of FY 2006 (June 2006); construction funds will be budgeted in FY 2007. Completion of construction and plant start up is scheduled during FY 2008.

Funding for the Plant upgrades is being provided in part by proceeds from the City's Bond Issue of 2005, for Water and Wastewater projects. As discussed in the last budget and during the last two years, it will again be necessary to raise the wastewater rates in 2006, and possibly in 2007, to satisfy the covenants and restrictions of the Bond Issue. The rates will be analyzed and reviewed in the coming year to determine the recommended level and timing of rate increases. Additional funding for the upgrades is being sought from Federal and State agencies.

The 2005–2007 Budget provides funds for the repair and maintenance of the City's 100+ miles of sewer lines, and for the routine operation and maintenance of the Regional Wastewater Treatment Plant. This budget also includes funding to purchase and implement a Computerized Maintenance Management System (CMMS); funds for a legal or professional consultant to provide negotiation services for the 5 year renewal of our NPDES permit to operate the Plant; funding for a professional consultant to perform an organizational review of the Division after the Plant upgrades are completed; and funding to provide for a professional consultant to review and update the City's mandated pretreatment program.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted</b> <u>2003-2005</u>	<b>Requested</b> <u>2005-2007</u>	<b>Adopted</b> <u>2005-2007</u>
Utility Director	0.30	0.30	0.30
Wastewater Superintendent	1.00	1.00	1.00
Administrative Analyst	0.34	0.34	0.34
Wastewater Plant Operations Supervisor	1.00	1.00	1.00
Wastewater Facilities Maintenance Supervisor	1.00	1.00	1.00
Wastewater Collection Supervisor	1.00	1.00	1.00
Chemist	1.00	1.00	1.00
Water Resources Protection Technician	1.00	1.00	1.00
Laboratory Technician I / II	1.00	1.50	1.50
Laboratory Services Assistant	1.00	0.00	0.00
Senior Wastewater Plant Operator	1.00	1.00	1.00
Wastewater Plant Operator I / II	7.00	7.00	7.00
Wastewater/Senior Wastewater Collection Worker	3.00	4.00	3.00
Senior Building Maintenance Worker	1.00	1.00	1.00
Park Maintenance Specialist	1.00	1.00	1.00
Sr./Park Maintenance Worker	1.00	1.00	1.00
Electrical/Mechanical Technician I / II	5.00	5.00	5.00
Sr Environmental Coordinator	0.16	0.16	0.16
Custodian	0.00	0.25	0.00
Office Staff Assistant III / IV	0.30	0.30	0.30
Office Staff Assistant II / III	1.00	1.00	1.00
Total Wastewater Utility Fund	<u>29.10</u>	<u>29.85</u>	<u>28.60</u>

WASTEWATER

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	4,011,057	4,693,240	4,693,240
* SUPPLIES AND SERVICES	11,604,210	7,816,987	7,465,133
OFFICE IMPROVEMENTS	0	81,513	0
CASH REGISTER SYSTEM	0	7,500	7,500
DOCUMENT IMAGING SYS & EQUIP	3,448	7,403	7,403
FILE SERVER COMPUTER	5,107	1,461	1,461
NETWORK EQUIPMENT	1,600	10,193	10,193
COMPUTER EQUIPMENT UPGRADE	3,425	0	0
NETWORK EQUIP & PROG	4,653	0	0
CAMERA & PHOTO EQUIPMENT	15,000	0	0
UTILITY BILLING EQUIPMENT	0	13,469	13,469
COMPTER MAINT MGMT SOFTWARE	0	69,567	69,567
LAB INFO MGMT SYSTEM	0	16,163	16,163
SHARED SECURITY EQUIPMENT	23,810	41,620	41,620
NETWORK OS SOFTWARE	0	2,855	2,855
NETWORK SOFTWARE & PROGRAMS	0	6,336	6,336
SHARED RADIO EQUIPMENT	0	9,981	9,981
WEB ACCESS/DB INTEGRATION PRO	0	8,000	8,000
GIS SHARED COMPUTER EQUIP	1,717	5,207	5,207
UPDATE/REVISE DEVEL STANDARDS	0	10,000	10,000
AUTOCLAVE	0	8,114	8,114
WW-REPLACE DIGESTER PIPING	0	82,000	82,000
PICKUP 3/4 TON	0	26,575	0
ELECTRIC CARRYALL VEHICLE(S)	0	50,914	50,914
WW-4WD TRACTOR PLUS EQUIPMNT	65,000	0	0
ROLL-OFF BINS	12,930	0	0
GRIT CONTAINER(S)	15,085	0	0
WW-COLLECTION SYS RENOVATION	372,000	382,000	382,000
WW-UPGRADE VACTOR FLUSHER	0	96,000	96,000
WW-NPDES PERMIT	0	50,000	50,000
WW-PAVEMENT REHAB	0	60,000	60,000
* TOTAL CAPITAL OUTLAY	523,775	* 1,046,871	* 938,783 *
CIP-ARCHITECT, DESIGN, ENG	8,500,000	0	0
CIP-WW PLANT IMPRV-STAGE 1	32,397,920	120,000	9,558,020
CIP-WW CITY FLOW METERING	0	1,347,063	0
CIP-WW E/W CHANNEL IMPRV	0	3,638,750	1,000,000
+.5 LAB TECH I/II	0	-58,421	-58,421
+.25 JS CUSTODIAN	0	30,939	0
+1 WW COLLECTION WKR	0	138,190	0

WASTEWATER

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
1LAB SVCS ASST>LAB TECH I/II	0	2	2
INCR WW OPER SUPV SAL	0	14,272	0
INCR WW COLL SUPV SAL	0	23,966	15,998
INCR WW SUPT SALARY	0	22,251	8,120
+1RADIO EQP REPR TECH	0	26,080	26,080
 * TOTAL PROGRAM CHANGES	 40,897,920	 * 5,303,092	 * 10,549,799 *
 TOTAL DEPARTMENT	 57,036,962	 ** 18,860,190	 ** 23,646,955 **
 NET DEPARTMENT	 57,036,962	 ** 18,860,190	 ** 23,646,955 **



# **Broadband Utility Fund**

## **MISSION STATEMENT**

The mission of the Broadband Utility Division is to provide reliable and economic high speed Internet, video, and voice communications services (collectively, Broadband Services) to the residents, businesses, and industries of Lompoc. We will accomplish this by treating each customer individually and providing the highest level and most economic service possible with available resources and proven technology. We will plan for the growth of both our existing customers as well as for new customers. We will perform our work with integrity, providing the best balance of meeting the needs of Broadband customers, while protecting the environment and living conditions of the citizens of Lompoc.

## **PROGRAM GOALS**

1. Provide reliable Broadband Services, initially Wireless Internet access, for residents, businesses, and industries within the City of Lompoc.
2. Provide economical Broadband Services to the residents, businesses, and industries within the City of Lompoc.
3. Provide timely and user-friendly Broadband Services to the residents, businesses, and industries within the City of Lompoc.

## **PROGRAM PERFORMANCE AREAS**

- A. Operation and Maintenance. To provide for the continuing design, construction, operation and maintenance of the Broadband Service systems for the present and future broadband needs of the residents, businesses, and industries within the City of Lompoc. (Goals 1 and 3)
- B. Reliability. To provide system operation, maintenance, and improvements needed to maintain reliability of the Broadband Services. (Goal 1 and 3)
- C. Economy. To control costs and provide competitively priced Broadband Services to residents, businesses, and industries within the City of Lompoc. (Goal 2)

## **SPECIFIC OBJECTIVES**

1. To complete startup on new Internet service accounts on a timely basis. (Goal 3)
2. To handle system and performance complaints on a timely basis, with the view to provide excellent customer experiences for users of the system. (Goal 3)

3. To maintain the Broadband systems to provide for superior reliability to all City residents, businesses, and industries. (Goal 1 & 2)
4. To provide competitive Broadband Service rates, initially Wireless Internet access, at or below the equivalent rates of service providers. (Goal 3)
5. To attract sufficient customers within the first 5 years to pay the ongoing costs of the Broadband System. (Goal 2)

**BUDGET COMMENTARY**

The 2005-2007 Budget provides for the start-up and growth of the City of Lompoc's WI-FI (wireless) Internet access service in its two years of operation. It funds completion of testing, re-design to more efficiently and effectively provide City-wide coverage, and funds all aspects of customer service. The Budget also provides for the continued development and orderly preparation for the planned Fiber-To-The-Home (FTTH) project, the next phase of the City's planned Broadband activities.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Utility Director	0.10	0.10	0.10
Wireless Svcs Administrator	1.00	1.00	1.00
Office Staff Assistant III/IV	0.10	0.10	0.10
Total Broadband Fund	<u>1.20</u>	<u>1.20</u>	<u>1.20</u>

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BROADBAND FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	0	311,140	310,939
* SUPPLIES AND SERVICES	0	1,991,597	1,801,316
CIP BRDBND CONSTR/FTTH	0	329,919	0
TOTAL DEPARTMENT	0 **	2,632,656 **	2,112,255 **
NET DEPARTMENT	0 **	2,632,656 **	2,112,255 **

# Solid Waste Utility Fund

## **MISSION**

Provide the residential and business community of Lompoc with an integrated waste management system, which will protect landfill capacity, conserve natural resources, promote waste management and effective recycling, in a safe, cost-effective and environmentally friendly manner, while providing exceptional customer service.

## **PROGRAM GOALS**

1. Provide effective planning of Solid Waste issues and goals.
2. Provide the citizens of Lompoc with a cost-effective and efficient Solid Waste Collection System, which includes refuse collection and greenwaste and commingled recycling.
3. Provide an efficient and cost-effective refuse disposal facility.
4. Provide means for disposing of hazardous waste for residents and small businesses.
5. Improve the appearance of the City by administering a code enforcement program.
6. Provide a street sweeping program to ensure cleanliness of streets and subsequent storm water run-off.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Plan, direct, and evaluate the activities of the Solid Waste Division. (All Goals)
- B. Refuse & Recycling Collection. Provide refuse collection and commingled and greenwaste recycling to our residential and commercial customers. (Goals 1 and 2)
- C. Refuse Disposal Facility. Provide a well maintained and managed disposal facility. (Goals 1 and 3)
- D. Hazardous Waste. Provide a safe, efficient manner for residents and small businesses to properly dispose of hazardous materials. (Goals 1 and 4)
- E. Code Enforcement. Provide Solid Waste Code Enforcement in order to ensure code violations, substandard trash removal, and related problems comply with appropriate City Ordinances and State Regulations. (Goals 1 and 5)
- F. Street Sweeping. Provide twice-monthly street sweeping program to enhance the cleanliness of our community. (Goals 1 and 6)
- G. Public Education. Provide public education on up-to-date methods and procedures of efficient waste management. (All Goals)

## **SPECIFIC OBJECTIVES**

1. Monitor the efficiency of all Solid Waste activities on a monthly basis. (All Goals)
2. Provide weekly refuse and recycling services to our residential customers. (Goal 2)
3. Improve upon all recycling activities to maintain the state mandated goal of 50 percent reduction. (Goals 1, 2 and 3)
4. Operate and maintain landfill activities in conformance with all applicable permit regulations, avoiding a minimum \$10,000 per day in possible fines. (Goals 1 and 3)
5. Provide adequate collection intervals for our multi-family and commercial customers. (Goal 2)
6. Improve commingled recycling opportunities for commercial and multi-family residential customers. (Goal 2)
7. Operate the Household Hazardous Waste Collection Facility and used oil collection sites for the residents and small businesses of the Lompoc Valley. (Goal 4)
8. Provide code enforcement of all applicable codes relating to Solid Waste, and provide personalized interaction with citizens regarding complaints. (Goal 5)
9. Provide a Citywide twice-per-month street sweeping program. (Goal 6)
10. Improve customer service for residential, multi-family, and commercial customers. (All Goals)
11. Continue public education to classrooms, civic groups and organizations, and the community as a whole in order to sustain 50 percent reduction. (All Goals)

## **BUDGET COMMENTARY**

The recommended budget includes funding necessary to meet the objectives listed above. Funds requested this budget cycle are primarily intended for infrastructure improvements and maintenance of existing facilities. This budget includes funding for a rate study. To keep current with diversion mandates and various regulations, it is anticipated rate increases will be required beginning June 1, 2006.

Staff recommends hiring a consultant to perform a route audit. This is necessary to improve efficiency of the existing collection routes, in order to manage the increase in commercial and residential development, without increasing the fleet or personnel.

Staff recommends additional funding for container replacement, primarily for commercial and multi-family customers. It has been over 14 years since the City converted to an automated collection system. Many of the original containers are still out in the field and need to be replaced.

In 1997, the City purchased what is now referred to as the Solid Waste Yard from Caltrans. No major improvements have been made to the facility since that time. The existing pavement is in need of major repair, and reconstruction is recommended. Staff also recommends a wash rack be installed over the location of the existing clarifier in order to clean the undercarriage of the refuse packers before they go in for maintenance.

To comply with the request of the California Integrated Waste Management Board (CIWMB) Inspector, staff recommends the purchase of four portable litter fence units for the landfill. These units will enable staff to surround the daily working face to prevent off-site litter, which could result in a permit violation.

Two pumps must be replaced in landfill groundwater monitoring wells E-3 and E-4. Staff recommends installation of a Flexxaire fan in the D8R bulldozer to keep the radiator clean and minimize repairs due to the harsh landfill environment. Staff recommends paving the next switch back to the upper lift of the landfill to ensure access during inclement weather.

This budget reflects a 10% salary increase for the Solid Waste Superintendent position. Over the past several years there have been numerous increases in regulatory requirements and responsibilities associated with managing a landfill in California. This increase will bring the compensation more inline with the required responsibilities and enable the City to retain and recruit qualified personnel.

During the 2003-2005 budget, additional monies were budgeted for collection of televisions and CRT's that are no longer allowed for disposal as trash. Beginning February 2006, the list of electronic equipment no longer allowed to be buried is expanding to include computers, telephones, answering machines, radios, stereo equipment, tape players/recorders, videocassette players/recorders, CD players, calculators and some small appliances. Additional funds are requested to handle collection of these materials.

### **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Public Works Director	0.20	0.20	0.20
Sr Environmental Coordinator	0.16	0.16	0.16
Solid Waste Superintendent	1.00	1.00	1.00
Solid Waste Supervisor	1.00	1.00	1.00
Lead Sanitation Worker	1.00	1.00	1.00
Senior Sanitation / Sanitation Worker	13.00	13.00	13.00
Heavy Equipment Operator	3.00	3.00	3.00
Landfill Supervisor	1.00	1.00	1.00
Landfill Coordinator	4.00	4.00	4.00
Landfill Attendant	2.00	2.00	2.00
Solid Waste Program Analyst	1.00	1.00	1.00
Solid Waste Code Enforcement Officer	0.50	0.50	0.50
Household Hazardous Waste Technician	1.00	1.00	1.00
Office Staff Assistant II/III	0.00	1.00	1.00
Office Staff Assistant I / II	1.00	0.00	0.00
Total Solid Waste Utility Fund	<u>29.86</u>	<u>29.86</u>	<u>29.86</u>

SOLID WASTE

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	3,565,643	4,274,197	4,274,197
* SUPPLIES AND SERVICES	6,130,591	6,885,740	6,940,090
PAVEMENT RESURFACING	0	86,625	0
FENCING	0	21,025	21,025
CASH REGISTER SYSTEM	0	7,500	7,500
DOCUMENT IMAGING SYS & EQUIP	3,448	7,403	7,403
FILE SERVER COMPUTER	5,107	1,461	1,461
NETWORK EQUIPMENT	1,600	10,193	10,193
COMPUTER EQUIPMENT UPGRADE	3,425	0	0
NETWORK EQUIP & PROG	4,653	0	0
UTILITY BILLING EQUIPMENT	0	13,469	13,469
NETWORK OS SOFTWARE	0	2,855	2,855
NETWORK SOFTWARE & PROGRAMS	0	6,336	6,336
SHARED RADIO EQUIPMENT	0	9,981	9,981
WEB ACCESS/DB INTEGRATION PRO	0	8,000	8,000
GIS SHARED COMPUTER EQUIP	1,716	5,206	5,206
SW-AUTO REFUSE COLLECT CONTAI	0	104,950	104,950
INSTL UNDRCARRIAGE SPRY WASH	0	31,500	31,500
FAN FOR BULLDOZER	0	24,757	24,757
SW-RELOCATE SCALE/SCALE FACIL	68,000	0	0
SW-PAVING OF SWITCH BACK	0	41,250	41,250
* TOTAL CAPITAL OUTLAY	87,949	* 382,511	* 295,886 *
UPGRADE OSAILI > OSALIII	0	4,464	4,464
INCR SW SUPT SALARY	0	17,974	17,974
+1RADIO EQP REPR TECH	0	26,080	26,080
* TOTAL PROGRAM CHANGES	0	* 48,518	* 48,518 *
TOTAL DEPARTMENT	9,784,183	** 11,590,966	** 11,558,691 **
NET DEPARTMENT	9,784,183	** 11,590,966	** 11,558,691 **

## Recreational Revolving Fund

### PROGRAM DESCRIPTION

The Recreation Revolving Fund is a mechanism utilized to collect user fees generated from the various recreation programs offered by the Recreation Division. The revenues collected are utilized to finance the programs run through the Recreation Revolving Fund.

### BUDGET COMMENTARY

The recommended budget reflects continuation of existing programs with minor increases in some program areas.

### PERSONNEL ANALYSIS

<u>Position</u>	<u>Adopted</u> <u>2003-2005</u>	<u>Requested</u> <u>2005-2007</u>	<u>Adopted</u> <u>2005-2007</u>
Recreation Supervisor	2.00	1.00	1.00
Office Staff Assistant I / II	0.25	0.25	0.25
Total Recreation Revolving	<u>2.25</u>	<u>1.25</u>	<u>1.25</u>



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RECREATION PROGRAMS

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	397,545	528,240	528,240
* SUPPLIES AND SERVICES	297,793	326,279	325,723
DEL REC SUPT>2 REC SUPS 2 MGR	0	-171,424	-171,424
TOTAL DEPARTMENT	695,338 **	683,095 **	682,539 **
NET DEPARTMENT	695,338 **	683,095 **	682,539 **

# Lompoc Valley Community Center Fund

## PROGRAM DESCRIPTION

The Lompoc Valley Community Center Fund is a mechanism utilized to collect user fees generated from programs and the rental of the Center. The revenues collected are utilized to finance the operation of the Center.

## BUDGET COMMENTARY

Funds in this account provide staffing for a Lompoc Valley Community Center Coordinator to develop and facilitate programs which best serve the needs of the community.

## PERSONNEL ANALYSIS

<u>Position</u>	<u>Adopted</u> <u>2003-2005</u>	<u>Requested</u> <u>2005-2007</u>	<u>Adopted</u> <u>2005-2007</u>
LVCC Coordinator	1.00	1.00	1.00
Total Lompoc Valley Comm. Center	1.00	1.00	1.00

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LOMPOC VALLEY COMMUNITY CENTER

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	160,895	179,885	179,885
* SUPPLIES AND SERVICES	75,580	98,092	93,392
TOTAL DEPARTMENT	236,475 **	277,977 **	273,277 **
NET DEPARTMENT	236,475 **	277,977 **	273,277 **

## **Public, Education and Government (PEG) TV**

### **MISSION**

To provide exceptional access television centers in Lompoc and Santa Maria for Public, Education and Government (PEG) cable access programming; to ensure PEG access programming for the joint operation between the City of Lompoc and City of Santa Maria Television Access Partners TV (TAP TV).

### **PROGRAM GOALS**

1. Provide a reliable and quality PEG operation to stimulate community dialog, enhance understanding of educational programs, government, the diverse and various people of our communities, and to encourage civic participation.
2. Provide community participation in the production, promotion, and presentation of programming.
3. Develop and provide access to TAP TV training workshop classes.
4. Encourage programming designed to meet the general and specific needs of the communities of both these cities and other Northern Santa Barbara County communities.

### **PROGRAM PERFORMANCE AREAS**

- A. Operations and Maintenance. Provide for the design, operations and maintenance of PEG TAP TV; safeguard of valuable equipment; ensure that operations are provided in conformance with adopted policies and procedures, including fees and charges to recover costs for service. (All Goals)
- B. Reliability. Provide for operation and equipment improvements to TAP TV. (All Goals)
- C. Training. Develop and teach training workshops, including TV Production, Editing, Advanced Editing and Directing. (All Goals)
- D. Programming. Encourage innovative quality programs produced locally involving subjects, events, or people unique to the area, tailored to the needs of the entire area, on subject matter demonstrating educational, artistic or technical excellence. (Goals 1, 2 and 4)

## **SPECIFIC OBJECTIVES**

1. Implement the policies and procedures and annual membership fees adopted by City Council for users to gain access to use of the PEG studio, equipment, and staff expertise to submit programs for broadcast 100 percent of the time. (Goal 1)
2. Hold orientation and training sessions for all users of TAP TV. (Goals 2 and 3)
3. Continue development of community uses of telecommunication technology throughout the cities of Lompoc and Santa Maria, and other Northern Santa Barbara County communities. (All Goals)
4. Ensure program content is in compliance with TAP TV standards, Federal, State and local laws. (Goal 4)

## **BUDGET COMMENTARY**

The proposed budget reflects continuation of existing programming and service levels as approved by City Council August 3, 2004.

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PEG

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	0	413,281	413,281
STUDIO-EQUIPMENT	0	311,344	311,344
TOTAL DEPARTMENT	0 **	724,625 **	724,625 **
NET DEPARTMENT	0 **	724,625 **	724,625 **

# Human Services Fund

## **MISSION**

Supplement City CDBG, Santa Barbara County and United Way funding to human service agencies to maximize the level of programs benefiting the Lompoc community.

## **PROGRAM PERFORMANCE AREAS**

- A. Implement and promote a utility billing donation program.
- B. Receive from the City the annual Comcast public service funding and allocate it to local agencies.
- C. Coordinate with the Community Development Block Grant Program and the City budget process regarding the allocation of the Human Services Funds.

## **SPECIFIC OBJECTIVES**

- 1. Boys & Girls Club/Childcare Scholarships. Provide approximately 5 low-income children with childcare services.
- 2. Boys & Girls Club/Drop-In Scholarships. Provide approximately 48 low-income children with drop-in center scholarships to play, work on homework, and receive snacks in a safe environment.
- 3. Catholic Charities/Community Services. Provide social services, case management, food vouchers, budget counseling, and psychological counseling to approximately 3,690 unduplicated low-income clients.
- 4. Catholic Charities/Food Distribution. Provide 3-4 day supply of non-perishable food items to approximately 3,683 unduplicated low-income clients.
- 5. Community Action Commission/Senior Nutrition. Provide nutritious, hot meals for 125 low-income seniors.
- 6. Community Partners In Caring. Provide a variety of services such as respite care, meal prep, shopping, light housekeeping, etc. to approximately 160 senior citizens.
- 7. Court Appointed Special Advocates (CASA). To provide 250 youth with a trained volunteer to advocate for each child in the courts and assure them with a safe, permanent nurturing home.

8. Domestic Violence Solutions of Santa Barbara County/Lompoc Shelter. Provide at least one night shelter for a woman or child to 172 low-income clients.
9. Family Service Agency/CRIS Helpline. Provide counseling, crisis intervention, information, referral, education and/or prevention to 1,000 low-income clients.
10. Family Service Agency/Lompoc Healthy Start. Provide support services to 960 students and their families.
11. Family Service Agency/Lompoc Homemaker. Provide cleaning, laundry or errand assistance for 41 senior citizens.
12. Foodbank of Santa Barbara County. Provide food to approximately 9,323 unduplicated low-income clients.
13. Legal Aid/Emergency Legal Services. Provide legal assistance to an approximate 183 unduplicated low-income clients.
14. Legal Aid – Fair Housing. Test a minimum of 5 apartment complexes per year for discriminatory practices; provide a minimum of two workshops per year, to educate lower income households of their rights, and landlords of their obligations, under the laws regulating fair housing choice for Lompoc citizens; litigate, arbitrate or otherwise resolve 3 fair housing cases per year; provide a local office where services will be rendered; spot check real estate ads for discriminatory language; provide a paralegal in the Lompoc office for a minimum of 10 hours per week; provide annual reports.
15. Lompoc Housing Assistance Corporation (LHAC) /Bridgehouse Shelter. Provide shelter at the 56 bed Bridgehouse shelter that will benefit an estimated 160 unduplicated clients.
16. Lompoc Housing Assistance Corporation (LHAC) /Marks House Transitional Shelter. Provide transitional housing assistance at the 19 bed Marks House to an estimated 75 unduplicated clients.
17. Lompoc Parks & Recreation/Summer Drop-In Program. Provide supervised community-based recreational and diversionary program to an estimated 38 unduplicated low-income children.
18. Lompoc Public Library/Families for Literacy. Provide program activities and literacy instruction to an estimated 20 unduplicated low-income families.
19. Lompoc Valley Haven/Senior Day Care. Provide senior day care to approximately 20 unduplicated lower or very low-income clients.



20. Lompoc Valley Youth Center. Provide 16 low-income youth with an after-school program that offers after-school tutoring, homework help, computer training and job search training.
21. North County Rape Crisis and Child Protection Center. Provide services such as accompaniment, advocacy, counseling, follow-up, referral, self-defense, ChildSafe or awareness programs to an estimated 3,889 unduplicated low-income clients.
22. Sexual Assault Response Team (SART). Provide emergency response, counseling, and advocacy to 10 unduplicated persons.
23. Transitions Mental Health - Lompoc Drop-In Center. Provide 75 low-income persons with meals, information on psychiatric services, vocational services, and other community resources.

### **BUDGET COMMENTARY**

The Community Development Department's CDBG-funded staff provides support for the Human Services Commission. All contracts with human services agencies are drafted by CDBG Division staff. Monitoring of the contracts is accomplished through the combined efforts of the CDBG Division staff and the Human Services Commission.

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HUMAN SERVICES

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	88,200	88,850	88,850
TOTAL DEPARTMENT	88,200 **	88,850 **	88,850 **
NET DEPARTMENT	88,200 **	88,850 **	88,850 **

# Beautification Fund

## **MISSION**

The mission of the Beautification and Appearance Commission is to foster programs and partnerships that enhance the City's appearance utilizing funds from contributions and fundraisers.

## **PROGRAM GOALS**

1. Increase awareness of the community on benefits of beautification in our City.
2. Heighten fund raising and volunteerism efforts for beautification projects in our City.
3. Expand beautification projects to new areas within our City.

## **PROGRAM PERFORMANCE AREAS**

- A. Administration. Act as an advisory committee for the City Council regarding issues involving the appearance and beautification of Lompoc. (Goal 1)
- B. Funding. Seek funding from private donations, fundraisers, grants and other sources for beautification projects through out Lompoc. (Goal 2)
- C. Projects. Initiate and implement beautification projects throughout the city with increased citizen participation and awareness. (Goals 1 and 3)

## **SPECIFIC OBJECTIVES**

1. Hold public hearings to increase city awareness on beautification efforts and make recommendations on implementations of these efforts to the City Council. (Goals 1 and 2)
2. Distribute Beautification Awards annually recognizing appearance enhancements throughout the community. (Goals 1 and 3)
3. Provide one additional fund raising opportunity within the budget cycle. (Goal 2)

## **BUDGET COMMENTARY**

Funds are provided in this budget to maintain various beautification projects in the City and are independent of the General Fund. The existing beautification projects are previously approved Council projects. Some maintenance will continue being provided by the Urban Forestry and Parks Maintenance Divisions and are paid for by the Commission.

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BEAUTIFICATION

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,785	1,814	1,814
* SUPPLIES AND SERVICES	11,211	11,360	11,337
TOTAL DEPARTMENT	12,996 **	13,174 **	13,151 **
NET DEPARTMENT	12,996 **	13,174 **	13,151 **

## River Park Campground Fund

### **MISSION**

The River Park Campground Fund was established to account for the rental activity at the River Park Campground. Revenues generated from the campground are used to fund a Park Ranger and costs associated with maintenance or improvements.

### **BUDGET COMMENTARY**

This budget reflects recommended funds for 2005-2007. It reflects an increase in Grounds Maintenance, Campground improvements and added safety measures for our visitors.

### **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Park Ranger	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
Total River Park Campground	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

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RIVER PARK CAMPGROUND FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	113,789	130,142	130,142
* SUPPLIES AND SERVICES	143,386	211,058	211,058
TOTAL DEPARTMENT	257,175 **	341,200 **	341,200 **
NET DEPARTMENT	257,175 **	341,200 **	341,200 **

## **Insurance And Retirement Fund**

### **PROGRAM DESCRIPTION**

To control the expenditures for insurance and retirement by type and to show the reimbursements received from the various funds.

### **PROGRAM PERFORMANCE AREAS**

- A. Provide adequate self-insured liability insurance coverage for the City of Lompoc and maintenance of reserves.
- B. Provide fire and property insurance for City facilities by obtaining policies at reasonable costs from insurance vendors.
- C. Initiate and maintain health insurance coverage for all City employees and eligible, participating retirees, and establishment of adequate reserves.
- D. Provide life insurance for all eligible full-time City employees.
- E. Provide disability insurance for all eligible full-time City employees.
- F. Provide self-insured worker's compensation insurance for all City personnel and maintenance of adequate reserves.
- G. Provide dental insurance to all eligible employees.
- H. Provide a retirement program by continuing the agreement with the State Public Employees' Retirement Program.
- I. Provide retirement coverage for part-time employees through participation in the International City Management Association's (ICMA) deferred compensation program and Cal PERS Deferred Compensation Program.
- J. Provide flexible spending accounts to City employees which provides pre-tax benefits for child care, dependent care, health insurance premiums, and medical expenses.

### **BUDGET COMMENTARY**

The adjustments in the proposed budget are due to anticipated premium and salary increases. This fund serves as a summary statement of costs. The credits reflect monies from each of the using funds and are shown here to prevent a duplication of the costs.

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INSURANCE AND RETIREMENT FUND

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	5,808,995	6,726,349	6,726,349
* SUPPLIES AND SERVICES	-4,985,344	-6,001,017	-5,994,255
TOTAL DEPARTMENT	823,651 **	725,332 **	732,094 **
NET DEPARTMENT	823,651 **	725,332 **	732,094 **



# **Fleet Management and Maintenance Services**

## **MISSION**

Provide all City departments with high quality automotive, equipment, and communications services. Our staff is trained to utilize the latest technology to perform all maintenance functions. The City fleet and communication network are maintained with pride and a certain sense of ownership on the part of the staff. Promoting this theory has improved the overall appearance and reliability of our fleet and promotes an elevated public image of our care of publicly owned equipment.

## **PROGRAM GOALS**

1. Maintain fleet standards for serviceability, safety, and economy.
2. Ensure compliance with all goals established by local, County, State, and Federal regulations.
3. Enhance our user outreach, vehicle safety, and vehicle preventive maintenance programs.
4. Improve procurement strategies and the vehicle replacement program.
5. Enhance the City's communication system capability and reliability while providing a cost-effective and responsive service to our customers.

## **PROGRAM PERFORMANCE AREAS**

- A. Equipment Maintenance. Provide the highest quality preventive maintenance and repairs to City-owned vehicles and equipment. Control costs to ensure our customers are receiving service at a competitive price. (Goals 1, 2 and 3)
- B. Equipment Replacement. Keep the City fleet of vehicular equipment operating efficiently and economically through a planned program of refurbishment and replacement. (Goals 1 and 4)
- C. Radio & Communication Systems. Provide efficient and cost-effective repairs and service to the City-owned communication network and equipment. (Goals 1 and 5)

## **SPECIFIC OBJECTIVES**

1. Maintain the vehicular fleet in a state of good repair and maintain or raise the vehicle in commission rate of 95% by improving parts procurement, validating stock levels of parts, and providing more comprehensive training programs and more appropriate task assignment. (Goals 1 and 2)

2. Provide preventive maintenance to all assigned vehicles and equipment pursuant to established City fleet standards and manufacturer's schedules to continue to control downtime by utilizing improved preventive maintenance techniques. (Goals 3 and 4)
3. Maintain the radios and communication equipment in a state of good repair. Establish short and long range plans for system upgrades and new requirements to meet State and Federal requirements. Establish a preventive maintenance program for communications equipment.

**BUDGET COMMENTARY**

The Division recommends the addition of a full-time Radio Repair Technician for the Radio Maintenance Shop to assist with the ever-expanding use of electronic and radio equipment throughout the City’s Departments and Divisions. Staff is confident that this budget reflects adequate funding to accommodate planned goals to include increased preventive maintenance for communications equipment.

Request Division name change to “**Fleet and Facilities Management Division**”. The requested name change will more clearly define our role to our customers in regards to asset management and fleet, facilities, and radio maintenance; and project services and delivery.

**PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b><u>Adopted</u></b> <b><u>2003-2005</u></b>	<b><u>Requested</u></b> <b><u>2005-2007</u></b>	<b><u>Adopted</u></b> <b><u>2005-2007</u></b>
Public Works Director	0.10	0.10	0.10
Equipment & Facilities Maintenance Supt	0.90	0.90	0.90
Equipment Maintenance Supervisor	1.00	1.00	1.00
Heavy Equipment / Equipment Mechanic	6.00	6.00	6.00
Buyer-Warehouser	1.00	1.00	1.00
Radio Repair Specialist	1.00	1.00	1.00
Radio Equip Technician	0.00	1.00	1.00
Office Staff Assistant II/III	0.75	0.75	0.75
Total Equip Svcs & Replacement Fund	<u>10.75</u>	<u>11.75</u>	<u>11.75</u>

EQUIPMENT SVCS & REPLACEMENT

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,393,123	1,713,057	1,713,057
* SUPPLIES AND SERVICES	-1,891,544	-2,124,153	-2,141,044
GENERATOR	0	22,581	0
GARAGE-REPL BAY DOORS/OPENERS	34,650	0	0
CREDITS-SHARED RADIO EQUIP	0	-49,908	-49,908
RADIO-SPEAKER/MICROPHONE	0	21,972	21,972
RADIO-SHOP SERVICE MONITOR	21,946	0	0
RADIO-RPL CONTRL STATIONS-PD	14,923	15,337	15,337
RADIO-RPL CONTRL STATIONS-FD	12,303	12,599	12,599
RADIO-UPGRD RADIO SYSTEM(S)	0	4,630	0
RADIO-UPGRD AC PWR/REPTR SITE	23,011	0	0
RADIO-REPLACE ANTENNAS	0	7,666	0
CAPITAL OUTLAY	1,488,738	2,018,642	2,018,642
REFURB & REHAB EQUIP	130,026	133,280	133,280
GARAGE-MOBILE LIFT SYSTEM	0	31,566	31,566
GARAGE-REPLACE LIGHTING SYS	0	12,460	12,460
* TOTAL CAPITAL OUTLAY	1,725,597	* 2,230,825	* 2,195,948 *
TOTAL DEPARTMENT	1,227,176 **	1,819,729 **	1,767,961 **
NET DEPARTMENT	1,227,176 **	1,819,729 **	1,767,961 **

## **Communications Fund**

### **PROGRAM DESCRIPTION**

To provide an Internal Services Fund to accumulate all of the costs associated with the purchase, maintenance, and replacement of communications equipment for the City.

### **BUDGET COMMENTARY**

This budget provides funds for required communications equipment and replacement costs. Applicable charges for all departments are then credited to this account.

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COMMUNICATIONS

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	1	0	0
TOTAL DEPARTMENT	1 **	0 **	0 **
NET DEPARTMENT	1 **	0 **	0 **

## **Assessment Debt Service Fund**

### **PROGRAM DESCRIPTION**

To provide funds for debt service payments for the aquatic center assessment bonds.

### **BUDGET COMMENTARY**

The expenditures identified in this budget will be utilized for payment of debt service for the aquatic center assessment bonds whose proceeds were used to pay for a portion of the construction of the aquatic center.

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ASSESSMENT DEPT SERVICE

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	0	302,023	302,023
TOTAL DEPARTMENT	0 **	302,023 **	302,023 **
NET DEPARTMENT	0 **	302,023 **	302,023 **

## **Central Stores Fund**

### **PROGRAM DESCRIPTION**

To provide an Internal Service Fund to accumulate all of the costs associated with the purchase, maintenance, and replacement of copy machines, the distribution of postage charges, the operations of the print shop, and the purchase of standard supplies.

### **BUDGET COMMENTARY**

This fund serves as the central point of purchase for copiers, postage, printing, and supplies. The fund receives revenue through charges to the individual funds that use these services.



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CENTRAL STORES

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SUPPLIES AND SERVICES	3,474	9,983	9,983
SOFTWARE/PROGRAMS	203	0	0
COMPUTER PRINTER	5,190	0	0
* TOTAL CAPITAL OUTLAY	5,393 *	0 *	0 *
 TOTAL DEPARTMENT	 8,867 **	 9,983 **	 9,983 **
 NET DEPARTMENT	 8,867 **	 9,983 **	 9,983 **

# **Lompoc Public Library System**

## **MISSION**

To help maintain an educated and informed public in a democratic society and to help provide for the informational, educational, cultural and recreational needs of all the people of Santa Barbara County Library Zone II through access to library materials (including electronic formats), services and programs. In order to accomplish its mission, the Library will provide well trained, customer friendly staff to assist patrons of all ages and backgrounds.

## **PROGRAM GOALS**

1. Provide residents with safe and convenient access to library materials, services and programs.
2. Make available to residents access to current, high demand items and older but still useful materials in a variety of formats (print, audiovisual, electronic) and languages, in an organized manner and in sufficient quantities to meet their needs.
3. Make available to all residents accurate, complete and timely informational services to meet their diverse needs.
4. Provide children and parents with literature-based activities and early exposure to reading. Supplement the educational experiences of children and young adults with educational, informational and entertaining materials in a variety of formats.
5. Market the Lompoc Public Library to ensure that residents are knowledgeable about available services and activities.
6. Encourage community support of valuable library resources and services.
7. Foster the growth of literacy in Lompoc by support of the literacy staff and its programs.

## **PROGRAM PERFORMANCE AREAS**

- A. Reference, Readers' Advisory Service, and Programming. To assist patrons of all ages in the convenient use of library resources and collections, and to help patrons find the information and materials that will meet their specific needs. To provide tours and special programs such as storytimes, children's summer reading programs, culturally enriching events for all ages, literacy activities, and adult discussion groups. To work with library support groups, organizations, community groups and businesses to increase support for the library. (All Goals)

- B. Materials Collections. To provide collections of books and other materials for all ages and in a variety of languages that will meet the cultural, educational, informational and recreational needs of the residents. Specific collections include adult, young adult, and children's reference materials, CD-ROM products, online databases, Internet access, fiction and non-fiction, picture books, beginning readers, large type books, magazines, newspapers, talking books for the blind and visually handicapped, music CDs, videos, DVDs, and books on tape and CDs. (Goals 2, 3 and 4)
- C. Technical Services. To maintain the online public access catalog (OPAC), CD-ROM, Internet, and word processing stations, and the materials security system. To work in cooperation with others through the Black Gold Cooperative Library System, the Gold Coast Library Network, the Library of California, and the City of Lompoc, thereby saving expensive personnel and equipment costs, and sharing resources to provide expanded services for residents. (Goals 1, 2, 3 and 4)
- D. Support Services. To acquire, catalog and prepare library materials for use by the public. To control the loan of books and other library materials through the *Millennium* online automation system that registers patrons and maintains records including the tracking of overdue materials and fines. Assist patrons with special material requests and searching for requested items. Organize and maintain library materials in good order to allow easy retrievability. (Goals 1, 2, 3 and 4)
- E. Administration. Oversee the management and operations of all three Zone II libraries to support and achieve the goals identified to provide optimal services. Develop work schedules, oversee the budget, coordinate use of the Grossman Gallery multipurpose room and art exhibit schedule, obtain and make available supplies, perform accounts payable functions and other necessary record keeping. Work with appropriate staff to maintain buildings and grounds. Serve as liaison to public funding sources, boards and library advisory groups, and as Zone II's representative to Black Gold and the Gold Coast Library Network. Develop positive public relations for Santa Barbara County Library Zone II. (All Goals)
- F. Identify and apply for grant funding through the State Library and other sources to advance needed services as they apply to Goals 1-6.
- G. Literacy. To provide office, materials, and program space for the literacy program, along with professional and administrative services to reduce the 23% rate of illiteracy in Lompoc.

### **PROGRAM SHORTFALLS**

- 1. Library Materials. To provide patrons of all ages with current information, it is necessary to have an adequate materials budget for each fiscal year. Unfortunately, when funding needs to be reduced, the publications budget is usually one of the first

things to be cut. The longer the lean periods last, the harder it is to bring the collections up-to-date again when funding becomes available. In fact, having lots of money to spend one year and very little the next can actually cause other problems such as the overspending for material processing supplies and a backlog of new materials waiting to be processed due to lack of staff for this task. To solve these problems, the Library's materials budget needs to be increased to a level that will allow the purchase of enough items each year to provide patrons of all ages current information in a variety of formats, including electronic resources. A base level of funding needs to be established which would not be reduced except in extreme circumstances. The goal to spend \$1.50 per capita on materials is approximately half of the current statewide average of \$2.94 for public libraries as reported in *California Library Statistics 2004*.

2. Physical Plant. The current Lompoc Public Library was built in 1969 and has served the community well for the past thirty-six years. The time has come, however, when serious planning needs to be done on how best to expand the current facility. Population growth, the increased use of computers, and the demand for a wider selection of library materials in an increasing variety of formats have all impacted the allocation of available space. For example, to make room for public access computers, study tables have had to be removed. With the increase in library use by students in the afternoon and evening hours, study space is often at a premium, and finding a quiet place to study is almost impossible. The expansion of our literacy program has also increased our need for quiet study areas. Due to popular demand, our collection of audio books continues to grow through purchases by the Friends of the Library and donations from patrons. The video collection has also grown substantially and DVDs are now available. These materials take up the limited floor space available. Our growing population of young adult patrons adds to the vitality and busy atmosphere. A special area for these individuals is desperately needed. A needs assessment and feasibility study was completed in April 2003. Additional funding is now needed to take study findings a step further to begin planning for a remodeled and expanded library.

## **SPECIFIC OBJECTIVES**

1. Continue to work with the Friends of the Library, the Library Foundation, other civic groups and organizations, and the community at large to increase support for all Zone II libraries. (Goals 5 and 6)
2. Continue working with individuals and groups to identify funding for the development of the *Charlotte's Web Children's Library Learning Center*. (All Goals)

## **BUDGET COMMENTARY**

The 2005–2007 Budget provides funding to maintain the program performance areas detailed above, but not at the optimal level. The Lompoc Library faces reduction of hours and/or staff over the next 2 years. The Library Board of Trustees is very grateful for the 20.05% funding increase over the 2003-2005 Budget by the City of Lompoc, and asks for further consideration in the budget process if there are discretionary funds available. The Library Board of Trustees and staff, as well as the Friends of the Library, Library Foundation, and other support groups are pursuing advocacy for increased funding at the state and county levels.

## **PERSONNEL ANALYSIS**

<b><u>Position</u></b>	<b>Adopted</b> <b>2003-2005</b>	<b>Requested</b> <b>2005-2007</b>	<b>Adopted</b> <b>2005-2007</b>
Library Director	1.00	1.00	1.00
Principal Librarian	0.00	1.00	0.00
Librarian I	0.00	1.00	0.00
Librarian II	2.00	1.00	2.00
Library Assistant I	0.00	0.00	0.00
Library Administrative Aide	1.00	1.00	1.00
Library Clerk II	0.00	0.00	0.00
Library Clerk III	1.00	1.00	1.00
Library Computer Tech	1.00	1.00	1.00
Total Lompoc Library	<u>6.00</u>	<u>7.00</u>	<u>6.00</u>

### **Buellton Library**

<b><u>Position</u></b>	<b>Adopted</b> <b>2003-2005</b>	<b>Requested</b> <b>2005-2007</b>	<b>Adopted</b> <b>2005-2007</b>
Library Clerk III	1.00	1.00	1.00
Total Buellton Library	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>

LOMPOC LIBRARY

DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	1,174,463	1,297,919	1,297,919
* SUPPLIES AND SERVICES	387,483	449,255	409,742
BUILDING IMPROVEMENT(S)	0	13,770	0
CURTAINS/DRAPERIES/BLINDS	6,375	0	0
LIB-REPLACE CARPETING	0	83,236	0
LIB-WIDEN "D" ST ENTRANCE	0	16,800	0
LIB-PARKING LOT LIGHTS	0	6,520	0
LIB-PARKING LOT REPAIR(S)	0	15,000	0
* TOTAL CAPITAL OUTLAY	6,375	* 135,326 *	0 *
RECLASS LIBR2>PRINCIPAL LIBR +1 LIBRARIAN I	0	19,330	0
	0	129,490	0
* TOTAL PROGRAM CHANGES	0	* 148,820 *	0 *
 TOTAL DEPARTMENT	 1,568,321 **	 2,031,320 **	 1,707,661 **
 NET DEPARTMENT	 1,568,321 **	 2,031,320 **	 1,707,661 **

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VILLAGE LIBRARY

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	63,043	69,033	69,033
* SUPPLIES AND SERVICES	71,109	32,207	32,207
TOTAL DEPARTMENT	134,152 **	101,240 **	101,240 **
NET DEPARTMENT	134,152 **	101,240 **	101,240 **

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BUELLTON LIBRARY

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DESCRIPTION	BUDGET 2003--2005	DEPT REQ 2005--2007	PROPOSED 2005--2007
* SALARIES, WAGES & BENEFITS	130,391	142,700	142,700
* SUPPLIES AND SERVICES	82,614	60,987	60,807
TOTAL DEPARTMENT	213,005 **	203,687 **	203,507 **
NET DEPARTMENT	213,005 **	203,687 **	203,507 **