



City of Lompoc

FY 2001-2003 Budget



Frank L. Priore, City Administrator

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Proposed Biennial Budget For Fiscal Years 2001-03

Presented to:

The Honorable Mayor and Members of the City Council
City of Lompoc, California

June 5, 2001

Frank L. Priore, City Administrator

Introduction

Presented below is the proposed biennial budget for the City of Lompoc for Fiscal Years 2001-2003. The budget is comprised of all anticipated revenues available to the City over the course of the biennial budget period and all anticipated expenditures necessary to carry out the priorities of the City Council for the same period.

The responsibility for and preparation of the budget is clearly set forth in Section 1521 of the Lompoc City Code. This section of the Code speaks to the basic need to provide financial information. While this is certainly the primary purpose of any budgetary document, it is also necessary that the budget document accurately portray staff's best efforts at translating the priorities of the City Council as such priorities have been expressed in budget priority workshops and previous actions of the Council.

The proposed budget is also staff's effort at translating legislative priorities into a budget that constitutes the "essential services" level of operating performance required by the City Council and the laws of our state and federal governments. "Essential services" are defined as those necessary for the health, safety, and desired quality of life to the community, and for the effective functioning of City government. The proposed budget describes the resources which, in my judgment, are available and necessary for department managers to deliver the level of services, essential or desirable, that I believe the Council expects the organization to deliver over the next two fiscal years.

Throughout the process of preparing the FY 2001-03 proposed budget, the Administrative staff and City department heads have concentrated their efforts on providing the City Council with budget information that is timely and relevant to the Council's task of making policy decisions regarding services and programs. Staff analysis, review and discussions on budget and service issues have taken place prior to formulation of the proposed budget. As is always true, when available resources are limited, many departmental requests and some requests from other agencies cannot be recommended. As in the past, department heads have been given the opportunity to influence the final recommendations contained in the proposed budget.

This proposed budget has been developed using the following principles:

- # Basic services are financed at realistic levels;
- # Revenues have been estimated at realistic levels, and in conformance with the latest decennial Census count;
- # Reserve policies affording protection against unanticipated revenue shortfall or necessary expenditures are in place;
- # Productivity improvements through technology and human resources are employed in all City services;
- # One time monies have not been used for recurring expenditures;
- # Employee salaries and benefits are maintained at competitive levels and future outcomes of planned equity studies have been considered (though not represented in the proposed budget).
- # The City continues to protect its ratepayers from the effects of continued electrical industry restructuring by upgrading the local grid and positioning itself to ensure the continued reliable delivery of electricity;
- # All applicable revenues have been computed consistent with the provisions of Proposition 218;
- # The Lompoc quality of life is maintained and/or enhanced through a broad mix of service financed and paid for by its users.

As we enter this budget period, we have cause for caution. The State's electrical crisis has placed unprecedented pressure upon the State General Fund budget. Despite the Governor's best efforts to gain control over ever-increasing electrical costs and lack of capacity on the California grid (i.e., rolling blackouts), the situation continues to be foreboding. In addition, recent fluctuations in the stock market and lack of investor confidence in the dot-com and electronics industries has recently prompted the State's Legislative Analyst to portend a \$4.8 billion shortfall in anticipated State revenues.

This shortfall in anticipated revenues has prompted the Governor to begin reducing discretionary funding to local governments. As the electrical crisis continues, and worsens, the Governor and Legislature may be pressed to consider other cuts, including the capture of the Vehicle License Fee subvention. Staff continues to monitor these situations and is taking action as necessary to ensure revenue flow.

Revenues and Expenditures

The Proposed 2001-03 Biennial Budget is \$135,070,326, representing a \$32,707,243 or 32% increase over the adopted FY 1999-2001 budget. Of this total proposed budget, the City's General Fund budget is \$44,274,800, an increase of 32.6% over the previously adopted budget.

However, nearly two-thirds of this increase can be attributed to one time funding for the Aquatic Center (\$6,000,000) and furniture purchased as a result of the City Hall Space Allocation Study and Plan (\$500,000). Absent these expenditures, the General Fund budget is up 13% from the previous year.

For reasons previously stated, staff has taken a conservative approach in the preparation of this budget, similar to past years. Though Property Tax, Transient Occupancy Tax, Sales Tax, and Vehicle License Fees (the largest unrestricted General Fund revenue sources) have increased by \$2,330,013 over last year's adopted projections, increases in General Fund employee salary and benefit costs (the largest single General Fund expense) over the same period have increased expenditures by \$3,979,664.

Because of the need to provide for normal contingencies during the coming fiscal years, the budget provides for a General Fund Reserve of approximately \$4,100,000. The General Fund Reserve balance includes \$2,000,000 held in the Economic Uncertainty Fund.

Even though staff has taken a conservative approach in developing this budget, a number of requests for new programs or expanded levels of service in the General Fund have been recommended, according to the following practices:

- # All requests for additional personnel have been critically reviewed and evaluated by both the Administrative and Personnel Departments;
- # Additional staff are recommended only in those cases where offsetting revenues could be documented and/or workload clearly exceeds the department's ability to provide required services;
- # Consistent with Council direction, public safety departments receive priority consideration;
- # Encourage and support alternative work methods that are expected to result in greater productivity of efficiencies while maintaining current staffing levels.

Revenues

For the past six budgets, the City Administrator's Letter of Transmittal conveyed concern as to how an uncertain economy and State budget difficulties would impact the City's financial stability. We continue to have these same concerns. While the overall economy has improved, and local revenues reflect this to some extent, the current improved state of the economy may not last, and certainly, State-funded local programs will be cut.

Though legislation has once again been proposed to return previous General Fund revenues lost to the Education Revenue Augmentation Fund (ERAF), we are not optimistic that this proposed legislation will be passed.

The impending threat of SB 402 (final and binding arbitration) has been successfully challenged by the League of California Cities in the Superior Court, and has been declared unconstitutional. Though a run through the appellate courts is expected, we are hopeful that this legislation will no longer threaten the City's ability to make its own financial

decisions. However, if the current challenge is unsustainable through the courts, we can expect significant General Fund cost pressure driven by arbitration awards in future years.

General Fund

Revenue projections for the General Fund are based on a “best estimate” of the future growth or decline of the various General Fund revenues, and assume no new taxes, user fees and/or charges will be assessed. However, to provide sufficient revenue to balance the FY 2001-03 budget, we are recommending that Council continue to transfer funds from the Electric Fund based on the Utility Rate of Return formula. This amount is within the guidelines recommended by the Utility Commission. Transfers to the General Fund from the Water, Wastewater, and Solid Waste utilities are computed on a “cost of service” methodology. These transfers will not, of themselves, result in the need for any utility rate increases.

Nonetheless, staff is interested in reviewing the current schedule of fees for Planning’s project review and especially Fire Department plan check and inspection. The last review of fees paid to these units was in 1990. The ability of the Fire Department to hire a Fire Marshal has been hampered by the very low fees charged for plan check and inspection. As new development occurs, the timely checking of plans will be critical. Currently, the Fire Department’s ability to timely respond to plan check requests is compromised without a Fire Marshall working on a standard business hour schedule.

Assumptions incorporated in the revenue projections are as follows:

Taxes

Property Taxes are projected to increase 3% per year over FY 1999-2001. While staff anticipates a modest increase in this revenue source, it should be noted that the City will lose approximately \$1,129,300 in FY 2001-2003 due to the continued shift of property taxes through ERAF.

Staff is projecting Sales Tax to increase by 3% in FY 2001 and 4% in FY 2002, based in part on anticipated inflation and continued retail development.

Staff anticipates receiving Vehicle License Fees in the amount of \$2,292,728 in FY 2001 and 2,455,497 in FY 2002. As previously mentioned, this funding source may be in jeopardy as the State’s electrical crisis continues.

License and Permits

Revenue from this source is projected to increase primarily due to increases in construction activities and the resulting new businesses the construction will house.

Fines, Forfeitures and Penalties

Revenue from these sources is not expected to appreciably grow during the budget cycle. The State continues to take significant portions of these revenues to balance their own budget.

Investment and Property Revenues

Staff projects essentially flat growth in interest earnings primarily due to anticipated low interest rates over the next 24 months. Continued active intervention by the Federal Reserve Bank has kept interest rates at low levels. Property Revenues will increase slightly due to the availability of the Senior Center as a meeting venue. Staff also negotiated a market-rate lease with one of its long-time tenants who had enjoyed a below-market lease.

Revenues from Other Agencies

A 16.5% increase in these revenue sources is anticipated due primarily to the growth in Vehicle License Fee revenues.

Charges/Internal Services

Revenues from these sources have been increased to reflect the actual cost of City operations.

Transient Occupancy Tax

Revenues from this source are projected to reflect a modest increase during the budget period due primarily to increased business and tourist interest in the area. In addition, the Chamber will be receiving an additional allocation of advertising funds from the County of Santa Barbara during this budget period, which should attract more visitors.

Electric Fund

The State's electrical crisis has spawned a flurry of legislation aimed at paying for the exorbitant cost of electricity on the spot and contract markets while providing protection to rate payers. While this situation remains extremely fluid, the City of Lompoc Electric Division, "Lompoc City Electric", will continue to provide its customers with the same stable electrical rates and quality service they have come to expect.

However, depending on the magnitude of the crisis as it progresses through the summer, legislators may be inclined to propose that municipal power companies "share in the solution". Such a development may require the City to consider a whole host of responses that could affect the current rate structure.

The City will be required to continue charging the 1 ½¢ per kWh Deregulation Cost Adjustment (DCA), which was scheduled to sunset on December 31, 2001. The DCA will need to be kept in place for the next five years in order to avoid the more costly rate

increases being charged by the investor-owned utilities. At the end of five years, the need for the DCA should be reviewed.

Solid Waste/Landfill Fund

The City Council recently reviewed a presentation on a new rate structure for Solid Waste services. If the proposed rates are adopted, some customers could experience rate increases of up to 15% in FY 2001 and in FY 2002, while others could see a reduction or no increase in rates if they take advantage of new recycling programs. The City of Lompoc's award-winning Solid Waste, Recycling, and Landfill programs offer the citizens of Lompoc a far higher level of service than any other municipality or agency in the region.

This budget is based on the assumption that the Council will approve changes to the Solid Waste program substantially as presented at the Solid Waste Rate Study workshop. If the Council does not approve these proposed rate recommendations, then subsequent reductions to the Solid Waste budget must be made.

Water Fund

No rate increases are recommended at this time.

Wastewater Fund

Rate increases of 7.5% in FY 2001 and 10% in FY 2002 will be recommended due primarily to the anticipated issuance of a \$17.3 million bond for system redundancy at the plant, which will allow for long-overdue maintenance and upgrading of various plant systems. The annual principal and interest will be approximately \$1,000,000.

The 24-year-old plant has never had a major maintenance overall. A 1997 Master Plan study identified several areas of need maintenance and overhaul that staff would like to commence during this budget.

Summary

The proposed FY 2001-03 Biennial Budget represents the efforts and best professional judgment of City staff. Although General Fund revenues are rather limited, service levels have not been reduced; in fact, staff is able to recommend several program changes and capital projects which show a City which is able to marshal limited resources in creative and effective ways:

- # The total budget shows an increase of 17.25 full-time equivalent (FTE) employees. Most of these new positions are the result of taking long-term part-time positions

and converting them to permanent status. In most cases where this has occurred, part-time hours have been stripped from the affected department's budget to compensate for the permanent position. In the Police Department, some former grant funded positions are required to be carried on our books when the grant funds expire, thus increasing the employee count.

- # The Police Department building will be expanded to alleviate overcrowding. Carpeting will also be replaced, alleviating a safety hazard.
- # Funding for painting, office space modification, and the replacement of worn furniture has been provided for our Fire Stations.
- # The replacement of the City Hall carpeting has been fully budgeted. Staff is working with a space allocation consultant to determine if enough floor space can be freed by the use of more efficient furniture systems and other minor building modifications. Handicapped accessibility improvements to the public restrooms will be made through the use of CDBG funds. In addition, money for an expansion of City Hall has been placed in the Electric budget. If approved, the new wing would be built with the latest in energy efficient materials and architectural features, thus serving as an energy-efficiency demonstration project.
- # Funding for the replacement of chain saws and the purchase of a tilt-trailer for the Urban Forestry program will ensure that the crews have safe equipment with which to complete their work.
- # Funding for a \$6,000,000 Aquatics Center is proposed in the Recreation budget. This "place-holder" line item will only be expended when adequate funds have been identified and/or the voters have approved a bond issue.
- # Funding for portable bleachers is proposed in the Parks budget. The portable bleachers will save staff hours when preparing for events requiring seating.
- # Proposed in the Parks budget is the replacement of poorly working and inaccessible drinking fountains at all parks and the modification of inaccessible bathroom spaces at Pioneer and Ryon parks through the use of CDBG funds. These funds will also be used for play lot accessibility modifications at Westvale, Pioneer, Beattie and Ryon parks. The modifications entail the removal of sand and the installation of a rubber surface that allows for mobility impaired children to address the apparatus. Parks staff will be seeking matching funds from the State Waste Management Board.
- # Keeping our parks green and using water efficiently is sometimes a delicate balancing act. Staff is proposing to replace an inoperable irrigation control system used to monitor and control irrigation in our parks. The system will be paid for with the use of Water Retrofit Fees.

- # Funds have been budgeted for the conversion of an old and unused spa at the Anderson Recreation Center into much needed storage space.
- # The long-awaited expansion of the Lompoc Airport Runway will be initiated during FY 2001. The expansion will allow larger corporate aircraft to land and take-off from Lompoc. The expansion will also develop a road over the 16 acres of City of Lompoc airport industrial land.
- # Providing for the future water needs of Lompoc is a top priority. Budgeted for this period is \$1.7 million for Well #10. The completion of Well #9 and the new Well #10 will provide for Lompoc's water needs for many years to come.
- # Lompoc City Electric is one of Lompoc's unique and valuable resources, providing low-cost reliable power to Lompoc residents and businesses. For this budget period the Electric Division will continue to upgrade key circuits and replace older transmission resources. To improve customer service, the Division will install circuit fault indicators that will allow the line workers to quickly identify a faulty circuit, isolate it, and return power to the rest of the block. This method of identifying faults saves many worker hours and restores power to customers much faster.
- # Our award-winning landfill program is proposing a new green waste recycling program designed to divert an increasing amount of green waste from the landfill and recycle it into mulch for use on public and private properties.
- # The Lompoc Valley Community Center will be open for its first full year of operation since opening in July 2000. The General Fund will be subsidizing the operation of the Center by approximately \$130,000 during the two-year budget period.

During the Fall of 2001, as per the latest negotiated Memorandum of Understanding with Teamsters Local 381, the staff will contract with a professional management firm to perform an equity study of positions considered by both management and the union to be less than equitably paid. This study will include a review of selected management positions identified by department heads as needing adjustment. Equity studies of this scope take into account both comparable positions and salaries in other area jurisdictions and the internal relationships of positions in the City's organizational structure to ensure against inequitable compensation between supervisors and subordinates (i.e. compaction).

Funds for the equity study have been budgeted, but the equity increases themselves, if any are negotiated, have not been budgeted.

During the next two years, several issues will need to be addressed, but due to lack of available funding at this time, have *not* be budgeted:

- # Additional equity increases as a result of negotiated salary increases following the results for the upcoming equity study.
- # The addition of a Fire Marshal or some other organizational configuration that makes possible the availability of the Fire plan check and inspection staff during regular business hours.

- # Additional paramedic response personnel in the Fire Department. Questions regarding the financial stability of AMR to adequately serve Lompoc force staff to consider hiring fire personnel with paramedic training and certification when positions become vacant. Additional compensation (i.e., pro-pay) will need to be considered.

- # The effects of any residential annexations have not been taken into account with this budget. Additional public safety personnel and capital improvements will need to be considered with new residential annexation. It is anticipated that impact and mitigation fees will ameliorate the initial effects of the annexations, but long term funding for servicing the areas is of concern unless significant gains in Sales Tax and other non-Property Tax related General Fund Revenues can be generated.

- # Additional wage pressure and staff time needed to respond to SB 402 (if continued court challenges are unsuccessful) and SB 739. Both of these labor related laws have the ability to significantly drive unprecedented wage increases to the detriment of other City services. Although staff has budgeted a new position in Personnel to respond to the requirements of the new legislation, additional staff time in, or contracting through, the City Attorney's office will be necessary. Staff will be closely monitoring the implementation of these laws and their effects on the City enterprise.

- # The allocation of \$175,000 to procure consultant services to update the City's General Plan in 2002. Allocation of these funds is *not* included in the recommended budget. The Santa Barbara County Association of Governments will make the Regional Fair Share Allocation during this budget period. The allocation process must be completed by June of 2003 with adoption of the Regional Housing Needs Plan. Since update of the Housing Element should include provisions for the new Allocation, staff intends to request an extension from the State Department of Housing and Community Development (HCD) to allow the City to perform the Housing Element update after adoption of the Regional Housing Needs Plan. Based upon the extent of the changes required to provide for the new Allocation, proposals would be sought from qualified consultants or City staff would perform the work if workload conditions permit. Should HCD deny the City's request for an extension, staff will bring a request for funding to update the Housing Element to the City Council out of the budget cycle.

As has been stated in previous budget messages, and restated here, the City cannot be expected to continue providing services at present levels, meet increased service requirements and provide for necessary improvements of existing facilities in future years without an adequate revenue base. If City revenues fail to keep pace with future expenditures, the City will have but two choices: cut services or create new revenues.

Given this reality, we are somewhat encouraged by the recent upturn in the Lompoc economy and the expansions of Pactuco, Ivex, Gore Photonics, and CU Enterprises. We are also encouraged by the explosive growth of the local wine industry, including the deconstruction of the old Grefco plant and the construction of the Parker Wine Center.

The creation of new retail shopping areas has helped propel Lompoc to the position of having the largest *growth* of retail sales (not actual sales) of any city in Santa Barbara County. Lompoc's reputation as a beautiful, family-oriented, and well-run City has been brought to the public's attention through our aggressive marketing efforts to the point where brokers are now being asked specifically about investment opportunities in Lompoc. But even these gains, as impressive as they may be, are not enough to address the aforementioned issues facing this City.

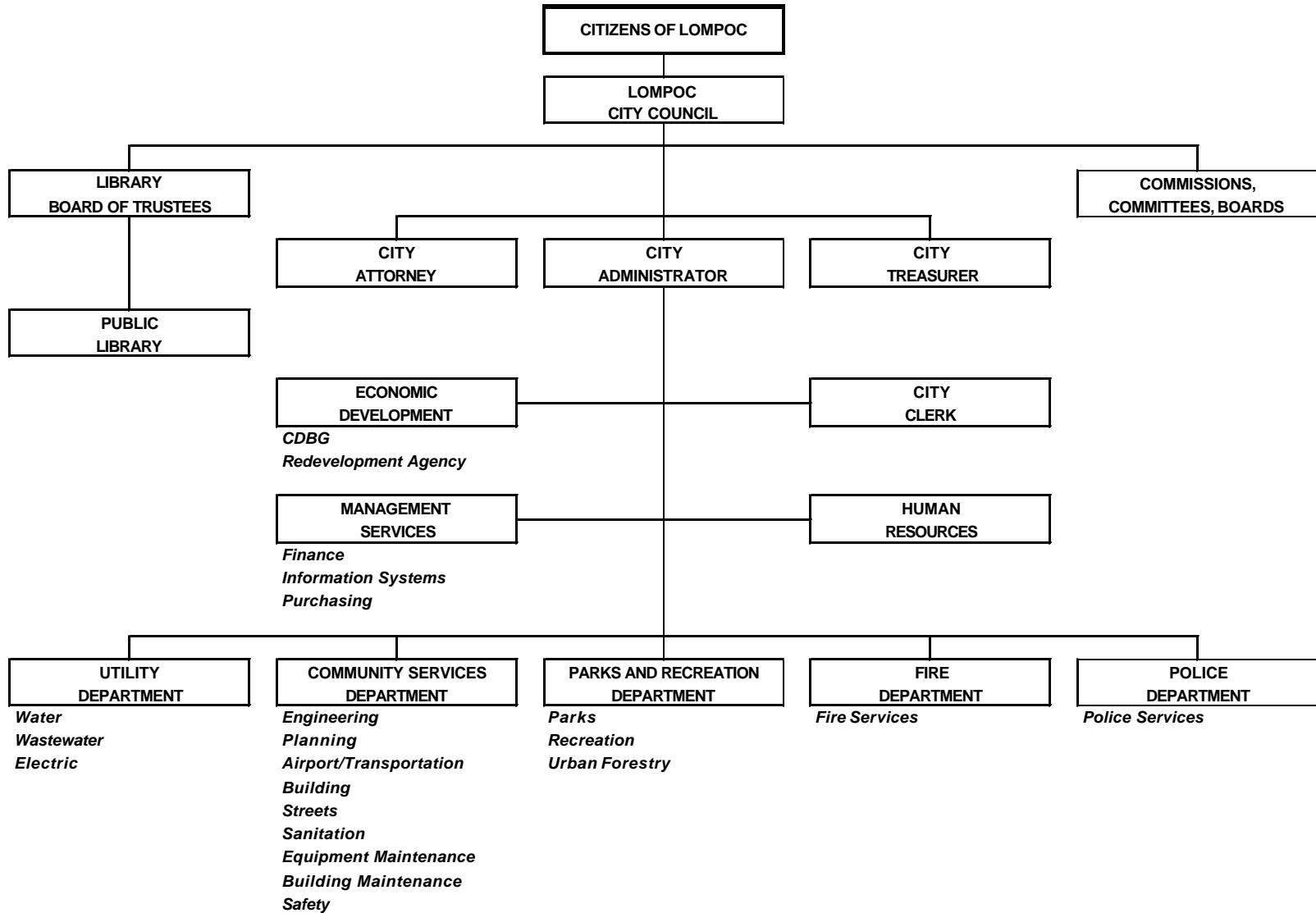
I greatly appreciate the Council's support of our staff and the commitment of the City employees who have helped plan the budget, those who have prepared it, and those who implement the adopted policies of the City Council and deliver the high quality services that the citizens of Lompoc have come to enjoy.

I would particularly like to recognize Dave Norman, Assistant to the City Administrator; John Walk, Management Services Director; Laurel Barcelona, Administrative Aide; and, Lisa Caouette, Secretary to the City Administrator, for their excellent work in coordinating the preparation of the budget.

The proposed FY 2001-03 budget as submitted is balanced and is recommended for your approval.

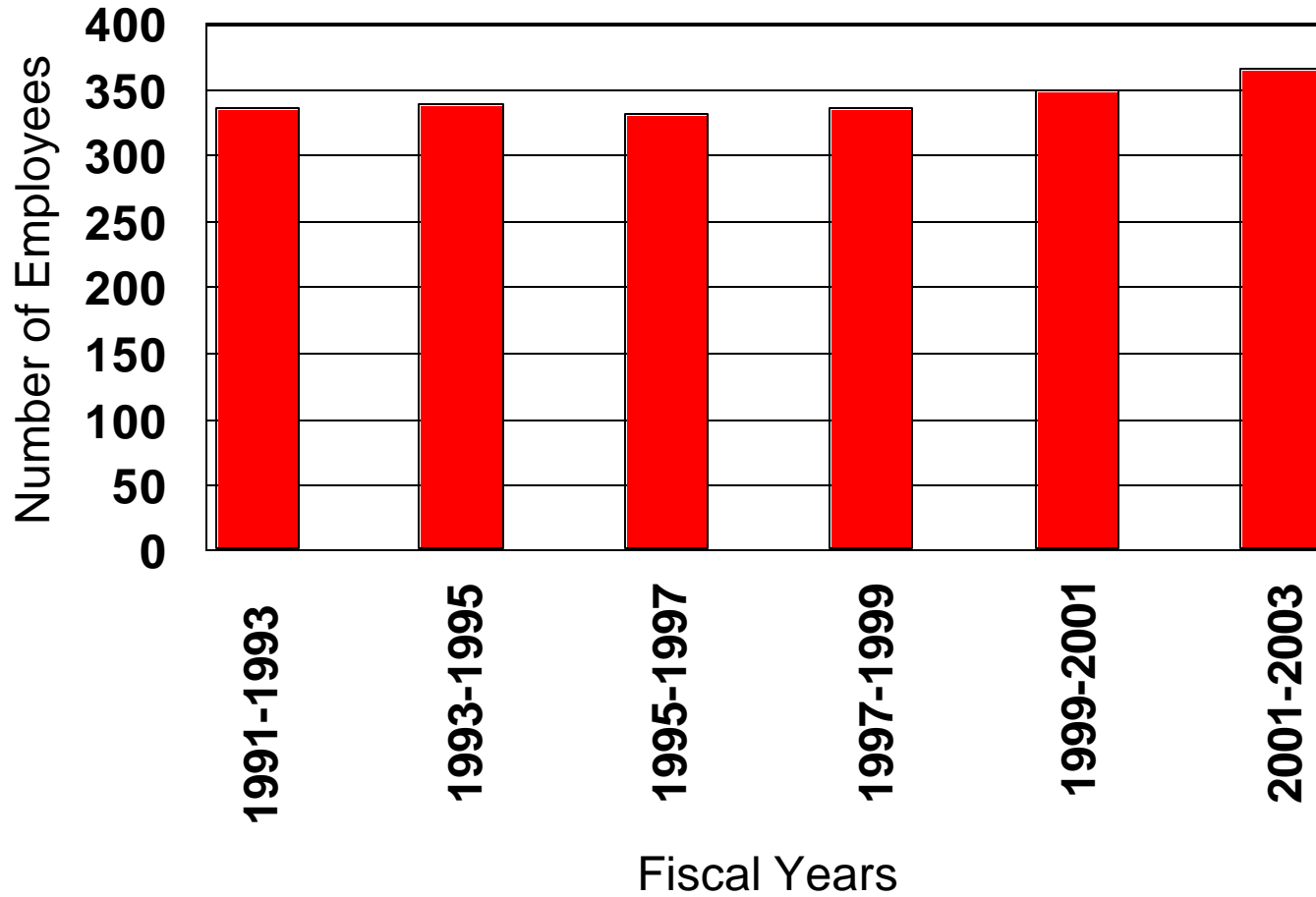
Frank L. Priore
City Administrator

City Of LompoC Organization Chart



Personnel Position Summary

CITY OF LOMPOC Personnel Positions Summary



2001-2003
Detail Of Revenues by Fund

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|----------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** GENERAL ***** | | | | | | | | |
| TAXES ***** | | | | | | | | |
| PROPERTY TAXES-SECURED | 3,882,708 | 1,865,913 | 1,933,854 | 1,965,321 | 1,959,225 | 2,054,052 | 2,115,673 | 4,169,725 |
| PROP TAX-EDUCTNL REV AUGMNTN | 0 | 816 | 104,529 | 0 | 139,524 | 0 | 0 | 0 |
| PROP TAX-RDA AMND#1 PASS THRU | 0 | 0 | 2,494 | 0 | 0 | 7,750 | 7,750 | 15,500 |
| PROPERTY TAXES-NONSECURED | 268,000 | 134,275 | 124,662 | 134,000 | 122,016 | 125,676 | 129,447 | 255,123 |
| TAXES-PRIOR SECURED | 81,515 | 25,672 | 24,952 | 41,261 | 43,205 | 40,000 | 40,000 | 80,000 |
| TAXES-PRIOR UNSECURED | 4,698 | 1,605 | 1,651 | 2,378 | 334 | 1,800 | 1,800 | 3,600 |
| TAXES-PRIOR SUPPLEMENTAL | 2,935 | 1,137 | 1,488 | 1,486 | 2,113 | 2,000 | 2,000 | 4,000 |
| ST HIWY RENTAL APPORTIONMENT | 0 | 667 | 0 | 0 | 0 | 0 | 0 | 0 |
| FED IN-LIEU HOUSING APPORTION | 0 | 40,132 | 5,486 | 0 | 7,023 | 0 | 0 | 0 |
| SUPPLEMENTAL-SB 813 | 77,132 | 51,306 | 83,917 | 39,042 | 50,370 | 50,000 | 50,000 | 100,000 |
| PENALTIES/INT ON DELQ PROP TAX | 28,769 | 11,770 | 11,334 | 14,562 | 5,668 | 12,000 | 12,000 | 24,000 |
| SALES & USE TAX | 5,489,272 | 2,621,002 | 2,881,825 | 2,778,397 | 2,704,081 | 3,028,179 | 3,149,306 | 6,177,485 |
| SALES TAX-PUBLIC SAFETY | 167,923 | 77,028 | 87,421 | 84,998 | 76,972 | 97,669 | 101,575 | 199,244 |
| FRANCHISE TAX - P G & E | 13,085 | 6,376 | 7,090 | 6,575 | 6,644 | 6,650 | 6,650 | 13,300 |
| FRANCHISE TAX - SO CAL GAS CO | 156,000 | 77,054 | 75,359 | 78,000 | 96,575 | 85,000 | 85,000 | 170,000 |
| FRANCHISE TAX - CABLE T V | 525,730 | 266,549 | 284,615 | 265,468 | 205,011 | 285,047 | 296,449 | 581,496 |
| BUSINESS LICENSE TAXES | 485,462 | 233,530 | 235,556 | 245,134 | 254,861 | 241,445 | 247,481 | 488,926 |
| REAL PROPERTY TRANSFER TAXES | 78,000 | 46,615 | 61,079 | 39,000 | 70,223 | 65,000 | 65,000 | 130,000 |
| | 11,261,229 | 5,461,447 | 5,927,312 | 5,695,622 | 5,743,845 | 6,102,268 | 6,310,131 | 12,412,399 |
| LICENSE AND PERMITS ***** | | | | | | | | |
| BUILDING PERMITS | 270,592 | 170,366 | 232,059 | 135,296 | 132,179 | 171,858 | 175,051 | 346,909 |
| PLUMBING PERMITS | 39,256 | 25,635 | 27,788 | 19,628 | 11,132 | 24,933 | 25,395 | 50,328 |
| ELECTRIC PERMITS | 48,720 | 23,843 | 29,310 | 24,360 | 17,470 | 30,943 | 31,518 | 62,461 |
| MECHANICAL PERMITS | 15,848 | 9,599 | 13,301 | 7,924 | 6,885 | 10,065 | 10,252 | 20,317 |
| GRADING PERMITS | 4,840 | 4,931 | 5,639 | 2,535 | 5,851 | 3,220 | 3,279 | 6,499 |
| DEMOLITION PERMITS | 616 | 0 | 0 | 308 | 0 | 391 | 398 | 789 |
| EXCAVATION PERMITS | 21 | 27 | 54 | 11 | 15 | 14 | 14 | 28 |
| STREET ENCROACHMENT PERMITS | 515 | 618 | 21 | 270 | 1,425 | 343 | 349 | 692 |
| SMIP FEES | 88 | 114 | 217 | 46 | 91 | 59 | 60 | 119 |
| GUN PERMITS | 21 | 10 | 10 | 11 | 10 | 10 | 10 | 20 |
| GARAGE SALE PERMITS | 4,367 | 1,996 | 2,106 | 2,205 | 1,530 | 2,100 | 2,100 | 4,200 |
| DANCE & CABARET PERMITS | 263 | 125 | 75 | 133 | 150 | 150 | 150 | 300 |
| TAXICAB DRIVERS PERMITS | 0 | 75 | 25 | 0 | 0 | 25 | 25 | 50 |
| MISCELLANEOUS PERMITS | 252 | 430 | 325 | 127 | 200 | 350 | 350 | 700 |
| BICYCLE LICENSES | 2,358 | 1,378 | 1,030 | 1,191 | 381 | 1,030 | 1,030 | 2,060 |
| GUN VENDOR LICENSES | 0 | 10 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 387,757 | 239,157 | 311,960 | 194,045 | 177,319 | 245,491 | 249,981 | 495,472 |

2001-2003
DETAIL OF REVENUES BY FUND

GENERAL

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FINES, FORFEITS & PENALTIES | | | | | | | | |
| ***** | | | | | | | | |
| BUSINESS TAX PENALTIES | 8,000 | 2,562 | 3,412 | 4,000 | 5,244 | 4,500 | 4,500 | 9,000 |
| FINES-FALSE ALARMS | 0 | 135 | 0 | 0 | 0 | 0 | 0 | 0 |
| CRIMINAL CODE VIOLATIONS | 21,334 | 12,467 | 8,722 | 10,773 | 10,841 | 10,500 | 10,500 | 21,000 |
| | 29,334 | 15,164 | 12,134 | 14,773 | 16,085 | 15,000 | 15,000 | 30,000 |
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| ***** | | | | | | | | |
| INTEREST INCOME | 30,000 | 184,120 | 141,374 | 15,000 | 124,224 | 110,000 | 110,000 | 220,000 |
| PREMIUM ON TRAN | 0 | 21,285 | 0 | 0 | 0 | 0 | 0 | 0 |
| INT INC-LOCAL LAW ENFORCE BG | 0 | 102 | 2,422 | 0 | 1,176 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -70,242 | -95,203 | 0 | 0 | 0 | 0 | 0 |
| FACILITY RENTAL-PACTUCO | 0 | 0 | 5,100 | 0 | 5,526 | 0 | 0 | 0 |
| FACILITY RENTAL-CAC/MPL & I | 19,920 | 9,960 | 9,960 | 9,960 | 7,785 | 10,680 | 10,680 | 21,360 |
| FACILITY RENTAL-LPC YMCA | 8,408 | 4,204 | 4,224 | 4,204 | 3,334 | 4,445 | 4,445 | 8,890 |
| FACILITY RENTAL-AHC | 0 | 4,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| LAND LEASE-CAMPBELL RANCHES | 0 | 0 | 1,334 | 0 | 5,104 | 6,125 | 6,125 | 12,250 |
| FACIL RENTAL-ACE ENGINEERING | 24,288 | 9,108 | 0 | 12,144 | 0 | 0 | 0 | 0 |
| FACILITY RENTAL-LPC TRANS MIX | 2 | 0 | 0 | 1 | 0 | 1 | 1 | 2 |
| TELEPHONE COMMISSIONS | 0 | 1 | 66 | 0 | 96 | 100 | 100 | 200 |
| TEL COMM-INMATE WELFARE | 567 | 1,427 | 8,009 | 286 | 4,140 | 500 | 500 | 1,000 |
| SITE RENTAL-NEXTEL COMM | 0 | 0 | 0 | 0 | 8,537 | 15,990 | 16,470 | 32,460 |
| FACILITY RENTAL-MISCELLANEOUS | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 |
| | 83,185 | 163,965 | 77,286 | 41,595 | 159,923 | 147,841 | 148,321 | 296,162 |
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| ***** | | | | | | | | |
| FED GRT-LLE BLK GRT 00-01 | 0 | 0 | 0 | 0 | 43,110 | 0 | 0 | 0 |
| FED GRT-LLE BLK GRT 98 | 0 | 18,302 | 1,940 | 0 | 27,946 | 0 | 0 | 0 |
| FED GT-COPS UHP (BIKE) | 0 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| FED GT-COPS MORE 98(11031) | 0 | 17,039 | 11,603 | 0 | 21,506 | 0 | 0 | 0 |
| FED GT-COPS FAST | 150,000 | 0 | 53,123 | 75,000 | 63,668 | 0 | 0 | 0 |
| FED GT-COPS IN SCHOOL | 80,000 | 0 | 4,126 | 40,000 | 29,266 | 0 | 0 | 0 |
| FED GRANT-LLE BLK GRT 99-00 | 0 | 0 | 0 | 0 | 46,895 | 0 | 0 | 0 |
| FED-FEMA DISASTER RELIEF | 0 | 0 | 7,522 | 0 | 3,965 | 0 | 0 | 0 |
| ST GRT-BYRNE MEMORIAL GRANT | 61,478 | 30,739 | 30,739 | 30,739 | 23,054 | 20,000 | 20,000 | 40,000 |
| ST GT-OCJP IMPACT | 0 | 90,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| STATE GRANT-COPS | 18,959 | 0 | 0 | 9,806 | 0 | 0 | 0 | 0 |
| ST GRANT-97 CDF (PROP 70) | 0 | 26,098 | 0 | 0 | 0 | 0 | 0 | 0 |
| ST GRT-TRAFFIC SAFETY/DUI | 0 | 17,935 | 5,970 | 0 | 0 | 0 | 0 | 0 |
| ST GRT-KIDS' PLATES PROG | 0 | 4,500 | 315 | 0 | 0 | 0 | 0 | 0 |
| ST GRT-OCJP DOM VIOLENCE (STOP) | 0 | 72,016 | 104,498 | 0 | 46,525 | 0 | 0 | 0 |
| ST GRT-CCAP GRANT(11033) | 0 | 45,447 | 138,762 | 0 | 60,138 | 0 | 0 | 0 |
| STATE GRT-TECH GRT/CLEP | 0 | 0 | 0 | 0 | 114,968 | 0 | 0 | 0 |
| ST GT-OTS FIRE EXTRICATN EQUIP | 0 | 25,256 | 2,311 | 0 | 0 | 0 | 0 | 0 |

2001-2003
DETAIL OF REVENUES BY FUND

GENERAL

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| STATE-FEMA DISASTER RELIEF | 0 | 37,020 | 0 | 0 | 0 | 0 | 0 | 0 |
| STATE-FEMA DISASTER RELIEF | 0 | 37,020 | 1,949 | 0 | 0 | 0 | 0 | 0 |
| HOME OWNERS EXEMPT REIMB | 66,500 | 31,872 | 31,344 | 33,500 | 15,295 | 33,000 | 33,500 | 66,500 |
| AB1431-RVRBEND PRK MSTR PLAN | 0 | 0 | 0 | 0 | 15,995 | 0 | 0 | 0 |
| MOTOR VEHICLE LICENSE FEES | 3,804,866 | 1,820,066 | 2,073,125 | 1,921,269 | 2,062,696 | 2,292,728 | 2,455,497 | 4,748,225 |
| MVLF-(ROUNDAABOUT 93-94) | 0 | 39,525 | 0 | 0 | 0 | 0 | 0 | 0 |
| OFF HIGHWAY M V L IN-LIEU | 1,360 | 677 | 761 | 680 | 846 | 900 | 900 | 1,800 |
| MANDATED COST REIMBURSEMENT | 40,000 | 33,627 | 37,510 | 20,000 | 131,507 | 33,000 | 33,000 | 66,000 |
| SOCIAL SVC GRANT-OCAP | 0 | 55,000 | 55,000 | 0 | 50,200 | 0 | 0 | 0 |
| P O S T GRANT | 0 | 5,410 | -24,449 | 0 | 62,230 | 0 | 0 | 0 |
| SBCO PROBATION BLDG REIMB | 0 | 0 | 0 | 0 | 13,000 | 0 | 0 | 0 |
| SBCO-SUCCESS BY SIX | 0 | 792 | 0 | 0 | 0 | 0 | 0 | 0 |
| CHILDREN/FAMILIES COMM GRT | 0 | 0 | 0 | 0 | 9,802 | 0 | 0 | 0 |
| SBCO CHILD CARE PARTNERSHIP | 0 | 4,000 | 4,000 | 0 | 0 | 4,000 | 4,000 | 8,000 |
| SBCO VEHICLE ANTI-THEFT FEES | 10,000 | 5,504 | 16,827 | 0 | 49,015 | 0 | 0 | 0 |
| SBCO-LIVESCAN SB720 VEHREG FEE | 0 | 4,305 | 49,997 | 0 | 25,464 | 0 | 0 | 0 |
| 1998 CALIF RELEAF GRANT | 0 | 2,500 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 4,233,163 | 2,434,650 | 2,606,973 | 2,130,994 | 2,917,091 | 2,383,628 | 2,546,897 | 4,930,525 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|--------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| PRINTING/COPIES FEES | 0 | 125 | 0 | 0 | 0 | 0 | 0 | 0 |
| COPIER CHARGES | 700 | 512 | 549 | 350 | 556 | 600 | 600 | 1,200 |
| NOTARY FEES | 600 | 200 | 180 | 300 | 210 | 270 | 270 | 540 |
| COBRA ADMIN FEE | 1,000 | 642 | 67 | 500 | 11 | 500 | 500 | 1,000 |
| FLOWER FESTIVAL SERVICES | 5,800 | 2,883 | 6,143 | 2,900 | 1,808 | 2,500 | 2,500 | 5,000 |
| PARKS-MISC EVENTS SVCS | 0 | 0 | 1,358 | 0 | 0 | 0 | 0 | 0 |
| WATER-OTHER GEN FD SUPRT SVCS | 519,439 | 252,106 | 261,152 | 262,291 | 221,869 | 270,566 | 274,188 | 544,754 |
| WASTEWTR-OTHR GEN FD SUPRT SVC | 412,233 | 193,161 | 200,489 | 211,744 | 176,453 | 224,449 | 237,916 | 462,365 |
| SW-OTHR GENFD SUPRT SVC | 356,223 | 172,890 | 179,088 | 179,875 | 153,292 | 187,379 | 191,805 | 379,184 |
| GENERAL PLAN AMEND FEES | 0 | 1,941 | -772 | 0 | 1,000 | 0 | 0 | 0 |
| ZONING CHANGE FEES | 0 | 12,387 | -1,580 | 0 | 1,500 | 0 | 0 | 0 |
| ZONE VARIANCE FEES | 0 | -1,900 | -107 | 0 | 0 | 0 | 0 | 0 |
| ZONE VARIANCE FEES | 0 | -1,900 | 0 | 0 | 0 | 0 | 0 | 0 |
| ANNEXATION FILING FEES | 0 | 0 | 2,000 | 0 | 2,000 | 2,000 | 2,000 | 4,000 |
| DUPLICATE PLAN(S) FEES | 0 | 25 | 0 | 0 | 0 | 0 | 0 | 0 |
| PLAN CHECKING FEES | 184,968 | 136,531 | 130,454 | 92,484 | -29,175 | 117,475 | 119,659 | 237,134 |
| EIR CONSULTING DEPOSIT | 0 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| APPEAL FILING FEES | 0 | 116 | 358 | 0 | 215 | 300 | 300 | 600 |
| FOOD 4 LESS PROJ FEES | 0 | 7,700 | 0 | 0 | 0 | 0 | 0 | 0 |
| AMENDMNT TO EXIST PERMIT/APPRV | 0 | 327 | 999 | 0 | 0 | 350 | 350 | 700 |
| ARCHITECTURAL REVIEW | 6,000 | 17,474 | 7,453 | 3,000 | -5,972 | 3,000 | 3,000 | 6,000 |
| CONDITIONAL USE PERMIT | 6,000 | 9,087 | 11,005 | 3,000 | 437 | 5,000 | 5,000 | 10,000 |
| DESIGN REVIEW(SITE/BLDG PLAN) | 10,000 | -2,111 | 7,657 | 5,000 | 17,750 | 7,000 | 7,000 | 14,000 |
| DEVELOPMENT AGREEMENT | 0 | 500 | 0 | 0 | 0 | 0 | 0 | 0 |
| NEGATIVE DECLARATION | 0 | 605 | 694 | 0 | 760 | 500 | 500 | 1,000 |
| ENVIRONMENTAL IMPACT REPORT | 0 | 0 | 0 | 0 | 2,000 | 0 | 0 | 0 |
| FENCE MODIFICATION | 0 | 52 | 88 | 0 | 18 | 75 | 75 | 150 |

2001-2003
 DETAIL OF REVENUES BY FUND

 GENERAL

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| CC&R/OTHER RECD/FIELD RESEARCH | 0 | 0 | 5 | 0 | 0 | 0 | 0 | 0 |
| CERT OF COMPL/LOT LINE ADJ | 0 | 500 | 500 | 0 | 675 | 500 | 500 | 1,000 |
| PARCEL MAP | 6,000 | 616 | 1,247 | 3,000 | 2,339 | 2,000 | 2,000 | 4,000 |
| SUBDIVISION MAP | 10,000 | 1,000 | -400 | 5,000 | 3,400 | 1,800 | 1,800 | 3,600 |
| BUSINESS LICENSE REVIEW | 0 | 26 | 0 | 0 | 33 | 0 | 0 | 0 |
| HOME USE PERMIT | 15,000 | 7,927 | 7,214 | 7,500 | 6,058 | 7,500 | 7,500 | 15,000 |
| TEMPORARY USE PERMIT | 5,000 | 3,902 | 4,369 | 2,500 | 4,393 | 4,500 | 4,500 | 9,000 |
| DAY CARE PERMIT - LARGE HOME | 0 | 12 | 0 | 0 | 24 | 0 | 0 | 0 |
| DAY CARE PERMIT - LARGE HOME | 0 | 12 | 0 | 0 | 0 | 0 | 0 | 0 |
| SIGN PERMIT PROGRAM | 0 | 671 | 1,063 | 0 | 363 | 700 | 700 | 1,400 |
| SINGLE SIGN PERMIT | 3,000 | 246 | 1,065 | 1,500 | 1,696 | 1,500 | 1,500 | 3,000 |
| TEMPORARY SIGN PERMIT | 2,000 | 18 | 0 | 1,000 | 0 | 0 | 0 | 0 |
| TIME EXT-MAJOR/PARCL,SUBDV MAP | 0 | 0 | 519 | 0 | 1,062 | 550 | 550 | 1,100 |
| TIME EXT-MINOR/ARCHIT/DSGN REV | 0 | -500 | 189 | 0 | 0 | 0 | 0 | 0 |
| PUBLIC DISTURBANCE | 0 | 0 | 0 | 0 | 35 | 15 | 15 | 30 |
| UTILITY TURN ON | 355 | 186 | 106 | 179 | 107 | 120 | 120 | 240 |
| PARKING TICKETS | 41,577 | 25,198 | 31,103 | 20,994 | 27,445 | 32,251 | 32,251 | 64,502 |
| ALT SENTENCE (PAY TO STAY) | 851 | 1,098 | 1,097 | 430 | 3,156 | 2,000 | 2,000 | 4,000 |
| RANGER PARKING TICKETS | 67 | 0 | 0 | 34 | 0 | 0 | 0 | 0 |
| PD-FALSE ALARM | 2,038 | 4,531 | 4,448 | 1,029 | 1,528 | 3,000 | 3,000 | 6,000 |
| SALE OF POLICE REPORTS | 11,242 | 4,205 | 4,841 | 5,677 | 3,639 | 5,000 | 5,000 | 10,000 |
| DOJ PRINTS | 0 | 256 | -2,969 | 0 | 7,155 | 0 | 0 | 0 |
| POLICE ALARM PERMITS | 103 | 52 | 40 | 52 | 16 | 40 | 40 | 80 |
| SPECIAL POLICE PATROL SERVICES | 7,878 | 6,930 | 6,573 | 3,978 | -310 | 0 | 0 | 0 |
| SCHOOL SECURITY SERVICE | 18,959 | 0 | 0 | 9,806 | 10,402 | 11,000 | 11,000 | 22,000 |
| VEHICLE REPOSSESSION FEES | 680 | 572 | 506 | 343 | 270 | 400 | 400 | 800 |
| VEHICLE IMPOUND FEES | 23,997 | 15,971 | 19,441 | 12,117 | 10,309 | 10,800 | 11,000 | 21,800 |
| POLICE WITNESS DEPOSITS | 2,000 | 479 | 150 | 1,000 | 573 | 500 | 500 | 1,000 |
| EMERGENCY LINE 911 | 468 | 303 | 378 | 236 | 227 | 240 | 240 | 480 |
| CRIMINAL JUSTICE ADMIN FEE | 501 | 228 | 798 | 253 | 563 | 650 | 650 | 1,300 |
| DUI LAB FEE REVENUE | 0 | 0 | 0 | 0 | 26,751 | 0 | 0 | 0 |
| JAIL SERVICES CHARGES | 46,000 | 46,000 | 46,000 | 0 | 38,333 | 0 | 0 | 0 |
| PRISONER CARE CHGS-US MARSHAL | 0 | 0 | 35 | 0 | 0 | 0 | 0 | 0 |
| FINGERPRINT CHARGES | 8,708 | 4,317 | 14,344 | 4,397 | 17,502 | 15,000 | 15,000 | 30,000 |
| DOJ-DOMESTIC VIOLENCE RESTRN | 0 | 0 | 0 | 0 | 501 | 0 | 0 | 0 |
| ENG-PLN CHK, SUB DIV | 470 | 937 | 0 | 237 | 0 | 300 | 300 | 600 |
| SALE OF MAPS & PUBLICATIONS | 988 | 525 | 1,243 | 499 | 1,097 | 1,200 | 1,200 | 2,400 |
| SALE OF PLANS & SPECIFICATIONS | 7,314 | 1,650 | 7,575 | 3,693 | 2,135 | 4,000 | 4,000 | 8,000 |
| PARKING LOT MAINT REIMBURS | 247 | 240 | 360 | 125 | 180 | 300 | 300 | 600 |
| STREET DEPT SVCS CHARGE | 0 | 0 | 1,260 | 0 | 778 | 1,000 | 1,000 | 2,000 |
| STATE HIGHWAY MAINTENANCE | 99,285 | 55,489 | 77,990 | 50,134 | 40,481 | 60,000 | 60,000 | 120,000 |
| WEED ABATEMENT CHARGES | 2,822 | -1,017 | 743 | 1,425 | 1,146 | 1,000 | 1,000 | 2,000 |
| ENCROACHMT PERMIT-CURB/GUTTER | 61 | 28 | 104 | 31 | 44 | 100 | 100 | 200 |
| ENCROACHMT PERM-SDWK/CRS GUTTR | 406 | 62 | 312 | 205 | 22 | 200 | 200 | 400 |
| ENCROACHMT PERM-DRIVEWAY | 242 | 44 | 134 | 122 | 189 | 120 | 120 | 240 |
| ENCROACHMT PERM-STREET PAVING | 2,222 | 1,396 | 440 | 1,122 | 2,683 | 1,400 | 1,400 | 2,800 |
| NEW SUBDIV CONSTRUCTION | 0 | 0 | 7,016 | 0 | 4,014 | 6,000 | 6,000 | 12,000 |
| SWIM POOL - FACILITY RENTAL | 24,775 | 12,376 | 7,236 | 12,510 | 225 | 0 | 0 | 0 |
| SWIMMING POOL-ADMISSION | 51,000 | 19,628 | 18,002 | 26,000 | 1,803 | 4,000 | 4,000 | 8,000 |

2001-2003
 DETAIL OF REVENUES BY FUND

 GENERAL

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| SWIMMING POOL-LOCKER FEES | 1,921 | 453 | 495 | 970 | -65 | 0 | 0 | 0 |
| SWIMMING POOL-CLASSES | 95,000 | 40,959 | 33,866 | 48,000 | 654 | 0 | 0 | 0 |
| CC REVENUE-REC/PARKS | 12,913 | 0 | 0 | 6,520 | 0 | 0 | 0 | 0 |
| CC REVENUE-DISTRIBUTION | -12,913 | 0 | 0 | -6,520 | 0 | 0 | 0 | 0 |
| PERM FEE/YRLY INSP:UNF FIRE CD | 14,693 | 6,781 | 6,609 | 7,419 | 9,632 | 9,500 | 9,500 | 19,000 |
| FIRE-PREVENT/HAZMAT INSP | 0 | 110 | 110 | 0 | 0 | 0 | 0 | 0 |
| FIRE CLEARANCE | 1,291 | 221 | 79 | 652 | 401 | 500 | 500 | 1,000 |
| FIRE SUP SYS-PL CK/FLD TST&INS | 2,442 | 1,055 | 2,524 | 1,233 | 839 | 1,600 | 1,600 | 3,200 |
| FIRE DET/ALM SYS PL CK TST&INS | 275 | 0 | 924 | 139 | 173 | 500 | 500 | 1,000 |
| BLDG-PLN CK/FLD TST & INSP | 5,359 | 4,173 | 6,114 | 2,706 | 4,589 | 4,800 | 4,800 | 9,600 |
| SALE OF FIRE REPORTS | 206 | 120 | 130 | 104 | 63 | 125 | 125 | 250 |
| | 2,020,406 | 1,073,839 | 1,123,203 | 999,795 | 784,060 | 1,018,675 | 1,042,574 | 2,061,249 |
| CHARGES/INTERNAL SERVICES | | | | | | | | |
| ***** | | | | | | | | |
| ADMINISTRATIVE SERVICE CHARGE | 5,775,032 | 2,694,828 | 2,888,164 | 2,887,516 | 2,417,297 | 3,438,165 | 3,438,165 | 6,876,330 |
| ADMIN SVCS-LIBRARY | 107,636 | 52,593 | 53,818 | 53,818 | 44,848 | 48,220 | 49,932 | 98,152 |
| INTRL SVC-ENGINEERING | 350,742 | 158,346 | 171,945 | 176,037 | 10,128 | 190,716 | 193,577 | 384,293 |
| INTRL SVC-EQUIP USE CHGS | 12,020 | 6,040 | 6,009 | 6,009 | 5,003 | 6,011 | 6,009 | 12,020 |
| | 6,245,430 | 2,911,807 | 3,119,936 | 3,123,380 | 2,477,276 | 3,683,112 | 3,687,683 | 7,370,795 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| SALE OF MEDALLIONS | 0 | 5 | -163 | 0 | 200 | 0 | 0 | 0 |
| SALE OF WOOD | 4,957 | 3,950 | 3,020 | 2,503 | 4,562 | 0 | 0 | 0 |
| SALE OF CITY LOGO PINS | 258 | 48 | 83 | 130 | 41 | 0 | 0 | 0 |
| SALE OF SURPLUS EQUIPMENT | 29,940 | 24,914 | 18,278 | 15,118 | 17,926 | 18,000 | 18,000 | 36,000 |
| PROCEEDS FROM LEASE PURCH | 0 | 0 | 0 | 0 | 0 | 500,000 | 0 | 500,000 |
| SALE OF SEIZED VEHICLES | 0 | 0 | 0 | 0 | 1,275 | 0 | 0 | 0 |
| BOND REV(SPCL ELEC AQUA CTR) | 0 | 0 | 0 | 0 | 0 | 0 | 6,000,000 | 6,000,000 |
| CABLE TV-RENEWAL COSTS REIMB. | 0 | 0 | 11,422 | 0 | 0 | 0 | 0 | 0 |
| RECOVERY-PY MUTUAL AID | 0 | 0 | 7,109 | 0 | 0 | 0 | 0 | 0 |
| RECOVERY-ASSET SEIZURE | 0 | 17,122 | 41,259 | 0 | 4,400 | 12,000 | 12,000 | 24,000 |
| ASSET SEIZURE-CCAP GRT MATCH | 0 | 0 | 7,466 | 0 | 0 | 0 | 0 | 0 |
| ASSET SEIZURE-LLEBG(1997) | 0 | 5,379 | 0 | 0 | 0 | 0 | 0 | 0 |
| ASSET SEIZURE-LLEBG(99-00) | 0 | 0 | 5,211 | 0 | 0 | 0 | 0 | 0 |
| CONTRIB-AED | 0 | 0 | 11,540 | 0 | 13,500 | 0 | 0 | 0 |
| CONTRIB-SWIFT WTR RESCUE EQUIP | 0 | 0 | 638 | 0 | 0 | 0 | 0 | 0 |
| CONTR-DOMESTIC VIOLENCE PROG | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRIB-PLANT A TREE | 0 | 2,840 | 428 | 0 | 0 | 0 | 0 | 0 |
| CONTRIB-CHILDRN INTERVW FACIL | 0 | 595 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRIB-D.A.R.E. PROGRAM | 0 | 0 | 2,537 | 0 | 795 | 0 | 0 | 0 |
| CONTRIB-MAKE A DIFFERENCE DAY | 0 | 0 | 0 | 0 | 100 | 0 | 0 | 0 |
| CONTRIB-D.A.R.E. CARDS | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRIBUTIONS-CANINE FUND | 0 | 50 | 1,250 | 0 | 50 | 0 | 0 | 0 |
| CASH OVER-SHORT | -195 | -117 | -94 | -98 | -517 | 0 | 0 | 0 |
| DELINQUENT FEES (1%) | 137,000 | 67,919 | 71,281 | 69,000 | 57,533 | 73,000 | 74,000 | 147,000 |

2001-2003
DETAIL OF REVENUES BY FUND

GENERAL

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-------------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| RETURNED CHECK CHARGES | 15,334 | 7,112 | 6,496 | 7,743 | 5,262 | 7,000 | 7,000 | 14,000 |
| DAMAGE TO PROPERTY | 414 | 13 | 129 | 209 | 685 | 0 | 0 | 0 |
| RECOVERY-LGL CSTS CODE ENFRCE | 0 | 0 | 0 | 0 | 6,115 | 0 | 0 | 0 |
| RECOVERIES-TREE RESTITUTION | 0 | 0 | 33 | 0 | 0 | 1,100 | 1,100 | 2,200 |
| RECOVERY-GAITAN CASE | 2,250 | 180 | 85 | 1,125 | 1,021 | 0 | 0 | 0 |
| CANDIDATE STATEMENT FEES | 700 | 55 | 0 | 700 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 1,010 | 1,410 | 571 | 510 | 480 | 600 | 600 | 1,200 |
| UNCLAIMED CASH | 0 | 0 | 0 | 0 | 632 | 0 | 0 | 0 |
| | 191,668 | 131,575 | 188,579 | 96,940 | 114,060 | 611,700 | 6,112,700 | 6,724,400 |
| TRANSFERS | | | | | | | | |
| TFR FR-STD INS DEMUT/PDA | 414,204 | 0 | 414,204 | 0 | 0 | 0 | 0 | 0 |
| TRANS FRM-ECON UNCERTAINTY FND | 200,000 | 97,302 | 86,647 | 100,000 | 80,253 | 100,000 | 100,000 | 200,000 |
| TFR FROM-LOCAL STP FUND | 98,794 | 0 | 98,794 | 0 | 0 | 378,206 | 159,000 | 537,206 |
| TFR FROM-TRANS IMPROVEMENT | 1,930,228 | 880,000 | 890,000 | 1,040,228 | 866,857 | 1,000,345 | 1,350,000 | 2,350,345 |
| TFR FROM-CIVIC CENTER FD | 0 | 0 | 0 | 0 | 0 | 150,000 | 0 | 150,000 |
| TFR FROM-GAS TAX | 800,000 | 368,000 | 400,187 | 400,000 | 337,521 | 0 | 0 | 0 |
| TFR FROM-TRANSPORTATION | 1,500,000 | 613,000 | 750,000 | 750,000 | 625,000 | 1,258,492 | 1,138,099 | 2,396,591 |
| TFR FROM-STATE COPS GRANT | 200,000 | 41,213 | 0 | 100,000 | 23,760 | 107,346 | 112,459 | 219,805 |
| TFR FROM-ELECTRIC FUND | 1,900,258 | 741,833 | 904,253 | 996,005 | 830,004 | 1,043,366 | 1,112,448 | 2,155,814 |
| TFR FROM-INS FUND | 283,960 | 250,000 | 0 | 31,178 | 25,982 | 0 | 0 | 0 |
| TFR FROM-INS RETIRE PAYOUTS | 0 | 0 | 0 | 0 | 0 | 158,859 | 0 | 158,859 |
| TFR RECEIVED-TRAFFIC SAFETY | 54,195 | 46,810 | 83,259 | 27,366 | 87,400 | 85,000 | 85,000 | 170,000 |
| TFR RECEIVED-TRANSIENT OCCUP | 1,545,000 | 717,414 | 807,653 | 780,000 | 830,074 | 945,000 | 992,250 | 1,937,250 |
| | 8,926,639 | 3,755,572 | 4,434,997 | 4,224,777 | 3,706,851 | 5,226,614 | 5,049,256 | 10,275,870 |
| FUND TOTAL | 33,378,811 | 16,187,176 | 17,802,380 | 16,521,921 | 16,096,510 | 19,434,329 | 25,162,543 | 44,596,872 |

ECONOMIC UNCERTAINTY FUND

| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
|---|----------------|---------------|---------------|----------------|---------------|----------------|----------------|----------------|
| INTEREST INCOME | 200,000 | 97,302 | 86,647 | 100,000 | 80,253 | 100,000 | 100,000 | 200,000 |
| | 200,000 | 97,302 | 86,647 | 100,000 | 80,253 | 100,000 | 100,000 | 200,000 |
| FUND TOTAL | 200,000 | 97,302 | 86,647 | 100,000 | 80,253 | 100,000 | 100,000 | 200,000 |

2001-2003
 DETAIL OF REVENUES BY FUND

INVESTMENT INTEREST FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** | | | | | | | | |
| INVESTMENT INTEREST FUND | | | | | | | | |
| ***** | | | | | | | | |
| INVESTMENT & PROPERTY REVENUES | ***** | | | | | | | |
| INTEREST EARNED ON INVESTMENTS | 4,351,028 | 2,438,985 | 2,605,503 | 2,155,433 | 2,427,865 | 2,312,114 | 1,875,296 | 4,187,410 |
| INTEREST EARNED DISTR CREDITS | -4,196,134 | -2,365,544 | -2,528,051 | -2,077,986 | -1,987,915 | -2,223,057 | -1,786,239 | -4,009,296 |
| | 154,894 | 73,441 | 77,452 | 77,447 | 439,950 | 89,057 | 89,057 | 178,114 |
| FUND TOTAL | 154,894 | 73,441 | 77,452 | 77,447 | 439,950 | 89,057 | 89,057 | 178,114 |

FED ROAD FUND

| | | | | | | | | |
|------------------------------|-----------|--------|---------|---------|---------|---------|---|---------|
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| ***** | | | | | | | | |
| FED TEA-SY RIVER BIKE BRIDGE | 861,638 | 40,390 | 146,897 | 0 | 741,119 | 0 | 0 | 0 |
| FED-CMAQ HWY E/W CHANNEL | 204,800 | 1,001 | 0 | 0 | 0 | 0 | 0 | 0 |
| FED-HWY (T-21) | 732,060 | 0 | 0 | 323,098 | 0 | 338,000 | 0 | 338,000 |
| | 1,798,498 | 41,391 | 146,897 | 323,098 | 741,119 | 338,000 | 0 | 338,000 |
| FUND TOTAL | 1,798,498 | 41,391 | 146,897 | 323,098 | 741,119 | 338,000 | 0 | 338,000 |

LOCAL STP FUND

| | | | | | | | | |
|------------------------------|---------|---|---------|---------|---------|---------|---------|---------|
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| ***** | | | | | | | | |
| LOCAL STP FUNDS | 477,531 | 0 | 318,000 | 159,177 | 318,000 | 553,000 | 159,000 | 712,000 |
| | 477,531 | 0 | 318,000 | 159,177 | 318,000 | 553,000 | 159,000 | 712,000 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 219,206 | 0 | 219,206 |
| | 0 | 0 | 0 | 0 | 0 | 219,206 | 0 | 219,206 |

2001-2003
 DETAIL OF REVENUES BY FUND

 LOCAL STP FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FUND TOTAL | 477,531 | 0 | 318,000 | 159,177 | 318,000 | 772,206 | 159,000 | 931,206 |

TRANSPORTATION IMPROVE FUND

TAXES

| | | | | | | | | |
|-------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| SALES TAX-MEAS D 1/2 CENT | 4,277,985 | 1,598,560 | 1,731,273 | 2,173,259 | 1,536,892 | 1,943,018 | 2,020,410 | 3,963,428 |
| SALES TAX-MEAS D REALLOCATION | 0 | 0 | 0 | 0 | 360,550 | 393,327 | 0 | 393,327 |
| | 4,277,985 | 1,598,560 | 1,731,273 | 2,173,259 | 1,897,442 | 2,336,345 | 2,020,410 | 4,356,755 |

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|--------|---------|---------|--------|--------|---------|--------|---------|
| INTEREST INCOME | 20,000 | 27,990 | 41,612 | 10,000 | 42,288 | 100,000 | 90,000 | 190,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -13,311 | -19,524 | 0 | 0 | 0 | 0 | 0 |
| | 20,000 | 14,679 | 22,088 | 10,000 | 42,288 | 100,000 | 90,000 | 190,000 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------|---------|---|---|---------|---|---------|---------|---------|
| **CONTRIB FROM RESERVES | 148,871 | 0 | 0 | 148,871 | 0 | 255,000 | 259,590 | 514,590 |
| | 148,871 | 0 | 0 | 148,871 | 0 | 255,000 | 259,590 | 514,590 |

| | | | | | | | | |
|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| FUND TOTAL | 4,446,856 | 1,613,239 | 1,753,361 | 2,332,130 | 1,939,730 | 2,691,345 | 2,370,000 | 5,061,345 |
|------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|

SLTPP FUND

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|--------------------------------|--------|---------|--------|---|---|---|---|---|
| STATE LOCAL TRANS PARTNER PROG | 53,000 | 167,881 | 47,303 | 0 | 0 | 0 | 0 | 0 |
| | 53,000 | 167,881 | 47,303 | 0 | 0 | 0 | 0 | 0 |

2001-2003
DETAIL OF REVENUES BY FUND

SLTPP FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FUND TOTAL | 53,000 | 167,881 | 47,303 | 0 | 0 | 0 | 0 | 0 |

TRANSIENT OCCUPANCY

TAXES

| | | | | | | | | |
|-------------------------|-----------|---------|---------|---------|---------|---------|---------|-----------|
| TRANSIENT OCCUPANCY TAX | 1,545,000 | 717,414 | 807,653 | 780,000 | 892,905 | 945,000 | 992,250 | 1,937,250 |
| FUND TOTAL | 1,545,000 | 717,414 | 807,653 | 780,000 | 892,905 | 945,000 | 992,250 | 1,937,250 |

MISC STATE ROAD FUNDS

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|--------------------------------|-----------|--------|--------|---|-----------|---|---|---|
| STATE HWY-SYR BIKE BRIDGE | 156,212 | 13,463 | 48,966 | 0 | 0 | 0 | 0 | 0 |
| ST TSM-E/W CHANL BIKE/PED PATH | 51,200 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| STIP STATE TRNS IMP PROGRAM | 1,269,000 | 0 | 0 | 0 | 1,253,271 | 0 | 0 | 0 |
| FUND TOTAL | 1,476,412 | 13,463 | 48,966 | 0 | 1,253,271 | 0 | 0 | 0 |

CIVIC CENTER

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|--------|--------|--------|-------|-------|-------|-------|-------|
| INTEREST INCOME | 11,530 | 5,704 | 6,966 | 5,950 | 6,391 | 4,000 | 2,200 | 6,200 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -2,243 | -3,298 | 0 | 0 | 0 | 0 | 0 |
| FUND TOTAL | 11,530 | 3,461 | 3,668 | 5,950 | 6,391 | 4,000 | 2,200 | 6,200 |

2001-2003
 DETAIL OF REVENUES BY FUND

 CIVIC CENTER

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| AB1600 IMPACT FEES | 5,000 | 4,372 | 35,102 | 2,500 | 17,477 | 10,000 | 10,000 | 20,000 |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 123,800 | 0 | 123,800 |
| | 5,000 | 4,372 | 35,102 | 2,500 | 17,477 | 133,800 | 10,000 | 143,800 |
| FUND TOTAL | 16,530 | 7,833 | 38,770 | 8,450 | 23,868 | 137,800 | 12,200 | 150,000 |

TRAFFIC SAFETY

| | | | | | | | | |
|------------------------------|--------|--------|--------|--------|--------|--------|--------|---------|
| FINES, FORFEITS & PENALTIES | | | | | | | | |
| ***** | | | | | | | | |
| VEHICLE CODE VIOLATION FINES | 54,195 | 46,810 | 83,259 | 27,366 | 87,400 | 85,000 | 85,000 | 170,000 |
| | 54,195 | 46,810 | 83,259 | 27,366 | 87,400 | 85,000 | 85,000 | 170,000 |
| FUND TOTAL | 54,195 | 46,810 | 83,259 | 27,366 | 87,400 | 85,000 | 85,000 | 170,000 |

SPECIAL GAS TAX

| | | | | | | | | |
|--------------------------------|--------|---------|--------|--------|--------|-------|-------|-------|
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| ***** | | | | | | | | |
| INTEREST INCOME | 32,000 | 32,737 | 27,000 | 12,000 | 13,275 | 4,000 | 2,000 | 6,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -11,368 | -967 | 0 | 0 | 0 | 0 | 0 |
| | 32,000 | 21,369 | 26,033 | 12,000 | 13,275 | 4,000 | 2,000 | 6,000 |

| | | | | | | | | |
|------------------------------|-----------|---------|---------|---------|---------|---------|---------|-----------|
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| ***** | | | | | | | | |
| 2105 GAS TAX (PROP 111) | 522,124 | 258,531 | 259,037 | 263,647 | 218,888 | 271,653 | 279,123 | 550,776 |
| 2106 GASOLINE TAXES | 318,354 | 152,477 | 149,644 | 160,753 | 125,993 | 157,501 | 160,651 | 318,152 |
| 2107.1 GASOLINE TAXES | 707,262 | 343,382 | 344,868 | 357,132 | 291,895 | 348,310 | 355,276 | 703,586 |
| 2107.5 GASOLINE TAXES | 12,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 12,000 |
| | 1,559,740 | 760,390 | 759,549 | 787,532 | 642,776 | 783,464 | 801,050 | 1,584,514 |

2001-2003
DETAIL OF REVENUES BY FUND

SPECIAL GAS TAX

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| CURRENT SERVICE CHARGES | | | | | | | | |
| ***** | | | | | | | | |
| RAILROAD MAINTENANCE FEE | 0 | 5,525 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 5,525 | 0 | 0 | 0 | 0 | 0 | 0 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| REFUNDS AND RECOVERY | 0 | 904 | 0 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 520,208 | 0 | 0 | 259,236 | 0 | 104,229 | 0 | 104,229 |
| | 520,208 | 904 | 0 | 259,236 | 0 | 104,229 | 0 | 104,229 |
| FUND TOTAL | 2,111,948 | 788,188 | 785,582 | 1,058,768 | 656,051 | 891,693 | 803,050 | 1,694,743 |

TRANSIT

| | | | | | | | | |
|--------------------------------|-----------|---------|---------|---------|---------|-----------|-----------|-----------|
| TAXES | | | | | | | | |
| ***** | | | | | | | | |
| SALES TAX-MEAS D SECTION 4a | 30,108 | 16,390 | 17,737 | 15,203 | 15,783 | 15,507 | 15,507 | 31,014 |
| SALES TAX-MEAS D/COUNTY | 127,698 | 61,977 | 63,217 | 64,481 | 64,481 | 65,771 | 67,086 | 132,857 |
| | 157,806 | 78,367 | 80,954 | 79,684 | 80,264 | 81,278 | 82,593 | 163,871 |
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| ***** | | | | | | | | |
| INTEREST INCOME | 13,192 | 4,581 | 3,295 | 4,383 | 789 | 4,000 | 4,000 | 8,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -2,690 | 2,396 | 0 | 0 | 0 | 0 | 0 |
| RENTAL-4 MCI BUSES | 0 | 0 | 0 | 0 | 2,000 | 0 | 0 | 0 |
| | 13,192 | 1,891 | 5,691 | 4,383 | 2,789 | 4,000 | 4,000 | 8,000 |
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| ***** | | | | | | | | |
| FTA-CAPITAL GRANT | 344,048 | 0 | 0 | 0 | 5,418 | 0 | 0 | 0 |
| FTA-OPER GRANT | 768,436 | 349,019 | 419,436 | 349,000 | 419,436 | 493,363 | 493,363 | 986,726 |
| SALES TAX ON GASOLINE | 377,798 | 0 | 0 | 103,098 | 277,030 | 268,592 | 265,358 | 533,950 |
| MISSION HILLS/VV CONTRACT | 479,358 | 165,988 | 125,185 | 242,052 | 0 | 246,893 | 251,831 | 498,724 |
| STATE TRANSIT ASSIST-SB620 | 223,873 | 108,655 | 107,374 | 113,045 | 0 | 103,393 | 105,461 | 208,854 |
| SBCO SERVICE CHARGE | 0 | 0 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| | 2,193,513 | 623,662 | 653,995 | 807,195 | 701,884 | 1,112,241 | 1,116,013 | 2,228,254 |

2001-2003
DETAIL OF REVENUES BY FUND

TRANSIT

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| CURRENT SERVICE CHARGES | | | | | | | | |
| ***** | | | | | | | | |
| BUS FARES | 163,192 | 77,105 | 53,729 | 82,404 | 59,294 | 62,885 | 66,029 | 128,914 |
| | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| | 163,192 | 77,105 | 53,729 | 82,404 | 59,294 | 62,885 | 66,029 | 128,914 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| DAMAGE TO PROPERTY | 0 | 0 | 50 | 0 | 0 | 0 | 0 | 0 |
| BUS ADVERTISING | 0 | 2,225 | 600 | 0 | 200 | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 0 | 0 | 0 | 0 | 10,584 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 147,793 | 0 | 0 | 147,793 | 0 | 0 | 0 | 0 |
| | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| | 147,793 | 2,225 | 650 | 147,793 | 10,784 | 0 | 0 | 0 |
| FUND TOTAL | | | | | | | | |
| | 2,675,496 | 783,250 | 795,019 | 1,121,459 | 855,015 | 1,260,404 | 1,268,635 | 2,529,039 |

CAPITAL DEVELOPMENT

| | | | | | | | | |
|--------------------------------|---------|--------|--------|--------|-------|---------|---------|---------|
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| ***** | | | | | | | | |
| INTEREST INCOME | 22,000 | 12,389 | 7,975 | 11,000 | 2,513 | 11,854 | 12,447 | 24,301 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -3,744 | 5,400 | 0 | 0 | 0 | 0 | 0 |
| | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| | 22,000 | 8,645 | 13,375 | 11,000 | 2,513 | 11,854 | 12,447 | 24,301 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| AB1600 IMPACT FEES | 2,000 | 846 | 4,787 | 1,000 | 3,427 | 3,000 | 3,000 | 6,000 |
| QUIMBY ACT PARK FEES | 70,000 | 0 | 0 | 70,000 | 0 | 165,500 | 165,500 | 331,000 |
| **CONTRIB FROM RESERVES | 27,937 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| | 99,937 | 846 | 4,787 | 71,000 | 3,427 | 168,500 | 168,500 | 337,000 |
| FUND TOTAL | | | | | | | | |
| | 121,937 | 9,491 | 18,162 | 82,000 | 5,940 | 180,354 | 180,947 | 361,301 |

2001-2003
 DETAIL OF REVENUES BY FUND

TRANSPORTATION

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** TRANSPORTATION ***** | | | | | | | | |
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 0 | 0 | 0 | 0 | 4,500 | 0 | 0 | 0 |
| INT INCOME-ART 3 | 20,000 | 17,289 | 16,576 | 10,000 | 6,461 | 1,500 | 2,750 | 4,250 |
| INT INCOME-ART 8 | 8,000 | 15,364 | 26,349 | 4,000 | 28,965 | 33,500 | 33,650 | 67,150 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -16,584 | -16,448 | 0 | 0 | 0 | 0 | 0 |
| | 28,000 | 16,069 | 26,477 | 14,000 | 39,926 | 35,000 | 36,400 | 71,400 |
| REVENUES FROM OTHER AGENCIES ***** | | | | | | | | |
| SALES TAX ON GASOLINE ART-3 | 46,826 | 20,956 | 23,057 | 23,759 | 23,202 | 27,208 | 28,296 | 55,504 |
| SALES TAX ON GASOLINE ART-8 | 1,813,198 | 719,418 | 1,070,332 | 991,027 | 1,097,866 | 1,107,915 | 1,226,182 | 2,334,097 |
| | 1,860,024 | 740,374 | 1,093,389 | 1,014,786 | 1,121,068 | 1,135,123 | 1,254,478 | 2,389,601 |
| OTHER REVENUE ***** | | | | | | | | |
| CONTRIBUTIONS-CONSTRUCTION | 0 | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 268,974 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 268,974 | 100,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND TOTAL | 2,156,998 | 856,443 | 1,119,866 | 1,028,786 | 1,160,994 | 1,170,123 | 1,290,878 | 2,461,001 |

SPEC ASSESS-ALLEY IMPROVEMENT

| | | | | | | | | |
|---|--------|--------|--------|-------|-------|-------|-------|--------|
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 11,889 | 6,239 | 6,504 | 6,089 | 5,068 | 6,493 | 6,818 | 13,311 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -2,425 | -2,008 | 0 | 0 | 0 | 0 | 0 |
| | 11,889 | 3,814 | 4,496 | 6,089 | 5,068 | 6,493 | 6,818 | 13,311 |
| OTHER REVENUE ***** | | | | | | | | |
| SPECIAL ASSESSMENTS | 602 | 2,664 | 305 | 301 | 249 | 250 | 250 | 500 |
| ALLEY PAVING CONTRIBUTIONS | 0 | 0 | 56 | 0 | 0 | 0 | 0 | 0 |
| | 602 | 2,664 | 361 | 301 | 249 | 250 | 250 | 500 |

2001-2003
DETAIL OF REVENUES BY FUND

SPEC ASSESS-ALLEY IMPROVEMENT

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FUND TOTAL | 12,491 | 6,478 | 4,857 | 6,390 | 5,317 | 6,743 | 7,068 | 13,811 |

DOWNTOWN PARKING FUND

CHARGES/INTERNAL SERVICES

| | | | | | | | | |
|-----------------|-------|-------|-------|---|-------|-------|-------|-------|
| GRNDS MAINT-RDA | 1,000 | 3,000 | 1,000 | 0 | 1,667 | 3,500 | 3,500 | 7,000 |
| | 1,000 | 3,000 | 1,000 | 0 | 1,667 | 3,500 | 3,500 | 7,000 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------|-------|---|---|-------|---|-------|-------|-------|
| **CONTRIB FROM RESERVES | 7,884 | 0 | 0 | 4,463 | 0 | 1,068 | 1,084 | 2,152 |
| | 7,884 | 0 | 0 | 4,463 | 0 | 1,068 | 1,084 | 2,152 |

| | | | | | | | | |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|
| FUND TOTAL | 8,884 | 3,000 | 1,000 | 4,463 | 1,667 | 4,568 | 4,584 | 9,152 |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|

STREET DEVELOPMENT FUND

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|--------|---------|---------|--------|--------|--------|--------|--------|
| INTEREST INCOME | 50,000 | 25,651 | 21,406 | 25,000 | 14,581 | 20,000 | 20,000 | 40,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -25,856 | -26,805 | 0 | 0 | 0 | 0 | 0 |
| | 50,000 | -205 | -5,399 | 25,000 | 14,581 | 20,000 | 20,000 | 40,000 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|---------------------------|---|-------|---|---|--------|---|---|---|
| ST GRANT-97 CDF (PROP 70) | 0 | 2,581 | 0 | 0 | 0 | 0 | 0 | 0 |
| ST GRT-98 CDF (PROP 70) | 0 | 0 | 0 | 0 | 16,774 | 0 | 0 | 0 |
| | 0 | 2,581 | 0 | 0 | 16,774 | 0 | 0 | 0 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------|--------|---|---|-------|---|--------|--------|--------|
| AB1600 IMPACT FEES | 10,000 | 0 | 0 | 5,000 | 0 | 10,000 | 10,000 | 20,000 |
| **CONTRIB FROM RESERVES | 48,700 | 0 | 0 | 0 | 0 | 11,000 | 0 | 11,000 |

2001-2003
DETAIL OF REVENUES BY FUND

STREET DEVELOPMENT FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| | 58,700 | 0 | 0 | 5,000 | 0 | 21,000 | 10,000 | 31,000 |
| FUND TOTAL | 108,700 | 2,376 | -5,399 | 30,000 | 31,355 | 41,000 | 30,000 | 71,000 |

TRAFFIC OFFENDER FUND

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|---|---|------|---|------|---|---|---|
| INTEREST INCOME | 0 | 0 | 36 | 0 | -716 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | 0 | -360 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | -324 | 0 | -716 | 0 | 0 | 0 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|-------------|---|---|-----|---|--------|--------|---|--------|
| ST GRT-STOP | 0 | 0 | 671 | 0 | 80,600 | 93,508 | 0 | 93,508 |
| | 0 | 0 | 671 | 0 | 80,600 | 93,508 | 0 | 93,508 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|-------------------------------|---|---|--------|---|--------|--------|--------|--------|
| PD-RESPONSE TO DUI ACCIDENTS | 0 | 0 | 3,605 | 0 | 12,711 | 12,000 | 12,000 | 24,000 |
| VEHICLE IMPOUND FEES-(FND 35) | 0 | 0 | 6,480 | 0 | 30,023 | 34,765 | 34,765 | 69,530 |
| | 0 | 0 | 10,085 | 0 | 42,734 | 46,765 | 46,765 | 93,530 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------|---|---|---|---|-------|--------|--------|--------|
| SALE OF SEIZED VEHICLES | 0 | 0 | 0 | 0 | 3,475 | 5,000 | 5,000 | 10,000 |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 11,355 | 22,013 | 33,368 |
| | 0 | 0 | 0 | 0 | 3,475 | 16,355 | 27,013 | 43,368 |

| | | | | | | | | |
|------------|---|---|--------|---|---------|---------|--------|---------|
| FUND TOTAL | 0 | 0 | 10,432 | 0 | 126,093 | 156,628 | 73,778 | 230,406 |
|------------|---|---|--------|---|---------|---------|--------|---------|

2001-2003
 DETAIL OF REVENUES BY FUND

TRAFFIC CONGESTION RELIEF FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** TRAFFIC CONGESTION RELIEF FUND ***** | | | | | | | | |
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 0 | 0 | 0 | 0 | 8,269 | 8,000 | 0 | 8,000 |
| | 0 | 0 | 0 | 0 | 8,269 | 8,000 | 0 | 8,000 |
| REVENUES FROM OTHER AGENCIES ***** | | | | | | | | |
| ST TRAFFIC CONGESTION RELIEF | 0 | 0 | 0 | 0 | 308,520 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 308,520 | 0 | 0 | 0 |
| OTHER REVENUE ***** | | | | | | | | |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 320,020 | 0 | 320,020 |
| | 0 | 0 | 0 | 0 | 0 | 320,020 | 0 | 320,020 |
| FUND TOTAL | 0 | 0 | 0 | 0 | 316,789 | 328,020 | 0 | 328,020 |

TRANSPORTATION DEMAND MGT

| | | | | | | | | |
|---------------------------------------|--------|--------|--------|--------|--------|---|---|---|
| REVENUES FROM OTHER AGENCIES ***** | | | | | | | | |
| FTA-CMAQ GRANT | 0 | 19,544 | 10,361 | 0 | 24,000 | 0 | 0 | 0 |
| FTA-FORMULA FUNDS | 42,647 | 0 | 0 | 25,576 | 0 | 0 | 0 | 0 |
| | 42,647 | 19,544 | 10,361 | 25,576 | 24,000 | 0 | 0 | 0 |
| TRANSFERS ***** | | | | | | | | |
| TFR FROM-23/TRANSIT | 8,008 | 8,416 | 8,008 | 0 | 0 | 0 | 0 | 0 |
| | 8,008 | 8,416 | 8,008 | 0 | 0 | 0 | 0 | 0 |
| FUND TOTAL | 50,655 | 27,960 | 18,369 | 25,576 | 24,000 | 0 | 0 | 0 |

2001-2003
 DETAIL OF REVENUES BY FUND

STATE COPS GRANT

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** STATE COPS GRANT ***** | | | | | | | | |
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 0 | 11,880 | 16,018 | 0 | 15,575 | 10,000 | 7,500 | 17,500 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -4,775 | -7,682 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 7,105 | 8,336 | 0 | 15,575 | 10,000 | 7,500 | 17,500 |
| REVENUES FROM OTHER AGENCIES ***** | | | | | | | | |
| STATE GRANT-COPS | 200,000 | 95,362 | 94,264 | 100,000 | 100,000 | 100,000 | 100,000 | 200,000 |
| | 200,000 | 95,362 | 94,264 | 100,000 | 100,000 | 100,000 | 100,000 | 200,000 |
| OTHER REVENUE ***** | | | | | | | | |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 0 | 2,305 | 2,305 |
| | 0 | 0 | 0 | 0 | 0 | 0 | 2,305 | 2,305 |
| FUND TOTAL | 200,000 | 102,467 | 102,600 | 100,000 | 115,575 | 110,000 | 109,805 | 219,805 |

LOMPOC MUNICIPAL AIRPORT

| | | | | | | | | |
|---|--------|--------|--------|-------|-------|-------|--------|--------|
| TAXES ***** | | | | | | | | |
| PROPERTY TAXES-NONSECURED | 0 | 0 | 0 | 0 | 9,745 | 0 | 0 | 0 |
| UNSECURED AIRPORT TAX | 15,501 | 5,447 | 6,192 | 7,789 | 0 | 9,841 | 10,038 | 19,879 |
| | 15,501 | 5,447 | 6,192 | 7,789 | 9,745 | 9,841 | 10,038 | 19,879 |
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 1,808 | -9,703 | -6,514 | 1,393 | 896 | 3,903 | 3,275 | 7,178 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | 10,093 | -9,967 | 0 | 0 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | 10,093 | 0 | 0 | 0 | 0 | 0 | 0 |
| SITE RENTAL-COOK ERECTOR | 0 | 742 | 0 | 0 | 0 | 0 | 0 | 0 |
| SITE RENTAL-WASTEWATER | 5,000 | 2,500 | 0 | 2,500 | 0 | 0 | 0 | 0 |
| MARSHALL AVIATION-FBO | 9,600 | 7,515 | 0 | 4,800 | 0 | 0 | 0 | 0 |
| ARCTIC AIR LEASE | 4,520 | 13,560 | 1,130 | 0 | 0 | 0 | 0 | 0 |
| ATLAS INC. LEASE | 0 | -490 | 0 | 0 | 0 | 0 | 0 | 0 |

2001-2003
 DETAIL OF REVENUES BY FUND

 LOMPOC MUNICIPAL AIRPORT

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| HANGAR REVENUES(CITY OWNED) | 74,736 | 36,997 | 37,053 | 37,872 | 33,711 | 38,736 | 40,704 | 79,440 |
| TIEDOWN REVENUES | 4,680 | 2,372 | 3,218 | 2,376 | 2,888 | 3,132 | 3,210 | 6,342 |
| HANGAR REV(PRIVATELY OWNED) | 16,536 | 7,068 | 6,901 | 8,760 | 8,469 | 9,648 | 10,152 | 19,800 |
| TRANSIENT TIEDOWN FEE | 663 | 467 | 360 | 333 | 315 | 360 | 360 | 720 |
| SUBURBAN LEASE | 0 | 5,148 | 0 | 0 | 0 | 0 | 0 | 0 |
| SUBURBAN LEASE | 0 | 5,148 | -468 | 0 | 0 | 0 | 0 | 0 |
| "H" STREET PROPERTY | 31,200 | 15,600 | 15,600 | 15,600 | 14,300 | 15,600 | 15,600 | 31,200 |
| FARMING LEASE | 0 | 4,800 | 0 | 0 | 2,000 | 0 | 0 | 0 |
| STREETS/SW LAND RENT | 30,000 | 20,000 | 15,000 | 15,000 | 12,500 | 1,500 | 1,500 | 3,000 |
| GUERRA FARMING LEASE | 3,836 | 1,581 | 0 | 2,000 | 0 | 0 | 0 | 0 |
| JORDAN BROTHERS RANCH LEASE | 1,116 | 528 | 539 | 564 | 464 | 574 | 591 | 1,165 |
| CRYSTAL SOARING INC LEASE | 13,968 | 8,512 | 6,230 | 6,984 | 5,402 | 6,699 | 6,900 | 13,599 |
| NOLAN HNCR-3000 SQ FT N SIDE | 5,454 | 0 | 0 | 2,754 | 0 | 0 | 0 | 0 |
| 1000 SQ FT HANGAR-SO. SIDE | 1,050 | 0 | 0 | 600 | 0 | 0 | 0 | 0 |
| NOLAN-16 S SIDE/8 N SIDE HNCRS | 28,908 | 0 | 0 | 19,272 | 0 | 9,600 | 14,832 | 24,432 |
| JOEL REIMAN LEASE | 0 | 453 | 1,836 | 0 | 1,586 | 1,953 | 2,012 | 3,965 |
| WILLIAM NOLAN LEASE | 0 | 150 | 1,800 | 0 | 1,554 | 1,915 | 1,973 | 3,888 |
| SKYDIVE SB LEASE | 0 | 0 | 6,298 | 0 | 9,279 | 10,426 | 10,739 | 21,165 |
| FLANAGAN ENTERPRISES LEASE | 0 | 0 | 0 | 0 | 400 | 600 | 600 | 1,200 |
| WHITAKER ENG CONTRACTORS. INC | 0 | 0 | 0 | 0 | 450 | 0 | 0 | 0 |
| | 233,075 | 143,134 | 79,016 | 120,808 | 94,214 | 104,646 | 112,448 | 217,094 |
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| ***** | | | | | | | | |
| FED GT-SOUTH SIDE TAXIWAY | 0 | 0 | 0 | 0 | 27,625 | 0 | 0 | 0 |
| FED GRANT-RUNWAY EXTENSION | 0 | 0 | 0 | 0 | 66,002 | 0 | 0 | 0 |
| STATE GRANT-OTHER | 20,000 | 10,000 | 10,000 | 10,000 | 28,777 | 10,000 | 10,000 | 20,000 |
| | 20,000 | 10,000 | 10,000 | 10,000 | 122,404 | 10,000 | 10,000 | 20,000 |
| CURRENT SERVICE CHARGES | | | | | | | | |
| ***** | | | | | | | | |
| VENDING MACHINE COMMISSIONS | 152 | 57 | 59 | 76 | 157 | 60 | 60 | 120 |
| | 152 | 57 | 59 | 76 | 157 | 60 | 60 | 120 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| SALE OF AIRCRAFT FUEL | 88,656 | 43,658 | 59,413 | 44,767 | 40,897 | 73,478 | 84,783 | 158,261 |
| CONTRIBUTIONS | 6,010 | 0 | 800 | 3,050 | 1,372 | 0 | 0 | 0 |
| PHONE LINE-FAA/HOTELS | 518 | 284 | 270 | 259 | 165 | 270 | 270 | 540 |
| AIRPORT SIGN ADVERTISING | 250 | 300 | 250 | 125 | 450 | 250 | 250 | 500 |
| LOAN FROM WATER FUND | 39,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| LOAN FROM GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 39,953 | 26,956 | 66,909 |
| MISCELLANEOUS REVENUE | 0 | 16 | 0 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 104 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 135,038 | 44,258 | 60,733 | 48,201 | 42,884 | 113,951 | 112,259 | 226,210 |

2001-2003
 DETAIL OF REVENUES BY FUND

 LOMPOC MUNICIPAL AIRPORT

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FUND TOTAL | 403,766 | 202,896 | 156,000 | 186,874 | 269,404 | 238,498 | 244,805 | 483,303 |

WATER UTILITY

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| INTEREST INCOME | 600,798 | 241,277 | 261,141 | 283,556 | 206,352 | 225,000 | 225,000 | 450,000 |
| INT INCOME-RESTRICTED FUNDS | 237,213 | 309,696 | 297,540 | 51,308 | 255,230 | 79,591 | 25,000 | 104,591 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -93,858 | -89,586 | 0 | 0 | 0 | 0 | 0 |
| | 838,011 | 457,115 | 469,095 | 334,864 | 461,582 | 304,591 | 250,000 | 554,591 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|--------------------------|---|---|--------|---|---|---|---|---|
| FED-FEMA DISASTER RELIEF | 0 | 0 | 62,983 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | 62,983 | 0 | 0 | 0 | 0 | 0 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|--------------------------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| FLOWER FESTIVAL SERVICES | 0 | 44 | 0 | 0 | 50 | 45 | 45 | 90 |
| RESIDENTIAL SALES/CHARGES | 10,428,640 | 4,933,083 | 5,169,778 | 5,264,173 | 4,176,735 | 5,262,977 | 5,334,198 | 10,597,175 |
| RESIDENTIAL WATER OUTSIDE CITY | 61,314 | 30,581 | 26,309 | 31,593 | 22,823 | 30,024 | 30,463 | 60,487 |
| CONSTRUCTION WTR SVC SALES | 20,000 | 13,101 | 17,201 | 10,000 | 10,352 | 10,000 | 10,000 | 20,000 |
| FIRE LINE WATER SERVICE SALES | 37,947 | 18,840 | 20,485 | 19,096 | 21,981 | 22,422 | 22,534 | 44,956 |
| NON METERED WATER SALES | 0 | 770 | 785 | 0 | 2,685 | 30,024 | 30,463 | 60,487 |
| FIELD SERVICE | 0 | 0 | 0 | 0 | 1,185 | 0 | 0 | 0 |
| INSTALLATION FEES | 9,000 | 12,891 | 3,230 | 4,500 | 2,849 | 5,000 | 5,000 | 10,000 |
| WATER MAIN EXTENSION | 0 | 0 | 299 | 0 | 463 | 300 | 300 | 600 |
| | 10,556,901 | 5,009,310 | 5,238,087 | 5,329,362 | 4,239,123 | 5,360,792 | 5,433,003 | 10,793,795 |

CHARGES/INTERNAL SERVICES

| | | | | | | | | |
|-----------------|--------|---|---|--------|---|---|---|---|
| INTRL SVC-WATER | 50,505 | 0 | 0 | 25,529 | 0 | 0 | 0 | 0 |
| | 50,505 | 0 | 0 | 25,529 | 0 | 0 | 0 | 0 |

OTHER REVENUE

| | | | | | | | | |
|---------------------------|---------|--------|--------|---------|--------|--------|--------|---------|
| SALE OF SURPLUS EQUIPMENT | 0 | 591 | 0 | 0 | 1,900 | 0 | 0 | 0 |
| AB1600 IMPACT FEES | 219,514 | 0 | 0 | 116,027 | 37,498 | 75,000 | 75,000 | 150,000 |
| 48 HOUR DELIVERY CHARGE | 84,427 | 43,895 | 40,598 | 42,486 | 38,729 | 43,033 | 43,248 | 86,281 |

2001-2003
DETAIL OF REVENUES BY FUND

WATER UTILITY

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------------------|---------------------------|------------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| DAMAGE TO PROPERTY | 0 | 14,198 | 14,333 | 0 | 1,947 | 10,000 | 10,000 | 20,000 |
| MISCELLANEOUS REVENUE | 0 | 9,080 | 7,362 | 0 | 20 | 7,500 | 7,500 | 15,000 |
| **CONTRIB FROM RESERVES | 611,855 | 0 | 0 | 0 | 0 | 287,573 | 2,306,857 | 2,594,430 |
| | 915,796 | 67,764 | 62,293 | 158,513 | 80,094 | 423,106 | 2,442,605 | 2,865,711 |
| FUND TOTAL | 12,361,213 | 5,534,189 | 5,832,458 | 5,848,268 | 4,780,799 | 6,088,489 | 8,125,608 | 14,214,097 |

ELECTRIC

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|-----------|----------|----------|---------|---------|-----------|---------|-----------|
| INTEREST INCOME | 1,797,722 | 819,681 | 995,692 | 988,231 | 764,261 | 998,289 | 766,067 | 1,764,356 |
| INT INC-PUBLIC BENEFIT PROG | 0 | 31,328 | 46,338 | 0 | 42,257 | 55,000 | 55,000 | 110,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -340,999 | -381,576 | 0 | 0 | 0 | 0 | 0 |
| JOINT POLE RENTALS | 11,444 | 5,722 | 2,861 | 5,722 | 8,583 | 2,861 | 2,861 | 5,722 |
| | 1,809,166 | 515,732 | 663,315 | 993,953 | 815,101 | 1,056,150 | 823,928 | 1,880,078 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|------------------------------|---|--------|--------|---|--------|---|---|---|
| FED-FEMA DISASTER RELIEF | 0 | 0 | -6,459 | 0 | 0 | 0 | 0 | 0 |
| CEC WEATHERIZATION GT(98-99) | 0 | 42,196 | 57,804 | 0 | 35,206 | 0 | 0 | 0 |
| | 0 | 42,196 | 51,345 | 0 | 35,206 | 0 | 0 | 0 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|--------------------------------|------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|
| FLOWER FESTIVAL SERVICES | 1,500 | 674 | 0 | 750 | 616 | 675 | 675 | 1,350 |
| RESIDENTIAL SALES/CHARGES | 10,876,007 | 5,313,462 | 5,374,938 | 5,468,047 | 4,489,416 | 5,496,729 | 5,557,859 | 11,054,588 |
| MOBILE HOME PARK ELEC SALES | 225,144 | 115,453 | 110,569 | 113,132 | 95,329 | 111,121 | 111,677 | 222,798 |
| MUNICIPAL ELECTRIC SALES | 242,248 | 119,113 | 119,240 | 121,727 | 96,350 | 119,598 | 120,196 | 239,794 |
| COMMERCIAL ELECTRIC SALES | 6,445,878 | 3,128,380 | 3,224,296 | 3,245,034 | 2,713,305 | 3,377,140 | 3,414,289 | 6,791,429 |
| INDUSTRIAL ELECTRIC SALES | 5,632,098 | 2,576,442 | 2,737,238 | 2,823,718 | 2,461,552 | 3,030,507 | 3,135,591 | 6,166,098 |
| MUNICIPAL STREET LIGHTS-SALES | 638,592 | 323,789 | 326,847 | 320,553 | 275,336 | 388,935 | 392,824 | 781,759 |
| MUNICIPAL POWER ELECTRIC SALES | 1,498,763 | 683,869 | 955 | 753,110 | 955 | 960 | 965 | 1,925 |
| AGRICULTURE POWER ELEC SALES | 262 | 128 | 128 | 131 | 71 | 131 | 131 | 262 |
| TRAFFIC SIGNALS ELECTRIC SALES | 106,918 | 50,243 | 52,227 | 53,672 | 45,172 | 52,488 | 52,750 | 105,238 |
| DEREGULATION COST ADJUSTMENT | 3,868,888 | 1,847,711 | 1,899,137 | 1,944,382 | 1,620,839 | 1,989,997 | 2,023,399 | 4,013,396 |
| MUNICIPAL DEMAND | 0 | 0 | 720,340 | 0 | 592,490 | 723,942 | 727,562 | 1,451,504 |
| SAME DAY TURN ON SVC FEE/OT | 17,489 | 8,899 | 9,914 | 8,788 | 9,064 | 9,964 | 10,014 | 19,978 |
| FIELD SERVICE | 0 | 2,273 | 0 | 0 | 0 | 2,284 | 2,295 | 4,579 |
| INSTALLATION FEES | 10,432 | 15,087 | 26,233 | 5,242 | 14,440 | 20,100 | 20,201 | 40,301 |
| ELECTRIC RECONNECTION CHARGES | 35,306 | 19,154 | 18,598 | 17,741 | 18,289 | 18,691 | 18,784 | 37,475 |

2001-2003
DETAIL OF REVENUES BY FUND

ELECTRIC

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ELECTRIC TURN ON FEES | 117,014 | 52,530 | 50,030 | 58,798 | 38,670 | 50,280 | 50,531 | 100,811 |
| | 29,716,539 | 14,257,207 | 14,670,690 | 14,934,825 | 12,471,894 | 15,393,542 | 15,639,743 | 31,033,285 |
| OTHER REVENUE | | | | | | | | |
| SALE OF LIGHT BULBS | 346 | 139 | 151 | 174 | 148 | 152 | 153 | 305 |
| SALE OF SURPLUS EQUIPMENT | 0 | 2,317 | 2,000 | 0 | 0 | 0 | 0 | 0 |
| STATE ENERGY SURCHARGE | 57,088 | 25,101 | 25,827 | 28,688 | 22,043 | 27,110 | 27,564 | 54,674 |
| PUBLIC BENEFITS PROGRAM | 631,106 | 301,974 | 311,922 | 317,163 | 266,064 | 325,316 | 330,764 | 656,080 |
| DEVELOPER CONTRIBUTION | 200,000 | 0 | 0 | 100,000 | 62,522 | 200,000 | 200,000 | 400,000 |
| 48 HOUR DELIVERY CHARGE | 90,707 | 43,895 | 40,598 | 45,579 | 38,729 | 40,801 | 41,005 | 81,806 |
| DAMAGE TO PROPERTY | 10,000 | 29,729 | 1,812 | 5,000 | 12,534 | 1,821 | 1,830 | 3,651 |
| JOINT POLE SALES | 91,421 | 106,491 | 142,554 | 45,938 | 72,184 | 50,250 | 50,501 | 100,751 |
| MISCELLANEOUS REVENUE | 20,000 | 26,182 | 20,990 | 10,000 | 0 | 10,547 | 10,600 | 21,147 |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 4,277,616 | -142,259 | 4,135,357 |
| | 1,100,668 | 535,828 | 545,854 | 552,542 | 474,224 | 4,933,613 | 520,158 | 5,453,771 |
| FUND TOTAL | 32,626,373 | 15,350,963 | 15,931,204 | 16,481,320 | 13,796,425 | 21,383,305 | 16,983,829 | 38,367,134 |

SEWER UTILITY

| | | | | | | | | |
|--------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| INTEREST INCOME | 800,100 | 461,348 | 384,637 | 337,017 | 214,447 | 256,955 | 60,438 | 317,393 |
| BOND INTEREST FEE/VAFB | 0 | 6,611 | 4,087 | 0 | 691 | 0 | 0 | 0 |
| INT INCOME-RESTRICTED FUNDS | 0 | 12,741 | -1,242 | 0 | 4,082 | 3,500 | 700,679 | 704,179 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -167,808 | -18,948 | 0 | 0 | 0 | 0 | 0 |
| | 800,100 | 312,892 | 368,534 | 337,017 | 219,220 | 260,455 | 761,117 | 1,021,572 |
| REVENUES FROM OTHER AGENCIES | | | | | | | | |
| FED-FEMA DISASTER RELIEF | 0 | 0 | -6,460 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 0 | -6,460 | 0 | 0 | 0 | 0 | 0 |
| CURRENT SERVICE CHARGES | | | | | | | | |
| RESIDENTIAL SALES/CHARGES | 5,539,668 | 2,569,490 | 2,578,571 | 2,837,391 | 2,169,354 | 2,913,361 | 3,252,768 | 6,166,129 |
| DISPOSAL FEES | 0 | 0 | 57 | 0 | 18 | 24 | 24 | 48 |
| RECLAIMED WATER SALES | 2,465 | 1,295 | 1,881 | 1,232 | 1,287 | 1,843 | 1,843 | 3,686 |
| EXTRA STRENGTH SEWER CHARGES | 56,889 | 27,270 | 27,828 | 28,586 | 20,809 | 24,980 | 26,229 | 51,209 |

2001-2003
 DETAIL OF REVENUES BY FUND

 SEWER UTILITY

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| MAINT/OPER CHARGES VVCSD | 744,103 | 312,099 | 349,306 | 385,847 | 342,368 | 385,847 | 385,847 | 771,694 |
| MAINTENANCE/OPER CHARGES-VAFB | 1,901,546 | 1,200,933 | 556,032 | 981,827 | 362,298 | 450,000 | 475,000 | 925,000 |
| PROPOSED RATE CHANGES | 0 | 0 | 0 | 0 | 0 | 202,138 | 598,753 | 800,891 |
| | 8,244,671 | 4,111,087 | 3,513,675 | 4,234,883 | 2,896,134 | 3,978,193 | 4,740,464 | 8,718,657 |
| OTHER REVENUE | | | | | | | | |
| BOND PROCEEDS | 0 | 0 | 0 | 0 | 0 | 0 | 4,500,000 | 4,500,000 |
| VVCSD WCRF REIMBURSEMENT | 78,143 | 0 | 0 | 5,200 | 0 | 83,293 | 422,445 | 505,738 |
| AB1600 IMPACT FEES | 9,186 | 0 | 0 | 4,593 | 3,156 | 4,208 | 4,208 | 8,416 |
| REPLACEMENT FEES/VAFB | 120,000 | 60,000 | 60,000 | 60,000 | 50,000 | 60,000 | 60,000 | 120,000 |
| VAFB COMPELLED UPGRADE | 0 | 0 | 0 | 0 | 0 | 84,000 | 558,825 | 642,825 |
| MISCELLANEOUS REVENUE | 0 | 4,686 | 3,649 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 1,201,541 | 0 | 0 | 419,065 | 0 | 1,249,283 | 1,242,428 | 2,491,711 |
| | 1,408,870 | 64,686 | 63,649 | 488,858 | 53,156 | 1,480,784 | 6,787,906 | 8,268,690 |
| FUND TOTAL | 10,453,641 | 4,488,665 | 3,939,398 | 5,060,758 | 3,168,510 | 5,719,432 | 12,289,487 | 18,008,919 |

LNDFL CLOSE/PST CLOSE TR FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| INTEREST INCOME | 180,017 | 85,415 | 88,174 | 92,689 | 70,493 | 90,520 | 97,546 | 188,066 |
| INT INCOME-HOUSEHOLD HAZMAT | 5,119 | 2,436 | 2,503 | 2,628 | 1,946 | 2,534 | 2,661 | 5,195 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -33,491 | -28,935 | 0 | 0 | 0 | 0 | 0 |
| | 185,136 | 54,360 | 61,742 | 95,317 | 72,439 | 93,054 | 100,207 | 193,261 |
| TRANSFERS | | | | | | | | |
| TRANSFER FROM FUND 59 | 77,063 | 0 | 30,155 | 66,908 | 55,757 | 50,000 | 50,000 | 100,000 |
| | 77,063 | 0 | 30,155 | 66,908 | 55,757 | 50,000 | 50,000 | 100,000 |
| FUND TOTAL | 262,199 | 54,360 | 91,897 | 162,225 | 128,196 | 143,054 | 150,207 | 293,261 |

2001-2003
DETAIL OF REVENUES BY FUND

SOLID WASTE

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** SOLID WASTE ***** | | | | | | | | |
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 60,899 | 31,256 | 25,206 | 25,876 | 22,848 | 27,500 | 27,500 | 55,000 |
| INT INCOME-RESTRICTED FUNDS | 0 | 7,009 | 13,465 | 0 | 2,491 | 2,600 | 0 | 2,600 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -7,468 | 0 | 0 | 0 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -7,468 | -10,039 | 0 | 0 | 0 | 0 | 0 |
| | 60,899 | 23,329 | 28,632 | 25,876 | 25,339 | 30,100 | 27,500 | 57,600 |
| REVENUES FROM OTHER AGENCIES ***** | | | | | | | | |
| STATE GRANT-OTHER | 0 | 9,119 | 0 | 0 | 0 | 0 | 0 | 0 |
| ST GR-USED OIL RECYCLING | 0 | 0 | 31,003 | 0 | 13,280 | 13,684 | 13,700 | 27,384 |
| | 0 | 9,119 | 31,003 | 0 | 13,280 | 13,684 | 13,700 | 27,384 |
| CURRENT SERVICE CHARGES ***** | | | | | | | | |
| FLOWER FESTIVAL SERVICES | 5,740 | 3,038 | 0 | 2,870 | 3,540 | 3,250 | 3,250 | 6,500 |
| SPRING ARTS FESTIVAL SVCS | 1,704 | 630 | 0 | 852 | 0 | 630 | 630 | 1,260 |
| VEHICLE ABATEMENT | 10,728 | 5,462 | 4,669 | 5,417 | 3,820 | 4,700 | 4,747 | 9,447 |
| STREET DEPT SVCS CHARGE | 0 | 0 | 311 | 0 | 0 | 0 | 0 | 0 |
| RESIDENTIAL SALES/CHARGES | 3,599,245 | 1,568,964 | 1,576,990 | 1,848,611 | 1,466,969 | 1,653,494 | 1,686,564 | 3,340,058 |
| LANDFILL USE FEES | 1,315,038 | 760,382 | 828,203 | 662,943 | 735,757 | 734,742 | 749,437 | 1,484,179 |
| LNDFLL FEES-FRM MNTHLY BILLING | 2,328,300 | 1,230,136 | 1,241,552 | 1,158,300 | 930,262 | 1,265,156 | 1,290,459 | 2,555,615 |
| COMM HAULRS/HSGLD HAZMAT MAT'L | 590 | 1,740 | 758 | 298 | 874 | 1,178 | 1,202 | 2,380 |
| SALE OF RECYCLABLE MATERIAL | 64,727 | 41,865 | 54,575 | 32,684 | 57,947 | 66,826 | 68,163 | 134,989 |
| PROPOSED RATE CHANGES | 0 | 0 | 0 | 0 | 0 | 474,412 | 550,159 | 1,024,571 |
| | 7,326,072 | 3,612,217 | 3,707,058 | 3,711,975 | 3,199,169 | 4,204,388 | 4,354,611 | 8,558,999 |
| CHARGES/INTERNAL SERVICES ***** | | | | | | | | |
| INTRL SVC-ENVIRONMENTAL | 70,224 | 21,192 | 36,387 | 35,112 | 6,656 | 30,000 | 30,000 | 60,000 |
| | 70,224 | 21,192 | 36,387 | 35,112 | 6,656 | 30,000 | 30,000 | 60,000 |
| OTHER REVENUE ***** | | | | | | | | |
| PROCEEDS FROM LEASE PURCH | 300,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| SALE OF COMPOST BINS | 616 | 336 | 448 | 311 | 182 | 200 | 200 | 400 |
| AB1600 IMPACT FEES | 39,405 | 0 | 0 | 23,470 | 767 | 5,490 | 5,400 | 10,890 |
| DAMAGE TO PROPERTY | 0 | 0 | 1,107 | 0 | 0 | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 10,000 | 5,495 | 3,746 | 5,000 | 0 | 3,825 | 3,902 | 7,727 |
| **CONTRIB FROM RESERVES | 474,538 | 0 | 0 | 298,077 | 0 | 238,572 | 0 | 238,572 |

2001-2003
DETAIL OF REVENUES BY FUND

SOLID WASTE

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| | 824,559 | 5,831 | 5,301 | 326,858 | 949 | 248,087 | 9,502 | 257,589 |
| FUND TOTAL | 8,281,754 | 3,671,688 | 3,808,381 | 4,099,821 | 3,245,393 | 4,526,259 | 4,435,313 | 8,961,572 |

REVOLVING RECREATION FUND

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|--------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| INTEREST INCOME | 0 | -1,219 | 74 | 0 | -771 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -496 | 259 | 0 | 0 | 0 | 0 | 0 |
| FACILITY RENTAL-D/T PRKING LOT | 31,896 | 15,307 | 18,305 | 15,948 | 14,296 | 15,595 | 15,595 | 31,190 |
| TELEPHONE COMMISSIONS | 1,143 | 517 | 221 | 576 | 177 | 193 | 193 | 386 |
| | 33,039 | 14,109 | 18,859 | 16,524 | 13,702 | 15,788 | 15,788 | 31,576 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|------------------------------|--------|--------|--------|--------|--------|--------|--------|---------|
| FED GRANT-JV GRANT | 59,600 | 16,016 | 14,627 | 29,800 | 33,924 | 46,016 | 45,236 | 91,252 |
| ST GRT-HAPGOOD HEALTHY START | 10,350 | 4,245 | 5,554 | 5,175 | 1,437 | 5,178 | 5,178 | 10,356 |
| GRT-SANTA BARBARA CAG | 0 | 0 | 10,000 | 0 | 0 | 0 | 0 | 0 |
| | 69,950 | 20,261 | 30,181 | 34,975 | 35,361 | 51,194 | 50,414 | 101,608 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|-----------------------------|---------|--------|--------|--------|--------|--------|--------|---------|
| SWIMMING POOL-ADMISSION | 6,567 | 5,601 | 990 | 3,300 | 510 | 6,595 | 6,704 | 13,299 |
| SWIMMING POOL-CLASSES | 7,027 | 8,065 | 700 | 3,531 | 63 | 0 | 0 | 0 |
| FACILITY RENTAL | 136,917 | 71,913 | 59,132 | 69,170 | 58,536 | 63,857 | 63,857 | 127,714 |
| VOLLEYBALL | 24,690 | 7,443 | 5,581 | 12,376 | 1,469 | 14,210 | 14,446 | 28,656 |
| CLASSES | 12,142 | 8,580 | 3,369 | 6,086 | 8,320 | 6,611 | 6,720 | 13,331 |
| TEEN PROGRAMS | 22,867 | 10,284 | 1,234 | 11,462 | 405 | 2,931 | 2,979 | 5,910 |
| PLAY SCHOOL | 24,633 | 9,559 | 2,446 | 12,347 | 3,059 | 14,383 | 14,621 | 29,004 |
| ADAPTIVE PROGRAMS | 13,018 | 6,906 | 8,914 | 6,525 | 2,298 | 3,068 | 3,119 | 6,187 |
| YOUTH PROGRAMS | 31,932 | 16,853 | 21,495 | 16,006 | 21,236 | 20,885 | 21,232 | 42,117 |
| GIRLS BASKETBALL | 81,938 | 39,657 | 39,147 | 41,071 | 26,468 | 46,235 | 47,002 | 93,237 |
| RECREATION GAME FEES | 1,161 | 587 | 142 | 585 | 144 | 160 | 160 | 320 |
| PHYSICAL FITNESS CHARGES | 3,494 | 361 | 26 | 1,760 | 0 | 0 | 0 | 0 |
| COPIER CHARGES | 135 | 61 | 6 | 68 | 7 | 12 | 12 | 24 |
| VENDING MACHINE COMMISSIONS | 3,000 | 1,392 | 1,238 | 1,511 | 1,323 | 1,443 | 1,443 | 2,886 |
| TOURNAMENTS | 15,831 | 3,814 | 0 | 7,935 | 0 | 6,809 | 6,922 | 13,731 |
| ADULT SOFTBALL | 84,431 | 38,834 | 38,625 | 42,321 | 33,855 | 62,481 | 63,518 | 125,999 |
| ADULT BASKETBALL | 22,472 | 7,052 | 5,545 | 11,264 | 3,996 | 8,752 | 8,897 | 17,649 |
| TENNIS PROGRAMS | 18,183 | 8,552 | 6,062 | 9,114 | 3,090 | 13,232 | 13,451 | 26,683 |

2001-2003
DETAIL OF REVENUES BY FUND

REVOLVING RECREATION FUND

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| AFTER SCHOOL REC PROGRAM | 0 | 0 | 19,353 | 0 | 11,094 | 0 | 0 | 0 |
| SPORTS-MISC PROGRAMS | 23,029 | 14,884 | 21,514 | 11,543 | 4,106 | 45,801 | 46,561 | 92,362 |
| 4TH OF JLY FIREWRKS SHOW | 0 | 2,758 | 10,762 | 0 | 12,508 | 12,600 | 12,600 | 25,200 |
| MISCELLANEOUS PROGRAMS | 53,592 | 19,358 | 15,049 | 26,863 | 13,402 | 15,971 | 16,236 | 32,207 |
| | 587,059 | 282,514 | 261,330 | 294,838 | 205,889 | 346,036 | 350,480 | 696,516 |
| OTHER REVENUE | | | | | | | | |
| CONTRIBUTIONS | 0 | 0 | 0 | 0 | 194 | 225 | 225 | 450 |
| CONTRIBUTIONS-RECOG GROVE | 1,451 | 960 | 960 | 731 | 1,200 | 731 | 731 | 1,462 |
| | 1,451 | 960 | 960 | 731 | 1,394 | 956 | 956 | 1,912 |
| FUND TOTAL | 691,499 | 317,844 | 311,330 | 347,068 | 256,346 | 413,974 | 417,638 | 831,612 |

LOMPOC VALLEY COMMUNITY CENTER

| | | | | | | | | |
|--------------------------------|---------|--------|--------|--------|--------|--------|--------|---------|
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| INTEREST INCOME | 3,000 | 20,098 | 18,904 | 0 | 1,343 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -6,863 | -4,576 | 0 | 0 | 0 | 0 | 0 |
| FACILITY RENTAL | 43,299 | 0 | 0 | 25,063 | 13,767 | 40,000 | 40,000 | 80,000 |
| | 46,299 | 13,235 | 14,328 | 25,063 | 15,110 | 40,000 | 40,000 | 80,000 |
| CURRENT SERVICE CHARGES | | | | | | | | |
| CLASSES | 0 | 0 | 0 | 0 | 154 | 2,000 | 2,000 | 4,000 |
| | 0 | 0 | 0 | 0 | 154 | 2,000 | 2,000 | 4,000 |
| OTHER REVENUE | | | | | | | | |
| SALE OF SURPLUS EQUIPMENT | 0 | 862 | 0 | 0 | 0 | 0 | 0 | 0 |
| CONTRIBUTIONS | 0 | 50 | 0 | 0 | 0 | 0 | 0 | 0 |
| DONATIONS-SR CNTR IMPRV | 0 | 0 | 0 | 0 | 4,592 | 0 | 0 | 0 |
| | 0 | 912 | 0 | 0 | 4,592 | 0 | 0 | 0 |
| TRANSFERS | | | | | | | | |
| TFR FR-STD INS DEMUT/PDA | 125,000 | 0 | 50,000 | 75,000 | 93,750 | 0 | 0 | 0 |
| TFR FR 10-GENERAL FUND | 0 | 0 | 0 | 0 | 0 | 64,008 | 66,694 | 130,702 |

2001-2003
DETAIL OF REVENUES BY FUND

LOMPOC VALLEY COMMUNITY CENTER

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| | 125,000 | 0 | 50,000 | 75,000 | 93,750 | 64,008 | 66,694 | 130,702 |
| FUND TOTAL | 171,299 | 14,147 | 64,328 | 100,063 | 113,606 | 106,008 | 108,694 | 214,702 |

HUMAN SERVICES

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|-------|--------|-------|-------|-------|-------|-------|-------|
| INTEREST INCOME | 4,000 | 2,798 | 2,621 | 2,000 | 2,019 | 2,000 | 2,000 | 4,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -1,196 | -882 | 0 | 0 | 0 | 0 | 0 |
| | 4,000 | 1,602 | 1,739 | 2,000 | 2,019 | 2,000 | 2,000 | 4,000 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|---------|---|----|----|---|---|---|---|---|
| CLASSES | 0 | 16 | 60 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 16 | 60 | 0 | 0 | 0 | 0 | 0 |

OTHER REVENUE

| | | | | | | | | |
|--------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| DONATIONS BY UTILITY CUSTOMERS | 7,000 | 3,329 | 3,114 | 3,500 | 8,933 | 11,160 | 11,160 | 22,320 |
| CONTRIBUTIONS | 200 | 0 | 0 | 100 | 5 | 100 | 100 | 200 |
| CONTRIBUTIONS-CABLE TV | 50,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 50,000 |
| **CONTRIB FROM RESERVES | 559 | 0 | 0 | 0 | 0 | 1,798 | 1,798 | 3,596 |
| | 57,759 | 28,329 | 28,114 | 28,600 | 33,938 | 38,058 | 38,058 | 76,116 |

| | | | | | | | | |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|
| FUND TOTAL | 61,759 | 29,947 | 29,913 | 30,600 | 35,957 | 40,058 | 40,058 | 80,116 |
|------------|--------|--------|--------|--------|--------|--------|--------|--------|

BEAUTIFICATION

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|-------|-------|-------|-----|-----|-------|-------|-------|
| INTEREST INCOME | 1,238 | 1,153 | 1,178 | 340 | 884 | 1,050 | 1,050 | 2,100 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -432 | -348 | 0 | 0 | 0 | 0 | 0 |
| | 1,238 | 721 | 830 | 340 | 884 | 1,050 | 1,050 | 2,100 |

2001-2003
DETAIL OF REVENUES BY FUND

BEAUTIFICATION

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| DONATIONS BY UTILITY CUSTOMERS | 2,755 | 1,680 | 1,514 | 1,391 | 1,215 | 1,452 | 1,452 | 2,904 |
| CONTRIBUTIONS | 0 | 195 | 115 | 0 | 55 | 50 | 50 | 100 |
| DOWNTOWN REVITALIZATION | 96 | 60 | 60 | 48 | 50 | 50 | 50 | 100 |
| FUND RAISERS | 127 | 1,132 | 0 | 64 | 1,877 | 1,000 | 1,000 | 2,000 |
| **CONTRIB FROM RESERVES | 17,332 | 0 | 0 | 9,227 | 0 | 3,153 | 3,410 | 6,563 |
| | 20,310 | 3,067 | 1,689 | 10,730 | 3,197 | 5,705 | 5,962 | 11,667 |
| FUND TOTAL | 21,548 | 3,788 | 2,519 | 11,070 | 4,081 | 6,755 | 7,012 | 13,767 |

RIVER PARK CAMPGROUND FUND

| | | | | | | | | |
|--------------------------------|---------|--------|---------|--------|--------|--------|--------|---------|
| INVESTMENT & PROPERTY REVENUES | | | | | | | | |
| ***** | | | | | | | | |
| INTEREST INCOME | 0 | 351 | 2,794 | 0 | 1,243 | 1,500 | 1,500 | 3,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -701 | 434 | 0 | 0 | 0 | 0 | 0 |
| | 0 | -350 | 3,228 | 0 | 1,243 | 1,500 | 1,500 | 3,000 |
| CURRENT SERVICE CHARGES | | | | | | | | |
| ***** | | | | | | | | |
| CAMPGROUND USE FEES | 121,000 | 64,873 | 97,997 | 61,000 | 95,341 | 95,000 | 95,000 | 190,000 |
| | 121,000 | 64,873 | 97,997 | 61,000 | 95,341 | 95,000 | 95,000 | 190,000 |
| OTHER REVENUE | | | | | | | | |
| ***** | | | | | | | | |
| CONTRIBUTIONS-FISH-RVR PK POND | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 1,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| FUND TOTAL | 121,000 | 65,523 | 101,225 | 61,000 | 96,584 | 96,500 | 96,500 | 193,000 |

2001-2003
DETAIL OF REVENUES BY FUND

LEASE PURCHASE

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|--------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** | | | | | | | | |
| LEASE PURCHASE | | | | | | | | |
| ***** | | | | | | | | |
| TRANSFERS | ***** | | | | | | | |
| TFR FROM-CAP DEVELOPMENT | 0 | 32,988 | 32,988 | 0 | 0 | 0 | 0 | 0 |
| TFR FR 10-GENERAL FUND | 0 | 26,242 | 26,242 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 59,230 | 59,230 | 0 | 0 | 0 | 0 | 0 |
| FUND TOTAL | 0 | 59,230 | 59,230 | 0 | 0 | 0 | 0 | 0 |

INSURANCE CONTROL

| | | | | | | | | |
|--------------------------------|---------|---------|---------|---------|---------|---------|---------|---------|
| INVESTMENT & PROPERTY REVENUES | ***** | | | | | | | |
| INTEREST INCOME | 200,000 | 115,830 | 119,641 | 100,000 | 150,042 | 200,000 | 206,000 | 406,000 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -52,546 | -22,580 | 0 | 0 | 0 | 0 | 0 |
| | 200,000 | 63,284 | 97,061 | 100,000 | 150,042 | 200,000 | 206,000 | 406,000 |

| | | | | | | | | |
|-------------------------------|-----------|---------|---------|---------|---------|---|---|---|
| CHARGES/INTERNAL SERVICES | ***** | | | | | | | |
| EMPLOYEE SHARE HEALTH INS | 569,732 | 268,309 | 175,316 | 291,814 | 168,563 | 0 | 0 | 0 |
| EMPL SHARE-RETIREE HEALTH INS | 54,294 | 27,470 | 2,907 | 27,147 | 4 | 0 | 0 | 0 |
| EMPL SHARE-RETIREE DENTAL INS | 4,472 | 1,689 | 2,234 | 2,236 | 2,366 | 0 | 0 | 0 |
| EMPLOYEE SHARE DENTAL INS | 98,488 | 50,192 | 53,269 | 50,860 | 71,893 | 0 | 0 | 0 |
| EMPLOYEE SHARE LIFE INS | 20,910 | 10,281 | 11,667 | 10,455 | 11,084 | 0 | 0 | 0 |
| EMPLOYEE SHARE RETIREMENT | 60,600 | 29,037 | 29,532 | 30,600 | 17,180 | 0 | 0 | 0 |
| EMPLOYEE SHARE MEDICARE | 280,695 | 136,498 | 153,326 | 141,737 | 149,622 | 0 | 0 | 0 |
| PT EMPLOYEE SHARE RETIRE BEN | 39,686 | 19,655 | 19,350 | 19,843 | 20,070 | 0 | 0 | 0 |
| EMPLOYEE-DEPEND CARE REIMB | 32,320 | 10,168 | 11,013 | 16,320 | 12,179 | 0 | 0 | 0 |
| EMPLOYEE-MEDICAL REIMB | 58,580 | 35,140 | 34,838 | 29,580 | 47,694 | 0 | 0 | 0 |
| EMPLOYEE-FLEX BEN SVC FEE | 13,130 | 1,406 | 12,976 | 6,630 | 10,359 | 0 | 0 | 0 |
| | 1,232,907 | 589,845 | 506,428 | 627,222 | 511,014 | 0 | 0 | 0 |

| | | | | | | | | |
|--------------------------------|---------|---------|-----------|---|---------|---|---|---|
| OTHER REVENUE | ***** | | | | | | | |
| STD INS DEMUTUALIZATION PROCDS | 0 | 289,204 | 0 | 0 | 0 | 0 | 0 | 0 |
| STD INS PDA REFUND | 250,000 | 0 | 0 | 0 | 268,429 | 0 | 0 | 0 |
| RECOVERIES-WORKERS COMP | 0 | 0 | 69,078 | 0 | 559,338 | 0 | 0 | 0 |
| AB702 ST BDG PERS DISTRIB 92 | 0 | 0 | 1,480,068 | 0 | 0 | 0 | 0 | 0 |

2001-2003
DETAIL OF REVENUES BY FUND

INSURANCE CONTROL

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|------------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FORFEITED FLEX SPENDING FNDS | 0 | 2,289 | 0 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 289,204 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 539,204 | 291,493 | 1,549,146 | 0 | 827,767 | 0 | 0 | 0 |
| FUND TOTAL | 1,972,111 | 944,622 | 2,152,635 | 727,222 | 1,488,823 | 200,000 | 206,000 | 406,000 |

VEHICLE

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|---------|---------|---------|---------|--------|---------|---------|---------|
| INTEREST INCOME | 205,000 | 123,133 | 113,116 | 105,000 | 87,092 | 100,000 | 105,000 | 205,000 |
| INT INCOME-RESTRICTED FUNDS | 0 | 0 | 6,133 | 0 | 6,152 | 0 | 0 | 0 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -38,138 | -38,478 | 0 | 0 | 0 | 0 | 0 |
| | 205,000 | 84,995 | 80,771 | 105,000 | 93,244 | 100,000 | 105,000 | 205,000 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------------|---------|--------|----------|---------|-----|---------|---------|---------|
| SALE OF VEHICLES | 0 | 6,117 | -18,175 | 0 | 270 | 0 | 0 | 0 |
| DAMAGE TO PROPERTY | 0 | 25,881 | 0 | 0 | 0 | 0 | 0 | 0 |
| PROCEEDS FROM LEASE FINANCING | 500,000 | 0 | 550,000 | 100,000 | 0 | 600,000 | 0 | 600,000 |
| | 0 | 0 | -550,000 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 131,191 | 138,935 | 270,126 |
| | 500,000 | 31,998 | -18,175 | 100,000 | 270 | 731,191 | 138,935 | 870,126 |

| | | | | | | | | |
|-------------------|----------------|----------------|---------------|----------------|---------------|----------------|----------------|------------------|
| FUND TOTAL | 705,000 | 116,993 | 62,596 | 205,000 | 93,514 | 831,191 | 243,935 | 1,075,126 |
|-------------------|----------------|----------------|---------------|----------------|---------------|----------------|----------------|------------------|

COMMUNICATIONS

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|---|-------|-------|---|---|---|---|---|
| INTEREST INCOME | 0 | 0 | 374 | 0 | 0 | 0 | 0 | 0 |
| INT INCOME-RESTRICTED FUNDS | 0 | 5,076 | 1,766 | 0 | 0 | 0 | 0 | 0 |
| | 0 | 5,076 | 2,140 | 0 | 0 | 0 | 0 | 0 |

2001-2003
DETAIL OF REVENUES BY FUND

COMMUNICATIONS

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FUND TOTAL | 0 | 5,076 | 2,140 | 0 | 0 | 0 | 0 | 0 |

STORES INVENTORY

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|--------|--------|--------|-------|-------|-------|-------|--------|
| INTEREST INCOME | 18,952 | 9,548 | 10,626 | 9,476 | 8,909 | 8,500 | 8,755 | 17,255 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -4,197 | -4,080 | 0 | 0 | 0 | 0 | 0 |
| | 18,952 | 5,351 | 6,546 | 9,476 | 8,909 | 8,500 | 8,755 | 17,255 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------|--------|---|------|--------|---|--------|--------|--------|
| SALE OF PROPERTY | 0 | 0 | -512 | 0 | 0 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 42,295 | 0 | 0 | 21,805 | 0 | 84,918 | 12,578 | 97,496 |
| | 42,295 | 0 | -512 | 21,805 | 0 | 84,918 | 12,578 | 97,496 |

| | | | | | | | | |
|------------|--------|-------|-------|--------|-------|--------|--------|---------|
| FUND TOTAL | 61,247 | 5,351 | 6,034 | 31,281 | 8,909 | 93,418 | 21,333 | 114,751 |
|------------|--------|-------|-------|--------|-------|--------|--------|---------|

SURF RAIL STATION

TRANSFERS

| | | | | | | | | |
|---------------------|---|---|---|---|--------|---|---|---|
| TFR FROM-23/TRANSIT | 0 | 0 | 0 | 0 | 40,000 | 0 | 0 | 0 |
| | 0 | 0 | 0 | 0 | 40,000 | 0 | 0 | 0 |

| | | | | | | | | |
|------------|---|---|---|---|--------|---|---|---|
| FUND TOTAL | 0 | 0 | 0 | 0 | 40,000 | 0 | 0 | 0 |
|------------|---|---|---|---|--------|---|---|---|

2001-2003
 DETAIL OF REVENUES BY FUND

LOMPOC LIBRARY

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|---|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| ***** LOMPOC LIBRARY ***** | | | | | | | | |
| INVESTMENT & PROPERTY REVENUES ***** | | | | | | | | |
| INTEREST INCOME | 12,000 | 6,748 | 8,549 | 6,000 | 7,870 | 13,800 | 12,000 | 25,800 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -3,935 | -2,592 | 0 | 0 | 0 | 0 | 0 |
| TELEPHONE COMMISSIONS | 310 | 148 | 326 | 160 | 105 | 160 | 164 | 324 |
| | 12,310 | 2,961 | 6,283 | 6,160 | 7,975 | 13,960 | 12,164 | 26,124 |
| REVENUES FROM OTHER AGENCIES ***** | | | | | | | | |
| SANTA BARBARA FOUNDATION GRNT | 0 | 10,546 | 0 | 0 | 0 | 0 | 0 | 0 |
| ST GRT-LIB SVC & TECH ACT | 0 | 0 | 9,067 | 0 | 933 | 0 | 0 | 0 |
| USP CONTRACT | 6,000 | 2,400 | 4,800 | 3,000 | 5,000 | 5,000 | 5,000 | 10,000 |
| SBCO SERVICE CHARGE | 505,244 | 252,767 | 270,477 | 252,622 | 286,340 | 300,000 | 300,000 | 600,000 |
| SB 358 PLF | 133,554 | 66,777 | 86,502 | 66,777 | 86,002 | 86,001 | 86,001 | 172,002 |
| GATES LEARNING FNDTN GRT(LIB) | 0 | 0 | 14,436 | 0 | 1,327 | 0 | 0 | 0 |
| | 644,798 | 332,490 | 385,282 | 322,399 | 379,602 | 391,001 | 391,001 | 782,002 |
| CURRENT SERVICE CHARGES ***** | | | | | | | | |
| LOST BOOK REIMBURSEMENTS | 4,000 | 2,030 | 1,614 | 2,000 | 3,253 | 3,550 | 3,550 | 7,100 |
| BOOK FINES | 64,000 | 33,836 | 36,078 | 32,000 | 33,720 | 36,750 | 37,000 | 73,750 |
| LIBRARY TYPEWRITER RENTAL | 1,800 | 915 | 737 | 900 | 0 | 0 | 0 | 0 |
| FILM RENTAL FEE | 100 | 14 | 0 | 50 | 0 | 0 | 0 | 0 |
| COMM ON SALES-GROSSMAN GALLERY | 700 | 353 | 281 | 350 | 545 | 350 | 360 | 710 |
| COPIER CHARGES | 5,400 | 3,214 | 2,745 | 2,700 | 2,206 | 2,700 | 2,780 | 5,480 |
| COLLECTIONS SERVICE FEE | 0 | 0 | 0 | 0 | -1,382 | 0 | 0 | 0 |
| SALE OF RECYCLABLE MATERIAL | 6,000 | 2,293 | 7,968 | 3,000 | 0 | 5,000 | 5,150 | 10,150 |
| FACILITY RENTAL | 4,800 | 2,110 | 1,945 | 2,400 | 2,485 | 2,400 | 2,472 | 4,872 |
| | 86,800 | 44,765 | 51,368 | 43,400 | 40,827 | 50,750 | 51,312 | 102,062 |
| OTHER REVENUE ***** | | | | | | | | |
| CONTRIB-LIB RESERV D.REEVES | 0 | 0 | 0 | 0 | 19,051 | 0 | 0 | 0 |
| CONTRIB-MATLACK MEMORIAL | 0 | 0 | 0 | 0 | 450 | 0 | 0 | 0 |
| CONTRIB-LIBR/BKS-PERIODICALS | 0 | 0 | 0 | 0 | 1,195 | 10,000 | 10,300 | 20,300 |
| CONTRIB-LIBR/BLDG-LNDSCAPE | 0 | 0 | 0 | 0 | 300 | 0 | 0 | 0 |
| CONTR-SB FD GRT MATCH | 0 | 0 | 0 | 0 | 15,000 | 0 | 0 | 0 |
| SPECIAL CITY CONTRIBUTION | 0 | 0 | 0 | 0 | 16,178 | 0 | 12,750 | 12,750 |
| DONATIONS BY UTILITY CUSTOMERS | 15,800 | 7,876 | 7,642 | 7,900 | 6,036 | 7,000 | 7,200 | 14,200 |
| CITY CONTRIBUTION | 594,921 | 285,225 | 293,788 | 301,133 | 250,944 | 310,167 | 319,472 | 629,639 |
| CONTRIBUTIONS-FRIENDS | 0 | 8,762 | 6,137 | 0 | 14,936 | 0 | 0 | 0 |
| CONTRIBUTIONS | 10,000 | 4,981 | 4,791 | 5,000 | 539 | 2,500 | 1,500 | 4,000 |

2001-2003
DETAIL OF REVENUES BY FUND

LOMPOC LIBRARY

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| LIBRARY-PUBLIC WORKSHOP | 0 | 0 | 0 | 0 | -84 | 0 | 0 | 0 |
| MISCELLANEOUS REVENUE | 0 | 0 | 864 | 0 | 100 | 0 | 0 | 0 |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 0 | 10,419 | 10,419 |
| | 620,721 | 306,844 | 313,222 | 314,033 | 324,645 | 329,667 | 361,641 | 691,308 |
| FUND TOTAL | 1,364,629 | 687,060 | 756,155 | 685,992 | 753,049 | 785,378 | 816,118 | 1,601,496 |

VILLAGE LIBRARY

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|-------|-------|-------|-----|-------|-------|-------|-------|
| INTEREST INCOME | 1,800 | 1,401 | 1,990 | 900 | 1,592 | 2,250 | 2,000 | 4,250 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -590 | -743 | 0 | 0 | 0 | 0 | 0 |
| | 1,800 | 811 | 1,247 | 900 | 1,592 | 2,250 | 2,000 | 4,250 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|---------|
| SANTA BARBARA FOUNDATION GRNT | 0 | 1,852 | 0 | 0 | 0 | 0 | 0 | 0 |
| SBCO SERVICE CHARGE | 63,734 | 32,031 | 34,120 | 31,867 | 36,105 | 37,910 | 37,910 | 75,820 |
| SB 358 PLF | 16,846 | 8,423 | 12,171 | 8,423 | 12,146 | 12,145 | 12,145 | 24,290 |
| | 80,580 | 42,306 | 46,291 | 40,290 | 48,251 | 50,055 | 50,055 | 100,110 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|---------------------------|-------|-------|-------|-------|-------|-------|-------|-------|
| LOST BOOK REIMBURSEMENTS | 0 | 0 | 90 | 0 | 20 | 102 | 102 | 204 |
| BOOK FINES | 6,400 | 2,601 | 2,339 | 3,200 | 1,376 | 3,280 | 3,280 | 6,560 |
| LIBRARY TYPEWRITER RENTAL | 0 | 0 | 26 | 0 | 0 | 0 | 0 | 0 |
| COPIER CHARGES | 284 | 114 | 179 | 142 | 39 | 145 | 145 | 290 |
| | 6,684 | 2,715 | 2,634 | 3,342 | 1,435 | 3,527 | 3,527 | 7,054 |

OTHER REVENUE

| | | | | | | | | |
|-------------------------|-----|-----|-----|-----|-------|-----|--------|--------|
| CONTR-SB FD GRT MATCH | 0 | 0 | 0 | 0 | 3,500 | 0 | 0 | 0 |
| CONTRIBUTIONS-FRIENDS | 0 | 160 | 182 | 0 | 0 | 0 | 0 | 0 |
| CONTRIBUTIONS | 200 | 100 | 0 | 100 | 0 | 102 | 102 | 204 |
| **CONTRIB FROM RESERVES | 311 | 0 | 0 | 131 | 0 | 728 | 11,517 | 12,245 |
| | 511 | 260 | 182 | 231 | 3,500 | 830 | 11,619 | 12,449 |

2001-2003
 DETAIL OF REVENUES BY FUND

 VILLAGE LIBRARY

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
| FUND TOTAL | 89,575 | 46,092 | 50,354 | 44,763 | 54,778 | 56,662 | 67,201 | 123,863 |

BUELLTON LIBRARY

INVESTMENT & PROPERTY REVENUES

| | | | | | | | | |
|-----------------------------|-------|--------|-------|-------|-------|-------|-------|-------|
| INTEREST INCOME | 5,400 | 3,931 | 3,415 | 2,700 | 2,996 | 2,500 | 2,200 | 4,700 |
| UNREALIZ GAIN(LOSS)ON INVST | 0 | -1,299 | -662 | 0 | 0 | 0 | 0 | 0 |
| TELEPHONE COMMISSIONS | 0 | 89 | 0 | 0 | 0 | 0 | 0 | 0 |
| | 5,400 | 2,721 | 2,753 | 2,700 | 2,996 | 2,500 | 2,200 | 4,700 |

REVENUES FROM OTHER AGENCIES

| | | | | | | | | |
|-------------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| SANTA BARBARA FOUNDATION GRNT | 0 | 1,852 | 0 | 0 | 0 | 0 | 0 | 0 |
| SBCO SERVICE CHARGE | 44,004 | 21,693 | 23,557 | 22,002 | 25,055 | 26,308 | 26,308 | 52,616 |
| SB 358 PLF | 11,632 | 5,816 | 8,418 | 5,816 | 8,520 | 8,519 | 8,519 | 17,038 |
| GATES LEARNING FNDTN GRT(LIB) | 0 | 0 | 14,436 | 0 | 1,327 | 0 | 0 | 0 |
| | 55,636 | 29,361 | 46,411 | 27,818 | 34,902 | 34,827 | 34,827 | 69,654 |

CURRENT SERVICE CHARGES

| | | | | | | | | |
|---------------------------|--------|--------|--------|--------|--------|--------|--------|--------|
| LOST BOOK REIMBURSEMENTS | 100 | 40 | 271 | 50 | 483 | 525 | 525 | 1,050 |
| BOOK FINES | 8,000 | 3,966 | 4,770 | 4,000 | 4,635 | 5,050 | 5,050 | 10,100 |
| LIBRARY TYPEWRITER RENTAL | 0 | 0 | 60 | 0 | 0 | 0 | 0 | 0 |
| LIBRARY SVCS-BUELLTON | 73,794 | 36,897 | 36,777 | 36,897 | 38,742 | 39,806 | 41,000 | 80,806 |
| COPIER CHARGES | 4,500 | 2,209 | 1,976 | 2,250 | 1,889 | 2,060 | 2,060 | 4,120 |
| | 86,394 | 43,112 | 43,854 | 43,197 | 45,749 | 47,441 | 48,635 | 96,076 |

OTHER REVENUE

| | | | | | | | | |
|---------------------------|-------|-------|-----|-------|-------|-------|--------|--------|
| CONTR-SB FD GRT MATCH | 0 | 0 | 0 | 0 | 2,250 | 0 | 0 | 0 |
| SPECIAL CITY CONTRIBUTION | 0 | 0 | 0 | 0 | 0 | 2,902 | 2,902 | 5,804 |
| CONTRIBUTIONS-FRIENDS | 0 | 200 | 252 | 0 | 0 | 0 | 0 | 0 |
| CONTRIBUTIONS | 2,000 | 2,241 | 81 | 1,000 | 0 | 1,000 | 1,000 | 2,000 |
| **CONTRIB FROM RESERVES | 0 | 0 | 0 | 0 | 0 | 5,942 | 7,191 | 13,133 |
| | 2,000 | 2,441 | 333 | 1,000 | 2,250 | 9,844 | 11,093 | 20,937 |

2001-2003
 DETAIL OF REVENUES BY FUND

 BUELLTON LIBRARY

| DESCRIPTION | 2-YEAR BUDGET 99-01 | ACTUAL 98-99 | YEAR-1 ACTUAL 99-00 | YEAR-2 BUDGET 00-01 | YEAR-2 TO--DATE 05-31-01 | YEAR-1 PROJECTED 01-02 | YEAR-2 PROJECTED 02-03 | 2-YEAR PROJECTED 01-03 |
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|
|-------------|---------------------------|-----------------|---------------------------|---------------------------|--------------------------------|------------------------------|------------------------------|------------------------------|

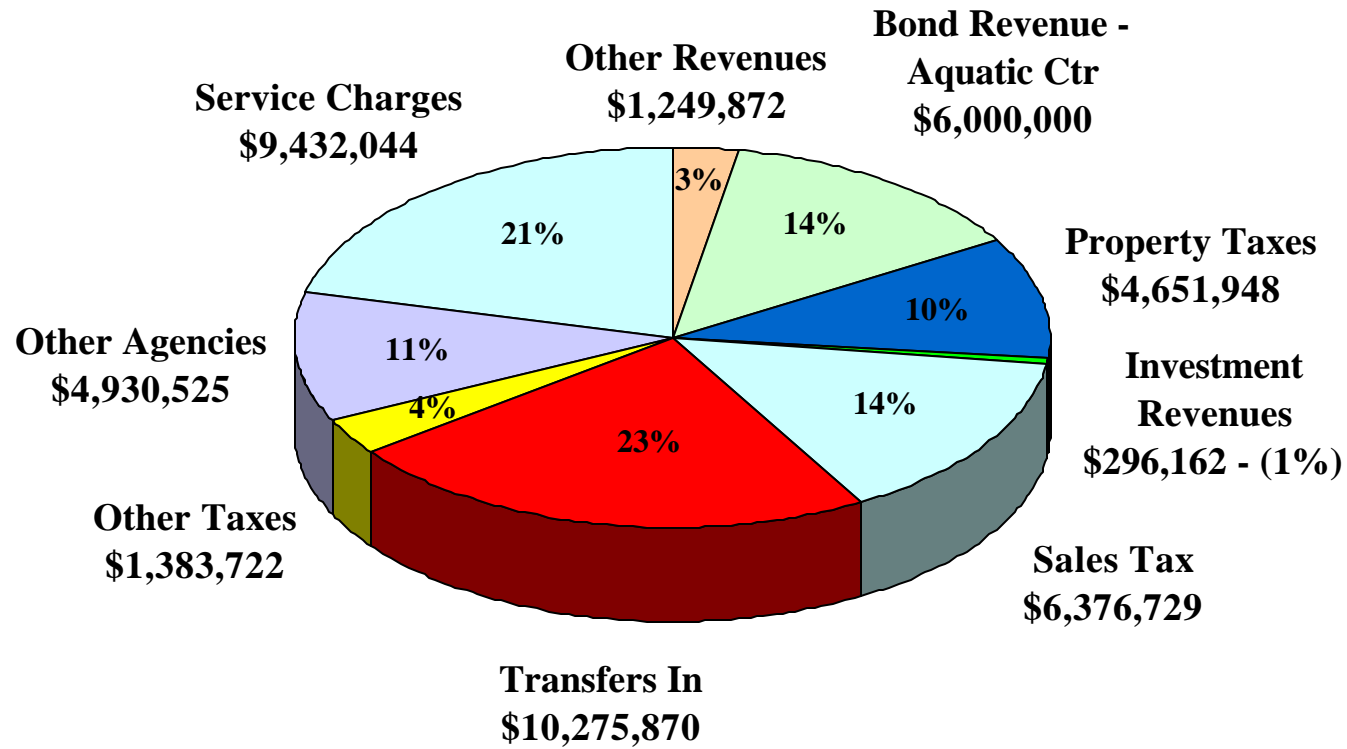
| | | | | | | | | |
|------------|---------|--------|--------|--------|--------|--------|--------|---------|
| FUND TOTAL | 149,430 | 77,635 | 93,351 | 74,715 | 85,897 | 94,612 | 96,755 | 191,367 |
|------------|---------|--------|--------|--------|--------|--------|--------|---------|

| | | | | | | | | |
|-------------|------------|------------|------------|------------|------------|------------|------------|-------------|
| GRAND TOTAL | 120,846,87 | 53,221,672 | 57,512,324 | 57,945,071 | 53,592,073 | 69,565,863 | 77,089,288 | 146,655,151 |
|-------------|------------|------------|------------|------------|------------|------------|------------|-------------|

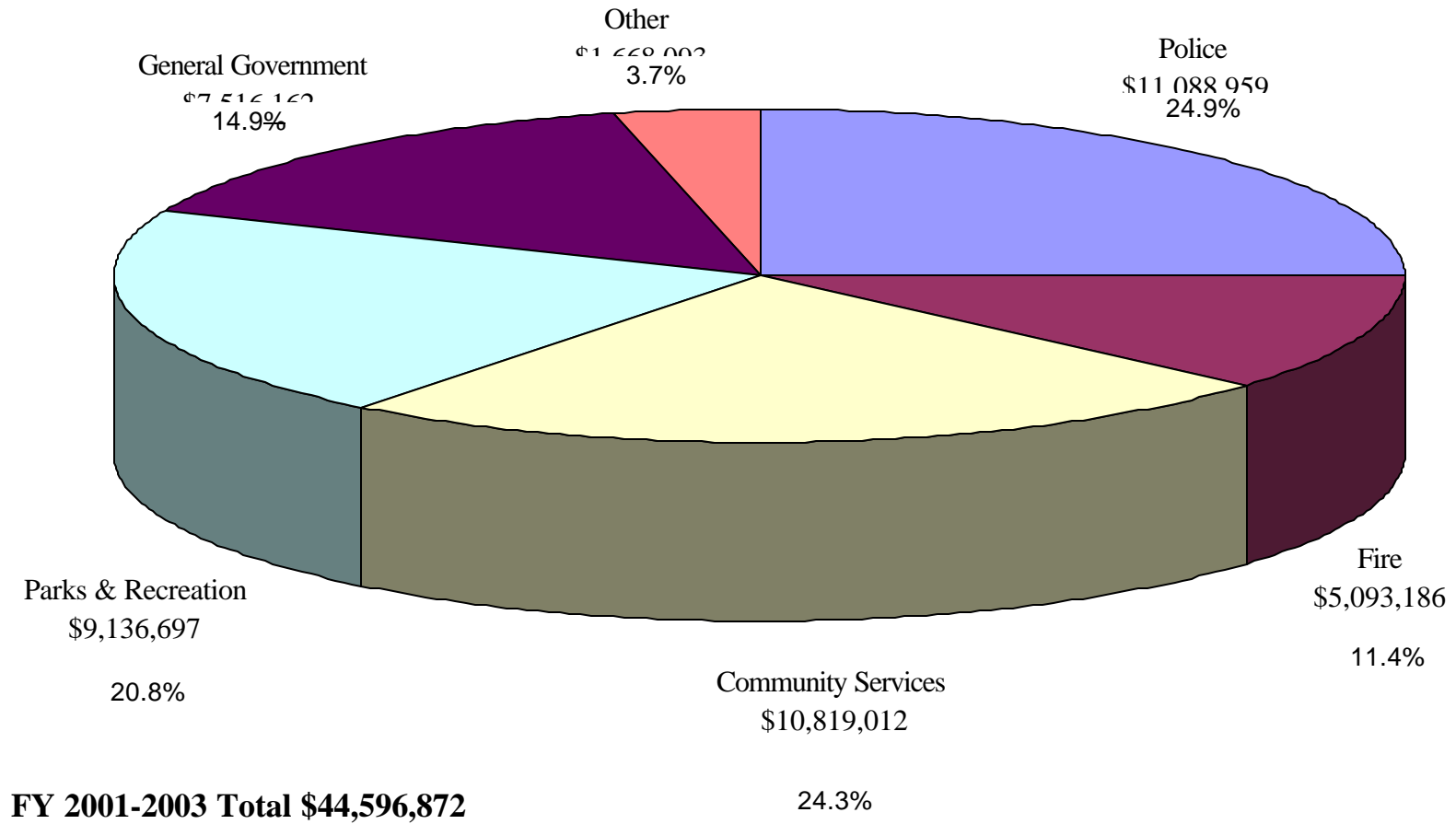
(s10

General Fund Revenues (Chart)

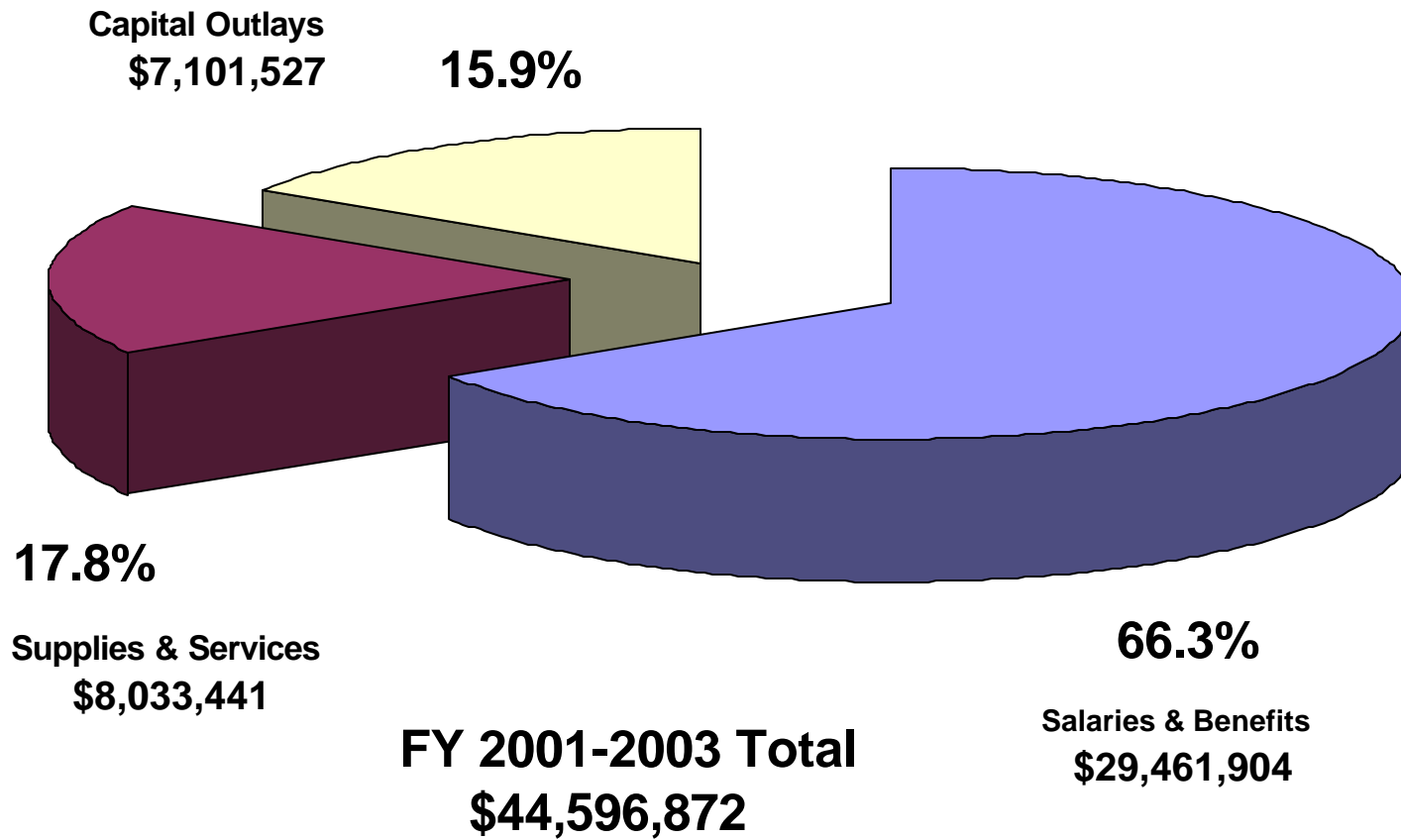
City of Lompoc



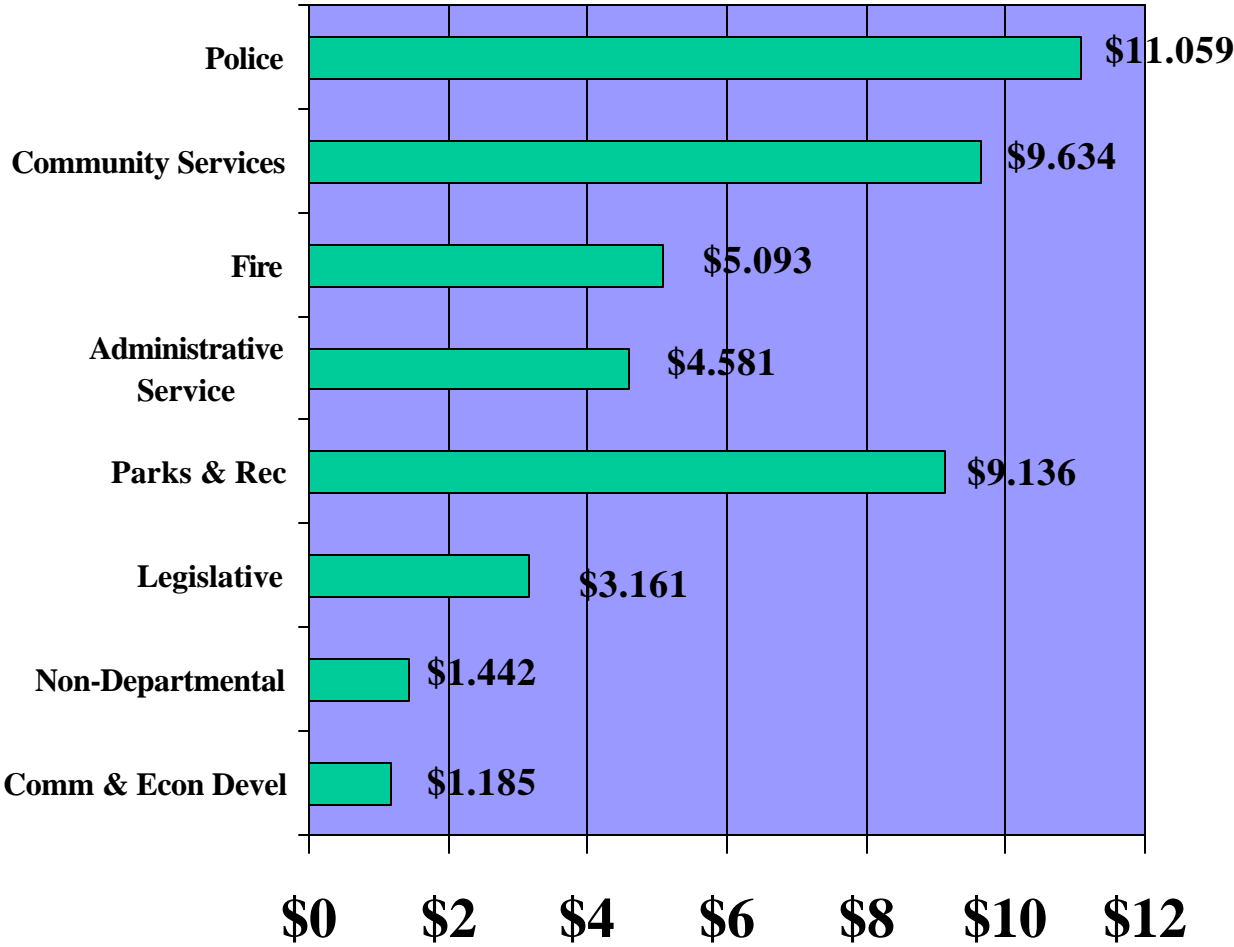
General Fund Expenditures (Chart)



General Fund Expenditures by Type (Chart)



General Fund Expenditures by Department (Chart)



General Fund Expense Analysis, FY 2001-03 Budget

| FUNDS/DEPTS | SALARIES/ BENEFITS | | SUPPLIES/ SERVICES | | CAPITAL OUTLAY | | TOTALS |
|--|--------------------|--------------|--------------------|--------------|------------------|--------------|--------------------------|
| | \$ | % | \$ | % | \$ | % | \$ |
| GENERAL FUND : | | | | | | | |
| CITY COUNCIL | 173,961 | 77.0% | 52,101 | 23.0% | 0 | 0.0% | 226,062 |
| * CITY ADMINISTRATION | 2,520,978 | 85.9% | 414,000 | 14.1% | 0 | 0.0% | 2,934,978 |
| ADMINISTRATIVE | 3,865,051 | 84.4% | 663,907 | 14.5% | 52,226 | 1.1% | 4,581,184 |
| POLICE | 9,638,347 | 86.9% | 1,269,337 | 11.4% | 181,275 | 1.6% | 11,088,959 |
| FIRE | 4,494,543 | 88.2% | 556,898 | 10.9% | 41,745 | 0.8% | 5,093,186 |
| ENGINEERING/STREETS | 4,577,107 | 65.9% | 2,330,326 | 33.5% | 41,987 | 0.6% | 6,949,420 |
| BUILDING | 1,294,138 | 48.2% | 672,741 | 25.1% | 718,150 | 26.7% | 2,685,029 |
| COMMUNITY DEVELOPMENT | 792,227 | 66.9% | 392,336 | 33.1% | 0 | 0.0% | 1,184,563 |
| PARKS | 1,557,515 | 63.4% | 833,731 | 33.9% | 66,144 | 2.7% | 2,457,390 |
| RECREATION | 486,858 | 7.3% | 192,449 | 2.9% | 6,000,000 | 89.8% | 6,679,307 |
| NON-DEPARTMENTAL | 61,179 | 4.2% | 1,380,852 | 95.8% | 0 | 0.0% | 1,442,031 |
| ALLOCATED SERVICE COSTS | | | (855,939) | 14.7% | 0 | 0.0% | (855,939) |
| SUBTOTAL : | 29,461,904 | 66.3% | 7,902,739 | 17.8% | 7,101,527 | 16.0% | 44,466,170 |
| ADD: TRANSFER TO LOMPOC VALLEY COMMUNITY CENTER | | | | | | | <u>130,702</u> |
| TOTAL GENERAL FUND EXPENDITURES & TRANSFERS | | | | | | | <u><u>44,596,872</u></u> |

* City Administration includes Council-appointed offices of City Administrator, City Attorney, City Clerk and City Treasurer.

Summary of 2001-03 Budget by Fund

| FD # | FUND NAME | UNRESERVED FUND BALANCE 7/1/01 | SOURCES | | | | USES | | | | UNRESERVED FUND BALANCE 6/30/03 |
|------|--------------------------------|--------------------------------|---------------|-----------------------|--------------|---------------|---------------|---------------------|---------------|---------------|---------------------------------|
| | | | REVENUES | CONTRIB FROM RESERVES | TRANSFERS IN | TOTAL SOURCES | EXPENDITURES | CONTRIB TO RESERVES | TRANSFERS OUT | TOTAL USES | |
| 10 | GENERAL FUND | \$1,643,242 | \$34,321,002 | | \$10,275,870 | \$44,596,872 | \$44,274,800 | \$191,370 | \$130,702 | \$44,596,872 | \$1,834,612 |
| 11 | ECONOMIC UNCERTAINTY FUND | 0 | 200,000 | | | 200,000 | | | \$200,000 | 200,000 | 0 |
| 12 | INVESTMENT INTEREST FUND | 0 | 178,114 | | | 178,114 | 178,114 | | | 178,114 | 0 |
| 13 | FEDERAL ROAD FUNDS | 500 | 338,000 | | | 338,000 | 338,000 | | | 338,000 | 500 |
| 14 | LOCAL STP FUND | 219,206 | 712,000 | 219,206 | | 931,206 | 394,000 | | 537,206 | 931,206 | 0 |
| 15 | TRANSP IMP FD (MEASURE D) | 2,163,857 | 4,546,755 | 514,590 | | 5,061,345 | 2,711,000 | | 2,350,345 | 5,061,345 | 1,649,267 |
| 16 | SLTPP FUND | 112,641 | 0 | | | 0 | 0 | | | 0 | 112,641 |
| 17 | TRANSIENT OCCUPANCY | 0 | 1,937,250 | | | 1,937,250 | | | 1,937,250 | 1,937,250 | 0 |
| 18 | MISC. STATE HWY FUNDS | 0 | 0 | | | 0 | 0 | | | 0 | 0 |
| 19 | CIVIC CENTER | 150,000 | 26,200 | 123,800 | | 150,000 | | | 150,000 | 150,000 | 26,200 |
| 20 | TRAFFIC SAFETY | 0 | 170,000 | | | 170,000 | | | 170,000 | 170,000 | 0 |
| 22 | SPECIAL GAS TAX | 165,837 | 1,590,514 | 104,229 | | 1,694,743 | 1,694,743 | | | 1,694,743 | 61,608 |
| 23 | TRANSIT SYSTEM | 0 | 2,529,039 | | | 2,529,039 | 2,529,039 | | | 2,529,039 | 0 |
| 24 | CAPITAL DEVELOPMENT | 0 | 361,301 | | | 361,301 | | 361,301 | | 361,301 | 361,301 |
| 25 | TRANSPORTATION FUND | 743,733 | 2,461,001 | | | 2,461,001 | | 64,410 | 2,396,591 | 2,461,001 | 808,143 |
| 26 | SPECIAL ASSESSMENT-ALLEYS | 125,394 | 13,811 | | | 13,811 | | 13,811 | | 13,811 | 139,205 |
| 27 | DOWNTOWN PRKG FUND | 2,698 | 7,000 | 2,152 | | 9,152 | 9,152 | | | 9,152 | 546 |
| 29 | STREET DEVELOPMENT FUND | 373,627 | 60,000 | 11,000 | | 71,000 | 71,000 | | | 71,000 | 362,627 |
| 35 | TRAFFIC OFFENDER FUND | 33,368 | 197,038 | 33,368 | | 230,406 | 230,406 | | | 230,406 | 0 |
| 36 | TRAFFIC CONGESTION RELIEF FUND | 320,020 | 8,000 | 320,020 | | 328,020 | 328,020 | | | 328,020 | 0 |
| 38 | STATE COPS FUND | 102,058 | 217,500 | 2,305 | | 219,805 | | | 219,805 | 219,805 | 99,753 |
| 50 | AIRPORT FUND | 136,999 | 483,303 | | | 483,303 | 483,303 | | | 483,303 | 136,999 |
| 51 | WATER UTILITY | 6,704,752 | 11,619,667 | 2,594,430 | | 14,214,097 | 14,214,097 | | | 14,214,097 | 4,110,322 |
| 52 | ELECTRIC UTILITY | 17,302,068 | 34,231,777 | 4,135,357 | | 38,367,134 | 36,211,320 | | 2,155,814 | 38,367,134 | 13,166,711 |
| 53 | SEWER SERVICE | 4,934,278 | 15,517,208 | 2,491,711 | | 18,008,919 | 18,008,919 | | | 18,008,919 | 2,442,567 |
| 58 | LANDFILL POST CLOSURE RES | 0 | 193,261 | | 100,000 | 293,261 | | 293,261 | | 293,261 | 293,261 |
| 59 | SOLID WASTE UTILITY | 26,322 | 8,722,999 | 238,572 | | 8,961,571 | 8,861,571 | | 100,000 | 8,961,571 | (212,250) |
| 61 | RECREATION REVOLVING FUND | (111,183) | 831,612 | | | 831,612 | 831,612 | | | 831,612 | (111,183) |
| 62 | LOMPOC VALLEY COMMUNITY CNTR | 4,833 | 84,000 | | 130,702 | 214,702 | 214,702 | | | 214,702 | 4,833 |
| 64 | HUMAN SERVICES | 33,005 | 76,520 | 3,596 | | 80,116 | 80,116 | | | 80,116 | 29,409 |
| 65 | BEAUTIFICATION | 20,523 | 7,204 | 6,563 | | 13,767 | | | | 13,767 | 13,960 |
| 66 | RIVER PARK CAMPGROUND | (387,706) | 193,000 | | | 193,000 | 187,575 | 5,425 | | 193,000 | (382,281) |
| 71 | INSURANCE AND RETIRE FUND | 2,512,565 | 406,000 | | | 406,000 | 98,467 | 148,674 | 158,859 | 406,000 | 2,661,239 |
| 73 | VEHICLE FUND | 499,995 | 805,000 | 270,126 | | 1,075,126 | 1,075,126 | | | 1,075,126 | 229,869 |
| 74 | COMMUNICATIONS FUND | 0 | 0 | | | 0 | | | | 0 | 0 |
| 76 | CENTRAL STORES FUND | 177,716 | 17,255 | 97,496 | | 114,751 | 114,751 | | | 114,751 | 80,220 |
| 85 | LOMPOC LIBRARY | 225,167 | 1,591,077 | 10,419 | | 1,601,496 | 1,601,496 | | | 1,601,496 | 214,748 |
| 86 | VILLAGE LIBRARY | 56,750 | 111,618 | 12,245 | | 123,863 | 123,863 | | | 123,863 | 44,505 |
| 88 | BUELLTON LIBRARY | 50,186 | 178,234 | 13,133 | | 191,367 | 191,367 | | | 191,367 | 37,053 |
| | | \$38,342,451 | \$124,944,260 | \$11,204,318 | \$10,506,572 | \$146,655,150 | \$135,070,326 | \$1,078,252 | \$10,506,572 | \$146,655,150 | \$28,216,385 |

Personnel Position Summary

2001-2003 Budget

| | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---|----------------------|------------------------|--------------------------|
| <u>GENERAL FUND</u> | | | |
| <u>General Administration</u> | | | |
| City Council | | | |
| Administrative Assistant | 0.00 | 0.25 | 0.25 |
| Administrative Aide | 0.25 | 0.00 | 0.00 |
| Secretary to the City Administrator | 0.25 | 0.25 | 0.25 |
| Total City Council | 0.50 | 0.50 | 0.50 |
| City Administrator | | | |
| City Administrator | 1.00 | 1.00 | 1.00 |
| Asst To City Administrator | 0.93 | 0.00 | 0.00 |
| Asst City Administrator | 0.00 | 0.81 | 0.81 |
| Administrative Assistant | 0.00 | 0.75 | 0.75 |
| Administrative Aide | 0.75 | 0.00 | 0.00 |
| Secretary to the City Administrator | 0.50 | 0.50 | 0.50 |
| Total City Administrator | 3.18 | 3.06 | 3.06 |
| City Clerk | | | |
| City Clerk | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant III | 1.00 | 0.00 | 0.00 |
| Deputy City Clerk | 0.00 | 1.00 | 1.00 |
| Total City Clerk | 2.00 | 2.00 | 2.00 |
| City Attorney | | | |
| City Attorney | 1.00 | 1.00 | 1.00 |
| Asst City Attorney | 1.00 | 1.00 | 1.00 |
| Paralegal | 1.00 | 1.00 | 1.00 |
| Total City Attorney | 3.00 | 3.00 | 3.00 |
| City Treasurer | | | |
| City Treasurer | 1.00 | 1.00 | 1.00 |
| Supervising Treasury Clerk | 1.00 | 1.00 | 1.00 |
| Utility Billing Supervisor | 1.00 | 1.00 | 1.00 |
| Senior Treasury Clerk | 3.00 | 3.00 | 3.00 |
| Treasury Credit Manager | 1.00 | 1.00 | 1.00 |
| Intermediate Treasury / Treasury Clerk | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant I / II | 1.00 | 1.00 | 1.00 |
| Total City Treasurer | 10.00 | 10.00 | 10.00 |
| <u>Management Services</u> | | | |
| Copy Room | | | |
| Printing & Publication Coordinator | 1.00 | 0.00 | 0.00 |
| Printing & Publication Coordinator/Web Tech | 0.00 | 1.00 | 1.00 |
| Total Mgmt Services Printing | 1.00 | 1.00 | 1.00 |

Finance

| | | | |
|------------------------------|--------------|--------------|--------------|
| Management Services Director | 0.90 | 0.90 | 0.90 |
| Financial Services Manager | 1.00 | 1.00 | 1.00 |
| Utility Accountant | 0.00 | 1.00 | 1.00 |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 |
| Accountant | 3.00 | 2.00 | 2.00 |
| Accounting Technician | 0.00 | 1.00 | 1.00 |
| Payroll Technician | 1.00 | 1.00 | 1.00 |
| Senior Account Clerk | 2.00 | 1.00 | 1.00 |
| Intermediate / Account Clerk | 1.75 | 1.75 | 1.75 |
| Total Finance | <u>10.65</u> | <u>10.65</u> | <u>10.65</u> |

Information Systems

| | | | |
|--|-------------|-------------|-------------|
| Management Services Director | 0.05 | 0.05 | 0.05 |
| Information Systems Manager | 1.00 | 1.00 | 1.00 |
| Systems Analyst | 2.00 | 2.00 | 2.00 |
| Senior Programmer-Network Analyst | 1.00 | 1.00 | 1.00 |
| Engineering Technician-Specialized III | 1.00 | 0.00 | 0.00 |
| GIS Analyst | 0.00 | 1.00 | 1.00 |
| Computer Systems Specialist | 1.00 | 0.00 | 0.00 |
| GIS Specialist I | 0.00 | 1.00 | 1.00 |
| Computer Operator/Programmer | 1.00 | 1.00 | 1.00 |
| Computer Operator | 0.00 | 1.00 | 1.00 |
| GIS Technician | 0.00 | 1.00 | 1.00 |
| Total Information Systems | <u>7.05</u> | <u>9.05</u> | <u>9.05</u> |

Purchasing

| | | | |
|----------------------------------|-------------|-------------|-------------|
| Management Services Director | 0.05 | 0.05 | 0.05 |
| Purchasing and Materials Manager | 1.00 | 1.00 | 1.00 |
| Buyer | 1.00 | 1.00 | 1.00 |
| Warehouser | 2.00 | 2.00 | 2.00 |
| Purchasing Assistant | 1.25 | 1.50 | 1.50 |
| Total Purchasing | <u>5.30</u> | <u>5.55</u> | <u>5.55</u> |

Other General Fund Departments

Human Resources

| | | | |
|----------------------------------|-------------|-------------|-------------|
| Personnel Director | 1.00 | 0.00 | 0.00 |
| Human Resources Director | 0.00 | 1.00 | 1.00 |
| Senior Personnel Analyst | 1.00 | 0.00 | 0.00 |
| Sr Human Resources Analyst | 0.00 | 1.00 | 1.00 |
| Principal Human Resource Analyst | 0.00 | 1.00 | 1.00 |
| Personnel Assistant | 2.00 | 0.00 | 0.00 |
| Human Resources Technician | 0.00 | 2.00 | 2.00 |
| Office Staff Assistant I / II | 1.00 | 1.00 | 1.00 |
| Total Human Resources | <u>5.00</u> | <u>6.00</u> | <u>6.00</u> |

Building & Facilities Maintenance

| | | | |
|---|-------------|-------------|-------------|
| Community Services Operations Manager | 0.03 | 0.00 | 0.00 |
| Community Services Director | 0.00 | 0.03 | 0.00 |
| Street Superintendent | 0.05 | 0.00 | 0.00 |
| Equipment & Facilities Maintenance Supt | 0.00 | 0.10 | 0.10 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Senior Building / Building Maint.Worker | 3.00 | 3.00 | 3.00 |
| Office Staff Assistant I / II | 0.25 | 0.00 | 0.00 |
| Office Staff Assistant II/III | 0.00 | 0.25 | 0.25 |
| Total Bldg & Facilities Maintenance | <u>4.33</u> | <u>4.38</u> | <u>4.35</u> |

Building Custodial

| | | | |
|----------------------|-------------|-------------|-------------|
| Lead Custodian | 1.00 | 1.00 | 1.00 |
| Senior Custodian | 1.00 | 1.00 | 1.00 |
| Custodian | 0.00 | 1.00 | 1.00 |
| Total Bldg Custodial | <u>2.00</u> | <u>3.00</u> | <u>3.00</u> |

Non Departmental

| | | | |
|--|-------------|-------------|-------------|
| Administrative Aide (Coordinator for Children & Youth) | 0.50 | 0.00 | 0.00 |
| Admin Assistant (Family Resources Coordinator) | 0.00 | 0.50 | 0.50 |
| Total Non Departmental | <u>0.50</u> | <u>0.50</u> | <u>0.50</u> |

Police

| | | | |
|---|--------------|--------------|--------------|
| Chief of Police | 1.00 | 1.00 | 1.00 |
| Police Captain | 2.00 | 2.00 | 2.00 |
| Police Sergeant | 7.00 | 7.00 | 7.00 |
| Police Agent | 6.00 | 6.00 | 6.00 |
| Admin Division Manager | 0.00 | 1.00 | 0.00 |
| Police Officer/Police Motor Officer | 25.00 | 35.00 | 27.00 |
| Traffic Offender Police Officer | 0.00 | 1.00 | 1.00 |
| Police Dispatch-Jail Supervisor | 1.00 | 1.00 | 1.00 |
| Police Dispatcher-Jailer | 9.00 | 12.00 | 12.00 |
| Police Records-Property Supervisor | 1.00 | 1.00 | 1.00 |
| Crime Analyst | 0.00 | 1.00 | 0.00 |
| Community Services Officer | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant III / IV | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant II / III | 2.00 | 3.00 | 2.00 |
| Office Staff Assistant I / II | 1.50 | 2.00 | 2.00 |
| Unfunded Police Officer Positions | 1.00 | 0.00 | 0.00 |
| Total Regular Police Budgeted Positions | <u>59.50</u> | <u>76.00</u> | <u>65.00</u> |

Police - Ongoing Grant Funded Positions:

| | | | | |
|--|-----------------|-------------|-------------|-------------|
| St Cops Officer 00/01 | Program # 11042 | 1.00 | 1.00 | 1.00 |
| St Cops Dispatch/Jailer 00/01 | Program # 11043 | 1.00 | 1.00 | 1.00 |
| Ongoing Grant Funded Positions included in 0103 Bdg | | <u>2.00</u> | <u>2.00</u> | <u>2.00</u> |

Police - Other Grant Funded Positions:

| | Prog Number | Year 1 | Year 2 |
|---|-------------|-------------|-------------|
| Community Service Officer (COPS MORE 98) | 11031 | 1.00 | 0.00 |
| Crime Analyst (CCAP) | * 11033 | 1.00 | 0.00 |
| OSAII-Assistant to the Crime Analyst (CCAP) | * 11033 | 1.00 | 0.00 |
| Narcotics Officer (COPS FAST) | 11038 | 2.00 | 0.00 |
| Cops In School (partial year for year 2) | * 11040 | 1.00 | 1.00 |
| Traffic Offender Fund | * 35000 | 2.00 | 0.00 |
| Total Other Grant Positions-Information only-not in grand totals | | 8.00 | 1.00 |
| * Grant position funded for partial year only | | | |

Fire

| | | | |
|---------------------------------|--------------|--------------|--------------|
| Fire Chief | 1.00 | 1.00 | 1.00 |
| Fire Marshal | 0.00 | 1.00 | 0.00 |
| Battalion Chief | 3.00 | 3.00 | 3.00 |
| Fire Captain | 6.00 | 6.00 | 6.00 |
| Fire Engineer | 6.00 | 6.00 | 6.00 |
| Fire Fighter | 9.00 | 6.00 | 9.00 |
| Fire Fighter/Paramedic | 0.00 | 3.00 | 0.00 |
| Office Staff Assistant III / IV | 1.00 | 1.00 | 1.00 |
| Total Fire | <u>26.00</u> | <u>27.00</u> | <u>26.00</u> |

Planning

| | | | |
|---------------------------------|-------------|-------------|-------------|
| Community Services Director | 0.05 | 0.02 | 0.05 |
| Development Services Manager | 0.00 | 0.75 | 0.00 |
| City Planner | 1.00 | 0.00 | 1.00 |
| Principal Planner | 1.00 | 1.00 | 1.00 |
| Associate Planner | 1.00 | 1.00 | 1.00 |
| Assistant Planner | 1.00 | 1.00 | 1.00 |
| Planning Tech | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant IV | 0.00 | 0.25 | 0.25 |
| Office Staff Assistant II / III | 0.00 | 0.50 | 0.50 |
| Total Planning | <u>5.05</u> | <u>5.52</u> | <u>5.80</u> |

Building Inspection

| | | | |
|---------------------------------|-------------|-------------|-------------|
| Community Services Director | 0.05 | 0.02 | 0.05 |
| Development Services Manager | 0.00 | 0.25 | 0.00 |
| Building Official | 1.00 | 1.00 | 1.00 |
| Sr. Building/Zoning Inspector | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant II / III | 0.50 | 0.50 | 0.50 |
| Total Bldg Inspection | <u>3.55</u> | <u>3.77</u> | <u>3.55</u> |

Engineering

| | | | |
|--|-------------|-------------|-------------|
| Community Services Director | 0.30 | 0.20 | 0.30 |
| City Engineer | 0.92 | 0.92 | 0.92 |
| Civil Engineer - Registered | 1.00 | 1.00 | 1.00 |
| Civil Engineering Associate I / II / III | 2.00 | 2.00 | 2.00 |
| Engineering Technician I / II / III | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant IV | 0.50 | 0.75 | 0.75 |
| Total Engineering | <u>6.72</u> | <u>6.87</u> | <u>6.97</u> |

Employee Safety and Risk Management

| | | | |
|-----------------------------------|-------------|-------------|-------------|
| Safety Officer (Departmental) | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total Employee Safety & Risk Mgmt | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |

Street Maintenance

| | | | |
|---|--------------|--------------|--------------|
| Community Services Director | 0.30 | 0.05 | 0.30 |
| Community Services Operations Manager | 0.52 | 0.00 | 0.00 |
| Street Maintenance Superintendent | 0.95 | 1.00 | 1.00 |
| Street Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 5.00 | 4.00 | 4.00 |
| Lead Sign and Paint Worker | 1.00 | 1.00 | 1.00 |
| Lead Street Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Senior Maintenance / Maintenance Worker | 8.00 | 8.00 | 8.00 |
| Engineering Tech I | 0.00 | 1.00 | 1.00 |
| Office Staff Assistant II / III | 0.75 | 1.00 | 1.00 |
| Office Staff Assistant I / II | 1.25 | 0.00 | 0.00 |
| Total Street Maintenance | <u>19.77</u> | <u>18.05</u> | <u>18.30</u> |

Urban Forestry

| | | | |
|----------------------------------|--------------|--------------|--------------|
| Director of Parks & Recreation | 0.34 | 0.34 | 0.34 |
| Parks and Urban Forestry Manager | 0.55 | 0.55 | 0.55 |
| Tree Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Tree Trimmer | 3.00 | 3.00 | 3.00 |
| Senior Tree / Tree Trimmer | 7.00 | 6.00 | 6.00 |
| Maintenance Worker/Trainee | 1.00 | 1.00 | 1.00 |
| Computer Operator | 0.00 | 0.50 | 0.50 |
| Office Staff Assistant II / III | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant I / II | 0.50 | 0.00 | 0.00 |
| Total Urban Forestry | <u>14.39</u> | <u>13.39</u> | <u>13.39</u> |

Recreation/General Fund

| | | | |
|--|-------------|-------------|-------------|
| Director of Parks & Recreation | 0.33 | 0.33 | 0.33 |
| Recreation Superintendent | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.50 | 0.50 | 0.50 |
| Office Staff Assistant I / II | 0.50 | 1.03 | 0.50 |
| Part Time Tech - Aquatic Manager Job Share | 0.75 | 0.00 | 0.00 |
| Total General Fund Recreation | <u>4.08</u> | <u>3.86</u> | <u>3.33</u> |

Parks

| | | | |
|---|--------------|--------------|--------------|
| Director of Parks & Recreation | 0.33 | 0.33 | 0.33 |
| Parks and Urban Forestry Manager | 0.45 | 0.45 | 0.45 |
| Parks Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Park Maintenance Worker | 2.00 | 2.00 | 2.00 |
| Park Maintenance Specialist | 2.00 | 2.00 | 2.00 |
| Senior Park Maint / Park Maintenance Worker | 4.00 | 4.00 | 4.00 |
| Park Ranger | 1.00 | 1.00 | 1.00 |
| Senior Building / Building Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Administrative Aide | 0.00 | 0.50 | 0.00 |
| Office Staff Assistant III / IV | 0.50 | 0.00 | 0.50 |
| Total Parks | <u>12.28</u> | <u>12.28</u> | <u>12.28</u> |

TOTAL GENERAL FUND

208.85

228.43

216.28

OTHER FUNDS

REDEVELOPMENT AGENCY

| | | | |
|-------------------------------------|-------------|-------------|-------------|
| Asst To City Administrator | 0.07 | 0.00 | 0.00 |
| Asst City Administrator | 0.00 | 0.10 | 0.10 |
| Secretary to the City Administrator | 0.25 | 0.25 | 0.25 |
| Housing Program Tech | 1.00 | 1.00 | 1.00 |
| Grant Records Technician | 0.50 | 0.50 | 0.50 |
| Redevelopment Project Manager | 0.00 | 1.00 | 1.00 |
| Total Redevelopment Agency | <u>1.82</u> | <u>2.85</u> | <u>2.85</u> |

TRANSIT SYSTEM

| | | | |
|---------------------------------------|-------------|-------------|-------------|
| City Engineer | 0.06 | 0.06 | 0.06 |
| Aviation/Transportation Administrator | 0.55 | 0.55 | 0.55 |
| Senior Maintenance Worker | 0.55 | 0.55 | 0.55 |
| Office Staff Assistant I / II | 0.35 | 0.35 | 0.35 |
| Total Transit System | <u>1.51</u> | <u>1.51</u> | <u>1.51</u> |

BLOCK GRANT (CDBG)

| | | | |
|---------------------------------------|-------------|-------------|-------------|
| Assistant City Administrator | 0.00 | 0.09 | 0.09 |
| Community Development Program Manager | 1.00 | 1.00 | 1.00 |
| Sr Building / Zoning Inspector | 1.00 | 1.00 | 1.00 |
| Grant Records Technician | 1.13 | 1.13 | 1.13 |
| Office Staff Assistant II / III | 1.00 | 0.00 | 0.00 |
| Office Staff Assistant IV | 0.00 | 1.00 | 1.00 |
| Total Block Grant (CDBG) | <u>4.13</u> | <u>4.22</u> | <u>4.22</u> |

AIRPORT

| | | | |
|---------------------------------------|-------------|-------------|-------------|
| City Engineer | 0.02 | 0.02 | 0.02 |
| Aviation/Transportation Administrator | 0.45 | 0.45 | 0.45 |
| Senior Maintenance Worker | 0.45 | 0.45 | 0.45 |
| Office Staff Assistant I / II | 0.15 | 0.15 | 0.15 |
| Total Airport | <u>1.07</u> | <u>1.07</u> | <u>1.07</u> |

WATER UTILITY

| | | | |
|---|--------------|--------------|--------------|
| Utility Director | 0.33 | 0.33 | 0.33 |
| Administrative Analyst | 0.33 | 0.00 | 0.33 |
| Senior Administrative Analyst | 0.00 | 0.33 | 0.00 |
| Water Resource Engineer | 0.50 | 1.00 | 1.00 |
| Water Superintendent | 1.00 | 1.00 | 1.00 |
| Water Distribution Supervisor | 1.00 | 1.00 | 1.00 |
| Water Plant Supervisor | 1.00 | 0.00 | 0.00 |
| Facility Maintenance Supervisor | 0.00 | 1.00 | 1.00 |
| Operations Supervisor | 0.00 | 1.00 | 1.00 |
| Chemist | 1.00 | 1.00 | 1.00 |
| Senior Water Plant Operator | 1.00 | 1.00 | 1.00 |
| Water Plant Operator I / II | 6.00 | 6.00 | 6.00 |
| Lead Water Plant Technician | 1.00 | 1.00 | 1.00 |
| Sr Water Plant / Water Plant Technician | 3.00 | 3.00 | 3.00 |
| Senior Maintenance / Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Lead Water Distribution Worker | 1.00 | 1.00 | 1.00 |
| Senior / Water Distribution Worker | 6.00 | 6.00 | 6.00 |
| Senior / Water Meter Maint Technician | 2.00 | 2.00 | 2.00 |
| Utility Conservation Representative | 0.50 | 0.50 | 0.50 |
| Office Staff Assistant III / IV | 0.34 | 0.34 | 0.34 |
| Office Staff Assistant II / III | 1.50 | 1.50 | 1.50 |
| Customer Service Worker III | 2.00 | 2.00 | 2.00 |
| Customer Service Worker I / II | 4.00 | 4.00 | 4.00 |
| Total Water Utility Fund | <u>34.50</u> | <u>36.00</u> | <u>36.00</u> |

ELECTRIC UTILITY

| | | | |
|--|--------------|--------------|--------------|
| Utility Director | 0.34 | 0.34 | 0.34 |
| Administrative Analyst | 0.33 | 0.00 | 0.33 |
| Senior Administrative Analyst | 0.00 | 0.33 | 0.00 |
| Electrical Utility Manager | 1.00 | 1.00 | 1.00 |
| Principal Electrical Engineer | 0.00 | 1.00 | 1.00 |
| Senior Electrical Utility Engineer | 1.00 | 0.00 | 0.00 |
| Electrical Estimator | 1.00 | 1.00 | 1.00 |
| Electrical Supervisor | 1.00 | 1.00 | 1.00 |
| Sub Station Supervisor | 1.00 | 1.00 | 1.00 |
| Electrical / Apprentice Electrical Substation Technician | 2.00 | 2.00 | 2.00 |
| Lead Electrical Line Worker | 2.00 | 2.00 | 2.00 |
| Electrical / Apprentice Electrical Line Worker | 7.00 | 8.00 | 8.00 |
| Electrical Ground Support Worker | 2.00 | 2.00 | 2.00 |
| Utility Conservation Representative | 0.50 | 0.50 | 0.50 |
| Computer Operator | 0.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.33 | 0.33 | 0.33 |
| Office Staff Assistant II / III | 1.50 | 1.50 | 1.50 |
| Total Electric Utility Fund | <u>21.00</u> | <u>23.00</u> | <u>23.00</u> |

WASTEWATER UTILITY

| | | | |
|---|--------------|--------------|--------------|
| Utility Director | 0.33 | 0.33 | 0.33 |
| Wastewater Superintendent | 1.00 | 1.00 | 1.00 |
| Water Resources Engineer | 0.50 | 0.00 | 0.00 |
| Administrative Analyst | 0.34 | 0.00 | 0.34 |
| Senior Administrative Analyst | 0.00 | 0.34 | 0.00 |
| Wastewater Plant Operations Supervisor | 1.00 | 1.00 | 1.00 |
| Wastewater Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Wastewater Collection System Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Chemist | 1.00 | 1.00 | 1.00 |
| Water Resources Protection Technician | 1.00 | 1.00 | 1.00 |
| Laboratory Technician I / II | 2.00 | 2.00 | 2.00 |
| Senior Wastewater Plant Operator | 1.00 | 1.00 | 1.00 |
| Wastewater Plant Operator I / II | 7.00 | 7.00 | 7.00 |
| Wastewater/Senior Wastewater Collection Worker | 2.00 | 3.00 | 3.00 |
| Senior Building Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Park Maintenance Specialist | 1.00 | 1.00 | 1.00 |
| Park Maintenance Worker | 0.00 | 1.00 | 1.00 |
| Electrical/Mechanical Technician I / II | 4.00 | 5.00 | 4.00 |
| Instrumentation Technician | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.33 | 0.33 | 0.33 |
| Office Staff Assistant II / III | 1.00 | 1.00 | 1.00 |
| Total Wastewater Utility Fund | <u>27.50</u> | <u>30.00</u> | <u>29.00</u> |

SOLID WASTE UTILITY

| | | | |
|---------------------------------------|--------------|--------------|--------------|
| Community Services Director | 0.20 | 0.08 | 0.20 |
| Community Services Operations Manager | 0.35 | 0.00 | 0.00 |
| Sr Environmental Coordinator | 0.00 | 1.00 | 1.00 |
| Environmental Coordinator | 1.00 | 0.00 | 0.00 |
| Solid Waste Superintendent | 1.00 | 1.00 | 1.00 |
| Solid Waste Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Sanitation Worker | 1.00 | 1.00 | 1.00 |
| Senior Sanitation / Sanitation Worker | 13.00 | 14.00 | 13.00 |
| Heavy Equipment Operator | 3.00 | 3.00 | 3.00 |
| Landfill Supervisor | 1.00 | 1.00 | 1.00 |
| Landfill Coordinator | 3.00 | 4.00 | 4.00 |
| Landfill Attendant | 2.00 | 2.00 | 2.00 |
| Solid Waste Program Technician | 1.00 | 0.00 | 0.00 |
| Solid Waste Program Analyst | 0.00 | 1.00 | 1.00 |
| Solid Waste Code Enforcement Officer | 0.00 | 1.00 | 1.00 |
| Household Hazardous Waste Specialist | 0.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.50 | 0.00 | 0.00 |
| Office Staff Assistant II / III | 0.25 | 0.00 | 0.00 |
| Office Staff Assistant I / II | 0.00 | 0.50 | 0.50 |
| Total Solid Waste Utility Fund | <u>28.30</u> | <u>31.58</u> | <u>30.70</u> |

RECREATION REVOLVING

| | | | |
|-------------------------------|-------------|-------------|-------------|
| Recreation Supervisor | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant I / II | 0.25 | 0.97 | 0.75 |
| Total Recreation Revolving | <u>2.25</u> | <u>2.97</u> | <u>2.75</u> |

LOMPOC VALLEY COMMUNITY CENTER

| | | | |
|--------------------------------------|-------------|-------------|-------------|
| LVCC Coordinator | 0.00 | 0.75 | 0.75 |
| Total Lompoc Valley Community Center | <u>0.00</u> | <u>0.75</u> | <u>0.75</u> |

RIVER PARK CAMP GROUND

| | | | |
|-----------------------------|-------------|-------------|-------------|
| Park Ranger | 1.00 | 1.00 | 1.00 |
| Total River Park Campground | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |

EQUIPMENT SERVICES & REPLACEMENT

| | | | |
|---|--------------|--------------|--------------|
| Community Services Director | 0.10 | 0.10 | 0.10 |
| Community Services Operations Manager | 0.10 | 0.00 | 0.00 |
| Equipment & Facilities Maintenance Supt | 0.00 | 0.90 | 0.90 |
| Equipment Superintendent | 1.00 | 0.00 | 0.00 |
| Equipment Maintenance Supervisor | 0.00 | 1.00 | 1.00 |
| Lead Equipment Mechanic | 1.00 | 0.00 | 0.00 |
| Heavy Equipment / Equipment Mechanic | 6.00 | 6.00 | 6.00 |
| Buyer-Warehouser | 1.00 | 1.00 | 1.00 |
| Radio Repair Specialist | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant II/III | 0.50 | 0.75 | 0.75 |
| Total Equip. Svcs & Replacement Fund | <u>10.70</u> | <u>10.75</u> | <u>10.75</u> |

LOMPOC PUBLIC LIBRARY SYSTEM**LOMPOC LIBRARY**

| | | | |
|-----------------------------|-------------|-------------|-------------|
| Library Director | 1.00 | 0.82 | 0.82 |
| Librarian I | 0.00 | 1.00 | 0.00 |
| Librarian II | 2.00 | 1.96 | 1.96 |
| Library Assistant I | 1.00 | 1.00 | 1.00 |
| Library Administrative Aide | 1.00 | 0.92 | 0.92 |
| Library Clerk II | 1.00 | 0.00 | 0.88 |
| Library Clerk III | 0.00 | 0.88 | 0.00 |
| Library Computer Tech | 0.80 | 0.80 | 0.80 |
| Total Lompoc Library | <u>6.80</u> | <u>7.38</u> | <u>6.38</u> |

VILLAGE LIBRARY SYSTEM**VILLAGE LIBRARY**

| | | | |
|-----------------------------|-------------|-------------|-------------|
| Library Director | 0.00 | 0.09 | 0.09 |
| Librarian II | 0.00 | 0.04 | 0.04 |
| Library Administrative Aide | 0.00 | 0.02 | 0.02 |
| Library Clerk III | 0.00 | 0.06 | 0.00 |
| Library Clerk II | 0.00 | 0.00 | 0.06 |
| Library Computer Tech | 0.10 | 0.10 | 0.10 |
| Total Village Library | <u>0.10</u> | <u>0.31</u> | <u>0.31</u> |

BUELLTON LIBRARY SYSTEM

BUELLTON LIBRARY

| | | | |
|-----------------------------|-------------|-------------|-------------|
| Library Director | 0.00 | 0.09 | 0.09 |
| Librarian II | 0.00 | 0.04 | 0.04 |
| Library Administrative Aide | 0.00 | 0.02 | 0.02 |
| Library Clerk III | 1.00 | 1.06 | 1.00 |
| Library Clerk II | 0.00 | 0.00 | 0.06 |
| Library Computer Tech | 0.10 | 0.10 | 0.10 |
| Total Buellton Library | <u>1.10</u> | <u>1.31</u> | <u>1.31</u> |

| | | | |
|--|---------------|---------------|---------------|
| TOTAL REGULAR PERSONNEL POSITIONS | <u>350.63</u> | <u>383.13</u> | <u>367.88</u> |
|--|---------------|---------------|---------------|

City Council

MISSION

Guide and direct policies, provide strong community leadership, and provide the people of Lompoc exceptional quality public service in response to their need for a safe, healthy, and economically viable community. We will accomplish this by sharing our vision with the City management to create a work environment that stimulates creative problem solving and recognizes employees for major accomplishments at all levels of the organization. When resources permit, City services will be provided with current technology, which is both cost effective and efficient. We will conduct ourselves with integrity; endeavor to be a good steward of the City to ensure a strong future for all local residents, businesses, and industries.

PROGRAM GOALS

1. Provide the citizens of Lompoc with the highest quality of programs and services consistent with available funding.
2. Make the office of the City Council accessible to the citizens of Lompoc.

PROGRAM PERFORMANCE AREAS

- A. Operations. Continually improve the general welfare and aesthetic qualities of the community through the utilization of available resources, programs and activities. (All Goals)

SPECIFIC OBJECTIVES

1. Provide policy directions, which will result in the desired levels of programs and services and the highest possible quality of life in the community consistent with available resources. Policies and programs approved by the City Council are implemented and administered by the City Administrator and staff. (Goal 1)

BUDGET COMMENTARY

The proposed budget reflects continuation of existing programming and service levels. A change in classification for the Administrative Aide to Administrative Assistant will more accurately reflect current level of work.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|-------------------------------------|----------------------|------------------------|--------------------------|
| Administrative Assistant | 0.00 | 0.25 | 0.25 |
| Administrative Aide | 0.25 | 0.00 | 0.00 |
| Secretary to the City Administrator | 0.25 | 0.25 | 0.25 |
| Total City Council | 0.50 | 0.50 | 0.50 |

CITY COUNCIL

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 110,585 | 169,846 | 169,846 |
| * SUPPLIES AND SERVICES | 45,899 | 56,438 | 52,101 |
| FILE CABINET(S) | 263 | 300 | 0 |
| ADMIN AIDE TO ADM ASSIST | 0 | 4,115 | 4,115 |
| TOTAL DEPARTMENT | 156,747 ** | 230,699 ** | 226,062 ** |
| * ALLOCATED SERVICE COST | -46,335 | -55,130 | -55,130 |
| TOTAL DEPARTMENT | -46,335 ** | -55,130 ** | -55,130 ** |
| NET DEPARTMENT | 110,412 ** | 175,569 ** | 170,932 ** |

City Administrator

MISSION

Implement the goals, programs, and policies of the City Council and provide a safe and productive work environment for all employees. Allow employees the opportunity to serve citizens and interested stakeholders by effectively and efficiently handling municipal services and related issues, requirements, and problems both existing and anticipated. The City Administrator's office will be responsive to public concerns and will strive to improve and enhance the image of the organization.

PROGRAM GOALS

1. Recommend fiscal and operational policies to the City Council
2. Implement the goals, programs, and policies of the City Council.
2. Make the office of the City Administrator accessible to citizens and employees.
3. Communicate on a regular basis with all employees in the organization.
4. Re-emphasize the need for a Acustomer first philosophy throughout the entire organization.
5. Recommend adoption or changes in policies that will assist local businesses to remain competitive and to encourage new businesses to consider relocating to Lompoc.

PROGRAM PERFORMANCE AREAS

- A. Operations. Improve the capabilities of the City of Lompoc in concert with department managers and through the development of all personnel; to continually evaluate the organizational structure of the City and recommend improvements whenever possible; and to insure that services are provided in conformance with adopted policies and directives and all applicable laws and regulations. (All Goals)
- B. Economic Development. Enhance the quality of life for the citizens of Lompoc by retaining the existing job base through a variety of City assisted redevelopment projects and economic development programs. City assistance may take a variety of forms including both technical and financial assistance. (Goals 1, 2, 4, and 5)

SPECIFIC OBJECTIVES

1. Implement the goals and accomplish the work programs established by the City Council within established timelines 95% of the time. (Goal 1)
2. Meet at least semi-annually with representatives of City employee organizations and unrepresented individuals to discuss matters of mutual concern. (Goals 2 and 3)

3. Re-emphasize the need for a "customer first" philosophy throughout the entire organization by offering at least 1 customer service training programs per year for employees who deal with the public at the counter or over the phone and provide the same training to the balance of the workforce at least once during the life of this budget. (Goal 4)
4. Improve budget preparation and administrative capabilities so that all City departments stay within 2001-03 appropriations 95% of the time. (Goal 1)
5. Process citizen complaints within 8 hours of receipt 95% of the time and respond to those routine complaints within 72 hours, 90% of the time. (Goals 1, 2 and 4)
6. Respond to all inquiries for business assistance within 24 hours of the inquiry, 100% of the time. (Goals 2 and 4)

BUDGET COMMENTARY

The proposed 2001-03 budget reflects the continuation of existing service levels. The budget anticipates that the City will continue its pro-business and aggressive economic development programs. Changes in classification for the Administrative Aide to Administrative Assistant, and for the Assistant to the City Administrator to Assistant City Administrator are proposed to more accurately reflect current professional, supervisory and analytical duties.

PERSONNEL ANALYSIS

| <u>Position</u> | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|-------------------------------------|------------------------------|--------------------------------|----------------------------------|
| City Administrator | 1.00 | 1.00 | 1.00 |
| Asst To City Administrator | 0.93 | 0.00 | 0.00 |
| Asst City Administrator | 0.00 | 0.81 | 0.81 |
| Administrative Assistant | 0.00 | 0.75 | 0.75 |
| Administrative Aide | 0.75 | 0.00 | 0.00 |
| Secretary to the City Administrator | 0.50 | 0.50 | 0.50 |
| Total City Administrator | <u>3.18</u> | <u>3.06</u> | <u>3.06</u> |

CITY ADMINISTRATOR

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 526,020 | 627,676 | 627,676 |
| * SUPPLIES AND SERVICES | 28,579 | 33,418 | 29,336 |
| ADMIN AIDE TO ADM ASSIST | 0 | 12,344 | 12,344 |
| ASSIST TO C/A TO ASSIST CA | 0 | 1,491 | 1,491 |
| * TOTAL PROGRAM CHANGES | 0 * | 13,835 * | 13,835 * |
| TOTAL DEPARTMENT | 554,599 ** | 674,929 ** | 670,847 ** |
| * ALLOCATED SERVICE COST | -23,753 | -26,338 | -26,338 |
| TOTAL DEPARTMENT | -23,753 ** | -26,338 ** | -26,338 ** |
| NET DEPARTMENT | 530,846 ** | 648,591 ** | 644,509 ** |

City Clerk

MISSION

The mission of the City Clerk's Department is to provide exceptional service to the Lompoc City Council, City departments, and the public by assuring vital records are easily accessible and disseminated with efficient and effective technology, increase greater public awareness of business tax requirements, provide an environment where valuable and minimal personnel resources are respected and encouraged to develop ethical, creative problem-solving techniques, and ensure compliance with applicable State and local laws and regulations.

PROGRAM GOALS

1. Increase efficiency of City Clerk's Department through greater use of available technology, resources, and personnel.
2. Enhance relations with City Council, City staff, and the public by determining their needs with respect to agendas/minutes, records management, business tax activities, and other City Clerk functions.
3. Through greater public awareness and education, increase business tax revenues.
4. Comply with State and local laws.
5. Respond in a timely fashion to citizens' request for information.

PROGRAM PERFORMANCE AREAS

- a. City Council Legislative Operations: Prepare and distribute City Council and Redevelopment Agency agendas and minutes; and maintain, prepare, and index all legislative actions including resolutions, ordinances and agreements. Certify authenticity of municipal corporate documents; maintain custody of City seal; assure publication and posting of legal notices. (Goals 1 and 4)
- b. Election Administration. Conduct consolidated municipal elections in cooperation with the County of Santa Barbara; and advise public officials, candidates for office and the public of election matters and campaign disclosures. (Goals 2 and 4)
- c. Records Management. Maintain all documents certifying municipal corporate actions and authority including agenda related materials, public notices, procedures for maintenance and retrieval of active City records, and provide for timely destruction and/or transfer of inactive records. (Goals 1, 2, 4 and 6)
- d. Fair Political Practices Commission Statements. Filing officer for election campaign reports and statements of economic interest (conflict of interest) for City Council, designated employees and appointed board members. (Goals 4 and 6)
- e. Business Taxes and Permits. Administer business taxes and permit requirements within the framework of the City Code. (Goal 3)

- f. Advisory Bodies. The City Clerk coordinates all appointments by the City Council to City advisory bodies. (Goals 2 and 4)

SPECIFIC OBJECTIVES

1. Begin utilizing existing document imaging system for City Clerk’s records or explore feasibility of other alternative methods by January 2002. (Goal 1, 2 and 4)
2. Review records= retention schedule for City Clerk=s Department records by December 2001 and assist other departments with their records= retention schedule as time permit. (Goals 1, 4, and 6)
3. Streamline Municipal Code distribution and updates through utilization of a codification service, which will also conduct legal review and code consistency and prepare the Code for access on the Internet by September 2002. (Goals 1 and 4)
4. Continue ongoing efforts to improve department operations and services by adding frequently asked for information to the Internet and eliminating obsolete practices. (Goals 1, 2, and 3)
5. Through education of City departments and the public, issue and renew business tax statements to at least 80% of the businesses conducting business in the City. (Goals 1 and 3)
6. Process citizen and employee inquiries for routine City Clerk records within one workday, 95% of the time; more complex inquiries for requests for public records within 10 calendar days (consistent with State law) or with appropriate extension when determined necessary due to unusual circumstances; and mediate cable franchise inquiries with the cable operator within three days of receipt. (Goal 1)

BUDGET COMMENTARY

The proposed budget includes funding for a code codification service to review and update the existing City Code and to make it accessible on the Internet. Other recommended program changes include the addition of part-time hours to assist with document imaging and a reclassification to Deputy City Clerk of the Staff Assistant in the second year. Funding requests are included for the Consolidated General Election in November 2002 and for training to assist the department in keeping abreast of changing laws, regulations, and technology.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|----------------------------|----------------------|------------------------|--------------------------|
| City Clerk | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant III | 1.00 | 0.00 | 0.00 |
| Deputy City Clerk | 0.00 | 1.00 | 1.00 |
| Total City Clerk | 2.00 | 2.00 | 2.00 |

CITY CLERK

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 271,820 | 255,979 | 255,979 |
| * SUPPLIES AND SERVICES | 40,617 | 53,986 | 52,556 |
| SOFTWARE/PROGRAMS | 600 | 0 | 0 |
| COMPUTER-PC & EQUIPMENT | 0 | 663 | 0 |
| * TOTAL CAPITAL OUTLAY | 600 * | 663 * | 0 * |
| CODE CODIFICATION SVCS | 0 | 8,800 | 8,800 |
| OSAIIII TO DEP CITY CLK 1 | 0 | 1,912 | 1,912 |
| 1000 HRS OSA I DOC IMAG | 0 | 22,655 | 22,655 |
| * TOTAL PROGRAM CHANGES | 0 * | 33,367 * | 33,367 * |
| TOTAL DEPARTMENT | 313,037 ** | 343,995 ** | 341,902 ** |
| * ALLOCATED SERVICE COST | -19,756 | -21,749 | -21,749 |
| TOTAL DEPARTMENT | -19,756 ** | -21,749 ** | -21,749 ** |
| NET DEPARTMENT | 293,281 ** | 322,246 ** | 320,153 ** |

City Attorney

MISSION

To advise the City Council, City staff, and City Boards, Commissions, and Committees concerning legal matters; to act as the City prosecutor; to represent the Municipal Corporation; to defend the City and its employees in litigation; to pursue litigation on behalf of the City; and to manage outside legal services providers.

PROGRAM GOALS

1. Serve as the City's legal advisor and legal representative.
2. Oversee all legal documents for City Council and staff.
3. Prosecute, in a timely fashion, alleged City Code violators.
4. Defend the City and its employees in civil litigation, other than in the specialties of water law and worker's compensation.
5. Commence litigation on behalf of the City when so directed by Council.
6. Manage and coordinate legal services provided by persons outside the City Attorney's Department.

PROGRAM PERFORMANCE AREAS

- A. General Legal. Provide formal and informal legal advice, in all matters affecting the City, to the City Council, Boards, Commissions, City Administrator, City Clerk, City Treasurer, department heads, Risk Manager, and employees of the City. (Goal 1)
- B. Legislation and Documentation. Prepare or review all ordinances, resolutions, contracts, leases, and other formal legal documents required by the City. (Goal 2)
- C. Code Enforcement. Achieve compliance with requirements of City ordinances through various mechanisms ranging from informal conferences with City Code violators to formal criminal, civil, and administrative action. (Goal 3)
- D. Litigation. Bring civil actions on the City's behalf. Defend the City and its employees in federal and state courts. Handle claims against the City to prevent unnecessary litigation and settle meritorious claims at the lowest possible cost. (Goals 4 and 5)
- E. Legal Services Management. Oversee and coordinate with retained outside counsel in certain legal specialties and complex litigation. Coordinate and manage non-City providers of such legal services as claims adjustment, investigation, court reporting, insurance, and service of process. (Goals 4 and 5)

SPECIFIC OBJECTIVES

Provide support services to City Council, Boards, and Commissions on or before the date requested, 100% of the time. (Goal 1)

Provide support services to staff on or before the date requested, 100% of the time. (Goal 2)

Enforce the City Code so that referrals are processed in accordance with pre-established schedules, 100% of the time. (Goal 5)

Handle at least 95% of the City's litigation and similar proceedings with City legal staff to maintain the 90% cost reduction for outside counsel achieved in the past three years. (Goals 4 and 5)

Maintain or improve the significant reduction (approximately 40-60%) in costs of legal services from outside paraprofessional providers. (Goal 6)

Provide case management and professional oversight of work performed by outside counsel. (Goal 6)

BUDGET COMMENTARY

The recommended budget includes funding necessary to meet the objectives listed above. Retention of an experienced litigation attorney, assisted by a skilled paralegal, will continue to maintain the substantial reductions previously achieved in expensive outside legal services.

PERSONNEL ANALYSIS

| Position | Adopted Requested | | Recommended |
|---------------------|--------------------------|-----------|--------------------|
| | 1999-2001 | 2001-2003 | 2001-2003 |
| City Attorney | 1.00 | 1.00 | 1.00 |
| Asst City Attorney | 1.00 | 1.00 | 1.00 |
| Paralegal | 1.00 | 1.00 | 1.00 |
| Total City Attorney | 3.00 | 3.00 | 3.00 |

CITY ATTORNEY

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 531,398 | 578,247 | 578,247 |
| * SUPPLIES AND SERVICES | 47,077 | 62,584 | 53,565 |
| COMPUTER-PC & EQUIPMENT | 0 | 2,000 | 0 |
| ASST CA1-2 TO ASST CA2-3 | 0 | 26,535 | 0 |
| TOTAL DEPARTMENT | 578,475 ** | 669,366 ** | 631,812 ** |
| * ALLOCATED SERVICE COST | -22,605 | -27,991 | -27,991 |
| TOTAL DEPARTMENT | -22,605 ** | -27,991 ** | -27,991 ** |
| NET DEPARTMENT | 555,870 ** | 641,375 ** | 603,821 ** |

City Treasurer

MISSION

Provide the citizens of Lompoc with the highest level of customer service, and handle their monies in an ethical, honest, and careful manner, to fulfill our legal and moral responsibilities. Continue to use and pursue technologies to provide efficient service. Our employees will make every effort to provide service to citizens in a pleasant, courteous, and an efficient manner.

PROGRAM GOALS

1. Ensure that the receipt, deposit, and investment of City funds are accomplished accurately and according to the law.
2. Give customers accurate and timely information regarding utilities and other services the City provides.

PROGRAM PERFORMANCE AREAS

- A. Administration. Provide administration and supervision of City Treasurer Department by preparing and monitoring the budget, completing various reports, and insuring effective use of staff and resources. Serve as treasurer to City of Lompoc, Santa Barbara County Water Purveyors, and Redevelopment Agency. Monitor the City's travel and training budget programs. (Goals 1 & 2)
- B. Cash Management. Receive cash, issue receipts, and prepare deposits to appropriate accounts regularly. Post all payments received to appropriate utility or general accounts, edit, produce, and distribute final contracts, maintain bank control ledgers, and reconcile statements. Administer cash bail expense, petty cash, revolving fund programs, NCPA bills, and bond payments. (Goal 1)
- C. Investment. Maintain cash flow forecast and invest temporarily idle funds following State and municipal law. (Goal 1)
- D. Utility Billing. Process applications for new service, transfers, and termination of utility services. Prepare on/off orders, provide current information about utilities and assistance in problem solving. Edit meter readings, enter data to open and closed accounts, prepare monthly billing for accounts. Assist public with problems. Work with customers and agencies to affect timely payments due City. Pursue delinquent accounts. Represent City in Small Claims Court. (Goal 2)
- E. Receptionist/Switchboard. Greet public and give appropriate direction and assistance when needed. Answer incoming calls, refer calls to the appropriate City department quickly and assist departments with outgoing calls. Assist Treasury with mail, customer service with turn offs, and provide secretarial services to the department. (Goal 2)

SPECIFIC OBJECTIVES

1. Maximize interest earnings by investing 99% of available City funds daily in a safe and prudent manner. (Goal 1)
2. Receive and receipt all program-generated revenue billing and collection transactions daily 100% of the time. (Goal 1)
3. Update and post utility charges to customer accounts daily 100% of the time. (Goal 2)
4. Input State energy report on magnetic tape when new NAIC codes are implemented, reducing preparation time each quarter. (Goal 2)
5. Enhance Utility Billing applications and input records on the Document Imaging System by July 2002. (Goal 2)
6. Develop Automated Clearing House (ACH) ability for customer payment of bills. (Goal 2)

BUDGET COMMENTARY

The City Treasurer's budget provides funds for continuance of current services. This budget reflects no increased staffing in the Treasurer's Office.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|--|----------------|------------------|--------------------|
| | 1999-2001 | 2001-2003 | 2001-2003 |
| City Treasurer | 1.00 | 1.00 | 1.00 |
| Supervising Treasury Clerk | 1.00 | 1.00 | 1.00 |
| Utility Billing Supervisor | 1.00 | 1.00 | 1.00 |
| Senior Treasury Clerk | 3.00 | 3.00 | 3.00 |
| Treasury Credit Manager | 1.00 | 1.00 | 1.00 |
| Intermediate Treasury / Treasury Clerk | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant I / II | 1.00 | 1.00 | 1.00 |
| Total City Treasurer | 10.00 | 10.00 | 10.00 |

TREASURER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 897,079 | 1,020,674 | 1,020,674 |
| * SUPPLIES AND SERVICES | 254,688 | 271,941 | 269,743 |
| CALCULATOR(S) | 200 | 200 | 0 |
| COMPUTER PRINTER | 0 | 5,740 | 0 |
| ENCODER/ENDORSE(S) | 0 | 4,626 | 0 |
| * TOTAL CAPITAL OUTLAY | 200 * | 10,566 * | 0 * |
| TOTAL DEPARTMENT | 1,151,967 ** | 1,303,181 ** | 1,290,417 ** |
| * ALLOCATED SERVICE COST | -11,549 | -12,488 | -12,488 |
| TOTAL DEPARTMENT | -11,549 ** | -12,488 ** | -12,488 ** |
| NET DEPARTMENT | 1,140,418 ** | 1,290,693 ** | 1,277,929 ** |

Economic Development and Community Revitalization

MISSION

The Mission of the Economic Development and Community Revitalization Department is to improve the quality of life for Lompoc's residents through the provision of timely technical and financial assistance to business-owners, investors, brokers, developers and others necessary to retain and create employment opportunities for Lompoc citizens; retain and expand the local tourism trade; reduce and eliminate blighting conditions that restrict economic growth; rehabilitate existing housing stock; create new housing in-fill opportunities; and, provide for various social service needs.

PROGRAM GOALS

1. Reduce the number of Lompoc residents commuting to work outside of the Lompoc Valley.
2. Increase Property-Tax, Sales-Tax, Use-Tax, and Transient-Occupancy Tax revenues.

PROGRAM PERFORMANCE AREAS

- A. Administration: Provides technical assistance, information and demographics, City staff coordination, and analysis and packaging for financial assistance. Provides Staff support to the Economic Development Committee. Manages the programs and activities of the Community Development Block Grant Fund and the Lompoc Redevelopment Agency. (All Goals)
- B. Chamber of Commerce: Provides financial support to the Lompoc Valley Chamber of Commerce and Visitor's Bureau for material and staff expenses related to the fulfillment of literature and information requests, small-business assistance services, tourism marketing, and business attraction marketing support material. (All Goals)
- C. Economic Development Advertising: Provides funding for the economic development marketing program targeted to business-owners, investors, brokers and developers and administered by the Department. (All Goals)
- D. Tourism Advertising: Provides payment for the tourism marketing program administered under contract by the Chamber of Commerce. (Goal 2)
- E. Community Events: Provides for limited support of the Lompoc Flower Festival and expenses related to dignitary hospitality. Also provides limited support for tourism-related events sponsored by the Parks and Recreation Department. (Goal 2)

SPECIFIC OBJECTIVES

1. Create a minimum of 100 new jobs during the budget cycle, by either assisting in the expansion of local businesses, or by attracting new businesses into the community.
(All Goals)

2. Continue the implementation of the Economic Development Marketing Campaign to attract new businesses. (Goal 2)
3. Within the 2001-2002 fiscal year, update the Tourism Marketing Campaign in cooperation with the Lompoc Valley Chamber of Commerce and Visitors Bureau to increase Transient Occupancy Tax, Sales Tax and Gas Tax. (Goal 2)

BUDGET COMMENTARY

The FY 2001-2003 Economic Development and Community Revitalization budget proposes an increase of \$15,000 per year in funding for the Lompoc Valley Chamber of Commerce and Visitor's Bureau for additional printing, postage and staffing costs related to the fulfillment of tourism information requests. Funding for tourism advertising is proposed to remain at current levels due to additional funding provided by Santa Barbara County under a separate advertising contract that the Chamber has with the County.

New for this budget is \$5,000 each year to be used for expenses related to support for community-wide special events administered by the Parks and Recreation Department. These events are designed to bring in tourism dollars into the community and the funding recognizes the economic development nature of these events.

The goals, objectives, programs and activities of the Community Development Block Grant Fund and the Lompoc Redevelopment Agency are detailed in their respective budgets.

PERSONNEL ANALYSIS

The Economic Development and Community Revitalization budget does not include personnel expenses. The proposed Assistant City Administrator and the staffs of the Lompoc Redevelopment Agency and the Community Development Block Grant Program manage and perform the activities accomplished through this budget in addition to their other duties.

ECONOMIC DEVELOPMENT AND COMMUNITY REVITALIZATION

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 301,972 | 361,117 | 321,955 |
| CMTY WDE SPCL EVNTS CONTRIBS | 0 | 10,000 | 10,000 |
| TOTAL DEPARTMENT | 301,972 ** | 371,117 ** | 331,955 ** |
| NET DEPARTMENT | 301,972 ** | 371,117 ** | 331,955 ** |

Management Services

MISSION

To service and maintain the financial, purchasing, information, and risk-management needs of City departments in a manner that is fiscally responsible and responsive to department needs.

PROGRAM GOALS

1. Provide administrative support, including accounting, budget, office services, information services, risk management and central purchasing.
2. Provide effective centralized resource accounting systems to control and safeguard the assets and financial operations of the City.
3. Develop and implement procedures to convert manual procedures to an automated system using the Keyfile program and document imaging systems.
4. Purchase equipment, supplies, and services in conformance with applicable legal codes and City Code regulations to meet department requests.
5. Provide local area and other vendors with timely information on how to do business with the City.
6. Develop, implement, and maintain all information systems including computer application software, computer networks, Personal Computers, the Geographic Information System, the telephone system, and provide training for systems users.
7. Provide secure backup of City information databases and reduce space needed for storage of City documents.
8. Provide mail and printing services to support all City departments.
9. Promptly respond to user requests for support.

PROGRAM PERFORMANCE AREAS

- A. Budgeting. Prepares quarterly financial reports, prepares the preliminary budget, and monitors grants, agreements and contracts with regard to annual renewals and meeting reporting requirements. (Goals 1, 2 and 9)
- B. Finance. Maintain adequate and effective accounting and financial reporting systems covering the City's financial activities; this process culminates with the annual audit of City financial records. (Goals 1, 2 and 9)
- C. Purchasing. Provides for purchase of all items needed for City operation in a timely and efficient manner. (Goals 3, 4 and 9)
- D. Warehouse. Maintain a warehouse and inventory sufficient to meet the needs of the various departments. (Goals 3, 4 and 9)

- E. Information Services. Provides information services data processing support for all departments of the City, storage of City documents with minimum space requirements, and other management information as requested. Maintains all computing, network, Geographic Information, Intranet, Internet and telephone systems for all City departments. (Goals 5, 6 and 9)
- F. Risk Management. Provides insurance for liability, fire, and property for all City departments. (Goals 1 and 2)

SPECIFIC OBJECTIVES

Finance

- 1. Complete Citywide conversion of Accounts Payable transactions to a process which combines workflow and document imaging to speed up the processing of invoices, statements, account numbering, and payment authorization through check issuance by June 30, 2002. (Goals 1, 2, 6, 7 and 9)
- 2. Prepare a long-term capital improvement budget to provide the long-term funding plan for the future capital improvements needed to implement the City's newly adopted General Plan by June 30, 2002. (Goals 1, 2 and 9)
- 3. Prepare a five-year capital improvement budget to allow for proper planning and financing of City projects. (Goals 1, 2 and 9)
- 4. Ensure that Government Accounting Standards Board Statement Number 34 is fully implemented by June 30, 2003. (Goals 1, 2 and 9)
- 5. Process material and service invoices within 30 days from receipt of the invoice 95% of the time; prepare financial reports and surveys on time 59% of the time; and always prepare timely payroll schedules and payroll benefit reports 100% of the time. (Goals 1, 2 and 9)

Purchasing

- 1. Review and update the Purchasing Policy and Procedures Manual. (Goal 3)
- 2. Within time lines established that are tied to value of the goods or services, solicit bids. Specifically, these time lines are 20 days for professional services; 15 for purchases of \$10,000 or more; 7 for purchases of \$3,000 or more; and 3 for purchases of less than \$3,000. (Goal 3)
- 3. **Annually visit a service club, Chamber of Commerce, Vandenberg Air Force Base Small and Minority Business Fair, and Santa Barbara's County Cooperative Purchasing Outreach program in order to provide vendors with information on how to do business with the City. (Goal 4)**
- 4. Implement a bar code system to automate data entry for receiving and dispensing inventory items to reduce data entry errors and provide real-time inventory procedures. (Goal 3, 4 and 9)

Information Services

1. Provide secure, remote access capability to all computer systems for data processing staff to ensure 24-hour, 7-day per week, computer support is available for all City departments during non-business hours as well as normal business hours. (Goals 6)
2. In conjunction with the Finance Division, expand the Keyfile document imaging system to include a work-flow application. (Goals 6 and 7)
3. Update the network software and servers to provide increased resources and increased speed of system. (Goal 6)
4. Continue to enhance the Intranet system to provide on-line computer access to documents and functions such as the Personnel Manual, Purchasing Manual, Administrative Procedures Manual, registration for City-sponsored workshops, and other functions that require storage of or completion of paper documents. (Goals 6)

Print Shop

1. Ensure mail services to City facilities daily, 100% of the time. (Goal 9)
2. Promote the use of colors and layout of documents to improve their appearance by using the most cost-effective methods and technology available. (Goal 9)

BUDGET COMMENTARY

The Finance Division budget reflects reclassification of the Accounting Supervisor to Utility Accountant, and reclassification of one Accountant to Accounting Supervisor. These Division reclassifications will ensure a level of professional staffing required to support all City accounting services. The Finance Division plans to complete citywide conversion of Accounts Payable transactions to a process that combines workflow and document imaging to enhance overall Accounts Payable activities. A part-time position was created in November of 2000 to support document imaging data entry. This budget includes 2000 part-time hours to continue these activities throughout this budget cycle.

The Purchasing and Warehousing Division budget includes the purchase of a bar code system in the amount of \$10,750. Implementation of this bar code system to the current inventory software system will automate data entry and reduce data entry errors, which will enhance receiving and dispensing inventory items, while improve inventory services available through a real-time inventory system. The budget also reflects one additional hour a day for two part-time Purchasing Assistants to support document imaging and Purchasing Division Web site activities.

Information Services Division provides all computer, Geographic Information Systems (GIS), and communications support, as well as all printing services of the Print Shop. There are several recommended capital outlay requests that will improve the workflow throughout the City and increase resources and data available during the FY 2001-2003 budget cycle. These requests include replacing two main City servers, adding and replacing current software and hardware components to improve performance and extend the life of current equipment, enhancing the current document imaging system to allow more flexibility and ease of use, and replacing two GIS services to provide better performance and additional storage for data.

Reclassifications reflected in this budget of Engineering Technician-Specialized III to GIS Analyst and Computer Systems Specialist to GIS Specialist I more accurately matches the level of responsibilities and duties performed. This budget also reflects one additional Computer Operator position, increased from half-time temporary to full-time to support the Police Department computer CAD system, operations and hardware. Additionally, the 1000-hour part-time Computer Operator has been increased to one full-time GIS Technician to support GIS Division Internet and Intranet projects.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|---|----------------|------------------|--------------------|
| | 1999-2001 | 2001-2003 | 2001-2003 |
| Copy Room | | | |
| Printing & Publication Coordinator | 1.00 | 0.00 | 0.00 |
| Printing & Publication Coordinator/Web Tech | 0.00 | 1.00 | 1.00 |
| Total Mgmt Services Printing | 1.00 | 1.00 | 1.00 |
| Finance | | | |
| Management Services Director | 0.90 | 0.90 | 0.90 |
| Financial Services Manager | 1.00 | 1.00 | 1.00 |
| Utility Accountant | 0.00 | 1.00 | 1.00 |
| Accounting Supervisor | 1.00 | 1.00 | 1.00 |
| Accountant | 3.00 | 2.00 | 2.00 |
| Accounting Technician | 0.00 | 1.00 | 1.00 |
| Payroll Technician | 1.00 | 1.00 | 1.00 |
| Senior Account Clerk | 2.00 | 1.00 | 1.00 |
| Intermediate / Account Clerk | 1.75 | 1.75 | 1.75 |
| Total Finance | 10.65 | 10.65 | 10.65 |
| Information Systems | | | |
| Management Services Director | 0.05 | 0.05 | 0.05 |
| Information Systems Manager | 1.00 | 1.00 | 1.00 |
| Systems Analyst | 2.00 | 2.00 | 2.00 |
| Senior Programmer-Network Analyst | 1.00 | 1.00 | 1.00 |
| Engineering Technician-Specialized III | 1.00 | 0.00 | 0.00 |
| GIS Analyst | 0.00 | 1.00 | 1.00 |
| Computer Systems Specialist | 1.00 | 0.00 | 0.00 |
| GIS Specialist I | 0.00 | 1.00 | 1.00 |
| Computer Operator/Programmer | 1.00 | 1.00 | 1.00 |
| Computer Operator | 0.00 | 1.00 | 1.00 |
| GIS Technician | 0.00 | 1.00 | 1.00 |
| Total Information Systems | 7.05 | 9.05 | 9.05 |
| Purchasing | | | |
| Management Services Director | 0.05 | 0.05 | 0.05 |
| Purchasing and Materials Manager | 1.00 | 1.00 | 1.00 |

| | | | |
|----------------------|-------------|-------------|-------------|
| Buyer | 1.00 | 1.00 | 1.00 |
| Warehouser | 2.00 | 2.00 | 2.00 |
| Purchasing Assistant | 1.25 | 1.50 | 1.50 |
| Total Purchasing | <u>5.30</u> | <u>5.55</u> | <u>5.55</u> |

MANAGEMENT SERVICES

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|--------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 2,556,106 | 2,911,071 | 2,911,371 |
| * SUPPLIES AND SERVICES | 343,672 | 508,994 | 472,098 |
| SOFTWARE/PROGRAMS | 6,333 | 0 | 0 |
| DOCUMENT IMAGING SYS & EQUIP | 16,500 | 16,595 | 16,595 |
| FILE SERVER COMPUTER | 0 | 20,172 | 2,327 |
| PORTABLE COMPUTER | 1,500 | 0 | 0 |
| NETWORK EQUIPMENT | 0 | 1,332 | 1,332 |
| DISK DRIVE | 0 | 1,181 | 1,181 |
| COMPUTER PRINTER | 1,250 | 2,688 | 0 |
| UNINTERRUPTED PWR SUPPLY | 0 | 1,879 | 1,879 |
| BAR CODE EQUIPMENT | 0 | 10,750 | 10,750 |
| COMPUTER-PC & EQUIPMENT | 2,400 | 17,937 | 0 |
| COMPUTER EQUIPMENT UPGRADE | 0 | 43,000 | 0 |
| LCD MULTIMEDIA | 1,250 | 0 | 0 |
| PURCH-PROCUREMENT SYS | 8,335 | 4,151 | 4,151 |
| COLOR PLOTTER | 0 | 8,063 | 0 |
| NETWORK OS SOFTWARE | 0 | 3,234 | 3,234 |
| NETWORK SOFTWARE & PROGRAMS | 0 | 10,777 | 10,777 |
| AERIAL PHOTO MAPS | 0 | 5,375 | 0 |
| BLDG IMPR FROM BLDG MAINT | 56,700 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 94,268 * | 147,134 * | 52,226 * |
| ADJ ACTG SUPERVISOR COMP | 0 | 12,512 | 0 |
| 2000 HRS OSA I DOC IMAG | 0 | 36,802 | 36,802 |
| 1000HR PT TO 1 COMPUTER OPER | 0 | 56,883 | 56,883 |
| VAR 1/S EQUITY SAL ADJ'S | 0 | 44,499 | 0 |
| 1000 HR PT TO 1 GIS TECH | 0 | 78,292 | 78,292 |
| P&PUB CRD TO P&PC WEBTECH | 0 | 5,384 | 5,384 |
| + .25 PURCH ASSIST JOB SHARE | 0 | 21,344 | 21,344 |
| ADJ WAREHOUSER COMP + 10% | 0 | 15,502 | 0 |
| RPL SR TREE TRMR W/CNTRACTR | 0 | 2 | 2 |
| EQ INCREASE UTILITY ACCOUNTANT | 0 | 14,424 | 0 |
| ACCTG SUPV TO UTIL ACCNTNT | 0 | 9,294 | 9,294 |
| ACCT TO ACCTG SUPV | 0 | 13,011 | 13,011 |
| * TOTAL PROGRAM CHANGES | 0 * | 307,949 * | 221,012 * |
| TOTAL DEPARTMENT | 2,994,046 ** | 3,875,148 ** | 3,656,707 ** |
| * ALLOCATED SERVICE COST | -174,201 | -210,974 | -210,974 |
| TOTAL DEPARTMENT | -174,201 ** | -210,974 ** | -210,974 ** |
| NET DEPARTMENT | 2,819,845 ** | 3,664,174 ** | 3,445,733 ** |

Human Resources

MISSION

Provide quality assistance, professional expertise, and consulting services to employees, managers, supervisors, and job applicants in all facets of human resource administration. We strive to employ and retain well-qualified, productive, and service-oriented employees through effective recruitment, selection, employee performance and development programs, and ensure that the City has fair and equitable policies and practices, a diverse workforce, and that our interactions are guided by integrity and discretion.

PROGRAM GOALS

2. Advise operating departments on human resource and employee relations issues and implement all personnel transactions.
3. Efficiently provide for the employment of qualified personnel to meet the City's staffing needs, attain a diverse, representative workforce, and advance its customer service philosophy.
4. Implement and administer a system which provides for performance standards, an effective appraisal program, career development planning, and a variety of training opportunities.
5. Provide for maximum attraction, retention, and motivation of personnel.
6. Meet and confer with employee organizations on wages, hours, and other terms and conditions of employment, and provide a reasonable method of resolving disputes and promoting communications between employee organizations and City representatives.
7. Attain a Human Resource Information System which provides for efficient, expedient, and accurate decision-making and comprehensive human resource communications.
8. Review and, if necessary, annually update at least 20 of existing City classifications.

PROGRAM PERFORMANCE AREAS

1. Administration. Provide supervision to the Human Resources Department and consulting services to City departments in all areas of human resources and employee relations issues including negotiations with employee groups. (All Goals)
2. Employee Recruitment, Retention, and Selection. Provides for attracting, examining, evaluating, and selecting staff consistent with organizational needs. (Goals 1, 2, 3, and 4)
3. Employee Compensation, Classification, and Benefits. Provides for administering an equitable total compensation program and maintaining an updated classification plan which provides maximum development opportunities and effective use of work processes. (Goals 1, 2, 3, 4, and 5)

4. Employee Evaluation and Development. Provides for maintaining an appraisal system and training programs to maximize productivity, motivation, and the organization's goals and values. (Goals 3, 4, and 5)

SPECIFIC OBJECTIVES

1. Complete 75% of all recruitments and testing processes for new management and technical employees within sixty (60) days; complete 75% of all recruitments for other employees within forty-two (42) days. (Goal 2)
2. Develop and implement recruiting incentives for hard-to-recruit occupations by September 2001. (Goals 2 and 4)
3. Provide on-site workshops on benefits and personnel issues for employees at all job sites by June 2003. (Goals 2, 4 and 5)
4. Develop enhancements to the flexible benefit (cafeteria) program and electronic enrollments by June 2002. (Goals 4 and 6)
5. Complete revision of employee appraisal system and training to managers and employees by January 2002 to better reflect performance standards, customer service philosophy and career development planning. (Goals 3 and 4)
6. Provide a minimum of six training programs, including a management development component and conflict resolution seminars. (Goals 1, 3, 4, and 5)

BUDGET COMMENTARY

The recommended budget proposes a change of name from the Personnel Department to Human Resources Department to better reflect its mission and values.

The budget reflects a reclassification of the Senior Personnel Analyst to Principal Human Resources Analyst, and the addition of one Senior Human Resources Analyst in year two of the budget cycle. This additional position will support anticipated labor relations activities resulting from expansion of state law and mandated programs. Also, the position will assist with the maintenance of the City's classification and compensation plan, which includes the updating of class specifications and the conducting of salary/benefit surveys. The Principal Human Resources Analyst will be responsible for overseeing development and implementation of major programs in the Department, with anticipated additional workload for development and implementation of recruitment programs and enhancements to the flexible benefit program.

The Recruitment and Evaluation account reflected in this budget combines two Personnel accounts of earlier City budgets (Advertising and Evaluations). This account will support Human Resources Department recruitment activities.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|----------------------------------|----------------------|------------------------|--------------------------|
| Human Resources | | | |
| Personnel Director | 1.00 | 0.00 | 0.00 |
| Human Resources Director | 0.00 | 1.00 | 1.00 |
| Senior Personnel Analyst | 1.00 | 0.00 | 0.00 |
| Sr. Human Resources Analyst | 0.00 | 1.00 | 1.00 |
| Principal Human Resource Analyst | 0.00 | 1.00 | 1.00 |
| Personnel Assistant | 2.00 | 0.00 | 0.00 |
| Human Resources Technician | 0.00 | 2.00 | 2.00 |
| Office Staff Assistant I / II | 1.00 | 1.00 | 1.00 |
| Total Human Resources | <u>5.00</u> | <u>6.00</u> | <u>6.00</u> |

PERSONNEL

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 541,247 | 667,027 | 667,027 |
| * SUPPLIES AND SERVICES | 70,274 | 187,039 | 180,209 |
| + 1 SR PERSONNEL ANALYST Y2 | 0 | 72,146 | 72,146 |
| SR HU RES ANL>PRN HU RES ANL | 0 | 11,936 | 5,095 |
| 1000HR SR PRS ANL IF 88017 AD | 0 | 57,682 | 0 |
| * TOTAL PROGRAM CHANGES | 0 * | 141,764 * | 77,241 * |
| TOTAL DEPARTMENT | 611,521 ** | 995,830 ** | 924,477 ** |
| * ALLOCATED SERVICE COST | -118,521 | -171,232 | -171,232 |
| TOTAL DEPARTMENT | -118,521 ** | -171,232 ** | -171,232 ** |
| NET DEPARTMENT | 493,000 ** | 824,598 ** | 753,245 ** |

Building and Facilities Maintenance

MISSION

The mission of the Building and Facilities Maintenance Division is to provide timely, cost effective, efficient and competent maintenance and repairs to the City=s facilities. We will strive to be responsive to the concerns of the citizens of Lompoc and the employees of the City, while ensuring that repairs are of the highest quality with allotted funding. We will accomplish this by keeping communications open between staff and our customers while staying abreast of technological advancements and acquiring enhanced training when possible. We will serve the City with integrity and honesty to protect the City=s investment and pride in our facilities and equipment.

PROGRAM GOALS

1. Improve the life cycle cost of City facilities through special maintenance and regularly scheduled preventive maintenance of all assigned buildings.
2. Improve the cost-effectiveness and efficiency of custodial service without reducing service to our customers.

PROGRAM PERFORMANCE AREAS

- A. Administration. Provide direction, coordination, training and staff support for the numerous activities related to this Division=s operation. (Goals 1 and 2)
- B. Building Maintenance. Provide efficient maintenance and preventive maintenance programs for all assigned facilities including: electrical, air conditioning, plumbing, carpentry, lock and key, and painting utilizing existing staff and outside contractors as needed. (Goal 1)
- C. Custodial Service. Provide clean and sanitary facilities for use by employees and citizens in all assigned facilities. (Goal 2)

SPECIFIC OBJECTIVES

1. Enhance our preventive maintenance program with expanded use of the CFA data base system for equipment maintenance documentation. Start the transition to using the CFA database for work order documentation and tracking to improve cost accounting and historical records. (Goals 1 and 2)
2. Increase productivity and improve customer service with training and new equipment and schedules to better maintain the facilities without increasing manpower. (Goals 1 and 2)

BUDGET COMMENTARY

The Building and Facilities Maintenance budget reflects an increase of one part-time custodian to full-time. The budget reflects minor personnel changes as a result of the department

reorganization, with elimination of the Community Services Operations Manger and allocation of time for the Equipment and Facilities Maintenance Superintendent to accurately reflect disbursement of time to Building and Facilities Maintenance activities. Staff is confident that there will be sufficient funding in this budget to accomplish the projected maintenance, while continuing to reduce backlogged maintenance.

Included in this budget are several capital outlay recommendations for workplace improvements, with major capital improvement projects such as replacement of the carpet in City Hall and at the Police Department for a cost of \$150,000 and \$18,000, respectively. Additionally, \$77,650.95 is included in this budget to fund the purchase of space allocation furniture as recommended by the consultant looking at individual workspace allocation to improve overall space utilization in City Hall.

PERSONNEL ANALYSIS

| <u>Position</u> | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---|-----------------------------|-------------------------------|---------------------------------|
| Community Services Operations Manager | 0.03 | 0.00 | 0.00 |
| Community Services Director | 0.00 | 0.03 | 0.00 |
| Street Superintendent | 0.05 | 0.00 | 0.00 |
| Equipment & Facilities Maintenance Supt | 0.00 | 0.10 | 0.10 |
| Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Senior Building / Building Maint Worker | 3.00 | 3.00 | 3.00 |
| Office Staff Assistant I / II | 0.25 | 0.00 | 0.00 |
| Office Staff Assistant II/III | 0.00 | 0.25 | 0.25 |
| Total Bldg and Facilities Maintenance | <u>4.33</u> | <u>4.38</u> | <u>4.35</u> |
| Lead Custodian | 1.00 | 1.00 | 1.00 |
| Senior Custodian | 1.00 | 1.00 | 1.00 |
| Custodian | 0.00 | 1.00 | 1.00 |
| Total Bldg Custodial | <u>2.00</u> | <u>3.00</u> | <u>3.00</u> |

BUILDING MAINTENANCE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 708,713 | 768,471 | 768,471 |
| * SUPPLIES AND SERVICES | 456,054 | 599,082 | 592,547 |
| REPLACE LOBBY FURNITURE | 2,000 | 0 | 0 |
| BF-HOT WTR SYS/LOBBY RESTRM | 1,500 | 0 | 0 |
| REPLACE ENTRANCE PORTICO | 6,624 | 0 | 0 |
| COMPUTER-PC & EQUIPMENT | 0 | 4,104 | 2,600 |
| VACCUM CLEANER(S) | 0 | 1,021 | 1,021 |
| CARPET CLEANING MACHINE | 0 | 2,685 | 2,685 |
| KEY CUTTING MACHINE | 0 | 2,688 | 2,688 |
| RADIO-PORTABLE | 0 | 3,656 | 3,656 |
| BF-ENLRG EMER GENERTR BLDG | 0 | 60,000 | 0 |
| BF-REPLACE CARPET | 0 | 168,000 | 168,000 |
| BF-REPL DOOR(S) | 0 | 2,000 | 0 |
| BF-REPR WALLS/PNT INT | 0 | 15,000 | 2,500 |
| BF-REMODEL SECY AREA | 0 | 12,000 | 0 |
| BF-CORP YD IMPROVEMENTS | 0 | 2,500 | 2,500 |
| BF-ROOF REPAIR | 78,000 | 18,000 | 18,000 |
| BF-RPL AIR COMPRESS CONTRLS | 8,000 | 0 | 0 |
| BF-GENERATOR FUEL TANK | 5,000 | 0 | 0 |
| BF-REPL DDC CONTROL SYSTEM | 30,000 | 15,000 | 15,000 |
| BF-ROOF REPAIR CELL BLOCK | 35,000 | 0 | 0 |
| BF-RESTROOM RENOVATION | 0 | 35,000 | 2,000 |
| BF-SPACE ALLOC UPGRD FURNITUR | 0 | 500,000 | 500,000 |
| COR-CORP YARD PAVING | 50,000 | 0 | 0 |
| CREDITS-BUILDING MAINT | -1,579 | 0 | 0 |
| CREDITS-PURCHASING/STORES | -56,700 | 0 | 0 |
| CREDITS-STREETS | -15,083 | 0 | 0 |
| CREDITS-URBAN FORESTRY | -4,034 | 0 | 0 |
| CREDITS-TRANSIT | -3,379 | 0 | 0 |
| CREDITS-ELECTRIC | -7,190 | 0 | 0 |
| CREDITS-WASTEWATER | -160 | 0 | 0 |
| CR-WTR DISTRIB (51300) | -5,299 | -2,500 | -2,500 |
| CREDITS-SOLID WASTE | -1,206 | 0 | 0 |
| CREDITS-GARAGE | -29,559 | 0 | 0 |
| BLDG IMPR FROM BLDG MAINT | 1,579 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 93,514 * | 839,154 * | 718,150 * |
| 1743 HR PT TO 1 FT CUSTODIAN | 0 | 25,717 | 25,717 |
| REALLOCATE COM SVC DIRECTOR | 0 | 7,649 | 0 |
| DELETE COM SVCS OPER MGR | 0 | -6,009 | -6,009 |
| REALLOC/PROMO OSAIL TO III | 0 | 908 | 908 |
| REALLOCATE STREET SUPT | 0 | -6,887 | -6,887 |
| EQ MT SUPT TO EQ FAC MT SUPT | 0 | 14,906 | 14,906 |
| * TOTAL PROGRAM CHANGES | 0 * | 36,284 * | 28,635 * |

BUILDING MAINTENANCE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|--------------------------|----------------------|------------------------|------------------------|
| TOTAL DEPARTMENT | 1,258,281 ** | 2,242,991 ** | 2,107,803 ** |
| * ALLOCATED SERVICE COST | -156,152 | -256,387 | -256,387 |
| TOTAL DEPARTMENT | -156,152 ** | -256,387 ** | -256,387 ** |
| NET DEPARTMENT | 1,102,129 ** | 1,986,604 ** | 1,851,416 ** |

Non-Departmental

PROGRAM DESCRIPTION

The Non-Departmental account is established to simplify and provide appropriate accounting for those items which do not fall within the jurisdiction of any single department.

PROGRAM PERFORMANCE AREAS

- A. Operating Expenses. To provide for external audit, fire insurance, liability insurance and miscellaneous expenses.
- B. Library Services. To provide contributions to the Lompoc Library for operational costs.
- C. Museum Association. To provide an annual contribution to the Museum Association for the operation of the City Museum.
- D. Family Resources Coordinator. To provide leadership and continuity needed to attain the goals of quality, affordable, and accessible care and education for families with infants, children, youth and teens, recognizing that the economic development of families is an indicator of community vitality for the prosperity of the City of Lompoc and Lompoc Valley.

BUDGET COMMENTARY

The majority of the proposed budget reflects maintenance of the status quo. While addressed elsewhere in the budget, staff is recommending a two-year contribution to the Library of \$629,639, which is a 6 percent increase from the FY1999-01 budget. Continued support in the amount of \$110,000 was requested and is recommended for the Lompoc Museum.

The budget includes continuation of the graffiti removal and support services for children and youth programs. A change of classification from Administrative Aide to Administrative Assistant, with a working title of Family Resources Coordinator, is recommended to better represent the mission of this program.

PERSONNEL ANALYSIS

| <u>Position</u> | <u>Adopted</u> 1999-2001 | <u>Requested</u> 2001-2003 | <u>Recommended</u> 2001-2003 |
|---|---|---|---|
| Administrative Aide (Coordinator for Children & Youth) | 0.50 | 0.00 | 0.00 |
| Admin Assistant (Family Resources Coordinator) | 0.00 | 0.50 | 0.50 |
| Total Non Departmental | 0.50 | 0.50 | 0.50 |

NON-DEPARTMENTAL

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 46,126 | 54,429 | 54,429 |
| * SUPPLIES AND SERVICES | 1,059,957 | 1,390,329 | 1,380,852 |
| COMPUTER-PC & EQUIPMENT | 0 | 1,017 | 0 |
| 5 ADM AIDE TO .5 ADM ASST | 0 | 6,750 | 6,750 |
| TOTAL DEPARTMENT | 1,106,083 ** | 1,452,525 ** | 1,442,031 ** |
| * ALLOCATED SERVICE COST | -20,807 | -22,085 | -22,085 |
| TOTAL DEPARTMENT | -20,807 ** | -22,085 ** | -22,085 ** |
| NET DEPARTMENT | 1,085,276 ** | 1,430,440 ** | 1,419,946 ** |

Police Department

MISSION

The mission of the Lompoc Police Department is to provide effective and professional police services, in partnership with the citizens we serve, encouraging mutual respect and innovative problem solving, thereby improving the quality of life in our community.

PROGRAM GOALS

1. Increase efficiency of police, communications and jail operations through greater utilization of technology and civilian support personnel.
2. Increase understanding of our community policing philosophy and promote citizen participation in the policing process through education, development of partnerships and cooperation with community-based organizations.
3. Comply with State standards in police jail and communications operations, and in the selection and training of personnel assigned to these functions.
4. Enhance the Department's ability to prevent crime, apprehend criminals, enforce traffic laws and provide prompt, efficient service, thereby promoting a sense of security, trust and well-being in the community.

PROGRAM PERFORMANCE AREAS:

- A. Administration: The administration staff provides leadership in guiding the Police Department toward accomplishment of the mission. It constantly strives to improve the quality of services and seeks to interact with the community in order to monitor the effectiveness of the Department's overall operations and to seek proper input to adapt to changing needs. (Goals 1, 2, 3 and 4)
- B. Operations Division:
 1. Patrol Section: This section performs general law enforcement duties, conduct preliminary investigations of all crimes and traffic accidents, enforces traffic laws, and renders non-criminal assistance. The Police Canine, Motorcycle, and Explorer Units are assigned to the Patrol Section. (Goals 2 and 4)
 2. Community Services Section: This Section serves as a major link with the community and provides direct police service delivery in ways other than traditional patrol. Members of this section are able to react to crimes which have already occurred, but their primary focus is on crime prevention. The D.A.R.E. (Drug Abuse Resistance Education) / Crime Prevention Unit, *Lompoc Police Beat* crime prevention television show, C.O.D.E. (Community Oriented Diversion and Education) Unit, Volunteers On Patrol, and non-specific Police Volunteer Unit are all part of this Section. (Goals 2 and 4)
 3. Special Enforcement Team: A specially trained and equipped unit capable of being

deployed for high risk enforcement and rescue operations. (Goals 2 and 4)

4. Police Reserve Corps: A voluntary program comprised of community members trained in law enforcement as well as traffic control and security at civic and other events in the community. (Goals 2 and 4)

C. Support Services Division:

1. Investigation Section: Conducts follow-up investigations into crimes against persons and property, drug activity and related crimes, and initial investigations as necessary. (Goal 4)
2. Records/Property Section: Maintains all incident, crime and traffic reports, and jail booking records; manages the police computer system. Records, stores and maintains all evidence collected by investigating officers and property turned in as found or held for safekeeping. This Section also serves as the primary point of contact for citizens during regular business hours. (Goals 1 and 4)
3. Dispatch/Jail Section: this Section maintains a 24-hour communications center and is responsible for dispatching emergency and routine responses for police, fire and medical services. It receives information from citizens through the 911 emergency telephone system and provides initial input into the police computer system. The Section also provides custodial care for inmates of the Lompoc City Jail. The Jail is a Type 1 facility which conforms to minimum standards established by the State Board of Corrections. (Goals 1,2,3 and 4)

SPECIFIC OBJECTIVES:

1. Implement the Computer Aided Dispatch (CAD)/Records Management System by January 2002, with a view to future expansion to include mobile computing. (Goal 1)
2. Enhance the effectiveness of criminal investigations by implementing a computerized case management system by January 2002. (Goal 1)
3. Enhance the effectiveness of criminal investigations through increased use of the CAL-ID and AFIX systems to identify suspects by conducting an average of five CAL-ID fingerprint searches per month by January 2003. (Goal 1)
4. Enhance the efficient management of property and evidence contained in the Police Department Property Room by developing an automated property management system by January 2002. (Goal 1)
5. Continue the Department's transition from a traditional policing to a community oriented policing philosophy by sponsoring two Citizens' Police Academies per calendar year. (Goal 2)
6. Strengthen and maintain a partnership with citizens and the business community by facilitating quarterly forums for property managers, business owners and neighborhood watch groups. (Goal 2)

7. Maintain at minimum a 60% clearance rate on cases investigated throughout FY 2001-03. (Goal 4)
8. Maintain the weekly "Lompoc Police Beat" crime prevention television program. (Goals 2 and 4)
9. Continue aggressive D.U.I. (Driving Under the Influence) enforcement by conducting twelve (12) D.U.I. checkpoints and four (4) A.B.C. (Alcoholic Beverage Control) sting operations by June 30, 2002. (Goals 2 and 4)

BUDGET COMMENTARY

The Police Department requested the retention of all grant-funded officers and support positions, and the addition of five sworn officers. The proposed budget allows the Department to retain three grant-funded officers. Unfortunately, three formerly grant-funded sworn officers and three grant-funded support positions will be lost during the budget period if additional funding sources are not found. The Department is looking for any grant funding opportunities that will allow these positions to remain in the budget.

Two State of California grant-funded positions, one a Patrol Officer and the other a Dispatch/Jailer continue to be funded by the State. If this funding is withdrawn by the State, the Department will need to consider other funding

The Department will gain three full-time Dispatch/Jailer positions in this budget, while losing part-time hours to compensate for the additional staffing. The State of California has dramatically increased training requirements for jail staff, making the use of part-time staff impractical.

The retirement of key personnel will require the purchase of a new polygraph machine and the training of a new polygrapher. The Department will also be purchasing an automatic fingerprint identification system which will save the Department hundreds of hours in what is now a laborious manual process, and assist in the conviction of repeat offenders.

Also included in this budget is funding for the much needed expansion of the Police Station. The expansion will allow for additional offices, a conference room, and storage. New shelving in the records management section and evidence room is also funded.

PERSONNEL ANALYSIS

| <u>Positions:</u> | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---------------------------------------|-----------------------------|-------------------------------|---------------------------------|
| Chief of Police | 1.00 | 1.00 | 1.00 |
| Police Captain | 2.00 | 2.00 | 2.00 |
| Police Sergeant | 7.00 | 7.00 | 7.00 |
| Police Agent | 6.00 | 6.00 | 6.00 |
| Admin Division Manager | 0.00 | 1.00 | 0.00 |
| Police Officer/Police Motor Officer | 25.00 | 35.00 | 27.00 |
| Traffic Offender Police Officer | 0.00 | 1.00 | 1.00 |
| Police Dispatch-Jail Supervisor | 1.00 | 1.00 | 1.00 |
| Police Dispatcher-Jailer | 9.00 | 12.00 | 12.00 |
| Police Records-Property Supervisor | 1.00 | 1.00 | 1.00 |
| Crime Analyst | 0.00 | 1.00 | 0.00 |
| Community Services Officer | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant III / IV | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant II / III | 2.00 | 3.00 | 2.00 |
| Office Staff Assistant I / II | 1.50 | 2.00 | 2.00 |
| Unfunded Police Officer Positions | 1.00 | 0.00 | 0.00 |
| Total Regular Police Positions | 59.50 | 76.00 | 65.00 |

Police - Ongoing Grant Funded Positions:

| | | | | |
|-------------------------------|-----------------|------|------|------|
| St Cops Officer 00/01 | Program # 11042 | 1.00 | 1.00 | 1.00 |
| St Cops Dispatch/Jailer 00/01 | Program # 11043 | 1.00 | 1.00 | 1.00 |

Ongoing Grant Funded Positions

| | | | | |
|-----------------------------------|--|------|------|------|
| included in 2001-03 Budget | | 2.00 | 2.00 | 2.00 |
|-----------------------------------|--|------|------|------|

Police - Other Grant Funded Positions

| Program | Year 1 | Year 2 | |
|--|---------------|---------------|--------|
| Code Officer (OCAP) | 11021 | 0.00 | 0.00 |
| Community Service Officer (COPS MORE 98) | 11031 | 1.00 | 0.00 |
| Crime Analyst (CCAP) | 11033 | 1.00 | 0.00 |
| OSAI-Assistant to the Crime Analyst (CCAP) | 11033 | 1.00 | 0.00 |
| Crimes Against Women Officer (OCJP DOMESTIC VIOLENCE) | 11034 | 0.00 | 0.00 |
| Narcotics Officer (COPS FAST) | 11038 | 2.00 | * 0.00 |
| Cops In School (partial year for year 2) | 11040 | 1.00 | 1.00 |
| Traffic Offender Fund | 35000 | 2.00 | **0.00 |

Total Other Grant Positions-

| | | | |
|---|--|------|------|
| Information only - Not in grand totals | | 8.00 | 1.00 |
|---|--|------|------|

* Grant position funded for partial year only

- * Both Narcotics Officers become General Fund employees in FY 2002.
- ** One of the Traffic Offender Fund Officers becomes a General Fund employee in FY 2002.

POLICE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 8,094,000 | 9,439,241 | 9,333,338 |
| * SUPPLIES AND SERVICES | 1,175,357 | 1,308,726 | 1,269,337 |
| DICTATION MACHINE | 803 | 0 | 0 |
| HAZMAT LOCKER(S) | 0 | 1,075 | 1,075 |
| FURNITURE | 0 | 35,000 | 0 |
| LOCKERS | 0 | 1,767 | 1,767 |
| SHELVING & STORE EQUIP | 0 | 23,925 | 23,925 |
| RADIO-PORTABLE | 11,933 | 7,774 | 7,774 |
| POLICE-PERSNL SAFETY EQUIP | 1,091 | 0 | 0 |
| POLICE-POLYGRAPH | 0 | 21,127 | 21,127 |
| POLICE-IN-CAR VIDEO SYSTEM(S) | 0 | 66,193 | 0 |
| POLICE-VOICE/DATA REC SYS | 20,288 | 0 | 0 |
| POLICE-MOBILE DATA SYSTEM | 0 | 243,275 | 0 |
| POLICE-DIGTL DICTATION SYS | 0 | 10,523 | 10,523 |
| POLICE-SHOTGUN(S) | 0 | 3,863 | 3,863 |
| POLICE-9MM WEAPONS | 0 | 3,598 | 3,598 |
| POLICE-AUTO FNGRPRNT ID | 0 | 26,085 | 26,085 |
| POLICE-SPIKE STRIPS | 0 | 846 | 0 |
| POLICE-DIGTL PHOTO BKNQ SYS | 0 | 34,725 | 0 |
| POLICE-RAIN GEAR | 1,048 | 0 | 0 |
| POLICE-TELECOM/INFO SYS | 321,041 | 0 | 0 |
| POLICE-DGTL VIDEO CAMERA SYS | 900 | 5,318 | 0 |
| SEDAN W/RADIO | 0 | 21,550 | 0 |
| POLICE VEHICLE | 0 | 29,290 | 0 |
| POLICE K-9 VAN | 0 | 25,000 | 0 |
| POLICE-CRIME SCENE VEHICLE | 0 | 35,201 | 0 |
| BF-REPLACE CARPET | 0 | 20,000 | 0 |
| FREEZER | 0 | 538 | 538 |
| WEST SIDE PD BLDG EXPANSION | 86,125 | 81,000 | 81,000 |
| * TOTAL CAPITAL OUTLAY | 443,229 * | 697,673 * | 181,275 * |
| REPL 2 PT DJ'S W/3 FT DJ'S | 0 | 130,890 | 130,890 |
| RPL 2 GRNT NARC OFFICERS Y2 | 0 | 125,986 | 125,986 |
| RPL SCHL GRT OFR 1/03(1/2 SCH | 0 | 22,055 | 0 |
| RPL CRIME AGNST WOMN GT OFR | 0 | 146,665 | 0 |
| CONT 2 STOP TRAFFIC GT OFRS | 0 | 39,424 | 10,297 |
| ADD 5 POLICE OFFICERS | 0 | 606,910 | 0 |
| 5 OSAIL TO 1 FT OSAIL | 0 | 37,836 | 37,836 |
| CRIME ANLST+OSA FT AFTER GT | 0 | 183,649 | 0 |
| +1 CIVILIAN ADMIN DIVIS MGR | 0 | 172,685 | 0 |
| * TOTAL PROGRAM CHANGES | 0 * | 1,466,100 * | 305,009 * |
| TOTAL DEPARTMENT | 9,712,586 ** | 12,911,740 ** | 11,088,959 ** |

POLICE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|----------------|----------------------|------------------------|------------------------|
| NET DEPARTMENT | 9,712,586 ** | 12,911,740 ** | 11,088,959 ** |

Fire Department

MISSION

The Lompoc Fire Department is dedicated to professionalism and a commitment to excellence providing the citizens of Lompoc with the highest level of service possible, safeguarding life, property, and the environment.

PROGRAM GOALS

1. Minimize detrimental effects of all local emergencies and natural disasters.
2. Promote the concept of community-based fire protection to include City departments.
3. Ensure City compliance with State Office of Emergency Services/Federal Emergency Management Agency planning regulations/standards.
4. Strengthen community fire safety.
5. Enhance pre-construction, new development, and tenant improvement plan review in conjunction with the Building and Planning Divisions, ensuring compatibility with fire and life safety codes.
6. Increase Fire Safety awareness and public education for school grades Kindergarten through Fifth and the general public regarding the dangers of fire, causes of fire, and prevention.
7. Provide a comprehensive/multi-hazard emergency response force.
8. Maintain all fire apparatus and related equipment to the highest level of readiness.
9. Furnish annual training for career and reserve fire personnel in compliance with all standards and regulations.
10. Maintain adherence to CAL/OSHA rulings and regulations

PROGRAM PERFORMANCE AREAS

- A. Administration: Directs and coordinates the management of personnel and resources toward fulfillment of the Fire Department's mission. Administration is committed to improving the quality of services by seeking active interaction with the community and city departments, evaluating the Department's effectiveness, and making adjustments to an ever changing emergency services demand.
(All Goals)
- B. Fire Prevention/Code Enforcement: Provides for the development, updating, and enforcement of fire codes/ordinances pertaining to fire and life safety, fire inspection of

commercial and public assembly occupancies, arson investigation; pre-construction plan review and inspection of new construction, and tenant improvements assuring fire and life safety code compliance; administer the hazardous materials business plan inspection program through a Cooperative Agreement with the County Hazardous Materials Unified Program Agency (SBCoUPA). (Goals 2, 4 and 5)

- C. Fire Suppression/Emergency and Medical Response: Provides a comprehensive/multi-hazard emergency response force capable of initiating fire control, rescue operations, medical Basic Life Support (BLS) while working to improve engine company proficiency to Advanced Life Support (ALS) status. (Goals 1, 7 and 8)
- D. Hazardous Materials: Provides nine Department HazMat Specialists as part of the Santa Barbara County HazMat Team for hazardous materials response and containment, conducts specialized SBCoHMUP Business Plan inspections, and train Department/City personnel for compliance with CAL/OSHA hazardous materials regulations. (Goals 4 and 7)
- E. Functional Maintenance: Provides for the maintenance of fire apparatus and related equipment beyond the scope of Corporate yard staff, in conjunction with required vehicle service, supporting Corporate yard personnel to assure response readiness of emergency apparatus and equipment. (Goal 8)
- F. Training: Provides an annual training program for full-time/reserve Fire personnel supporting the Department's Mission, program Goals, and compliance with CAL/OSHA regulations; by providing in-service training for HazMat, Blood borne Pathogens, Confined Space (to include City departments when requested), and a basic CPR program (CPR 2000) to high school students. (Goal 9 and 10)
- G. Emergency Preparedness Planning: Provides assistance to the City Administrator (Director of Emergency Services) in the day-to-day coordination of the City's emergency preparedness, planning, training, and response to major emergencies and disasters; assisting the community/City in recovery from an emergency and meet SEMS State requirements - training essential City staff and relevant private sector organizations. (Goals 1, 2, 3, 7 and 9)

SPECIFIC OBJECTIVES:

1. Maintain a Citywide SEMS, Africanized Honey Bee training program, and special problem response program (i.e., Y2K) meeting 100% of the State's requirements. (Goal 3)
2. Evaluate and update the City's Multi-Hazard Functional Plan (Disaster Plan) annually, conducting one Citywide emergency training exercise biennially as part of the Plan and Operational Area requirement. (Goal 3)
3. Strive for 100% customer service satisfaction while fulfilling the Department's mission. (Goals 1 and 5)
4. Provide fire code compliance in commercial occupancies with 90% annual inspection completion. (Goals 4 and 5)

5. Inspect all Hazardous Materials Business Plan occupancies that are regulated by the SBCO HMUP Program when the inspection is required, 100% of the time. (Goal 4)
6. Investigate and identify the cause of suspicious, arson, and major fires with a 90% rate of success. (Goal 4)
7. Present a fire prevention/emergency awareness program for school grades Kindergarten through Fifth, two times a year, reaching 90% of enrolled students in public and private schools. (Goal 6)
8. Provide a first-due multi-hazard emergency response arriving on-scene within five minutes of notification, minimizing the loss of life, damage to property and the environment, for 90% of all incidents. (Goal 1 and 7)
9. Provide personnel to work as part of a highly trained hazardous material emergency response team arriving on-scene within 30 minutes of notification. (Goal 1 and 7)
10. Maintain front-line fire apparatus and equipment in a continual state of readiness 100% of the time through strict department policy and procedures with assistance of Corporate Yard staff. (Goal 8)
8. Maintain an employee-training plan that supports Department and City program goals and objectives reaching 75% of personnel annually. Goal 2
12. Meet CAL/OSHA training requirements with 100% compliance and 95% proficiency for the Department and assist other City departments in meeting their OSHA requirements. (Goal 2)
13. Continue with high school CPR program (CPR 2000) reaching 40% of high school students within the school year. (Goal 1)

BUDGET COMMENTARY

The proposed budget for years 2001-2003 allows for the continuation of existing Fire Department service levels and the addition of CERT, a new public awareness community program. Community Emergency Response Training or CERT provides disaster training for Lompoc citizens through certification as emergency first responders. Two important changes to the budget are the added funding for the Reserve Firefighter program and a notable increase to the Department's training account.

The Department is scheduled to order a new KME triple combination fire pumper in the first fiscal year of the budget. The KME will be purchased under the final year of a purchasing consortium with other cities and agencies. The City will realize a savings of 25% - 30%. Staff is also processing a grant request for a Type III fire apparatus through the Assistance to Fire Fighters Grant Program funded under the auspices of FEMA. This new firefighting resource will protect the wildland/urban interface of the community and bolster the Department's emergency fire apparatus fleet.

Two budgeting Program Changes, a Fire Marshal and three Firefighters' paramedics regrettably could not be funded. The need for a full-time Fire Marshal is vital to the City and Fire Department, and this request will be further evaluated mid-budget. The three Firefighter Paramedic positions would have been an exciting program for the Department as well as a tremendous benefit to our citizens, but it's initial cost was prohibitive. When recruiting for new Firefighters, the Department will seek candidates who are qualified candidates and consider giving additional compensation for their skills.

The recent 2 In/2 Out OSHA ruling and NFPA 1710 standard will continue having an effect on future Fire Department staffing and emergency response procedures.

The Fire Department's expectation is to fulfill the heart of our vision for FY 2001-2003, by meeting all challenges head-on while striving to become a self-sufficient multi-hazard response agency through quality service, programs, and leadership.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|---------------------------------|------------------|------------------|--------------------|
| | <u>1999-2001</u> | <u>2001-2003</u> | <u>2001-2003</u> |
| Fire Chief | 1.00 | 1.00 | 1.00 |
| Fire Marshal | 0.00 | 1.00 | 0.00 |
| Battalion Chief | 3.00 | 3.00 | 3.00 |
| Fire Captain | 6.00 | 6.00 | 6.00 |
| Fire Engineer | 6.00 | 6.00 | 6.00 |
| Fire Fighter | 9.00 | 6.00 | 9.00 |
| Fire Fighter/Paramedic | 0.00 | 3.00 | 0.00 |
| Office Staff Assistant III / IV | 1.00 | 1.00 | 1.00 |
| Total Fire | <u>26.00</u> | <u>27.00</u> | <u>26.00</u> |

FIRE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 3,915,561 | 4,545,843 | 4,494,543 |
| * SUPPLIES AND SERVICES | 483,692 | 574,796 | 552,898 |
| AIR COMPRESSOR | 0 | 2,465 | 0 |
| FAX MACHINE | 0 | 750 | 750 |
| COMPUTER-PC & EQUIPMENT | 4,200 | 3,225 | 2,000 |
| FURNITURE | 2,050 | 4,709 | 4,709 |
| CHAIR(S) | 0 | 1,772 | 0 |
| TABLE(S) | 0 | 1,075 | 0 |
| RADIO-PAGER(S) | 7,945 | 10,396 | 10,396 |
| FIRE-SAFETY/TRAINING EQUIP | 0 | 3,004 | 1,500 |
| FIRE-FIRE HOSE/COUPLER | 12,677 | 0 | 0 |
| FIRE-BREATHING APPAR | 0 | 16,909 | 8,070 |
| FIRE-MEDICAL EQUIPMENT | 8,620 | 0 | 0 |
| FIRE-UPGRD AIR CASCADE SYS | 0 | 43,000 | 0 |
| FIRE-CO GAS MONITOR METER | 0 | 6,117 | 0 |
| FIRE-PROTECTIVE CLOTHING | 0 | 12,122 | 12,122 |
| FIRE-FOAM AND EQUIP | 0 | 698 | 698 |
| FIRE-WATER RESCUE EQUIP | 0 | 1,500 | 1,500 |
| FIRE-ALRM MONITOR W/HEAT SENS | 5,463 | 0 | 0 |
| FIRE ENGINE | 0 | 300,000 | 0 |
| SPECIAL EQUIP TRAILER | 0 | 8,070 | 0 |
| FIRE STATION IMPROVEMENTS | 0 | 710,000 | 0 |
| FIRE-REPL PHNE SYS STA #2 | 0 | 11,309 | 0 |
| * TOTAL CAPITAL OUTLAY | 40,955 * | 1,137,121 * | 41,745 * |
| CIP-RELOCATE STA #2 | 0 | 750,000 | 0 |
| 3 FIREFIGHTER/PARAMEDICS | 0 | 527,069 | 0 |
| COMTY EMERGCY RESPNSE TEAM | 0 | 2,500 | 2,500 |
| +1 FIRE MARSHAL | 0 | 217,186 | 0 |
| FIRE PREVENTION PROMO | 0 | 1,500 | 1,500 |
| * TOTAL PROGRAM CHANGES | 0 * | 1,498,255 * | 4,000 * |
| TOTAL DEPARTMENT | 4,440,208 ** | 7,756,015 ** | 5,093,186 ** |
| NET DEPARTMENT | 4,440,208 ** | 7,756,015 ** | 5,093,186 ** |

Planning

MISSION

To foster the orderly growth and protect the quality of life of the community. We will accomplish this by utilizing the best available planning techniques and resources to implement the City's long range plans and to perform design and environmental review of development proposals. We will perform our planning duties in a manner that reflects the City Council's direction and maintains the ethical standards promoted by the American Planning Association and the American Institute of Certified Planners.

PROGRAM GOALS

1. Maintain the City's General Plan.
2. Administer the City's Zoning Ordinance.
3. Maintain a quality database of socio-economic, demographic, environmental, and physical information.
4. Encourage citizen participation in the planning process.

PROGRAM PERFORMANCE AREAS

- A. Administration. To administer the Division's budget, applicant billing procedure, consultant contracts, and staff resources in order to meet the needs of the City Council, Planning Commission, and development community (All Goals).
- B. Long Range Planning. To maintain the General Plan, pursuant to the community's values and state-mandated requirements, as the long-range guide for the physical, social, and economic development of the City. To prepare studies regarding sphere of influence amendments, annexations, and growth issues (Goals 1 and 3).
- C. Current Planning. To provide services to the development community via coordination of the Development Review Board meetings; administration of the environmental and design review process; preparation of staff reports for the Planning Commission and City Council; provision of planning support for City Capital Improvement Projects; issuance of minor development permits to the public; and administration of the Zoning Ordinance (Goal 2).
- D. Coordination. To promote and maintain effective working relationships with Federal, state, county, regional, civic, and non-profit organizations involved with comprehensive planning and environmental resource management (All Goals).
- E. Special Projects. To research, support, coordinate, and implement various projects as directed by the City Council and/or the City Administrator (All Goals).

SPECIFIC OBJECTIVES

1. To prepare the annual residential construction reports, which describes the City's progress

toward the low and moderate-income housing goals established by the California Department of Housing and Community Development, and the Santa Barbara County Association of Governments by July of each year (Goal 1).

2. To complete the revision of the City's Zoning Ordinance with adoption of a new Development Code (Goal 2).
3. To implement the Old Town Specific Plan (Goal 1).
4. To amend the City's Zoning Map to achieve consistency with the General Plan Land Use Map following adoption of a new Development Code (Goals 1 and 2).

BUDGET COMMENTARY

The recommended budget provides the funding level necessary to meet Planning Division objectives. Funds are included in this budget for the addition of one half-time Office Staff Assistant II/III position to perform general clerical duties to support the City's Planning Commission meetings and activities. In addition, the allocation of the Office Staff Assistant IV reflects time that has been dedicated to the Planning Division during the previous budget and will continue during this budget cycle.

The City's Housing Element is currently in compliance with the State of California General Plan Guidelines. A comprehensive update of the City's General Plan, which will include an update of the Housing Element, is scheduled for adoption during the 2003-2005 budget cycle.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---------------------------------|-----------------------------|-------------------------------|---------------------------------|
| Community Services Director | 0.05 | 0.02 | 0.05 |
| Development Services Manager | 0.00 | 0.75 | 0.00 |
| City Planner | 1.00 | 0.00 | 1.00 |
| Principal Planner | 1.00 | 1.00 | 1.00 |
| Associate Planner | 1.00 | 1.00 | 1.00 |
| Assistant Planner | 1.00 | 1.00 | 1.00 |
| Planning Tech | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant IV | 0.00 | 0.25 | 0.25 |
| Office Staff Assistant II / III | 0.00 | 0.50 | 0.50 |
| Total Planning | 5.05 | 5.52 | 5.80 |

PLANNING

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 499,615 | 731,972 | 731,972 |
| * SUPPLIES AND SERVICES | 56,304 | 61,954 | 60,381 |
| CONTRACT 5YR GEN PLAN UPDTE | 0 | 175,000 | 0 |
| REALLOCATE COM SVC DIRECTOR | 0 | -7,649 | 0 |
| REALLOCATE OSA IV | 0 | 22,611 | 22,611 |
| ADD JOB SHARE OSAIL/III | 0 | 37,644 | 37,644 |
| CTY PLANNR TO DEV SVCS MGR | 0 | -41,239 | 0 |
| * TOTAL PROGRAM CHANGES | 0 * | 186,367 * | 60,255 * |
| TOTAL DEPARTMENT | 555,919 ** | 980,293 ** | 852,608 ** |
| NET DEPARTMENT | 555,919 ** | 980,293 ** | 852,608 ** |

Building Inspection

MISSION

Ensure the health and safety of City residents through the coordination and enforcement of all building and housing regulations established by State and local government. The Building Division shall provide prompt, convenient and courteous service to all individuals. Our mission includes providing public education to the citizens of Lompoc in an attempt to promote public health and safety that is the very foundation of building codes. The Division strives to process plans, permits, inspection, and code enforcement requests in an efficient and timely manner.

PROGRAM GOALS

1. Enhance property owners' ability to develop their property in a cost effective and timely manner.
2. Enhance the public's safety by providing thorough and timely plan check services and building inspections, and through the development of ordinances and regulations.
3. Improve the overall appearance of the City by administrating the graffiti abatement program.
4. Manage a building conservation program providing an economical and practical solution to the problems of substandard housing and blight growth.

PROGRAM PERFORMANCE AREAS

- A. Plan Review. Assist the public by providing extensive, detailed, and accurate plan review prior to the issuance of permits. (Goals 1 and 2)
- B. Inspection Services. Serve developers, contractors and homeowners by guiding them through the construction process to guarantee compliance with approved plans, pertinent codes and regulations. (Goals 1 and 2)
- C. Code Enforcement. Investigate reports and/or complaints of possible code violations, substandard or unsafe buildings and building equipment, and initiate proper procedures to assure compliance with appropriate codes, State regulations, and City ordinances. (Goal 4)
- D. Graffiti Eradication. Remove graffiti within 48 hours of notification by means of the City's volunteer removal team. (Goals 3 and 4)
- E. Administration. Provide administrative support for the Division by preparing and reviewing various reports regarding the issuance of permits, revenues received and the Department's budget. Draft ordinances for the adoption of newly adopted State codes and supervise a building conservation program in order to reduce blight and improve living conditions within the City. (All Goals)

SPECIFIC OBJECTIVES

1. Provide plan checking services for residential additions in 10 working days and complete plan checks for residential dwelling units and commercial projects within 21 working days.

(Goals 1 and 2)

2. Complete all requested construction inspections within 24 hours. (Goal 2)
3. Maintain and manage programs implementing city goals for the reduction of substandard housing. (Goal 4)
4. Maintain a zero (0) tolerance graffiti removal program by use of an all-volunteer crew and property owner compliance. (Goal 3)

BUDGET COMMENTARY

This budget reflects sufficient funds to continue the anticipated workload generated by building construction activity and plan check requests. During the past budget cycle, a dramatic increase in building activity has occurred due to increased commercial construction projects. Due to this increased activity, demands for inspection and plan reviews have been significant.

In addition to the increased commercial building activity, two specific single-family housing tracts are expected to require Building Division services within this budget cycle. The La Purisima Highlands project will include 121 homes, while an additional 88 homes are planned in the Bodger project. It is also predicted that the high levels of construction activity will continue for home improvement, tenant improvement and general building repair projects.

Although building construction activity is expected to remain high, there are no staffing changes reflected in this budget. Current staffing and budget levels are adequate to serve the obligations placed upon this Division.

The majority of plan checks are serviced by the Building Division staff; however, a small number of plan reviews are sent out to a consultant, when staff workloads do not allow a timely response, or when a project requires a complex structural analysis. There is no cost incurred by the City for plan check services, since the applicant pays the full amount for this service when plans are submitted.

PERSONNEL ANALYSIS

| | Adopted | Requested | Recommended |
|---------------------------------|----------------|------------------|-------------|
| Position | 1999-2001 | 2001-2003 | 2001-2003 |
| Community Services Director | 0.05 | 0.02 | 0.05 |
| Development Services Manager | 0.00 | 0.25 | 0.00 |
| Building Official | 1.00 | 1.00 | 1.00 |
| Sr. Building/Zoning Inspector | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant II / III | 0.50 | 0.50 | 0.50 |
| Total Building Inspection | 3.55 | 3.77 | 3.55 |

*CDBG funds have been allocated for the Sr. Building/Zoning Inspector specifically for code enforcement purposes

BLDG INSPECTION

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 332,167 | 497,032 | 497,032 |
| * SUPPLIES AND SERVICES | 54,711 | 81,494 | 80,194 |
| REALLOCATE COM SVC DIRECTOR | 0 | -7,649 | 0 |
| CTY PLANNR TO DEV SVCS MGR | 0 | 50,201 | 0 |
| * TOTAL PROGRAM CHANGES | 0 * | 42,552 * | 0 * |
| TOTAL DEPARTMENT | 386,878 ** | 621,078 ** | 577,226 ** |
| NET DEPARTMENT | 386,878 ** | 621,078 ** | 577,226 ** |

Engineering

MISSION

Provide the Lompoc community with professional engineering services that continually enhance the quality of life for all our citizens. This commitment will be accomplished by providing well-designed and constructed public projects that enhance the convenience and safety of the public. We are committed to being responsive to the public in a courteous and timely manner; seeking the highest quality product; providing services in a safe and cost-effective manner; and being innovative and solving problems through teamwork. When resources permit, we will utilize the most current technology available.

PROGRAM GOALS

1. Maximize the City=s existing resources through acquisition of regional, state and federal grants.
2. Enhance the quality of life in the city by supporting the implementation of public works projects, which will upgrade community facilitates.
3. Provide timely, up to date, and accurate information regarding City standards and requirements for private development projects.
4. Contribute to the health and safety of the community by identifying traffic circulation needs and supporting the implementation of projects that fulfill those needs.

PROGRAM PERFORMANCE AREAS

- A. Administration. To provide administrative services for public works contracts. To file timely and appropriate applications to receive state and federal funds for street and transportation projects. To represent the City on regional transportation committees. (Goals 1, 2, and 4)
- B. Design. To prepare and/or check plans and specifications for public and private improvements, consistent with recognized standards and statutory regulations. (Goals 2 and 3)
- C. Public Information, Permits and Records. To assist citizens, public utilities and others in using, or constructing improvements in the public rights-of-way, consistent with City policy and statutory regulations, and to maintain appropriate public records. (Goals 2, 3, and 4)
- D. Traffic. To provide a pro-active traffic program which plans, executes, and analyzes traffic studies, stop sign and signal warrants, traffic volumes, and speed zones in order to reduce the City's potential liability. To maintain records of traffic volumes and listings of reported traffic accidents. (Goals 2, 3, and 4)
- E. Inspection. To provide inspection of public improvements for safety and conformity to accepted construction practices, plans, specifications, and statutory regulations. (Goals 2, 3, and 4)

- F. Survey. To provide an accurate survey program to determine the physical location of needed improvements to be used as a basis for design and construction.
(Goals 2 and 3)
- G. Development. To provide timely review of development applications and coordinate review of these development activities with other departments and divisions of the City to see that City services will be available to adequately serve existing and proposed development and that the new development will provide adequate public infrastructure.
(Goals 3 and 4)
- H. Floodplain Management. To implement and enforce measures to reduce flood risk to new construction in special flood hazard areas by administering the City's Floodplain Ordinance. (Goals 2 and 3)

SPECIFIC OBJECTIVES

- 1. To annually complete at least one street capital improvement construction project consisting of overlay or reconstruction as prescribed by the City's Pavement Management System. (Goals 2 and 4)
- 2. To annually update, and have adopted by April 15th, the 5-year capital improvement program as required for Measure D funding of local transportation projects.
(Goals 1 and 2)
- 3. To annually file appropriate applications to receive reimbursement funds from federal, state and local street and road funding. (Goals 1 and 2)
- 4. To coordinate with the Planning and Building Divisions to continually improve the streamlined permitting process. (Goal 3)
- 5. To annually monitor traffic volumes at critical locations throughout the City street system.
(Goals 3 and 4)

BUDGET COMMENTARY

The budget provides funds necessary to meet the objectives of the Engineering Division. During FY 99-00, Council approved upgrade of the Civil Engineering Associate III classification to Registered Civil Engineer. The Division successfully recruited a qualified candidate to fill this position year one of the 2001-03 budget.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|--|-----------------------------|-------------------------------|---------------------------------|
| Community Services Director | 0.30 | 0.20 | 0.30 |
| City Engineer | 0.92 | 0.92 | 0.92 |
| Civil Engineer - Registered | 2.00 | 2.00 | 2.00 |
| Civil Engineering Associate I / II / III | 1.00 | 1.00 | 1.00 |
| Engineering Technician I / II / III | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant IV | 0.50 | 0.75 | 0.75 |
| Total Engineering | <u>6.72</u> | <u>6.87</u> | <u>6.97</u> |

ENGINEERING

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|--------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 761,218 | 1,105,638 | 1,105,638 |
| * SUPPLIES AND SERVICES | 228,856 | 268,257 | 264,321 |
| COMPUTER-PC & EQUIPMENT | 0 | 4,988 | 0 |
| SALRY INCR FOR ENGIN SERIES | 0 | 42,154 | 0 |
| INCR ENG INTERN \$5HR/500HR YR | 0 | 3,178 | 3,178 |
| REALLOCATE COM SVC DIRECTOR | 0 | -25,498 | 0 |
| REALLOCATE OSA IV | 0 | 22,611 | 22,611 |
| * TOTAL PROGRAM CHANGES | 0 * | 42,445 * | 25,789 * |
| TOTAL DEPARTMENT | 990,074 ** | 1,421,328 ** | 1,395,748 ** |
| NET DEPARTMENT | 990,074 ** | 1,421,328 ** | 1,395,748 ** |

Safety And Risk Management

MISSION

The mission of the Safety and Risk Management Division is to reduce the number of job-related injuries and improve the overall wellness of the City's workforce.

PROGRAM GOALS

1. Ensure the safety and health of City employees.
2. Ensure the safety of the public as they come into contact with City facilities, operations, equipment, and personnel.

PROGRAM PERFORMANCE AREAS

- A. Administration. Report findings, conclusions, and recommendations to City Council annually. (All Goals)
- B. Inspection and Evaluation. Maintain and implement comprehensive Safety Inspection and Safety Program Evaluation Programs. (All Goals)
- C. Training. Provide specialized job safety training programs to employees at all levels. (All Goals)

SPECIFIC OBJECTIVES

1. Realize a 5 percent successive reduction in accident frequency each calendar year. (Goal 1)
2. Realize a 5 percent successive reduction in accident severity each calendar year. (All Goals)
3. Reduce by 5 percent workers' compensation dollar costs. (Goal 1)
4. Reduce by 5 percent internal and external claims for property damage dollar costs. (All Goals)
5. Maintain a 5-year accident history database. (All Goals)
6. Conduct regular safety program evaluations and facilities inspections to identify and eliminate hazards and to initiate corrective action within 30 days. (All Goals)
7. Conduct ongoing informal and formal safety training sessions to provide City staff and management relevant accident prevention information. (Goal 1)
8. Recognize safety achievers through an equitable safety awards/incentives program to promote safety awareness. (Goal 1)

BUDGET COMMENTARY

The Safety and Risk Management budget provides for the ongoing training of staff in safe work practices and procedures, including, but not limited to CPR, office safety, back safety, driver's safety, forklift safety, supervisor's safety, and respirator use. The budget also provides for the assessment of risk factors in the workplace with the primary objective of mitigating safety and risk exposures.

The Safety Officer performs site safety inspections of City work areas and field operations in an attempt to identify and eliminate safety problems. It is also the Safety Officer's responsibility to investigate accidents involving City personnel and the public in order to mitigate legal claims against the City.

The budget includes funding for training supplies, employee safety awards, and computer software to ensure the most current safety standards compliance.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|-----------------------------------|-----------------------------|-------------------------------|---------------------------------|
| Safety Officer (Departmental) | 1.00 | 1.00 | 1.00 |
| Total Employee Safety & Risk Mgmt | 1.00 | 1.00 | 1.00 |

SAFETY & RISK MANAGEMENT

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 120,878 | 136,871 | 136,871 |
| * SUPPLIES AND SERVICES | 20,246 | 18,142 | 20,610 |
| TOTAL DEPARTMENT | 141,124 ** | 155,013 ** | 157,481 ** |
| * ALLOCATED SERVICE COST | -42,374 | -51,565 | -51,565 |
| TOTAL DEPARTMENT | -42,374 ** | -51,565 ** | -51,565 ** |
| NET DEPARTMENT | 98,750 ** | 103,448 ** | 105,916 ** |

Street Maintenance

MISSION

Ensure public safety through effective and efficient maintenance of all roadways, sidewalks and alleyways, and sign and traffic markings in a state of good repair. The Street Maintenance Division staff is highly qualified, trained in all aspects of roadway maintenance activities and take great pride in their community. The citizens of Lompoc have a large investment in our public right-of-ways and our staff must provide the latest in technological strategies to accomplish our maintenance within our budgetary constraints.

PROGRAM GOALS

1. Continue to improve maintenance methods.
2. Improve future maintenance planning.
3. Continually evaluate the cost effectiveness of all maintenance activities.
4. Increase productivity of staff and equipment.
5. Improve the traffic safety program.

PROGRAM PERFORMANCE AREAS

- A. Administration. Provide direction, coordination and staff support for all Street Maintenance Activities. (All Goals)
- B. Street Maintenance. Provide all street maintenance activities to include maintenance strategies and preventive maintenance programs. (Goals 1, 2, 3, and 4)
- C. Traffic Safety. Provide safe traffic flow and ensure clear and timely advance warning of traffic control devices through a mandatory maintenance program. (Goals 1, 3 and 5)

SPECIFIC OBJECTIVES

1. Monitor the efficiency of the Street Maintenance Division activities through the Pavement Management System (PMS) and the Work Order System, accomplishing 100% of the established designated maintenance, as established by the PMS System and allocated funding. (Goals 1, 2, and 3)
2. Perform all variable thickness overlays, asphalt surface treatments, patching, sidewalk maintenance and storm drain maintenance, within 48 hours of notification, and, at a minimum, scheduling the repair within this time frame. (Goals 1, 3 and 4)
3. Perform an annual route-based traffic marking and sign maintenance program and respond to emergency sign replacement and traffic control within one hour of notification. (Goals 1, 2, 4 and 5)

BUDGET COMMENTARY

The Street Division is taking an aggressive approach towards safety work practices and will provide training in specific areas that will key on physical well-being and understanding of the mechanics of the body. The budget reflects some personnel changes; the elimination of the Community Services Operations Manager position and conversion of one Heavy Equipment Operator to an Engineering Technician position to operate the Pavement Management System and minor contracts. Facility Maintenance responsibility was moved from this division to the Equipment Maintenance Division. There was also reduction and redistribution of clerical time allocation to more accurately reflect the current needs of the Streets Division.

This budget has keyed on adding motorized equipment in assisting the work crews in achieving their goals of complete projects on schedule and in a safe manner. The budget provides funding for training supplies, safety equipment, computer software, and for hand tools to complete our daily operations.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|---|----------------|------------------|--------------------|
| | 1999-2001 | 2001-2003 | 2001-2003 |
| Community Services Director | 0.30 | 0.05 | 0.30 |
| Community Services Operations Manager | 0.52 | 0.00 | 0.00 |
| Street Maintenance Superintendent | 0.95 | 1.00 | 1.00 |
| Street Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Heavy Equipment Operator | 5.00 | 4.00 | 4.00 |
| Lead Sign and Paint Worker | 1.00 | 1.00 | 1.00 |
| Lead Street Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Senior Maintenance / Maintenance Worker | 8.00 | 8.00 | 8.00 |
| Engineering Tech I | 0.00 | 1.00 | 1.00 |
| Office Staff Assistant II / III | 0.75 | 1.00 | 1.00 |
| Office Staff Assistant I / II | 1.25 | 0.00 | 0.00 |
| Total Street Maintenance | <u>19.77</u> | <u>18.05</u> | <u>18.30</u> |

STREET MAINTENANCE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 1,843,898 | 2,078,924 | 2,078,924 |
| * SUPPLIES AND SERVICES | 1,060,491 | 1,389,012 | 1,462,723 |
| ST-WLK BEHIND STUMP CUTTER | 0 | 6,988 | 6,988 |
| ST-RIDER ATTACH/STRIPING MACH | 0 | 6,500 | 6,500 |
| RADIO-PORTABLE | 0 | 2,580 | 2,580 |
| BLDG IMPR FROM BLDG MAINT | 15,083 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 15,083 * | 16,068 * | 16,068 * |
| REALLOCATE COM SVC DIRECTOR | 0 | 12,747 | 0 |
| DELETE COM SVCS OPER MGR | 0 | -104,177 | -104,177 |
| REALLOC/PROMO OSAIL TO III | 0 | -22,029 | -22,029 |
| REALLOCATE STREET SUPT | 0 | 6,887 | 6,887 |
| HVY EQ OPR TO ENG TECH I/II | 0 | -5,646 | -5,646 |
| DELETE STREETS OSA II | 0 | -78,130 | -78,130 |
| REALLOC STREETS OSA III | 0 | 22,523 | 22,523 |
| * TOTAL PROGRAM CHANGES | 0 * | -167,825 * | -180,572 * |
| TOTAL DEPARTMENT | 2,919,472 ** | 3,316,179 ** | 3,377,143 ** |
| NET DEPARTMENT | 2,919,472 ** | 3,316,179 ** | 3,377,143 ** |

Urban Forestry

MISSION

The mission of the Urban Forestry Division is to enhance our City's aesthetics by providing City streets with attractive landscaped areas while providing routine maintenance and planting of street trees in a safe, efficient and economical manner.

PROGRAM GOALS

1. Increase the efficiency of the tree maintenance and planting operations.
2. Improve the appearance of the City of Lompoc's hardscaped areas.
3. Enhance the health and safety of Lompoc's Urban Forest.
4. Heighten awareness on the benefits of Urban Forestry.

PROGRAM PERFORMANCE AREAS

- A. Administration. To provide direction, supervision and staff coordination for division goals and objectives utilizing efficient methods of operation and budgetary monitoring. (Goals 1,2 and 3)
- B. Maintenance. To provide continued maintenance of city trees while expanding maintenance of landscaped areas within the division's jurisdiction. (Goals 1, 2 and 3)
- C. Education. To supply educational literature and training for both the private and public sectors in tree care and maintenance; as well as, technical assistance within the agency. (Goals 1 and 4)

SPECIFIC OBJECTIVES

1. Maintain all street trees in a healthy and safe condition in such a way that there is no more than a 3% tree loss mostly due to aging trees. (Goals 2 and 3)
2. Provide necessary tree trimming within 2 weeks of citizen requests, weather permitting, through a combination of in-house and contractual services. (Goals 1, 2 and 3)
3. Maintain 75% of all division landscaping in a clean, healthy, aesthetically pleasing and weed free condition. (Goals 2 and 3)
4. Complete tree plantings requested by citizens within 90 days of request 100% of the time; during planting seasons. (Goal 1)
5. Utilize staff as a certified pesticide applicator to reduce by 100% the use of contractual services. (Goals 1, 2 and 3)
6. Provide rotation of seasonal color in the downtown/uptown medians and planters twice a

year. (Goal 2)

BUDGET COMMENTARY

The recommended budget for fiscal year 2001-2003 represents an improvement in current levels of service.

Three Program Changes are proposed, all related to improved levels of service. The first of these Program Changes proposes the deletion of (1) full-time Sr. Tree Trimmer position and the allocation of funds to our current contractual program. The 10-year negotiable contract with West Coast Arborists Inc. has reduced our incidence of worker injury and increased production by 37%.

Closely related to this Program Change is a proposal to physically relocate and provide new leadership for the Landscape Crew. Two full-time positions plus two part-time positions will continue to be funded by road improvement, but housed in Parks. This change facilitates more efficient use of space and equipment in addition to eliminating overlap of work assignments.

Also proposed is a reclassification of our GIS Technician from an Office Staff Assistant-Job Share to a Computer Operator-Job Share. When reviewing the job descriptions and Division needs, the Computer Operator position is more appropriate for daily tasks and operations.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|----------------------------------|-----------------------------|-------------------------------|---------------------------------|
| Director of Parks & Recreation | 0.34 | 0.34 | 0.34 |
| Parks and Urban Forestry Manager | 0.55 | 0.55 | 0.55 |
| Tree Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Tree Trimmer | 3.00 | 3.00 | 3.00 |
| Senior Tree / Tree Trimmer | 7.00 | 6.00 | 6.00 |
| Maintenance Worker/Trainee | 1.00 | 1.00 | 1.00 |
| Computer Operator | 0.00 | 0.50 | 0.50 |
| Office Staff Assistant II / III | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant I / II | 0.50 | 0.00 | 0.00 |
| Total Urban Forestry | <u>14.39</u> | <u>13.39</u> | <u>13.39</u> |

URBAN FORESTRY

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 1,268,006 | 1,407,821 | 1,400,823 |
| * SUPPLIES AND SERVICES | 401,686 | 703,438 | 582,672 |
| COMPUTER-PC & EQUIPMENT | 2,400 | 0 | 0 |
| CHAIN SAW(S) | 0 | 1,827 | 1,827 |
| HYDRAULIC SAW(S) | 0 | 2,757 | 2,757 |
| HYDRAULIC POLE SAW(S) | 3,084 | 0 | 0 |
| TILT TRAILER | 0 | 1,335 | 1,335 |
| OFFICE SPACE COVR STOR BLDG | 0 | 20,000 | 20,000 |
| BLDG IMPR FROM BLDG MAINT | 4,034 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 9,518 * | 25,919 * | 25,919 * |
| RPL SR TREE TRMR W/CNTRACTR | 0 | 2 | 2 |
| RECLS .5 OSA I TO CMPTR OPR | 0 | 9,632 | 9,632 |
| TFR UF LNDSCAPE CREW TO PRKS | 0 | 20,000 | 0 |
| * TOTAL PROGRAM CHANGES | 0 * | 29,634 * | 9,634 * |
| TOTAL DEPARTMENT | 1,679,210 ** | 2,166,812 ** | 2,019,048 ** |
| NET DEPARTMENT | 1,679,210 ** | 2,166,812 ** | 2,019,048 ** |

Recreation

MISSION

It is the mission of the Recreation Division to improve the quality of life in the community by promoting positive social behavior, interaction with others, self discovery and positive self-esteem through the development, implementation, and coordination of a wide variety of recreation and cultural services.

PROGRAM GOALS

1. The division shall coordinate, plan, organize and deliver quality recreational programs and services, which meet the diverse needs of the citizens of the Lompoc.
2. The division shall provide services in coordination and partnership with other agencies, organizations, and groups.
3. The division shall operate in a manner that maximizes resources and actively searches for alternative sources of revenue.
4. The division shall provide assistance and support for community development, community services, and environmental protection and awareness.

PROGRAM PERFORMANCE AREAS

- A. Administration. To provide administration of division functions by preparing and monitoring the budget; to work closely with the Parks and Recreation Commission in establishing and enforcing recreation policy; address risk management concerns; and ensure the most effective use of manpower and resources.
- B. Structured Recreation Programs. To plan, organize, lead and evaluate recreation programs to meet the needs of individuals as well as groups. Major program areas include aquatics, sports, arts, cultural, educational, special events, and programs for special populations.
- C. Non-Structured Programs. To provide necessary facilities and equipment to enable all citizens of Lompoc to enjoy self-motivated and self-directed, non-structured recreation activities.

SPECIFIC OBJECTIVES

1. Provide a wide range of programs for youth that may include day camps, afterschool programs, tiny tot programs, sports clinics and leagues, craft classes, dance classes, aquatic programs and special events. (Goal 1)
2. Provide a wide range of programs for adults that may include sports leagues, dance classes, craft classes, fitness classes, and special interest classes. (Goal 1)

3. Provide, promote, and coordinate City sponsored special events. (Goal 1)
4. Provide for the management and function of community recreation facilities operated by the City for public use (Swimming Pools, Civic Auditorium, Lompoc Valley Community Center, and Anderson Recreation Center). (Goals 1, 2, and 3)
5. Provide for the ongoing evaluation of programs and service delivery system to insure the quality of programs and good customer service. (Goals 1, 2, 3, and 4)
6. Generate income through fees and charges from recreational programs to offset expenditures of the Recreation Division; and provide for the annual review of fees and charges. (Goal 3)
7. Actively seek funding from community donations, sponsorships, and grants for the benefit of recreation division programs and facilities. (Goal 3)
8. Provide a program for the use of volunteers to supplement division operations. (Goals 1, 2, 3, and 4)
9. Enter into and administer agreements or contracts for the operation, joint-use and/or development of recreation facilities. (Goals 2, 3, and 4)
10. Work in cooperation with other City departments, government agencies, private organizations and groups and local business to provide community and economic development. (Goals 2, 3, and 4)
11. Provide staff support for the Senior and Parks and Recreation Commissions as well as other City Commissions, advisory groups, and committees that may be required from time to time. (Goal 4)

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|--|-----------------------------|-------------------------------|---------------------------------|
| Director of Parks & Recreation | 0.33 | 0.33 | 0.33 |
| Recreation Superintendent | 1.00 | 1.00 | 1.00 |
| Recreation Supervisor | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.50 | 0.50 | 0.50 |
| Office Staff Assistant I / II | 0.50 | 1.03 | 0.50 |
| Part Time Tech - Aquatic Mgr Job Share | 0.75 | 0.00 | 0.00 |
| Total General Fund Recreation | 4.08 | 3.86 | 3.33 |

RECREATION

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 524,802 | 507,666 | 507,666 |
| * SUPPLIES AND SERVICES | 196,467 | 207,013 | 192,449 |
| COMPUTER-PC & EQUIPMENT | 1,500 | 0 | 0 |
| REC-POOL COVER(S) | 4,858 | 0 | 0 |
| REPL ELEVATOR CASING | 0 | 40,000 | 0 |
| REC-POOL RENNOVATION COVERD | 0 | 250,000 | 0 |
| AQUATIC CENTER | 0 | 6,000,000 | 6,000,000 |
| REC-RECEPTION OFFICE REMDL | 2,500 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 8,858 * | 6,290,000 * | 6,000,000 * |
| SPECIAL ELECT AQUATIC CENTR | 0 | 102,192 | 0 |
| CMTY WDE SPCL EVNTS CONTRIBS | 0 | 10,000 | 0 |
| REC SUPERVISOR EQUITY INCREAS | 0 | 7,561 | 0 |
| + .53 BGTD OSAI | 0 | 36,369 | 0 |
| REDUCE HOURS AQ MGR | 0 | -20,808 | -20,808 |
| * TOTAL PROGRAM CHANGES | 0 * | 135,314 * | -20,808 * |
| TOTAL DEPARTMENT | 730,127 ** | 7,139,993 ** | 6,679,307 ** |
| NET DEPARTMENT | 730,127 ** | 7,139,993 ** | 6,679,307 ** |

Parks Division

MISSION

It is the mission of the Parks Maintenance Division to provide safe, beautiful parks and exceptional recreational opportunities throughout the City. Through positive interaction with other City departments and the public, we can preserve and enhance the City's parks and recreational environment.

PROGRAM GOALS

1. Provide a system of well-maintained parks and recreation facilities which will meet the needs of our citizens in a safe and healthy environment.
2. The division shall enhance and expand parks and recreational activities that are safe and healthy for the community to enjoy.
3. Operate in a manner that maximizes resources and actively searches for alternative sources of revenue.
4. Provide assistance and support for planning, community services, disaster recovery and other City departments as requested.

PROGRAM PERFORMANCE AREAS

- A. Administration. To provide administration of division functions by preparing and monitoring the budget, to work closely with the Parks and Recreation Commission in establishing and enforcing park policy, address risk management concerns and ensure the most effective use of staff and resources. (All Goals)
- B. Routine Park Maintenance. To provide park maintenance services to City parks and open space in an orderly and programmed format that is cost efficient considering the resources available. Routine maintenance is normal planned activity in the park maintenance program (mowing, watering, weeding, cleaning, etc.). (Goal 3)
- C. Special/Emergency Park Maintenance. To provide park maintenance support for special community events or emergency work that may occur in City parks and recreational facilities. This work is not planned and is a result of a special event, new community project and/or unforeseen circumstances. (Goal 4)
- D. Capital Improvement Program. To establish, implement and maintain an updated capital improvement projects program that will address the short-term as well as the long-term needs of the Lompoc park system. (Goals 1 and 2)

SPECIFIC OBJECTIVES

1. To establish a maintenance program for City parks and recreation facilities utilizing scheduled maintenance activities for 70% of the work week. (Goal 1)
2. Provide for the planning and improvement of City parks, trails and recreation facilities which meet the goals and time frames of the City's General Plan-Recreation Element. (Goal 1)
3. Provide for group use of park and recreation facilities including the operation of a facility reservation program. (Goal 2)
4. Provide services in partnership with other agencies, organizations and groups.
5. Provide a program for compliance with all Federal, State and local regulations and policies applicable to division operations such as the American with Disabilities Act, Consumer Safety Guidelines, Pesticide Laws and Regulations and the California Occupational and Safety Act. (Goal 4)
6. Enter into and administer agreements or contracts for the operation, joint-use and/or development of parks and recreation facilities to facilitate more passive and active use by our citizens. (Goals 2 and 3)
7. Work in cooperation with other City departments, government agencies, private organizations, groups and local business to provide community and economic development. (Goals 2, 3, and 4)
8. Increase funding from community donations, sponsorships and grants for the benefit of park division programs and facilities by 15% annually. (Goal 3)
9. Provide a program for the use of volunteers and/or court assigned worker to supplement division operations, for a minimum of 2,080 hours annually. (Goals 1, 2 and 3)
10. Provide staff support for the Parks and Recreation Commission and the Beautification and Appearance Commission, plus other City Commissions, advisory groups and committees, as required, 100 % of the time. (Goal 2)

BUDGET COMMENTARY

The recommended budget for fiscal year 2001 -2003 provides restoration of hours lost since 1992 with the addition of 3,840 hours part-time Manual (General). Part-time Manual (General) positions are filling permanent positions lost in higher classifications.

An additional program change was included to provide a salary increase for two (2) Park Rangers. This request will be included in the upcoming Equity Study.

Capital Improvements to be made in the Park system include new handicapped-accessible drinking fountains, tot-lots and the improvement of some restroom facilities. The irrigation control systems at the various parks will be upgraded to prevent costly under or over-watering. The Department will also be purchasing new equipment to save work hours, such as a new floor-scrubbing machine for use in the Anderson Recreation Center and other buildings. Portable

bleachers will also be purchased for community-wide events. The bleachers will save the Department many hours in set-up and take-down.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---|-----------------------------|-------------------------------|---------------------------------|
| Director of Parks and Recreation | 0.33 | 0.33 | 0.33 |
| Parks and Urban Forestry Manager | 0.45 | 0.45 | 0.45 |
| Parks Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Park Maintenance Worker | 2.00 | 2.00 | 2.00 |
| Park Maintenance Specialist | 2.00 | 2.00 | 2.00 |
| Senior Park Maint / Park Maintenance Wkr | 4.00 | 4.00 | 4.00 |
| Park Ranger | 1.00 | 1.00 | 1.00 |
| Senior Building / Building Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Administrative Aide | 0.00 | 0.50 | 0.00 |
| Office Staff Assistant III / IV | 0.50 | 0.00 | 0.50 |
| Total Parks | 12.28 | 12.28 | 12.28 |

PARKS

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 1,406,911 | 1,532,610 | 1,532,610 |
| * SUPPLIES AND SERVICES | 735,248 | 884,052 | 831,281 |
| BLEACHER(S) | 0 | 8,063 | 8,063 |
| REPLACE CARPET | 0 | 7,500 | 0 |
| PAVEMENT RESURFACING | 0 | 11,000 | 0 |
| PRK-HVY DTY GROUP PICNIC TBL | 0 | 10,000 | 5,000 |
| HIGH SPEED FLR BURNISHER | 0 | 1,129 | 0 |
| VACCUUM CLEANER(S) | 0 | 1,393 | 0 |
| FLOOR BUFFER | 0 | 914 | 0 |
| CURTAINS/DRAPERIES/BLINDS | 0 | 10,500 | 0 |
| DRINKING FOUNTAIN(S) | 0 | 12,900 | 0 |
| SECURITY EQUIPMENT | 0 | 26,000 | 0 |
| FLOOR SCRUBBING MACHINE | 0 | 4,458 | 4,458 |
| UTILITY VEHICLE | 0 | 4,983 | 4,983 |
| BF-REPL DRAPES | 0 | 20,000 | 0 |
| BF-REPL HVAC ECON UNITS | 0 | 70,000 | 0 |
| PBF-REPAIRS, REPLCMTS, IMPR | 13,900 | 0 | 0 |
| PBF-PARKING LOT CHIP SEAL | 0 | 3,000 | 0 |
| PBF-REPL STRWAY TILE | 0 | 5,500 | 0 |
| REC CNTR RENOVATION | 0 | 40,000 | 15,000 |
| PRK-JM ATHLET FIELD LGHTINGHT | 0 | 50,000 | 25,000 |
| PRK-RESURFACE TENNIS CTS | 9,000 | 28,000 | 0 |
| PRK-RIVER PRK RENOV FIT TRAIL | 0 | 1,000 | 0 |
| PRK-IRRIGATION SYSTEM | 0 | 23,563 | 0 |
| PRK-PARK LAND ACQUISITION | 250,000 | 0 | 0 |
| PRK-NORTH PRK ROADWAY IMPRV | 0 | 3,000 | 0 |
| PRK-RPR MUNI POOL SOUTH WALL | 55,000 | 0 | 0 |
| PRK-ADA IMPRV | 0 | 529,000 | 0 |
| BACKFLOW PREVENTERS | 0 | 3,640 | 3,640 |
| * TOTAL CAPITAL OUTLAY | 327,900 * | 875,543 * | 66,144 * |
| +PT HRS Y1 520 & Y2 2560 | 0 | 24,905 | 24,905 |
| PRK-8% SAL INCR PARK RANGER | 0 | 6,860 | 0 |
| +.5 ADMINISTRATIVE AIDE | 0 | 50,446 | 0 |
| BARTON PARK DEVELOPMENT | 0 | 3,750 | 2,450 |
| * TOTAL PROGRAM CHANGES | 0 * | 85,961 * | 27,355 * |
| TOTAL DEPARTMENT | 2,470,059 ** | 3,378,166 ** | 2,457,390 ** |
| NET DEPARTMENT | 2,470,059 ** | 3,378,166 ** | 2,457,390 ** |

Investment Interest Fund

PROGRAM DESCRIPTION

To act as a clearing fund for interest earnings from all fund investments. Each month, investment income is collected in this fund and then credited back to its appropriate fund at month=s end.

BUDGET COMMENTARY

The City Treasurer spends a significant portion of her time managing the City=s investment portfolio and interest income.

It is proposed that investment income continue to pay that portion of the City Treasurer=s salary and related operating expenses that is proportionate to the time that is devoted to the investment income function. This method will appropriately charge each fund its proportionate share of the cost.

TREASURER-INVESTMENTS

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 154,904 | 178,114 | 178,114 |
| TOTAL DEPARTMENT | 154,904 ** | 178,114 ** | 178,114 ** |
| NET DEPARTMENT | 154,904 ** | 178,114 ** | 178,114 ** |

Federal Road Funds

PROGRAM DESCRIPTION

To account for various Federal road funds that the City receives, or will receive in the future. Currently, amounts and types of federal road funds received do not warrant special, separate accounts; hence, this general account.

BUDGET COMMENTARY

These funds, when combined with matching Measure “D” funds, will be used for the Pedestrian Enhancements for Old Towne.

FEDERAL ROAD FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------|----------------------|------------------------|------------------------|
| CIP-CONSTRUCTION | 1,798,498 | 338,000 | 338,000 |
| TOTAL DEPARTMENT | 1,798,498 ** | 338,000 ** | 338,000 ** |
| NET DEPARTMENT | 1,798,498 ** | 338,000 ** | 338,000 ** |

Local Surface Transportation Program (STP) Fund

PROGRAM DESCRIPTION

The Mission of the STP Fund is to collect additional street improvement funds provided by the Federal Intermodal Surface Transportation Efficiency Act of 1991 and its reauthorization by TEA-21. These Funds are allocated to cities and counties through the State of California (CalTrans) and the Regional Transportation Planning Agency (RTPA) and/or the Metropolitan Planning Organization (MPO), which in our case is the Santa Barbara County Association of Governments (SBCAG).

BUDGET COMMENTARY

SB 1435 provides each county area with Local STP apportionment equal to 110 percent of the Fiscal Year 1990-1991 amount funded under the old FAU/FAS programs. Provisions of SB 1435 also provide for the exchange of federal STP funds for non-federal State Highway Account funds by the RTPA=s and MPO=s.

SBCAG will exchange all of the City's federal local STP funds for non-federal State Highway Account funds for local street and road purposes. SBCAG has also exchanged the Regional STP funds for the Allan Hancock Bikeway Connector.

LOCAL STP FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 378,737 | 0 | 0 |
| CIP-CONSTRUCTION | 0 | 394,000 | 394,000 |
| TOTAL DEPARTMENT | 378,737 ** | 394,000 ** | 394,000 ** |

Transportation Improvement Fund (Measure “D”)

PROGRAM DESCRIPTION

The Transportation Improvement Fund (Measure “D”) provides funds for street and road projects. This fund was established as a result of passage of Measure “D”, which increased the local sales tax by 0.5 cent. Major projects financed with these funds must be included in a program of projects approved by City Council. A portion of the revenues received from Measure D are allocated for constructing street, bicycle, and pedestrian projects. The balance is utilized for General Fund street maintenance.

TRANSPORTATION IMPR FUND MEASURE D

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 607,910 | 0 | 0 |
| CIP-CONSTRUCTION | 1,908,718 | 2,711,000 | 2,711,000 |
| TOTAL DEPARTMENT | 2,516,628 ** | 2,711,000 ** | 2,711,000 ** |
| NET DEPARTMENT | 2,516,628 ** | 2,711,000 ** | 2,711,000 ** |

Civic Center

PROGRAM DESCRIPTION

To provide the citizens of Lompoc with a centralized point to obtain governmental services.

BUDGET COMMENTARY

This budget provides funds for minor improvements to the Civic Center complex and other facilities, including, parking and furnishings during FY 2001-03.

CIVIC CENTER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 16,530 | 0 | 0 |
| TOTAL DEPARTMENT | 16,530 ** | 0 ** | 0 ** |
| NET DEPARTMENT | 16,530 ** | 0 ** | 0 ** |

Special Gas Tax

PROGRAM DESCRIPTION

The Special Gas Tax Street Improvement and Repair Fund provides funding for the design and reconstruction of failed streets, for paving supplies for street maintenance, and for the trimming of street trees. These costs are fully funded by Highway Users Gas Taxes.

PROGRAM PERFORMANCE AREAS

- A. Engineering Services. Provide funding for engineering services to design, perform soils test, survey and contract support services to reconstruct failed streets, curbs, gutters and sidewalks.
- B. Supplies. Purchase the paving supplies used to chip seal, fog seal or overlay non-failed streets to prevent failure.
- C. Street Tree Maintenance. Provide funding for the trimming and care of existing street trees.
- D. Contracting: Provide funding to contract with private companies for specified reconstruction of failed streets, overlay of streets and roads and other large repairs and street projects.

BUDGET COMMENTARY

The budget reflects a continuation of street improvement and repair throughout the community. Funds have been transferred to salaries and wages to offset the personnel costs of street maintenance.

Included in this budget is a capital improvement project for construction of a covered storage structure at the Corporate Yard to allow additional storage of equipment out of the elements for a total of \$156,000.

GAS TAX

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 1,255,755 | 1,376,550 | 1,376,550 |
| COVERED STORAGE BLDG | 0 | 172,000 | 172,000 |
| CIP-NURSERY STOCK/STREET TREE | 56,193 | 56,193 | 56,193 |
| CIP-CONCRETE HANDICAP RAMPS | 0 | 90,000 | 90,000 |
| * TOTAL PROGRAM CHANGES | 56,193 * | 146,193 * | 146,193 * |
| TOTAL DEPARTMENT | 1,311,948 ** | 1,694,743 ** | 1,694,743 ** |
| NET DEPARTMENT | 1,311,948 ** | 1,694,743 ** | 1,694,743 ** |

Transit System

MISSION

Provide a transit service that meets the needs of those who are transportation disadvantaged and the general public, while helping to reduce traffic congestion and assist air quality attainment. The system will offer a convenient, safe, esthetically pleasing, and reliable transit service and an attractive alternative to the private automobile. It will contribute to the economic well-being of the City by improving easier access to employment, shopping, medical, educational, and recreational destinations.

PROGRAM GOALS

1. Provide administrative direction for the day-to-day operation of the transit system.
2. Maintain City of Lompoc Transit facilities and equipment in a state of good repair.
3. Develop, study, analyze, and implement strategies to enhance productivity of the transit system and evaluate future transit needs that address growth in the community.
4. Provide a reliable, convenient, and accessible transit service for the overall benefit of the community, while maintaining a productive, efficient and effective transit system.
5. Secure funding as necessary to continue transit service operations in the event there are reduced levels of transit funding and, when appropriate, expand the transit system as funding may allow.

PROGRAM PERFORMANCE AREAS:

- A. Administration. Provide administrative direction for day-to-day operation of the transit system. (Goals 1,3,4, and 5)
- B. Maintenance. Maintain Lompoc Transit facilities in a state of good repair. (Goals 2 and 4)

SPECIFIC OBJECTIVES

1. Expand the fixed route Transit System serving the community, supplementing this service as needed with Dial-A-Ride service for the disabled and elderly. (Goals 1,3,4, and 5)
2. Work to ensure maintenance cost per transit vehicle service mile does not increase more than 10 percent per year. (Goals 2 and 4)
3. Increase ridership by 4 percent. (Goals 3, 4, and 5)
4. Appeal to new ridership groups by expending 2 percent of operating budget on marketing efforts. (Goals 3, 4, and 5)
5. Hold operating cost increases to less than 20 percent per year. (Goals 3 and 4)

6. Maintain local revenues of at least 20 percent of operating costs. (Goals 3 and 4)
7. Study the feasibility of extending service to Vandenberg Air Force Base and expanding services to the Hancock campus. (Goals 3, 4, and 5)
8. Utilize advanced technology systems as available to enhance the capabilities of our local system. (Goals 1, 2, and 5)

BUDGET COMMENTARY

This budget provides funds for the Transit Fixed Route system. Capital outlay funds are included for purchase of four buses during this budget cycle to replace the CNG buses no longer in use, with total purchase cost of \$150,000 for two new buses year one, and purchase of two additional new buses year two for a total purchase cost of \$160,000. Also scheduled for this budget cycle is the installation of new bus shelters for the Transit Fixed Route.

This budget provides a line item for Transportation Demand Management promotions. While funding for the TDM Program has ceased, we will still be participating in the promotion of Rideshare and Bike To Work Days.

PERSONNEL ANALYSIS

| <u>Position</u> | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---------------------------------------|----------------------|------------------------|--------------------------|
| City Engineer | 0.06 | 0.06 | 0.06 |
| Aviation/Transportation Administrator | 0.55 | 0.55 | 0.55 |
| Senior Maintenance Worker | 0.55 | 0.55 | 0.55 |
| Office Staff Assistant I / II | 0.35 | 0.35 | 0.35 |
| Total Transit System | 1.51 | 1.51 | 1.51 |

TRANSIT SYSTEM

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 107,538 | 178,366 | 178,366 |
| * SUPPLIES AND SERVICES | 1,903,845 | 1,930,045 | 1,963,973 |
| BUS STOPS/SHELTERS | 248,060 | 0 | 0 |
| SOFTWARE/PROGRAMS | 1,750 | 0 | 0 |
| COMPUTER-PC & EQUIPMENT | 2,950 | 4,838 | 0 |
| RADIO-PORTABLE | 0 | 1,828 | 1,828 |
| RADIO-REPEATER EQUIP | 0 | 26,875 | 26,875 |
| BUS | 350,000 | 294,550 | 310,000 |
| BUS REFURBISHMENT | 50,000 | 0 | 0 |
| CORP YD-REPL 400 AMP ELEC PNL | 0 | 47,997 | 47,997 |
| BLDG IMPR FROM BLDG MAINT | 3,379 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 656,139 * | 376,088 * | 386,700 * |
| SALRY INCR FOR ENGIN SERIES | 0 | 556 | 0 |
| TOTAL DEPARTMENT | 2,667,522 ** | 2,485,055 ** | 2,529,039 ** |
| NET DEPARTMENT | 2,667,522 ** | 2,485,055 ** | 2,529,039 ** |

Capital Development Fund

PROGRAM DESCRIPTION

To provide funds for various capital development projects, including various park improvements and equipment for the fire service.

PROGRAM PERFORMANCE AREAS

- A. Fire Facility. Purchase various equipment items for the fire service.
- B. Park Improvements. Make various park improvements.

BUDGET COMMENTARY

The expenditures identified in this budget will be utilized for purchase of equipment for the fire service. Specifically, these purchases include replacement of old equipment such as pagers, hoses, fire fighter alarm monitors, and various fire station improvements.

There are no expenditures from this account for Park Improvements. All expenditures for Park Improvements will be made from the General Fund or other sources.

CAPITAL DEVELOPMENT

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|---------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 114,987 | 361,301 | 361,301 |
| COMPUTER PRINTER | 1,450 | 0 | 0 |
| FIRE STATION IMPROVEMENTS | 5,500 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 6,950 * | 0 * | 0 * |
| TOTAL DEPARTMENT | 121,937 ** | 361,301 ** | 361,301 ** |
| NET DEPARTMENT | 121,937 ** | 361,301 ** | 361,301 ** |

Transportation and Street Improvements

PROGRAM DESCRIPTION

The Transportation and Street Improvements Fund addresses improvements funded by the Transportation Development Act (TDA). These revenues are derived from a portion of the .0025 cents general California Sales Tax.

PROGRAM PERFORMANCE AREAS

- A. Design. Design and administer construction of sidewalks and approved street and bicycle lane improvement projects.
- B. Replacement of Failed Streets. Replace failed street paving and/or reconstruction.

BUDGET COMMENTARY

Program emphasis is on street, sidewalk, storm drain, and pedestrian and bike lane improvements.

TRANSPORTATION AND STREET IMPROVEMENTS

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 278,786 | 64,410 | 64,410 |
| CIP-CONSTRUCTION | 378,212 | 0 | 0 |
| TOTAL DEPARTMENT | 656,998 ** | 64,410 ** | 64,410 ** |
| NET DEPARTMENT | 656,998 ** | 64,410 ** | 64,410 ** |

Downtown Parking Fund

PROGRAM DESCRIPTION

The mission of the Downtown Parking Maintenance Fund is to account for the maintenance of the downtown parking lots located at Ocean Avenue and "I" Street, and Cypress Avenue and "I" Street.

BUDGET COMMENTARY

Staff is recommending a two-year allocation of \$7,000 for the maintenance of the downtown parking lots. These Redevelopment Agency-owned parking lots are maintained by Parks staff through an allocation provided by the Lompoc Redevelopment Agency. These funds will be used to pay for landscaping maintenance, sweeping and payment of utility costs.

DOWNTOWN PARKING FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 5,464 | 5,586 | 5,586 |
| * SUPPLIES AND SERVICES | 3,420 | 3,566 | 3,566 |
| TOTAL DEPARTMENT | 8,884 ** | 9,152 ** | 9,152 ** |
| NET DEPARTMENT | 8,884 ** | 9,152 ** | 9,152 ** |

Street Development Fund

PROGRAM DESCRIPTION

The Street Development Fund holds monies from the sale of Combined Road Plan (CRP) funds and FAU funds. Also, it holds monies from miscellaneous grants for roads and street trees. Such funds are used for local street and road purposes.

STREET DEVELOPMENT FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 32,897 | 21,473 | 21,473 |
| DOCUMENT IMAGING SYS & EQUIP | 16,500 | 16,615 | 16,615 |
| FILE SERVER COMPUTER | 0 | 2,330 | 2,330 |
| NETWORK EQUIPMENT | 0 | 1,334 | 1,334 |
| DISK DRIVE | 0 | 1,183 | 1,183 |
| UNINTERRUPTED PWR SUPPLY | 0 | 1,882 | 1,882 |
| LCD MULTIMEDIA | 1,250 | 0 | 0 |
| PURCH-PROCUREMENT SYS | 8,333 | 4,150 | 4,150 |
| ENG-TRAFFIC CAPACITY ANALYSIS | 1,500 | 3,000 | 3,000 |
| NETWORK OS SOFTWARE | 0 | 3,238 | 3,238 |
| NETWORK SOFTWARE & PROGRAMS | 0 | 10,790 | 10,790 |
| TRAFFIC DATA COLLECTOR | 8,394 | 0 | 0 |
| GIS SHARED COMPUTER EQUIP | 2,586 | 5,005 | 5,005 |
| RIDING MOWER | 17,240 | 0 | 0 |
| PICKUP 3/4 TON | 20,000 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 75,803 * | 49,527 * | 49,527 * |
| TOTAL DEPARTMENT | 108,700 ** | 71,000 ** | 71,000 ** |
| NET DEPARTMENT | 108,700 ** | 71,000 ** | 71,000 ** |

State Traffic Congestion Relief Fund

(Assembly Bill 2928)

PROGRAM DESCRIPTION

Account for State of California Congestion Relief Funds provided by Assembly Bill 2928, Chapter 91, Statutes of 2000. These funds are to be used only for street and highway maintenance, rehabilitation, reconstruction, and storm damage repair.

BUDGET COMMENTARY

These funds will be used for a street overlay and reconstruction project on various streets throughout the City.

TRAFFIC CONGESTION RELIEF FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------|----------------------|------------------------|------------------------|
| CIP-CONSTRUCTION | 0 | 328,020 | 328,020 |
| TOTAL DEPARTMENT | 0 ** | 328,020 ** | 328,020 ** |
| NET DEPARTMENT | 0 ** | 328,020 ** | 328,020 ** |

State COPS Grant Fund

PROGRAM DESCRIPTION

Establish a Supplemental Law Enforcement Services Fund (SLESF) for deposit of funds received from the County through the Citizens' Option for Public Safety (COPS) program funds. These funds are then transferred to the General Fund. These funds must supplement and not supplant existing funding for front line municipal police services.

BUDGET COMMENTARY

This grant funding pays \$100,000 per year toward the cost of one Police Officer and one Dispatch Jailer, representing the majority of costs associated with these positions.

Traffic Offender Fund

PROGRAM DESCRIPTION

This fund accounts for monies granted to the City through the California Office of Traffic Safety (OTS) Strategic Traffic Offenders Program (STOP). The funding pays for the majority of expenses for two motorcycle officers. At the end of the budget period, the grant funding will run out, and staff anticipates the program will only generate enough traffic fine income to support one officer.

TRAFFIC OFFENDER FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 0 | 146,128 | 146,128 |
| * SUPPLIES AND SERVICES | 0 | 21,000 | 21,000 |
| CONT 2 STOP TRAFFIC GT OFRS | 0 | 63,278 | 63,278 |
| TOTAL DEPARTMENT | 0 ** | 230,406 ** | 230,406 ** |
| NET DEPARTMENT | 0 ** | 230,406 ** | 230,406 ** |

Community Development Block Grant and Human Service Program

PROGRAM GOALS

Provide efficient and effective administration that results in attainment of the program goal, and provides benefits to lower and very low-income persons through public services, facilities, housing programs, economic development, and the elimination of slums and blight.

PROGRAM PERFORMANCE AREAS

- A. Administration. Demonstrate adequate administrative capacity as required by HUD as a condition of receiving block grants. Coordinate Block Grant Program and the City Human Services Commission Program with City departments. Maintain records for HUD monitoring visits and audits, manage individual projects in compliance with all appropriate Federal regulations, and advise City Council and the public regarding HUD regulations. The staff provides overall program coordination, drawdown and disbursement of funds, citizen information, program monitoring and subcontractor reports. Staff also prepares the grant application and is responsible for the preparation of a Consolidated Plan of Community Development Programs, annual Action Plans, annual Performance Report, annual Relocation Reports, annual Real Property Acquisition Report, CDBG proposed and final Statements of Objectives, EEO report, Minority Business Report, Semi-annual Labor Standards Enforcement Report, quarterly Report of Deposits in Minority Financial Institutions, quarterly Cash Transactions Report, sub-grantee Service Contracts, loan agreements, sub-grantee monitoring reports, environmental clearance reports. Staff also manages the City Housing Rehabilitation, Economic Development, and First Time Homebuyers loan programs.
- B. Housing. Promote affordable rental and ownership housing and housing rehabilitation to improve the overall housing stock conditions for lower and very low-income persons. The Housing Rehabilitation Loan Program involves loan underwriting, document preparation, funding, and loan servicing. Administer Housing Revolving Loan Portfolio. Establish and work with local non-profit housing corporation to develop and implement housing projects to achieve Lompoc's housing goals. Administer federal HOME grant. Coordinate with Santa Barbara County HOME Consortium as a founding member and with the Housing Authority. Maintain HOME Consortium membership for annual HOME allocations and develop eligible housing programs. Study feasibility of mobile home park conversion to tenant ownership and mobile home replacement program. Administer MERG (Mobile Home Emergency Repair Grant) and ERG (Emergency Repair Grant) in coordination with Catholic Charities. Continue the Building Code Enforcement "RESPECT" program funded with CDBG funds. Coordinate the California Housing Finance Authority (CHFA) low interest loan program with Lompoc Housing Assistance Corporation's (LHAC) acquisition and rehab activities.
- C. Fair Housing. Promote and educate renters, landlords, buyers and sellers about rights and responsibilities regarding equal housing opportunities. Identify and remove impediments to fair housing. Prepare and administer contract to implement all of the above functions.

This contract is currently administered by the Legal Aid Foundation of Santa Barbara County.

- D. Economic Development. Promote job opportunities for lower and very low-income persons through an Economic Development Revolving Loan. This involves marketing, underwriting analysis, preparation of appropriate loan documents and servicing of loan portfolio. It also requires coordination of CDBG economic development programs with other economic development programs such as: the U.S. Economic Development Administration, the U.S. Small Business Administration, the Central Coast Development Corporation, the Lompoc Redevelopment Agency, the Private Industry Council, and the Lompoc Valley Chamber of Commerce.
- E. Elimination of Slums and Blight. This involves any program that is qualified on the basis of elimination of slum and blight. Past projects have included historic /preservation rehabilitation loans and the development of the downtown parking lots.
- F. Human Services. Aid human service non-profit corporations that primarily benefit lower and very low-income persons and coordinate and assist the City's Human Services Commission in its programs. Prepare and monitor all Human Service Contracts including fund disbursement. See proposed FY 01-02 appropriations for individual contracting agencies and programs.
- G. Handicapped Access. Provide handicapped access to the various public facilities and/or programs to comply with the Federal Americans Disability Act. This involves contract preparation and monitoring for compliance with federal bid and contract requirements.
- H. Environmental Review. Perform required environmental review and clearance of all federally funded projects under the NEPA (National Environmental Protection Act). This includes identifying lead based paint, asbestos and flood hazards. It also includes coordination with SOHP (State Office of Historic Preservation) for all structures.
- I. Lead-Based Paint. Develop Lead-Based Paint Program to reduce incidence of lead poisoning.

SPECIFIC OBJECTIVES

- 1. Housing Rehab Revolving Loans. Rehabilitates 25 multi-family units and 13 single-family units.
- 2. Computerize Loan Portfolio Servicing. Continue servicing of portfolio, including processing request for payoff demand statements, reconveyance, substitution of trustee and subordination agreements as necessary. Consolidate servicing function from two (2) entities to one (1) entity, the City of Lompoc. Continue on-line credit report services and secure a tax tracking service.
- 3. Administration. Complete all required reports as listed above under Administration, Housing, Equal Opportunity, Human Services, Energy Conservation and Public Improvements, prior to deadline.

4. Code Enforcement. Provide funding for a full-time Code Enforcement Officer and comprehensive code enforcement program.
5. Multi-Family Rehabilitation Loans. Rehabilitate 25 multi-family units, obtain Davis-Bacon Wage Act training and relocation training to facilitate the use of CDBG funds in larger housing projects.
6. Lompoc Housing Assistance Corporation (LHAC). Coordinate activity for compatibility with City goals. Complete rehabilitation of Southern Court and Courtyard South Apartments and develop plans for a large family housing with day care project on North K Street.
7. Economic Development. Expend all budgeted funds on qualified projects.
8. Mobile Homes. Provide grant funds to 5-10 lower income and/or senior citizen mobile home owners to make emergency repairs to their units.
9. Human Service:
 - A. Boys & Girls Club. Provide 29,440 cases, with an approximate of 51 weeks of service, benefiting an approximate 115 unduplicated lower or very low-income clients, 2 scholarships for one week of camp, benefiting approximately 2 clients, and 4 annual scholarships for 4 individuals.
 - B. Catholic Charities. Provide 4,320 cases of service, such as rental assistance and utility assistance to avoid homelessness, to approximately 3,840 unduplicated lower or very low-income clients.
 - C. Lompoc Parks and Recreation (Senior Recreation Program). Provide 1,080 cases of service (one visit of a participant 55 years or older who can benefit from recreational activities and services) to approximately 60 citizens.
 - D. Family Service Agency (CRIS Helpline). Provide 70,733 cases of service (counseling, crisis intervention, information, referral, education and/or prevention) to low and very low-income clients.
 - E. Family Service Agency (Lompoc Family Counseling). 250 cases of service (one hour of counseling) to 90 clients.
 - F. Family Service Agency (Lompoc Healthy Start). Provide 4,000 contacts of 15 minutes or more with one student/family needing support services to approximately 173 unduplicated lower and very low income clients.
 - G. Family Service Agency (Lompoc Homemaker). 1,100 cases (one hour of time spent providing care for a senior, whether it be cleaning, laundry or errands) for 32 citizens.
 - H. Food Bank of Santa Barbara County. Provide 200,000 pounds of food to approximately 4,500 unduplicated lower and very low-income clients.

- I. Food Pantry. Provide 15,083 cases of service (3-4 day supply of non-perishable food items) to approximately 1,107 unduplicated lower and very low-income clients.
- J. Legal Aid. Provide 403 cases of legal assistance to an approximate 392 unduplicated lower and very low-income clients.
- K. Legal Aid – Fair Housing. Test a minimum of 5 apartment complexes per year for discriminatory practices; provide a minimum of two workshops per year, to educate lower income households of their rights and landlords of their obligations under the laws regulating fair housing choice for Lompoc citizens; litigate, arbitrate or otherwise resolve 3 fair housing cases per year; provide a local office where services will be rendered; spot check real estate ads for discriminatory language; provide a paralegal in the Lompoc office for a minimum of 10 hours per week; provide annual reports.
- L. Lompoc Homeless Shelter (HOPE Center). Provide 1,125 cases of service (a safe, clean resting place, hot drinks, snacks, restroom and laundry facilities, employment, health, education and resource referrals, etc.) to approximately 375 lower or very low-income clients.
- M. Lompoc Housing Assistance Corporation (LHAC) – Homeless Family Transition House. Provide 3,200 one night stays at the Marks House and casework services that benefit to an estimated 48 unduplicated lower or very low-income clients.
- N. Lompoc Parks & Recreation (Summer Drop-In Program). Provide 1,110 visits to a supervised community-based recreational and diversionary program to an estimated 46 unduplicated lower or very low-income children.
- O. Community Action Commission (Senior Nutrition). Provide 19,000 meals for 170 citizens.
- P. Family Life Counseling Service (Family Beginnings). 264 cases of service to individuals, couples or families in the form of one-hour educational or counseling sessions to an estimated 25 clients.
- Q. Lompoc Public Library (Adult Literacy Program). Provide 24 program activities and literacy instruction to an estimated 93 unduplicated lower or very low-income families.
- R. Lompoc Valley Haven (Senior Day Care). Provide 4,388 hours of senior day care to approximately 9 unduplicated lower or very low-income clients.
- S. North County Rape Crisis and Child Protection Center (Lompoc Program). Provide 15,251 cases of service (such as accompaniment, advocacy, counseling, follow-up, referral, self-defense, ChildSafe or awareness programs) to an estimated 4,256 unduplicated lower or very low-income clients.

- T. Shelter Services for Women (Emergency Shelter). Provide 142 nights of shelter to an approximate 142 low or very low-income victims of domestic violence.
- U. YMCA. Provide 132 enrollments in the School Age Child Care Program to an approximately 73 lower or very low-income children.

BUDGET COMMENTARY

The use of the City's CDBG, HOME and Human Service Program funds is described in greater detail in the FY 2001-2002 Annual Action Plan of the five year Consolidated Plan. The Consolidated Plan is required by HUD and is the City's application to HUD for federal funds. The document is intended to be a comprehensive coordinated strategy to address the issues of affordable housing, fair housing, adequate infrastructure, enhancement of civic design, environmental protection, vigorous economic growth, and human development.

PERSONNEL ANALYSIS

| <u>Position</u> | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---------------------------------------|-----------------------------|-------------------------------|---------------------------------|
| Assistant City Administrator | 0.00 | 0.09 | 0.09 |
| Community Development Program Manager | 1.00 | 1.00 | 1.00 |
| Sr Building / Zoning Inspector | 1.00 | 1.00 | 1.00 |
| Grant Records Technician | 1.13 | 1.13 | 1.13 |
| Office Staff Assistant II / III | 1.00 | 0.00 | 0.00 |
| Office Staff Assistant IV | 0.00 | 1.00 | 1.00 |
| Total Block Grant (CDBG) | <u>4.13</u> | <u>4.22</u> | <u>4.22</u> |

Consolidated Plan Of Community Development Programs

FOR YEAR 2001 ACTION PLAN BUDGET

| | Requested | Recommended | % | FUNDING SOURCES | | | | | | | | | | |
|---|------------------|------------------|-------------|--|----------------------|------------------------------|-------------------------|---------------|-----------------|---------------------|---------------------|-------------------------|---------------|----------|
| | | | | COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) | | | | HOME | | | | Human Service Donations | | |
| | | | | FY 01 CDBG | Reprogrammed PY CDBG | Housing Rehab Program Income | Econ Dev Program Income | FY 00 HOME | Reprog. PY HOME | HOME Program Income | FTHB Program Income | | | |
| 1 Administration | 130,000 | 130,000 | 7% | 130,000 | | | | | | | | | | |
| 2 Economic Development | 507,100 | 310,000 | 17% | 130,500 | 102,500 | | 77,000 | | | | | | | |
| 3 Code Enforcement | 80,000 | 80,000 | 4% | 64,000 | 16,000 | a | | | | | | | | |
| Housing | 1,225,000 | 993,170 | 54% | 128,000 | 507,100 | a | 130,000 | 0 | 202,070 | 0 | 0 | 26,000 | 0 | 0 |
| 4 Single Family Rehab Revolving Loan Program (13 units) | 150,000 | 347,100 | b | 64,000 | 258,100 | | 25,000 | | | | | | | |
| 5 Multi Family Rehab Revolving Loan Program (25 units) | 338,000 | 418,000 | b | 64,000 | 249,000 | | 105,000 | | | | | | | |
| 6 LHAC Capacity Building | 14,000 | 14,000 | | | | | | | | | | 14,000 | | |
| 7 LHAC Pre Development | 12,000 | 12,000 | | | | | | | | | | 12,000 | | |
| 8 LHAC Acquisition Rehab | 711,000 | 202,070 | l | | | | | 202,070 | | | | | | |
| 9 Public Facilities | 549,800 | 200,000 | 11% | 100,000 | 100,000 | | | | | | | | | |
| Human Service Program | 253,944 | 137,500 | 7% | 97,500 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 40,000 | c |
| 10 Boys & Girls Club (Scholarship) | 35,620 | 7,000 | | 1,067 | | | | | | | | | 5,933 | d |
| 11 Catholic Charities (Emergency Services) | 18,000 | 14,400 | | 9,880 | | | | | | | | | 4,520 | |
| 12 Parks & Recreation (Senior Rec Program) | 7,500 | 3,000 | | 2,600 | | | | | | | | | 400 | e |
| 13 Parks & Recreation (Summer drop-in) | 26,000 | 6,500 | | 5,635 | | | | | | | | | 865 | |
| 14 Community Action Commission (Senior Nutrition) | 8,500 | 8,500 | | 4,333 | | | | | | | | | 4,167 | |
| 15 Family Life Counseling Service (Family Beginnings) | 10,000 | 1,100 | | 953 | | | | | | | | | 147 | g |
| 16 Family Service Agency (CRIS Helpline) | 3,000 | 2,000 | | 1,733 | | | | | | | | | 267 | |
| 17 Family Service Agency (Lompoc Family Counseling) | 4,000 | 2,000 | | 1,733 | | | | | | | | | 267 | |
| 18 Family Service Agency (Lompoc Healthy Start) | 3,000 | 1,200 | | 1,040 | | | | | | | | | 160 | |
| 19 Family Service Agency (Lompoc Homemaker) | 4,000 | 4,000 | | 2,167 | | | | | | | | | 1,833 | |
| 20 Food Bank of SB County (Warehouse) | 5,000 | 5,000 | | 3,467 | | | | | | | | | 1,533 | |
| 21 Food Pantry of Lompoc Valley (Emergency Food) | 25,000 | 16,500 | | 14,300 | | | | | | | | | 2,200 | |
| 22 Legal Aid (Essential Legal Services) | 13,000 | 10,000 | | 6,933 | | | | | | | | | 3,067 | |
| Legal Aid (Fair Housing, Testing, Education) | 5,000 | 5,000 | | 5,000 | | | | | | | | | 0 | |
| 23 YMCA (Before & After School Child Care) | 12,000 | 6,000 | | 4,333 | | | | | | | | | 1,667 | |
| 24 Lompoc Homeless Shelter | 8,000 | 5,000 | | 4,333 | | | | | | | | | 667 | h |
| 25 LHAC (Mark's House) | 5,000 | 3,200 | | 2,773 | | | | | | | | | 427 | |
| 26 Lompoc Public Library (Families for Literacy) | 8,000 | 5,300 | | 3,553 | | | | | | | | | 1,747 | |
| 27 Lompoc Valley Youth Center (Teen Target Program) | 4,000 | 0 | | 0 | | | | | | | | | 0 | |
| 28 Lompoc Valley Haven (Senior Day Care) | 10,000 | 5,000 | | 3,640 | | | | | | | | | 1,360 | |
| 29 No. Co. Rape Crisis & Child Protect (Lompoc Pgm) | 15,000 | 13,300 | | 8,927 | | | | | | | | | 4,373 | |
| 30 Shelter Services for Women (Emergency Shelter) | 13,624 | 13,500 | | 9,100 | | | | | | | | | 4,400 | |
| 31 Transitions - Mental Health Assn (Emergency Shltr) | 10,700 | 0 | | 0 | | | | | | | | | 0 | |
| 32 Reserve | 0 | 0 | | 0 | | | | | | | | | 0 | |
| GRAND TOTALS: | 2,745,844 | 1,850,670 | 100% | 650,000 | 725,600 | | 130,000 | 77,000 | 202,070 | 0 | 0 | 26,000 | 40,000 | d |

NOTES:

- a. Unspent Housing Rehab Administration
- b. Includes \$106,580 Rehab Admin
- c. Includes 4,500 in prior year H.S. funds

STIPULATIONS:

- d. Scholarships only
- e. Program Instructors
- g. Parenting/couples counseling. Update board roster chart.
- h. Day Center ... no hotel stays.
- l. CHFA HELP, City RDA and County funds are also being considered

Airport

MISSION

Develop and maintain a fully operational Airport facility, which meets the needs of the Lompoc Valley residents and visitors. This will be accomplished by marketing the airport to the widest range of users and providing an atmosphere in which quality commercial use is assisted by staff who are committed to their success in the interest of community and airport enhancement.

PROGRAM GOALS

1. Develop the Airport facilities to accommodate business aircraft and serve as a large economic generator for the Lompoc Valley.
2. Maintain the runway, taxiway, lighting, and other airport facilities consistent with available budget.
3. Promote the benefits of the Airport to maintain and enhance community relations and positive commercial growth.

PROGRAM PERFORMANCE AREAS

- A. Administration. Provide administrative direction for day-to-day operation of the airport. (Goals 1, 2, 3)
- B. Maintenance. Maintain the runway, taxiway, lighting and other airport facilities in a state of good repair. (Goal 2)
- C. Planning. Implement the Airport Master Plan within available resources. (All Goals)

SPECIFIC OBJECTIVES

1. Maintain the runway and associated equipment in operational condition 100 percent of the time. (Goal 2)
2. Maintain all City owned buildings in rentable condition 100 percent of the time. (Goal 2)
3. Conduct annual fire control inspections of all airport facilities to meet Uniform Fire and NFPA Codes and Standards. (Goal 2)
4. Secure funding through grants and/or airport related rates and charges to allow the airport to remain self-sufficient. (All Goals)
5. Facilitate construction of privately developed hangars and other commercial businesses. (Goals 1 and 2)
6. Extend the runway/taxiway and associated lighting 1,000 feet for a total runway length of 4,600 feet.

BUDGET COMMENTARY

This budget provides funds for the continuance of current services. Funds are included to complete the extension of the Airport runway and taxiway, with completion of the southside access road. This extension will accommodate large aircraft and provide for additional safety of aircraft.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|---------------------------------------|------------------|------------------|--------------------|
| | <u>1999-2001</u> | <u>2001-2003</u> | <u>2001-2003</u> |
| City Engineer | 0.02 | 0.02 | 0.02 |
| Aviation/Transportation Administrator | 0.45 | 0.45 | 0.45 |
| Senior Maintenance Worker | 0.45 | 0.45 | 0.45 |
| Office Staff Assistant I / II | 0.15 | 0.15 | 0.15 |
| Total Airport | <u>1.07</u> | <u>1.07</u> | <u>1.07</u> |

AIRPORT

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 117,622 | 130,308 | 130,308 |
| * SUPPLIES AND SERVICES | 261,152 | 359,858 | 352,995 |
| AIRPT-RE-ROOF MAIN HANGAR | 25,000 | 50,000 | 0 |
| SALRY INCR FOR ENGIN SERIES | 0 | 186 | 0 |
| TOTAL DEPARTMENT | 403,774 ** | 540,352 ** | 483,303 ** |
| NET DEPARTMENT | 403,774 ** | 540,352 ** | 483,303 ** |

Water Utility Fund

MISSION

To provide production, treatment and distribution of a municipal water supply as a contribution to the health and welfare of the community, and to commit to a working environment with our customers and coworkers in an atmosphere of courtesy, integrity, safety, and quality service.

PROGRAM GOALS

1. To ensure current and future quantity and storage needs.
2. To improve the quality of water delivered.
3. To provide continued effective operation of the wells, water treatment plant, and water distribution system.
4. To promote customer service, safety awareness, technical competence, and professional behavior.

PROGRAM PERFORMANCE AREAS

- A. Administration. To provide supervision and direction of all activities in the Water Division. The program includes the protection and enhancement of water rights, environmental and regulatory compliance, groundwater management, review of operations and methods of the division, planning for the future developments of the water system, and control and administration of the division's safety and training program, and meter reading. (All Goals)
- B. Water Treatment. To provide water treatment operations as required by the State of California, Health and Safety Codes, and policies of the Lompoc City Council. Programs include pumping, treatment, transmission, storage, and laboratory evaluation of water. (Goal 2, 3, and 4)
- C. Water Distribution. To maintain reservoirs, water mains, valves, make emergency repairs, promote customer service, and administer the City's backflow/cross-connection program. (Goal 2, 3, and 4)

SPECIFIC OBJECTIVES

1. To complete construction of Well No. 9 by October 2001. (Goals 1, 2, and 3)
2. To complete construction of Avalon reservoir by September 2001. (Goals 1 and 3)
3. To continue the water meter replacement program by replacing 400 meters annually. Establish evaluation and testing criteria for residential meters and test 100 annually. (Goal

3)

4. To continue replacement of substandard water mains by coordinating with Streets and Engineering Divisions. (Goal 3)
5. To provide a minimum of 10 hours per year of professional training for each employee to improve technical competence, interpersonal relationships and supervisory skills. (Goal 4)
6. To maintain conservation activities at a 20% reduction rate from the 1989 base period through enforcement and reeducation of City's conservation ordinance. (Goal 1)
7. To complete design criteria and public bid process for a filter addition by August 2001. (Goal 1 and 3)
8. To construct a filter addition to provide for 10 MGD peak flow by April 2002. (Goal 1 and 3)
9. To continue replacement/repair/inspection and exercising of distribution valves and fire hydrants. (Goals 3)
10. To convert the disinfection system from gaseous chlorine to liquid sodium hypochlorite by October 2001. (Goal 4)

BUDGET COMMENTARY

The proposed budget provides a funding level sufficient to continue the existing level of service during FY 2001-03.

Funds are also provided to maintain system capability, reliability and safety. Current projects to be completed this budget includes a filter addition and conversion from gaseous chlorine to liquid sodium hypochlorite. Also to be completed is Well No. 9 and Avalon Reservoir. Funds have been budgeted to complete the drilling and casing of Well No. 10 prior to completion of the Parker Wine Center.

Other recommended capital improvements are an addition to the Water administration building, cathodic protection systems for the steel reservoirs, reservoir road maintenance, and continued distribution mainline improvements.

Personnel program changes include the addition of a Facility Maintenance and Operations Supervisor at the Water Treatment Plant, which deletes the Water Plant Supervisor; and, a full-time Water Resource Engineer (previously budgeted half time each in Water and Wastewater).

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|---|----------------------|------------------------|--------------------------|
| Utility Director | 0.33 | 0.33 | 0.33 |
| Administrative Analyst | 0.33 | 0.00 | 0.33 |
| Senior Administrative Analyst | 0.00 | 0.33 | 0.00 |
| Water Resource Engineer | 0.50 | 1.00 | 1.00 |
| Water Superintendent | 1.00 | 1.00 | 1.00 |
| Water Distribution Supervisor | 1.00 | 1.00 | 1.00 |
| Water Plant Supervisor | 1.00 | 0.00 | 0.00 |
| Facility Maintenance Supervisor | 0.00 | 1.00 | 1.00 |
| Operations Supervisor | 0.00 | 1.00 | 1.00 |
| Chemist | 1.00 | 1.00 | 1.00 |
| Senior Water Plant Operator | 1.00 | 1.00 | 1.00 |
| Water Plant Operator I / II | 6.00 | 6.00 | 6.00 |
| Lead Water Plant Technician | 1.00 | 1.00 | 1.00 |
| Sr Water Plant / Water Plant Technician | 3.00 | 3.00 | 3.00 |
| Senior Maintenance / Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Lead Water Distribution Worker | 1.00 | 1.00 | 1.00 |
| Senior / Water Distribution Worker | 6.00 | 6.00 | 6.00 |
| Senior / Water Meter Maintenance Tech. | 2.00 | 2.00 | 2.00 |
| Utility Conservation Representative | 0.50 | 0.50 | 0.50 |
| Office Staff Assistant III / IV | 0.34 | 0.34 | 0.34 |
| Office Staff Assistant II / III | 1.50 | 1.50 | 1.50 |
| Customer Service Worker III | 2.00 | 2.00 | 2.00 |
| Customer Service Worker I / II | 4.00 | 4.00 | 4.00 |
| Total Water Utility Fund | <u>34.50</u> | <u>36.00</u> | <u>36.00</u> |

WATER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 3,382,848 | 3,695,420 | 3,720,620 |
| * SUPPLIES AND SERVICES | 7,478,546 | 7,651,793 | 7,366,668 |
| DOCUMENT IMAGING SYS & EQUIP | 16,500 | 16,615 | 16,615 |
| FILE SERVER COMPUTER | 0 | 2,330 | 2,330 |
| NETWORK EQUIPMENT | 0 | 1,334 | 1,334 |
| DISK DRIVE | 0 | 1,183 | 1,183 |
| UNINTERRUPTED PWR SUPPLY | 0 | 1,882 | 1,882 |
| COMPUTER-PC & EQUIPMENT | 0 | 14,728 | 10,966 |
| GIS WORKSTATION | 0 | 5,375 | 0 |
| LCD MULTIMEDIA | 1,250 | 0 | 0 |
| PURCH-PROCUREMENT SYS | 8,333 | 4,150 | 4,150 |
| Y2K UPGRADES/REMEDICATION | 21,706 | 0 | 0 |
| NETWORK OS SOFTWARE | 0 | 3,238 | 3,238 |
| NETWORK SOFTWARE & PROGRAMS | 0 | 10,790 | 10,790 |
| GIS SHARED COMPUTER EQUIP | 2,586 | 5,005 | 5,005 |
| RADIO-UHF FM RADIO SYSTEM | 0 | 9,084 | 9,084 |
| ANALYTICAL BALANCE | 0 | 4,300 | 4,300 |
| WTR-VERTICAL TURBINE PUMP | 4,000 | 0 | 0 |
| PICKUP 1/2 TON | 0 | 21,500 | 21,500 |
| UTILITY TRUCK | 42,454 | 0 | 0 |
| UPGRD 1/2 TON PU TO 3/4 TON | 0 | 6,604 | 6,604 |
| DUMP TRUCK | 22,609 | 0 | 0 |
| TURBO DIESEL TRK W/CRANE | 0 | 17,897 | 17,897 |
| TRANSPORT TRAILER | 12,930 | 0 | 0 |
| WTR-PAVEMENT OVERLAY | 0 | 26,000 | 18,000 |
| WTR-DISTRIBUTION MAINS | 167,000 | 230,000 | 230,000 |
| WTR-SCAM PANEL | 29,500 | 0 | 0 |
| WTR-BOOSTER PUMPS | 0 | 49,000 | 49,000 |
| REPL UTIL-RIVER CROSSING | 150,060 | 0 | 0 |
| WTR-ADMIN OFFICES | 0 | 736,000 | 736,000 |
| WTR-CLEAN/COAT EXTR WTR TNK(S | 55,000 | 0 | 0 |
| WTR-COAT MIGUELITO RESVR | 287,000 | 0 | 0 |
| WTR-CONV TO LIQUID CHLORINE | 203,000 | 0 | 0 |
| REMOTE METER READ MODULES | 24,500 | 0 | 0 |
| WTR-WTP IMPROVEMENTS | 437,500 | 0 | 0 |
| WTR-CATHODIC PROTECTION | 0 | 60,000 | 60,000 |
| WTR-WELL #10 | 0 | 1,700,000 | 1,700,000 |
| WTR-WELL HEAD STRUCTURES | 0 | 11,175 | 11,175 |
| BLDG IMPR FROM BLDG MAINT | 5,299 | 2,500 | 2,500 |
| * TOTAL CAPITAL OUTLAY | 1,491,227 * | 2,940,690 * | 2,923,553 * |
| FAC MAINT SUP+OPS SUP-WTP SUP | 0 | 108,539 | 108,539 |
| WTR .5 RSRCE ENG FROM WWTP | 0 | 94,717 | 94,717 |
| 9% SAL INCR/WTR DIST WRKERS | 0 | 79,045 | 0 |
| ADMIN ANLST TO SR ADMIN ANLST | 0 | 3,110 | 0 |
| 5-7% INCR WTR CUST SVC WKR3 | 0 | 14,032 | 0 |
| +2000HR YR MAINT WKR TRAINEE | 0 | 63,631 | 0 |

WATER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * TOTAL PROGRAM CHANGES | 0 * | 363,074 * | 203,256 * |
| TOTAL DEPARTMENT | 12,352,621 ** | 14,650,977 ** | 14,214,097 ** |
| NET DEPARTMENT | 12,352,621 ** | 14,650,977 ** | 14,214,097 ** |

Electric Utility Fund

MISSION STATEMENT

To contribute to the maintenance and improvement of the quality of life in the City of Lompoc by insuring that the supply of electricity meets the needs of the community and is provided in a safe, efficient, reliable, and economical manner in an atmosphere of courtesy, integrity and quality service.

PROGRAM GOALS

1. Provide a safe and reliable electric system for the City.
2. Provide economical electrical power to City Electric Customers.
3. Provide quality service to City Electric Customers.

PROGRAM PERFORMANCE AREAS

- A. Operation And Maintenance. Provides for the design, construction, operation and maintenance of the City Electrical Distribution system so as to accurately anticipate future electrical demand and consumption requirements. (Goals 1 and 3)
- B. Reliability. Provides for various system improvements so that electrical power may be reliably provided in quantities as needed for present and future customers. (Goal 1 and 3)
- C. NCPA. Continue to work through the Northern California Power Agency (NCPA), to generate, transmit, and distribute reliable and economic electric power to the City. Lompoc is very dependent on NCPA to act as our Resource Department for power purchases and sales to the wholesale energy market. It will be important for Lompoc to continue to actively participate in NCPA to preserve our interests and maintain our access to inexpensive power and ability to sell unused resources to the market (Goals 1 and 2)
- D. Conservation. Providing for energy conservation efforts in response to the statewide power shortage. (Goals 2 and 3)
- E. Industry Restructuring. Maintain awareness of additional changes in the industry restructuring and coordinate with other public entities to effect trends in the energy market and the regulatory arena. (Goals 1, 2, and 3)

SPECIFIC OBJECTIVES

1. Provide system extension for new developments and special projects such as undergrounding and mid-block lighting within pre-established time frames, 100% of the time. (Goals 1, 2, and 3)
2. Continue to re-build 40+ year old 4kV circuits, by converting them to 12kV. (Goals 1 and 3)

3. Continue the program for light bulb replacement, provide energy efficiency appliance rebates, and provide education in electric conservation. (Goal 2)
4. Continue Field Safety Program to reduce work related injuries by 5%. (Goal 1)
5. Continue to provide competitive electric rates below the applicable PG&E rate. (Goal 2)

BUDGET COMMENTARY

The FY 2001-2003 Budget period will continue to see significant changes in the business climate for the Electric Division. The deregulated electric industry has created a physically and financially driven shortage of energy, triggering rolling blackouts throughout California. Lompoc is obligated to participate in electric load reductions in compliance with out PG&E interconnection agreement. The City has been able to avoid rolling blackouts through the use of standby generators at City facilities. Rolling blackouts within the City are likely during this budget period because on-site generator resources are limited and we may not be able to meet our percentage share of load reductions without interrupting service to our customers.

The NCPA Interconnection Agreement covering delivery of our power to the City will expire in March 2002. NCPA is trying to negotiate a successor agreement, however at that point we expect to become dependent on the ISO run system to deliver energy. In either case our transmission costs will likely increase. The Electric Division will continue to monitor this situation and through NCPA attempt to mitigate effects on our customers.

One new area of concern is a recent ruling of the California Public Utilities Commission (CPUC). The CPUC has issued General Order 165 (GO165), requiring a documented, auditable inspection program for power distribution systems. This program will require an annual 'patrol' inspection of essentially all of our distribution poles, transformers, vaults, street lights, wires, fuses, etc. There are also very detailed inspections required on many items every 5 years. This adds a substantial new workload, especially since we must maintain a record of item inspected and repairs made (if needed). Based on a sample inspection, we estimate .75 of a person-year per year to accomplish these inspections. We also anticipate the need for additional clerical support to maintain the records and generate inspection lists. Because of this we are proposing an additional Electrical Line Worker position.

Over the last 4 years we have utilized part-time technical help to provide computer drafting and database support to the Electrical Estimator and Electric Utility Engineer. Though part time for the individual workers involved, we have had more than enough work to keep them busy year around. With the addition of the clerical needs to support the GO165 requirements, we feel it is time to convert this position to a full time permanent position. This will have two immediate advantages: 1) training time will be reduced; and, 2) we will be able to complete a project with the person who starts it. Our Construction Standards have been an ongoing project for two years and 5 individuals. Having to switch people over and over has led to many delays in completing this project.

We are continuing with our 4kV/12kV conversion project. This continuing project addresses the need to rebuild the 4KV system due to its age (40+ years). In the process of rebuild we are also taking this opportunity to convert the older 4KV distribution system to 12KV, significantly reducing line losses.

The North Avenue Feeder Re-conductor and Central Ave Feeder Re-conductor projects will be carried over from FY 1999-2001 budget. Replacement is needed to avoid emergency replacement costs and more importantly the emergency outages, which would result from failure. Since we cannot do all the cables at once we have shown this as two projects in the budget.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommen 2001- |
|--|-----------------------------|-------------------------------|--------------------------|
| Utility Director | 0.34 | 0.34 | |
| Administrative Analyst | 0.33 | 0.00 | |
| Senior Administrative Analyst | 0.00 | 0.33 | |
| Electrical Utility Manager | 1.00 | 1.00 | |
| Principal Electrical Engineer | 0.00 | 1.00 | |
| Senior Electrical Utility Engineer | 1.00 | 0.00 | |
| Electrical Estimator | 1.00 | 1.00 | |
| Electrical Supervisor | 1.00 | 1.00 | |
| Sub Station Supervisor | 1.00 | 1.00 | |
| Electrical / Apprentice Electrical Substation Technician | 2.00 | 2.00 | |
| Lead Electrical Line Worker | 2.00 | 2.00 | |
| Electrical / Apprentice Electrical Line Worker | 7.00 | 8.00 | |
| Electrical Ground Support Worker | 2.00 | 2.00 | |
| Utility Conservation Representative | 0.50 | 0.50 | |
| Computer Operator | 0.00 | 1.00 | |
| Office Staff Assistant III / IV | 0.33 | 0.33 | |
| Office Staff Assistant II / III | 1.50 | 1.50 | |
| Total Electric Utility Fund | 21.00 | 23.00 | 2 |

ELECTRIC

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 3,108,671 | 3,507,613 | 3,507,613 |
| * SUPPLIES AND SERVICES | 26,171,039 | 31,244,260 | 31,177,213 |
| DOCUMENT IMAGING SYS & EQUIP | 16,500 | 16,615 | 16,615 |
| FILE SERVER COMPUTER | 0 | 2,330 | 2,330 |
| NETWORK EQUIPMENT | 0 | 1,334 | 1,334 |
| DISK DRIVE | 0 | 1,183 | 1,183 |
| COMPUTER PRINTER | 0 | 4,000 | 4,000 |
| UNINTERRUPTED PWR SUPPLY | 0 | 1,882 | 1,882 |
| COMPUTER-PC & EQUIPMENT | 2,400 | 6,000 | 6,000 |
| HOLIDAY DECORATIONS | 0 | 30,000 | 30,000 |
| LCD MULTIMEDIA | 1,250 | 0 | 0 |
| PURCH-PROCUREMENT SYS | 8,333 | 4,150 | 4,150 |
| NETWORK OS SOFTWARE | 0 | 3,238 | 3,238 |
| NETWORK SOFTWARE & PROGRAMS | 0 | 10,790 | 10,790 |
| GIS SHARED COMPUTER EQUIP | 5,819 | 11,262 | 11,262 |
| FIRE-FOAM AND EQUIP | 0 | 698 | 698 |
| ELEC-RELAYS | 0 | 15,480 | 15,480 |
| ELEC-TREE REPLACEMENT | 8,000 | 8,600 | 8,600 |
| ELEC-MTR INSTALLATION TESTER | 6,000 | 0 | 0 |
| ELEC-ELECTRONIC RELAY TESTER | 12,000 | 0 | 0 |
| ELEC-MOTORS FOR OVRHD DOORS | 4,310 | 0 | 0 |
| ELEC-HEATPUMP | 6,465 | 0 | 0 |
| ELEC-LOAD TAP CHGER CONTROLS | 0 | 24,350 | 24,350 |
| UPGRD ESTIMATOR/ENG CAR | 5,000 | 0 | 0 |
| MESSAGE SIGN BOARD TRAILER(S) | 0 | 7,000 | 7,000 |
| REMOTE METER READ MODULES | 29,750 | 0 | 0 |
| CENTRAL 12KV UNGRND D ST/H ST | 175,000 | 0 | 0 |
| 4 KV CONVERSION | 185,000 | 170,000 | 170,000 |
| ELEC-SCADA SYSTEM | 0 | 290,000 | 290,000 |
| ELEC-CIRCUIT FAULT INDICATORS | 0 | 74,000 | 74,000 |
| RELOCATE RVR BND PRK TRAFMRS | 4,500 | 0 | 0 |
| AIRPT 12KV LOOP SYSTEM | 210,000 | 0 | 0 |
| ENRGY EFFIC CITY HALL ANNEX | 0 | 430,000 | 430,000 |
| ELEC-NORTH AVE FEEDER RECONDT | 210,000 | 0 | 0 |
| ELEC-CNTRL AVE FEEDER RECONDT | 280,000 | 0 | 0 |
| ELEC-12KV LOOP POLE REPLACEMN | 40,000 | 0 | 0 |
| ELEC-CIRCUIT BREAKERS | 0 | 54,000 | 0 |
| ELEC-TRFMR RADIATORS | 0 | 188,340 | 188,340 |
| ELEC-UNIV PRK REBUILD/CONV | 255,000 | 0 | 0 |
| ELEC-ELECTRIC METER LAB | 17,400 | 0 | 0 |
| BLDG IMPR FROM BLDG MAINT | 7,190 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 1,489,917 * | 1,355,252 * | 1,301,252 * |
| ADMIN ANLST TO SR ADMIN ANLST | 0 | 3,110 | 0 |
| EL-1 LINE WKR/GO165 INSPECTNS | 0 | 156,174 | 156,174 |
| SR EL UTL ENGR>PRIN EL ENGR | 0 | 2 | 2 |
| ELEC-COMPUTER OPERATOR | 0 | 69,066 | 69,066 |

ELECTRIC

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * TOTAL PROGRAM CHANGES | 0 * | 228,352 * | 225,242 * |
| TOTAL DEPARTMENT | 30,769,627 ** | 36,335,477 ** | 36,211,320 ** |
| NET DEPARTMENT | 30,769,627 ** | 36,335,477 ** | 36,211,320 ** |

Wastewater Utility Fund

MISSION

We, the employees of the Wastewater Division, will provide our customers, the citizens of Lompoc, VAFB, and VVCSD, with safe efficient and reliable transportation and treatment of the community's wastewater. We shall meet or exceed all regulations by utilizing "state of the art" procedures and technologies. We will accomplish this in a work environment that promotes team work and professionalism.

PROGRAM GOALS

1. Enhance the effectiveness of the Wastewater Division employees by providing good leadership, a safe workplace, and up to date tools and facilities.
2. Implement new treatment plant master plan strategies.
3. Provide long term vision and direction for treatment plant infrastructure.
4. Correct deficiencies in the collection system infrastructure.
5. Continue maximum compliance with all local, state and federal regulations and standards.

PERFORMANCE AREAS

- A. Administration. Provide supervision and direction of all activities of the Wastewater Division. The program includes environmental and regulatory compliance including, the EPA pretreatment program, review of operational methods of the division, planning for future operations and control of the division's safety and training programs. (All Goals)
- B. Wastewater Collection System. Provide maintenance and repair of the sewage collection system and ensure the safety of the community and division employees. (Goals 1 and 4)
- C. Wastewater Division Laboratory. Provide biological and chemical analyses required to evaluate and manage domestic and industrial waste, maintain plant process control, and provide the database for performance reports required by regulatory agencies. (Goals 1 and 5)
- D. Wastewater Plant Maintenance. Provide preventive and remedial maintenance required to ensure reliable process control and efficient wastewater treatment. (Goals 1, 2 and 5)
- E. Wastewater Plant Operation. Provide efficient operation and control of dynamic wastewater plant processes, ensuring a high quality effluent and conformance with discharge requirements established by regulatory agencies. (Goals 1, 2 and 5)

SPECIFIC OBJECTIVES

1. Each employee will participate in at least 75% of Division safety meetings and 8 hours of relevant technical training. (Goals 1, 2, 3 and 5)

2. Complete first phase of treatment plant design as identified in the new master plan, May 2002. (Goals 1, 3 and 5)
3. Initiate first construction phase of Master Plan. (Goals 1, 3 and 5)
4. Reduce lost time injuries to less than one injury annually. (Goals 1, 2 and 5)
5. Design and construct modifications and repairs to sewer mains, including College Avenue and "V" Street improvements by September 2002. (Goals 4 and 5)
6. Replace Lift Station at Third Street and Maple Avenue by June 30, 2002. (Goals 4 and 5)
7. Reduce reliance on part-time help with addition of full-time/permanent labor. Goals 1, 2, 4 and 5)
8. Increase effectiveness of small repair program. (Goals 1, 4 and 5)
9. Maintain Treatment Plant facilities in optimal operating condition. (Goal 1)

BUDGET COMMENTARY

The collection system budget includes capital requests to correct three major system problem areas and a host of small repairs. More than half of the program may be funded from the Wastewater Capital Reserve Fund. We anticipate fully rehabilitating the collection system within the next 20 to 25 years.

The treatment plant budget includes a recommendation to design and begin construction of facilities as identified in the recently completed Master Plan update. (See City Administrator's overview under "Wastewater Fund").

A number of capital outlay and capital improvement requests are included to repair aging treatment plant facilities that are not part of the Master Plan scope. Included in the proposed budget are the replacement of the obsolete and inefficient Administration Building heating and air conditioning system; the replacement of the plant-wide telephone intercom system; and the replacement of the Third Street and Maple Avenue lift station.

For years, the collection crew has been supplemented with part time hours. Due to the volume of construction over the next several years, we are proposing the addition of a full time permanent Wastewater Collection Worker and the deletion of part-time hours from the budget.

A Park Maintenance Worker position is being added to help maintain the grounds at the Treatment Plant. A corresponding number of part-time hours have been removed from the budget to pay for the position.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|---|--------------|--------------|--------------|
| | 1999-2001 | 2001-2003 | 2001-2003 |
| Utility Director | 0.33 | 0.33 | 0.33 |
| Wastewater Superintendent | 1.00 | 1.00 | 1.00 |
| Water Resources Engineer | 0.50 | 0.00 | 0.00 |
| Administrative Analyst | 0.34 | 0.00 | 0.34 |
| Senior Administrative Analyst | 0.00 | 0.34 | 0.00 |
| Wastewater Plant Operations Supervisor | 1.00 | 1.00 | 1.00 |
| Wastewater Facilities Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Wastewater Collection System Maintenance Supervisor | 1.00 | 1.00 | 1.00 |
| Chemist | 1.00 | 1.00 | 1.00 |
| Water Resources Protection Technician | 1.00 | 1.00 | 1.00 |
| Laboratory Technician I / II | 2.00 | 2.00 | 2.00 |
| Senior Wastewater Plant Operator | 1.00 | 1.00 | 1.00 |
| Wastewater Plant Operator I / II | 7.00 | 7.00 | 7.00 |
| Wastewater/Senior Wastewater Collection Worker | 2.00 | 3.00 | 3.00 |
| Senior Building Maintenance Worker | 1.00 | 1.00 | 1.00 |
| Park Maintenance Specialist | 1.00 | 1.00 | 1.00 |
| Park Maintenance Worker | 0.00 | 1.00 | 1.00 |
| Electrical/Mechanical Technician I / II | 4.00 | 5.00 | 4.00 |
| Instrumentation Technician | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.33 | 0.33 | 0.33 |
| Office Staff Assistant II / III | 1.00 | 1.00 | 1.00 |
| Total Wastewater Utility Fund | <u>27.50</u> | <u>30.00</u> | <u>29.00</u> |

WASTEWATER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 3,147,710 | 3,493,692 | 3,493,692 |
| * SUPPLIES AND SERVICES | 5,206,960 | 7,206,312 | 7,225,584 |
| AIR CONDITIONER & INSTALLATIO | 0 | 75,000 | 75,000 |
| OVERHEAD DOOR | 0 | 21,582 | 21,582 |
| REPLACE ENTRANCE PORTICO | 0 | 17,175 | 17,175 |
| DOCUMENT IMAGING SYS & EQUIP | 16,500 | 16,615 | 16,615 |
| FILE SERVER COMPUTER | 0 | 2,330 | 2,330 |
| NETWORK EQUIPMENT | 0 | 1,334 | 1,334 |
| DISK DRIVE | 0 | 1,183 | 1,183 |
| UNINTERRUPTED PWR SUPPLY | 0 | 1,882 | 1,882 |
| COMPUTER-PC & EQUIPMENT | 3,400 | 20,370 | 12,686 |
| LCD MULTIMEDIA | 1,250 | 0 | 0 |
| PURCH-PROCUREMENT SYS | 8,333 | 4,150 | 4,150 |
| NETWORK OS SOFTWARE | 0 | 3,238 | 3,238 |
| NETWORK SOFTWARE & PROGRAMS | 0 | 10,790 | 10,790 |
| GIS SHARED COMPUTER EQUIP | 2,586 | 5,005 | 5,005 |
| WW-ATOMIC ABSORP SPECTROMTER | 40,000 | 0 | 0 |
| WW-VIDEO MONITOR EQUIPMENT | 10,000 | 0 | 0 |
| WW-TELEPHONE SYSTEM | 0 | 11,938 | 11,938 |
| WW-REFRIGERATED SAMPLER(S) | 22,800 | 0 | 0 |
| WW-FENCE-DRYING BEDS | 0 | 14,000 | 14,000 |
| WW-CHEMICAL FEED STATIONS | 9,000 | 0 | 0 |
| VEHICLE UPGRADE | 5,000 | 0 | 0 |
| ELECTRIC CARRYALL VEHICLE(S) | 11,600 | 0 | 0 |
| UPGRD 1/2 TON PU TO 3/4 TON | 4,000 | 0 | 0 |
| BF-FIRE ALARM SYSTEM | 0 | 7,725 | 7,725 |
| REPL UTIL-RIVER CROSSING | 100,400 | 0 | 0 |
| WW-COLLECTION SYS RENOVATION | 500,000 | 314,750 | 314,750 |
| WWTP EVAL/MSTR PLN/UPGRD DESG | 400,000 | 0 | 0 |
| WW-REPL/UPGR LIFT STA ELEC SV | 10,000 | 0 | 0 |
| WW-FSIBL STDY-ACCES RD V/CNTR | 75,000 | 0 | 0 |
| WW-PERM ACCESS TO E-W INTRCPT | 200,000 | 0 | 0 |
| WW-EMER GEN COOLING SYS CONV | 35,000 | 0 | 0 |
| WW-INFLUENT BLDG MODIFICATNS | 20,000 | 0 | 0 |
| WW-SEWER MAINS IMP-COLLEGE AV | 500,000 | 853,000 | 853,000 |
| WW-INFLUENT BLDG AIR UNIT REP | 25,000 | 0 | 0 |
| WW-RPL 4 DRS-DIGESTER BLDG | 11,000 | 0 | 0 |
| WW-INSTL BLOWR BLDG OIL HEATR | 20,000 | 0 | 0 |
| WW-REPLACE LIFT STATION | 0 | 603,000 | 603,000 |
| WW-REPLACE "U" ST SIPHON | 0 | 828,000 | 828,000 |
| BLDG IMPR FROM BLDG MAINT | 160 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 2,031,029 * | 2,813,067 * | 2,805,383 * |
| CIP-WW PLANT IMPROVEMENTS | 0 | 4,500,000 | 4,500,000 |
| ADMIN ANLST TO SR ADMIN ANLST | 0 | 3,200 | 0 |
| WW-WW COLLECTION WORKER | 0 | 41,431 | 41,431 |
| PRK MT WKR/ELIM 2600PT HR YR | 0 | 17,481 | 17,481 |
| 50% WTR RESOURC ENG TO WTR | 0 | -74,652 | -74,652 |

WASTEWATER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * TOTAL PROGRAM CHANGES | 0 * | 4,487,460 * | 4,484,260 * |
| TOTAL DEPARTMENT | 10,385,699 ** | 18,000,531 ** | 18,008,919 ** |
| NET DEPARTMENT | 10,385,699 ** | 18,000,531 ** | 18,008,919 ** |

Solid Waste Division

MISSION

Provide the residential and business community of Lompoc an integrated waste management system, which will conserve natural resources and landfill capacity, promote waste management and effective recycling in a safe, cost-effective and environmentally safe manner, while providing the highest priority to personal customer service to the residents and businesses of the Lompoc Valley.

PROGRAM GOALS

1. Provide the citizens of Lompoc with a cost effective and efficient Solid Waste Collection System.
2. Provide an efficient and cost effective refuse disposal facility.
3. Provide effective preplanning of Solid Waste issues and goals.
4. Provide a street sweeping program to ensure cleanliness of streets.
5. Provide means for disposing of Hazardous Waste for residents and small Businesses.
6. Improve the appearance of the City by administering a code enforcement program.

PROGRAM PERFORMANCE AREAS

- A. Administration: To plan, direct, supervise and evaluate the activities of the Solid Waste Program and provide code enforcement of same. (All Goals)
- B. Refuse & Recycling Collection: To provide refuse and recycling collection service to our residential and commercial customers. (Goals 1 and 3)
- C. Refuse Disposal Facility: Provide a well maintained and managed disposal facility. (Goals 1, 2, and 3)
- D. Street Sweeping: Provide twice-a-monthly street sweeping program to enhance the cleanliness of our community. (Goals 1 and 4)
- E. Hazardous Waste: Provide a safe, efficient manner for residents and small businesses to properly dispose of hazardous materials. (Goals 1 and 5)
- F. Code Enforcement: Provide Solid Waste Code Enforcement in order to ensure code violations, substandard trash removal, and related problems comply with appropriate City ordinances and State regulations. (Goals 1 and 6)
- G. Public Education: To provide public education on up-to-date techniques of efficient waste management. (All Goals)

SPECIFIC OBJECTIVES

1. Continue to monitor the efficiency of all solid waste activities monthly and make any necessary adjustments quarterly. (Goals 1 and 3)

2. Continue to operate and maintain all landfill activities in conformance with all applicable permits saving the City a minimum \$10,000 per day in possible fines. (Goals 2 and 3)
3. Continue to enhance current recycling activities by expanding the wood and green waste program by 50 percent. (Goals 2 and 3)
4. Expand all recycling activities to maintain mandated goals of 50 percent reduction by the year 2000. (Goals 1, 2, and 3)
5. Continue to provide a twice-per-week collection and recycling service to our residential customers and adequate collection intervals for our commercial customers while continuing to improve personalized service. (Goals 1,2, and 3)
6. Develop commingled recycling for commercial and multi-family residential customers. (Goals 1, 2, and 3)
7. Continue twice-per-month street sweeping program. (Goals 3 and 4)
8. Continue to operate the Household Hazardous Waste Collection Facility for our community disposing of approximately 100 tons of Household Hazardous Waste annually. (Goals 3 and 5)
9. Continue to provide code enforcement of all applicable codes relating to solid waste, and provide personalized public interaction with complaints. (Goal 6)
10. Expand public education to classroom, civic groups and organizations, as well as continue to improve existing public education activities. (All Goals)

BUDGET COMMENTARY

Included in this budget are capital outlay items to ensure the Solid Waste Division will meet all mandated regulatory requirements and projected goals for this budget period.

The Solid Waste Division Budget reflects two new classifications: Solid Waste Code Enforcement Officer and Household Hazardous Waste Specialist. Additionally, the Solid Waste Programs Analyst classification is recommended to replace the Solid Waste Program Technician classification, which will more accurately reflect current professional and analytical work.

During the FY 1999-01 budget cycle, the Streets Division Supervisor began performing Solid Waste code enforcement. Working within the Solid Waste Division, this individual will continue code enforcement activities during this budget cycle, with the classification of Solid Waste Code Enforcement Officer. The Household Hazardous Waste Collection program has experienced a significant increase in the amount of household hazardous waste brought to the Solid Waste facility since the program's inception in 1993. The Solid Waste Household Hazardous Waste Specialist will manage the hazardous waste program at the Solid Waste Yard on "V" Street. An expansion of the current single-family, residential collection program to include greenwaste recycling is recommended in this budget. This program will enhance the City's effort to improve customer service by supporting diversion of an additional waste stream. Implementation of this program will ensure the City's ability to maintain the 50 percent diversion rate mandated by the California Integrated Waste Management Board. Staffing the greenwaste program will require one additional full-time Landfill Coordinator. Total funding of this program is \$134,068.

PERSONNEL ANALYSIS

| Position | Adopted | Requested | Recommended |
|---------------------------------------|----------------|------------------|--------------------|
| | 1999-2001 | 2001-2003 | 2001-2003 |
| Community Services Director | 0.20 | 0.08 | 0.20 |
| Community Services Operations Manager | 0.35 | 0.00 | 0.00 |
| Sr Environmental Coordinator | 0.00 | 1.00 | 1.00 |
| Environmental Coordinator | 1.00 | 0.00 | 0.00 |
| Solid Waste Superintendent | 1.00 | 1.00 | 1.00 |
| Solid Waste Supervisor | 1.00 | 1.00 | 1.00 |
| Lead Sanitation Worker | 1.00 | 1.00 | 1.00 |
| Senior Sanitation / Sanitation Worker | 13.00 | 14.00 | 13.00 |
| Heavy Equipment Operator | 3.00 | 3.00 | 3.00 |
| Landfill Supervisor | 1.00 | 1.00 | 1.00 |
| Landfill Coordinator | 3.00 | 4.00 | 4.00 |
| Landfill Attendant | 2.00 | 2.00 | 2.00 |
| Solid Waste Program Technician | 1.00 | 0.00 | 0.00 |
| Solid Waste Program Analyst | 0.00 | 1.00 | 1.00 |
| Solid Waste Code Enforcement Officer | 0.00 | 1.00 | 1.00 |
| Household Hazardous Waste Specialist | 0.00 | 1.00 | 1.00 |
| Office Staff Assistant III / IV | 0.50 | 0.00 | 0.00 |
| Office Staff Assistant II / III | 0.25 | 0.00 | 0.00 |
| Office Staff Assistant I / II | 0.00 | 0.50 | 0.50 |
| Total Solid Waste Utility Fund | <u>28.30</u> | <u>31.58</u> | <u>30.70</u> |

SOLID WASTE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 2,768,171 | 3,195,247 | 3,195,247 |
| * SUPPLIES AND SERVICES | 4,817,749 | 5,448,458 | 5,289,730 |
| POLE BARN(S) | 0 | 150,000 | 0 |
| DOCUMENT IMAGING SYS & EQUIP | 16,500 | 16,615 | 16,615 |
| FILE SERVER COMPUTER | 0 | 2,330 | 2,330 |
| NETWORK EQUIPMENT | 0 | 1,334 | 1,334 |
| DISK DRIVE | 0 | 1,183 | 1,183 |
| UNINTERRUPTED PWR SUPPLY | 0 | 1,882 | 1,882 |
| COMPUTER-PC & EQUIPMENT | 0 | 1,600 | 1,600 |
| LCD MULTIMEDIA | 1,250 | 0 | 0 |
| PURCH-PROCUREMENT SYS | 8,333 | 4,150 | 4,150 |
| IMPRV DATA LINE AT LNDFLL | 0 | 15,000 | 15,000 |
| 3D AERIAL OF LANDFILL | 0 | 32,000 | 32,000 |
| NETWORK OS SOFTWARE | 0 | 3,238 | 3,238 |
| NETWORK SOFTWARE & PROGRAMS | 0 | 10,790 | 10,790 |
| GIS SHARED COMPUTER EQUIP | 2,586 | 5,006 | 5,006 |
| FIRE-FOAM AND EQUIP | 0 | 1,394 | 1,394 |
| SW-REFUSE BINS | 0 | 47,623 | 47,623 |
| SW-AUTO REFUSE COLLECT CONTAI | 200,000 | 0 | 0 |
| SW-REFRIG VAPOR RECOVERY SYS | 0 | 3,870 | 3,870 |
| SW-PORTBL HOT WTR PRESS WSHR | 5,900 | 0 | 0 |
| SW-SCALE DATA ENTRY/INFO SYS | 20,000 | 0 | 0 |
| PICKUP 1/2 TON | 14,500 | 0 | 0 |
| PICKUP 3/4 TON | 0 | 27,000 | 0 |
| UPGRADE LF WATER TRUCK | 0 | 20,000 | 20,000 |
| REAR LOAD REFUSE PACKER | 50,000 | 0 | 0 |
| ROLL-OFF BINS | 0 | 7,061 | 7,061 |
| SORT ROLL-OFF BINS | 7,500 | 0 | 0 |
| SELF-CONTD 24 CY ROLL-OFF LOD | 109,000 | 0 | 0 |
| BF-REMODEL BREAK ROOM | 0 | 39,650 | 0 |
| SW-WELL MONITOR PROGRAM | 4,585 | 0 | 0 |
| SW-LNDFL FENCING PROJECTS | 22,000 | 0 | 0 |
| SW-RELOCATE SCALE FACIL | 20,000 | 0 | 0 |
| BLDG IMPR FROM BLDG MAINT | 1,206 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 483,360 * | 391,726 * | 175,076 * |
| SW-CODE ENFORC OFFCR FRM STS | 0 | 144,229 | 144,229 |
| SW-PRGRAM TECH TO SPCLSTIII | 0 | 5,334 | 5,334 |
| +1 SW SPECIALIST I TO HHWCF | 0 | 108,521 | 108,521 |
| GREEN WASTE RECYCLING PROGRAM | 0 | 399,825 | 134,068 |
| ENVIR COORD TO SR ENVIR COORD | 0 | 12,502 | 12,502 |
| REALLOCATE COM SVC DIRECTOR | 0 | 20,400 | 0 |
| DELETE COM SVCS OPER MGR | 0 | -70,119 | -70,119 |
| REALLOCATE OSA IV | 0 | -45,223 | -45,223 |
| REALLOC STREETS OSA III | 0 | -22,523 | -22,523 |
| ADD SW JOBSHARE OSA I/II | 0 | 34,729 | 34,729 |
| * TOTAL PROGRAM CHANGES | 0 * | 587,675 * | 301,518 * |

SOLID WASTE

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------|----------------------|------------------------|------------------------|
| TOTAL DEPARTMENT | 8,069,280 ** | 9,623,106 ** | 8,961,571 ** |
| NET DEPARTMENT | 8,069,280 ** | 9,623,106 ** | 8,961,571 ** |

Recreational Revolving Fund

PROGRAM DESCRIPTION

The Recreation Revolving Fund is a mechanism utilized to collect user fees generated from the various recreation programs offered by the Recreation Division. The revenues collected are utilized to finance the programs run through the Recreation Revolving Fund.

BUDGET COMMENTARY

The recommended budget reflects a continuation of most existing programs with minor increases in some program areas. Equity increases for the Recreation Supervisor and most of the part-time classifications have been requested. These equity adjustment requests will be considered in the equity study to be conducted in the fall of 2001. The part-time hourly Office Staff Assistant I/II will be made a .5 job share position.

PERSONNEL ANALYSIS

| | Adopted | Requested | Recommended |
|-------------------------------|--------------------|--------------------|--------------------|
| Position | 1999-2001 | 2001-2003 | 2001-2003 |
| Recreation Supervisor | 2.00 | 2.00 | 2.00 |
| Office Staff Assistant I / II | <u>0.25</u> | <u>0.97</u> | <u>0.75</u> |
| Total Recreation Revolving | <u><u>2.25</u></u> | <u><u>2.97</u></u> | <u><u>2.75</u></u> |

RECREATION PROGRAMS

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 348,271 | 419,266 | 425,466 |
| * SUPPLIES AND SERVICES | 343,228 | 376,658 | 398,240 |
| + .22 OSAI LESS 15HR PT WKLY | 0 | -4,711 | 0 |
| 1000 HRS PT OSA I TO .5 JS | 0 | 7,906 | 7,906 |
| RR-INCR SALRY REC SUPERVISOR | 0 | 13,661 | 0 |
| RR-INCR SAL PT TECH REC LDR | 0 | 3,566 | 0 |
| INCR SAL PT TECH SPORT SPCL | 0 | 520 | 0 |
| INCR SAL PT TECH BLDG SUPERV | 0 | 839 | 0 |
| * TOTAL PROGRAM CHANGES | 0 * | 21,781 * | 7,906 * |
| TOTAL DEPARTMENT | 691,499 ** | 817,705 ** | 831,612 ** |
| NET DEPARTMENT | 691,499 ** | 817,705 ** | 831,612 ** |

Lompoc Valley Community Center Fund

PROGRAM DESCRIPTION

The Lompoc Valley Community Center Fund is a mechanism utilized to collect user fees generated from the rental of the Center. The revenues collected are utilized to finance the operation of the Center.

BUDGET COMMENTARY

This is the first budget to contain this Fund. A fund entitled "Senior Center Fund" was present in the last budget when funds for the construction of the Lompoc Valley Community Center were designated. Since the Center has been constructed and is now operating, it is necessary to account for its operating expenses.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|--------------------------------------|-----------------------------|-------------------------------|---------------------------------|
| LVCC Coordinator | 0.00 | 0.75 | 0.75 |
| Total Lompoc Valley Community Center | 0.00 | 0.75 | 0.75 |

LOMPOC VALLEY COMMUNITY CENTER

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 86,919 | 111,365 | 111,365 |
| * SUPPLIES AND SERVICES | 84,380 | 82,857 | 82,577 |
| +1300 PT CUSTODIAL HRS/YR | 0 | 20,502 | 20,502 |
| INCR SAL PT TECH BLDG SUPERV | 0 | 1,177 | 0 |
| +.75 LVC COORD LESS 1560PT HR | 0 | 258 | 258 |
| * TOTAL PROGRAM CHANGES | 0 * | 21,937 * | 20,760 * |
| TOTAL DEPARTMENT | 171,299 ** | 216,159 ** | 214,702 ** |
| NET DEPARTMENT | 171,299 ** | 216,159 ** | 214,702 ** |

Human Services Fund

Supplement City CDBG, Santa Barbara County and United Way funding to human service agencies to allow a minimum level of programs to benefit the Lompoc community.

PROGRAM PERFORMANCE AREAS

- A. Provide utility billing donation program.
- B. Coordinate with the Community Development Block Grant Program and the City budget process regarding Council's allocation.
- C. Provide the Human Service Commission with an application and review process for formulating their annual human services program recommendation.
- D. Develop the contractual documents and ongoing contract monitoring necessary to ensure that each entity receiving funds complies with Federal law and in accordance with their contract.

SPECIFIC OBJECTIVES

- 1. Boys & Girls Club. Provide 29,440 cases, with an approximate 51 weeks of service, benefiting an approximate 115 unduplicated lower or very low-income clients, 2 scholarships for one week of camp, benefiting approximately 2 clients, and 4 annual scholarships for 4 individuals.
- 2. Catholic Charities. Provide 4,320 cases of service, such as rental assistance and utility assistance to avoid homelessness, to approximately 3,840 unduplicated lower or very low-income clients.
- 3. Lompoc Parks and Recreation (Senior Recreation Program). Provide 1,080 cases of service (one visit of a participant 55 years or older who can benefit from recreational activities and services) to approximately 60 citizens.
- 4. Family Service Agency (CRIS Helpline). Provide 70,733 cases of service (counseling, crisis intervention, information, referral, education and/or prevention) to lower and very low-income clients.
- 5. Family Service Agency (Lompoc Family Counseling). 250 cases of service (one hour of counseling) to 90 clients.
- 6. Family Service Agency (Lompoc Healthy Start). Provide 4,000 contacts of 15 minutes or more with one student/family needing support services to approximately 173 unduplicated lower and very low income clients.

7. Family Service Agency (Lompoc Homemaker). 1,100 cases (one hour of time spent providing care for a senior, whether it be cleaning, laundry or errands) for 32 citizens.
8. Food Bank of Santa Barbara County. Provide 200,000 pounds of food to approximately 4,500 unduplicated lower and very low-income clients.
9. Food Pantry. Provide 15,083 cases of service (3-4 day supply of non-perishable food items) to approximately 1,107 unduplicated lower and very low-income clients.
10. Legal Aid. Provide 403 cases of legal assistance to an approximate 392 unduplicated lower and very low-income clients.
11. Legal Aid – Fair Housing. Test a minimum of 5 apartment complexes per year for discriminatory practices; provide a minimum of two workshops per year, to educate lower income households of their rights, and landlords of their obligations, under the laws regulating fair housing choice for Lompoc citizens; litigate, arbitrate or otherwise resolve 3 fair housing cases per year; provide a local office where services will be rendered; spot check real estate ads for discriminatory language; provide a paralegal in the Lompoc office for a minimum of 10 hours per week; provide annual reports.
12. Lompoc Homeless Shelter (HOPE Center). Provide 1,125 cases of service (a safe, clean resting place, hot drinks, snacks, restroom and laundry facilities, employment, health, education and resource referrals, etc.) to approximately 375 lower or very low-income clients.
13. Lompoc Housing Assistance Corporation (LHAC) – Homeless Family Transition House. Provide 3,200 one night stays at the Marks House and casework services that benefit to an estimated 48 unduplicated lower or very low-income clients.
14. Lompoc Parks & Recreation (Summer Drop-In Program). Provide 1,110 visits to a supervised community-based recreational and diversionary program to an estimated 46 unduplicated lower or very low-income children.
15. Community Action Commission (Senior Nutrition). Provide 19,000 meals for 170 citizens.
16. Family Life Counseling Service (Family Beginnings). 264 cases of service to individuals, couples or families in the form of one-hour educational or counseling sessions to an estimated 25 clients.
17. Lompoc Public Library (Adult Literacy Program). Provide 24 program activities and literacy instruction to an estimated 93 unduplicated lower or very low-income families.
18. Lompoc Valley Haven (Senior Day Care). Provide 4,388 hours of senior day care to approximately 9 unduplicated lower or very low-income clients.
19. North County Rape Crisis and Child Protection Center (Lompoc Program). Provide 15,251 cases of service (such as accompaniment, advocacy, counseling, follow-up, referral, self-defense, ChildSafe or awareness programs) to an estimated 4,256 unduplicated lower or very low-income clients.

20. Shelter Services for Women (Emergency Shelter). Provide 142 nights of shelter to an approximate 142 low or very low-income victims of domestic violence.
21. YMCA. Provide 132 enrollments in the School Age Child Care Program to an approximately 73 lower or very low-income children.

BUDGET COMMENTARY

The Economic Development and Community Revitalization Division's CDBG-funded staff provide support for the Human Services Commission. All contracts with human services agencies are drafted by Division staff. Monitoring of the contracts is accomplished through the combined efforts of the Division staff and the Human Services Commission.

HUMAN SERVICES

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 49,059 | 80,116 | 80,116 |
| TOTAL DEPARTMENT | 49,059 ** | 80,116 ** | 80,116 ** |
| NET DEPARTMENT | 49,059 ** | 80,116 ** | 80,116 ** |

Beautification Fund

MISSION

The mission of the Beautification and Appearance Commission is to foster programs and partnerships that enhance the City's appearance utilizing funds from contributions and fundraisers.

PROGRAM GOALS

1. Increase awareness of the community on the benefits of beautification for our City.
2. Heighten fund raising and volunteerism for beautification projects in our City.
3. Expand beautification projects to new areas within our City.

PROGRAM PERFORMANCE AREAS

- A. Administration: To act as an advisory committee for the City Council regarding issues involving the appearance of the city. (Goal 1)
- B. Funding: To seek funding from private donations, fundraisers, grants and other sources for beautification projects in the city. (Goal 2)
- C. Projects: To initiate and implement beautification projects throughout the City with increased citizen participation and awareness. (Goals 1 & 3)

SPECIFIC OBJECTIVES

1. Hold public hearings on beautification improvements and make recommendations to the City Council. (Goals 1 & 2)
2. Distribute Beautification Awards annually recognizing appearance enhancements throughout the community. (Goals 1 & 3)
3. Provide one additional fund raising opportunity within the first fiscal year. (Goal 2)

BUDGET COMMENTARY

Funds are provided in this budget to maintain various beautification projects in the City. The existing beautification projects are previously approved Council projects. Some maintenance will continue being provided by the Urban Forestry and Parks Maintenance Division.

BEAUTIFICATION

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 3,386 | 1,740 | 1,740 |
| * SUPPLIES AND SERVICES | 18,162 | 11,411 | 12,027 |
| TOTAL DEPARTMENT | 21,548 ** | 13,151 ** | 13,767 ** |
| NET DEPARTMENT | 21,548 ** | 13,151 ** | 13,767 ** |

River Park Campground Fund

PROGRAM DESCRIPTION

The River Park Campground Fund was established to account for the rental activity at the River Park Campground. Revenues generated from the campground are used to fund a Park Ranger and costs associated with maintenance or improvements.

BUDGET COMMENTARY

Funds are provided for the continued operation of the River Park Campground, and for the payment of limited debt service to the General Fund. Maintenance is performed by existing staff that handle custodial and other maintenance efforts for all the City parks.

PERSONNEL ANALYSIS

| | <u>Adopted</u> <u>1999-2001</u> | <u>Requested</u> <u>2001-2003</u> | <u>Recommended</u> <u>2001-2003</u> |
|-----------------------------|------------------------------------|--------------------------------------|--|
| Position | | | |
| Park Ranger | <u>1.00</u> | <u>1.00</u> | <u>1.00</u> |
| Total River Park Campground | <u><u>1.00</u></u> | <u><u>1.00</u></u> | <u><u>1.00</u></u> |

RIVER PARK CAMPGROUND FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 84,070 | 99,546 | 99,546 |
| * SUPPLIES AND SERVICES | 36,930 | 90,753 | 88,029 |
| RR-8% SAL INCR PARK RANGER | 0 | 6,766 | 0 |
| TOTAL DEPARTMENT | 121,000 ** | 197,065 ** | 187,575 ** |
| NET DEPARTMENT | 121,000 ** | 197,065 ** | 187,575 ** |

Insurance And Retirement Fund

PROGRAM DESCRIPTION

To control the expenditures for insurance and retirement by type and to show the reimbursements received from the various funds.

PROGRAM PERFORMANCE AREAS

- A. To provide adequate self-insured liability insurance coverage for the City of Lompoc and maintenance of reserves.
- B. To provide fire and property insurance for City facilities by obtaining policies at reasonable costs from insurance vendors.
- C. To initiate and maintain health insurance coverage for all City employees and eligible, participating retirees, and establishment of adequate reserves.
- D. To provide life insurance for all eligible full-time City employees.
- E. To provide disability insurance for all eligible full-time City employees.
- F. To provide self-insured worker's compensation insurance for all City personnel and maintenance of adequate reserves.
- G. To provide dental insurance to all eligible employees.
- H. To provide a retirement program by continuing the agreement with the State Public Employees' Retirement Program.
- I. To provide retirement coverage for part-time employees through participation in the International City Management Association's (ICMA) deferred compensation program.
- J. To provide flexible spending accounts to City employees which provides pre-tax benefits for child care, dependent care, health insurance premiums, and medical expenses.

BUDGET COMMENTARY

The adjustments in the proposed budget are due to anticipated premium and salary increases. This fund serves as a summary statement of costs. The credits reflect monies from each of the using funds and are shown here to prevent a duplication of the costs.

INSURANCE AND RETIREMENT FUND

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 4,070,853 | 4,593,925 | 4,596,925 |
| * SUPPLIES AND SERVICES | -2,921,900 | -4,498,458 | -4,498,458 |
| TOTAL DEPARTMENT | 1,148,953 ** | 95,467 ** | 98,467 ** |
| NET DEPARTMENT | 1,148,953 ** | 95,467 ** | 98,467 ** |

Equipment Services and Replacement

MISSION

The mission of the Equipment Services and Replacement Division is to provide all City departments with high quality automotive, equipment and communications services. Our staff is trained to utilize the latest technology to perform all maintenance functions. The City fleet and communication network are maintained with pride and certain sense of ownership on the part of the staff. Promoting this theory has improved the overall appearance and reliability of our fleet and promotes an elevated public image of our care of publicly owned equipment.

PROGRAM GOALS

1. Maintain an efficient and economical fleet.
2. Ensure compliance with all goals established by local State and Federal regulations.
3. Enhance the vehicle preventive maintenance program.
4. Improve the procurement program for replacement vehicles.
5. Enhance the City=s communication system capability and reliability while providing a cost effective and responsive service to our customers.

PROGRAM PERFORMANCE AREAS

- A. Equipment Maintenance. Provide the highest quality preventive maintenance and repairs to its City-owned vehicles and equipment. Control costs to ensure our customers are receiving service at a competitive price. (Goals 1, 2 and 3)
- B. Equipment Replacement. Keep the City fleet of vehicular equipment operating efficiently and economically through a planned program of refurbishment and replacement. (Goals 1 and 4)
- C. Radio and Communication Systems Provide efficient and cost -effective repairs and service to the City-owned communication network and equipment. (Goals 1 and 5)

SPECIFIC OBJECTIVES

1. Maintain the vehicular fleet in a state of good repair and maintain or reduce the vehicle in commission rate of 95% by improving parts procurement, increasing stock levels of parts, and providing more comprehensive training programs and more appropriate task assignment. (Goals 1 and 2)
2. Provide preventive maintenance to all assigned vehicles and equipment pursuant to established Corporate Garage and manufacturer's schedules to further reduce downtime by utilizing improved preventive maintenance techniques. (Goals 3 and 4)

3. Maintain the radios and communication equipment in a state of good repair. Establish short and long range plans for system upgrades and new requirements to meet State and Federal requirements. (Goals 1 and 5)

BUDGET COMMENTARY

The Equipment Services and Replacement Division budget reflects minor changes in personnel this upcoming cycle as a result of the reorganization of the department. The budget reflects the elimination of the Community Services Operations Manager position and redistribution of duties through reallocating a portion of the Equipment Superintendent's time to Building and Facilities Maintenance, and upgrading the Lead Mechanic to a supervisor.

Staff is recommending additional equipment and upgraded equipment to increase productivity and reliability of the fleet and communication system. Staff is confident that this budget reflects adequate funding to accommodate planned goals for this budget period.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|--|----------------------|------------------------|--------------------------|
| Community Services Director | 0.10 | 0.10 | 0.10 |
| Community Services Operations Manager | 0.10 | 0.00 | 0.00 |
| Equipment and Facilities Maintenance Superintendent | 0.00 | 0.90 | 0.90 |
| Equipment Superintendent | 1.00 | 0.00 | 0.00 |
| Equipment Maintenance Supervisor | 0.00 | 1.00 | 1.00 |
| Lead Equipment Mechanic | 1.00 | 0.00 | 0.00 |
| Heavy Equipment / Equipment Mechanic | 6.00 | 6.00 | 6.00 |
| Buyer-Warehouser | 1.00 | 1.00 | 1.00 |
| Radio Repair Specialist | 1.00 | 1.00 | 1.00 |
| Office Staff Assistant II/III | 0.50 | 0.75 | 0.75 |
| Total Equipment Services & Replacement | 10.70 | 10.75 | 10.75 |

EQUIPMENT SVCS & REPLACEMENT

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 1,123,662 | 1,262,373 | 1,262,373 |
| * SUPPLIES AND SERVICES | -1,975,206 | -1,996,339 | -1,987,140 |
| SOFTWARE/PROGRAMS | 0 | 2,053 | 0 |
| COMPUTER PRINTER | 0 | 1,500 | 0 |
| COMPUTER-PC & EQUIPMENT | 5,280 | 2,052 | 0 |
| RADIO TEST KIT(S) | 0 | 7,243 | 7,243 |
| PARTS WASHER(S) | 0 | 7,313 | 7,330 |
| TOOL BOXES | 0 | 5,145 | 5,157 |
| BATTERY CHARG SYS ANALYZER | 2,371 | 0 | 0 |
| CAR TIRE CHANGER | 5,338 | 0 | 0 |
| A/C RECHARGE EQUIPMENT | 4,310 | 0 | 0 |
| RADIO-UPGRD AC PWR/REPTR SITE | 0 | 5,000 | 5,000 |
| RADIO-REPLACE ANTENNAS | 0 | 10,000 | 10,000 |
| RADIO-FIELD SVC MONITOR | 0 | 8,869 | 8,869 |
| RADIO-FREQUENCY LICENSE | 0 | 6,000 | 6,000 |
| CAPITAL OUTLAY | 1,284,790 | 1,367,398 | 1,367,398 |
| FIRE ENGINE | 0 | 270,000 | 270,000 |
| EQUIP FOR NEW FIRE ENGINE | 0 | 30,000 | 30,000 |
| REFURB & REHAB EQUIP | 225,000 | 150,000 | 80,000 |
| BLDG IMPR FROM BLDG MAINT | 29,559 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 1,556,648 * | 1,872,573 * | 1,796,997 * |
| DELETE COM SVCS OPER MGR | 0 | -20,034 | -20,034 |
| REALLOC/PROMO OSAIL TO III | 0 | 25,215 | 25,215 |
| EQ MT SUPT TO EQ FAC MT SUPT | 0 | -8,407 | -8,407 |
| LD EQ MECH TO EQ MNT SUPV | 0 | 6,122 | 6,122 |
| * TOTAL PROGRAM CHANGES | 0 * | 2,896 * | 2,896 * |
| TOTAL DEPARTMENT | 705,104 ** | 1,141,503 ** | 1,075,126 ** |
| NET DEPARTMENT | 705,104 ** | 1,141,503 ** | 1,075,126 ** |

Communications Fund

PROGRAM DESCRIPTION

To provide an Internal Services Fund to accumulate all of the costs associated with the purchase, maintenance, and replacement of communications equipment for the City.

BUDGET COMMENTARY

This budget provides funds for required communications equipment and replacement costs. Applicable charges for all departments are then credited to this account.

COMMUNICATIONS

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 0 | -3 | -3 |
| TOTAL DEPARTMENT | 0 ** | -3 ** | -3 ** |
| NET DEPARTMENT | 0 ** | -3 ** | -3 ** |

Central Stores Fund

PROGRAM DESCRIPTION

To provide an Internal Service Fund to accumulate all of the costs associated with the purchase, maintenance, and replacement of copy machines, the distribution of postage charges, the operations of the print shop, and the purchase of standard supplies.

BUDGET COMMENTARY

This fund serves as the central point of purchase for copiers, postage, printing, and supplies. The fund receives revenue through charges to the individual funds that use these services.

CENTRAL STORES

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------|----------------------|------------------------|------------------------|
| * SUPPLIES AND SERVICES | 20,988 | 38,782 | 28,845 |
| FAX MACHINE | 2,953 | 0 | 0 |
| COPY MACHINE | 36,000 | 85,500 | 85,500 |
| SOFTWARE/PROGRAMS | 406 | 406 | 406 |
| COMPUTER PRINTER | 900 | 0 | 0 |
| * TOTAL CAPITAL OUTLAY | 40,259 * | 85,906 * | 85,906 * |
| TOTAL DEPARTMENT | 61,247 ** | 124,688 ** | 114,751 ** |
| NET DEPARTMENT | 61,247 ** | 124,688 ** | 114,751 ** |

Lompoc Public Library System

MISSION

To help maintain an educated and informed public in a democratic society and provide for the informational, educational, cultural and recreational needs of the people of the Lompoc community through Library materials and programs.

PROGRAM GOALS

1. Provide residents of all ages with convenient access to library materials and services.
2. Make available to residents of all ages current, high-demand items and older but still useful materials in a variety of formats and languages and in sufficient quantities to meet their needs.
3. Make available to all residents accurate, complete and timely information services to meet their diverse needs.
4. Provide children and parents with literature-based activities and early exposure to reading. Supplement the educational experience of children with educational, informational, and entertaining material.
5. Ensure that residents are knowledgeable about library services and activities and actively support this valuable community resource.

PROGRAM PERFORMANCE AREAS

- A. Reference and Readers Advisory Service. To assist patrons of all ages in the convenient use of the library's resources and collections, and help patrons find the information and materials that will meet their specific needs. Work with community groups, businesses and organizations to increase support for the library and provide tours and special programs, such as story times and children's summer reading. (All Goals)
- B. Materials Collection. To provide a collection of books and other materials for all ages and a variety of languages that will meet the educational, recreational and informational needs of the residents. Specific collections include adult, young adult and children's reference materials, CD-ROM products, the Internet, adult, young adult and children's fiction and nonfiction collections, picture books, beginning readers, large type books, magazines, newspapers, talking books for the blind and visually handicapped, music CDs, cassette tapes, video, and books on tape. (Goals 2, 3, 4, and 5)
- C. Technical Service. Upgrade the library's automation system from the current Dynix text-based system to the Millennium Web-based system. To maintain the On-line Public Access Catalog (OPAC), CD-ROM, Internet, and word processing stations, and the materials security system. To work in cooperation with others through the Black Gold Cooperative Library System, the Gold Coast Library Network, and the Library of California,

thereby achieving savings in expensive personnel and equipment costs, and sharing resources with a larger group of libraries. (Goals 1, 2, 3, and 4)

- D. Support Services. To acquire, catalog and prepare library materials for use by the public. To control the loan of books and other library materials through the *Millennium Circulation System*, keeping track of where the material is, retrieving it when due, registering patrons and keeping track of overdue materials and fines. Assisting patrons with special materials requests and searching for requested items. Maintaining shelves of library materials in good order to allow retrievability. (Goals 1, 2, 3, and 4)
- E. Administration. To oversee the management and operations of the library, with both short term and long term goals in mind. Develop work schedules, maintain the budget, keep books and pay bills. Work with appropriate staff in maintaining buildings and grounds. Serve as liaison to public funding sources, boards and advisory groups, and as Zone II's representative to Black Gold and the Gold Coast Library Network. Develop positive public relations for Santa Barbara County Library Zone II. (All Goals)

SPECIFIC OBJECTIVES

- 1. Provide in-depth professional staff training once per year to improve patron service and use of library materials. Provide quarterly clerical staff training to improve patron service and use of library materials. (All Goals)
- 2. Continue the five-year schedule for the systematic removal of old and outdated materials from the shelves. (Goals 2 and 4)
- 3. Increase patron access to electronic resources through the purchase (either individually or through Black Gold or the Gold Coast Library Network) of additional information databases by July 2002. (Goals 2, 3, and 4)
- 4. Upgrade Personal Computers and PC terminal workstations in all areas of the library and the librarian's desk in the Children's Department by July 2002. (Goal 1)
- 5. Continue to work with the Friends of the Library, the District Libraries Foundation, and other civic groups and organizations to increase support for the library. (Goal 5)
- 6. Continue to provide regular, literature-based or culturally diverse programs for families and children of all ages. (Goals 4 and 5)
- 7. Continue to work with the Teen Advisory Committee to increase young adult use of the library. (Goal 5)
- 8. Continue working with individuals and groups to fund the opening of the *Charlotte's Web Children's Library* in 2001. (All Goals)

BUDGET COMMENTARY

This budget reflects recommended funding to upgrade computer workstations and computer systems at the Lompoc Library. This budget reflects a more accurate allocation of Library staff hours distributed between the Lompoc, Buellton and Village Libraries.

Staff is recommending the City contribute \$629,639 toward the operation of the Library in 2001-03, which represents an increase of approximately 6 percent over the FY 1999-01 contribution.

PERSONNEL ANALYSIS

| Position | Adopted 1999-2001 | Requested 2001-2003 | Recommended 2001-2003 |
|-----------------------------|-----------------------------|-------------------------------|---------------------------------|
| LOMPOC LIBRARY | | | |
| Library Director | 1.00 | 0.82 | 0.82 |
| Librarian I | 0.00 | 1.00 | 0.00 |
| Librarian II | 2.00 | 1.96 | 1.96 |
| Library Assistant I | 1.00 | 1.00 | 1.00 |
| Library Administrative Aide | 1.00 | 0.92 | 0.92 |
| Library Clerk II | 1.00 | 0.00 | 0.88 |
| Library Clerk III | 0.00 | 0.88 | 0.00 |
| Library Computer Tech | 0.80 | 0.80 | 0.80 |
| Total Lompoc Library | <u>6.80</u> | <u>7.38</u> | <u>6.38</u> |
| VILLAGE LIBRARY | | | |
| Library Director | 0.00 | 0.09 | 0.09 |
| Librarian II | 0.00 | 0.04 | 0.04 |
| Library Administrative Aide | 0.00 | 0.02 | 0.02 |
| Library Clerk III | 0.00 | 0.06 | 0.00 |
| Library Clerk II | 0.00 | 0.00 | 0.06 |
| Library Computer Tech | 0.10 | 0.10 | 0.10 |
| Total Village Library | <u>0.10</u> | <u>0.31</u> | <u>0.31</u> |
| BUELLTON LIBRARY | | | |
| Library Director | 0.00 | 0.09 | 0.09 |
| Librarian II | 0.00 | 0.04 | 0.04 |
| Library Administrative Aide | 0.00 | 0.02 | 0.02 |
| Library Clerk III | 1.00 | 1.06 | 1.00 |
| Library Clerk II | 0.00 | 0.00 | 0.06 |
| Library Computer Tech | 0.10 | 0.10 | 0.10 |
| Total Buellton Library | <u>1.10</u> | <u>1.31</u> | <u>1.31</u> |

LOMPOC LIBRARY

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 1,016,203 | 1,207,631 | 1,207,015 |
| * SUPPLIES AND SERVICES | 348,178 | 510,422 | 373,439 |
| BLK GOLD AUTOMATION SYS UPGRA | 0 | 32,356 | 32,356 |
| COMPUTER PRINTER | 0 | 1,236 | 1,236 |
| COMPUTER-PC & EQUIPMENT | 0 | 14,620 | 14,620 |
| ADA COMPUTER/WORK STATION | 0 | 2,580 | 2,580 |
| FURN-COMPUTER WRK STATION | 0 | 3,193 | 3,193 |
| FURNITURE | 0 | 1,537 | 1,537 |
| LIB-UPGRADE HEATING SYSTEM | 0 | 25,500 | 25,500 |
| * TOTAL CAPITAL OUTLAY | 0 * | 81,022 * | 81,022 * |
| RCL LIB CLKII>LIB CLKIII | 0 | 6,958 | 0 |
| RCL LIB CLK I>LIB CLK II | 0 | 2,284 | 0 |
| INCR LIB WKLY HRS 50>62 Y2 | 0 | 85,485 | 0 |
| +1 LIBRARIAN I FOR YOUTH SVC | 0 | 47,586 | 0 |
| LPC LIBR ALLOC TO OTH LIBRS | 0 | -51,593 | -51,593 |
| LIB TECH NO CHG JUL-SEP 01 | 0 | -8,387 | -8,387 |
| * TOTAL PROGRAM CHANGES | 0 * | 82,333 * | -59,980 * |
| TOTAL DEPARTMENT | 1,364,381 ** | 1,881,408 ** | 1,601,496 ** |
| NET DEPARTMENT | 1,364,381 ** | 1,881,408 ** | 1,601,496 ** |

VILLAGE LIBRARY

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 42,495 | 48,671 | 46,437 |
| * SUPPLIES AND SERVICES | 47,080 | 51,803 | 36,701 |
| BLK GOLD AUTOMATION SYS UPGRA | 0 | 12,972 | 12,972 |
| ADD 2 HRS WKLY CUSTDL LBR | 0 | 3,519 | 3,519 |
| LPC LIBR ALLOC TO VILLG LIBR | 0 | 24,234 | 24,234 |
| * TOTAL PROGRAM CHANGES | 0 * | 27,753 * | 27,753 * |
| TOTAL DEPARTMENT | 89,575 ** | 141,199 ** | 123,863 ** |
| NET DEPARTMENT | 89,575 ** | 141,199 ** | 123,863 ** |

BUELLTON LIBRARY

| DESCRIPTION | BUDGET 1999--2001 | DEPT REQ 2001--2003 | PROPOSED 2001--2003 |
|-------------------------------|----------------------|------------------------|------------------------|
| * SALARIES, WAGES & BENEFITS | 81,052 | 118,163 | 118,150 |
| * SUPPLIES AND SERVICES | 68,378 | 70,823 | 40,054 |
| BLK GOLD AUTOMATION SYS UPGRA | 0 | 11,608 | 5,804 |
| LPC LIBR ALLOC TO BUELL LIBR | 0 | 27,359 | 27,359 |
| TOTAL DEPARTMENT | 149,430 ** | 227,953 ** | 191,367 ** |
| NET DEPARTMENT | 149,430 ** | 227,953 ** | 191,367 ** |